

The Minutes of the **Workshop Meeting** of the Township Committee of the Township of Cranford, County of Union, State of New Jersey on **December 16, 2019** at **7:03 p.m.** in Room 108.

THIS MEETING IS IN COMPLIANCE WITH THE "OPEN PUBLIC MEETINGS ACT" AS ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED BY E-MAILING THE ANNUAL SCHEDULE OF MEETINGS TO THE WESTFIELD LEADER, THE UNION COUNTY LOCAL SOURCE, THE STAR LEDGER, AND TAP INTO CRANFORD, BY POSTING SUCH ANNUAL MEETING SCHEDULE ON A BULLETIN BOARD IN THE TOWN HALL RESERVED FOR SUCH ANNOUNCEMENTS AND THE FILING OF SAID NOTICE WITH THE TOWNSHIP CLERK OF CRANFORD. FORMAL ACTION MAY BE TAKEN AT THIS MEETING.

Present: Mayor Patrick Giblin
Deputy Mayor Dooley
Commissioner Thomas H. Hannen, Jr.*
Commissioner Jean-Albert Maisonneuve*
Commissioner Mary O'Connor

Absent: None

* Commissioner Hannen arrived to the Closed Session Meeting at 7:10 p.m.
* Commissioner Maisonneuve arrived to the Workshop Meeting at 8:26 p.m.

Public Comments

Mayor Giblin opened the public comments portion of the meeting and asked if there were any questions or comments. Hearing no comments, Mayor Giblin closed the public comment portion of the meeting.

Closed Session

On motion of Commissioner O'Connor, seconded by Deputy Mayor Dooley and passed, the following resolution was adopted by roll call vote:

Resolution No. 2019-93.32

BE IT RESOLVED that the Township Committee will go into closed session to discuss the following, the minutes of which will be released at some time in the future at the discretion of the Township Committee:

Personnel

- Police - Communications Officers
- November Review and Recommendations

Legal Matters

- Legal Update
- Affordable Housing

Contractual

- 2020 Professional Services

Minute Review

- Minute Approval – Closed Session Minutes of November 25th and November 26, 2019

Recorded Vote:

Aye: Mayor Giblin, Commissioners Maisonneuve and O'Connor
 Nay: None
 Abstained: None
 Absent: Deputy Mayor Dooley* and Commissioner Hannen*

On motion of Commissioner O'Connor, seconded by Commissioner Hannen and passed, the Township Committee returned to open session at 7:34 p.m.

Review Official Meeting Agenda

Mayor Giblin inquired if there were any questions regarding the Bill List or Official Meeting Agenda. Commissioner Hannen requested that proposed Resolution 2019-415 pertaining to the 2020 Township Committee Meeting Schedule be moved to Roll Call vote.

Public Comments

Mayor Giblin opened the public comments portion of the meeting and asked if there were any questions or comments. Hearing no comments, Mayor Giblin closed the public comment portion of the meeting.

Waste Management Food Waste Recycling Initiative

Ms. Arielle Bernard of Waste Management was present as well as resident, Ms. Sue Lucas.

Deputy Mayor Dooley introduced Ms. Bernard to the Committee. She noted that there was not a specific "ask" associated with this presentation.

Ms. Bernard provided an overview of Waste Management's recent foray into food waste. She spoke about the Town of Westfield's experience (since October 2019) with food waste recycling, specifically their use of totes and the residents use of white bags to store the food waste. Mayor Giblin inquired about the cost of one tote. Deputy Mayor Dooley inquired about how food waste recycling would benefit a town. Ms. Bernard responded. Mayor Giblin inquired if one tote's fee was about \$5,000 a year. Ms. Bernard said it was. Commissioner O'Connor inquired whether there was a trial period associated with the food waste initiative or whether a municipality entered into a contract for a specific length of time. Ms. Bernard responded that there was not a trial period. Discussion ensued.

Veteran Deduction – 335 South Union Avenue

Commissioner O'Connor stated that a veteran's deduction was removed from the Township's records when the title to 325 South Union Avenue was transferred from Robert and Palma Bell to Robert Bell in 2013. She noted that Mr. Bell requested retroactive payments of \$250/year since 2014. A brief discussion ensued. Commissioner O'Connor suggested that if the retroactive

payments could be financed then this matter should be considered as a resolution for the Township Committee's January 7th Official Meeting. Committee consensus was reached to move forward with the reimbursement for Mr. Bell..

2020 Fireworks - Nomahegan Park.

Mayor Giblin spoke about the July 2020 Nomahegan Park Fireworks Display. He noted that the date of the Fireworks was not directed by the Township Committee but instead was a decision directed by the Township's emergency personnel. Mayor Giblin stated that the Township's emergency personnel recommended July 2nd for next year's Firework Display date.

Risk Manager Presentation – Joint Insurance Fund Comparison

Mr. John Redmond and Ms. Pam Korner of Willis Towers Watson were present.

Mr. Redmond informed the Township Committee that every three years, the Township chooses its Joint Insurance Fund and that it was now time for the Committee to choose whether to renew with the State Insurance Fund or select another carrier, effective January 1, 2020. Mr. Redmond presented an overview of three (3) Joint Insurance Funds: Statewide Insurance Fund, the Suburban Joint Insurance Fund and the Garden State Insurance Fund. Discussion ensued including discussion regarding Mr. Redmond's premium summary figures, deductible amounts, whether cyber security coverage was included and decision timetable. Mr. Redmond noted that only two other providers had provided quotes for Cranford (Garden State and Suburban.) Further discussion ensued regarding whether the new agreement had to be a three (3) year agreement, the number of municipalities that Willis Towers Watson represented, Cranford's positive loss experience and the various types of liability.

Proposed Expansion of First Aid Squad Building

Representatives from Cranford's First Aid Squad were present: Mr. Daniel Gomez, Ms. Sue Lucas and Architect, Mr. David Del Vecchio.

The First Aid Squad representatives spoke about their attendance at community events such as street fairs and football games the annual number of calls they respond to and their staff.

The First Aid Squad representatives spoke about the damage incurred by Hurricane Irene in 2011. They spoke about their search for a new location in Cranford and the cost associated with such a move (i.e., \$500,000 to \$1 million.) Members of the First Aid Squad noted that their building had been reviewed by engineers and such review included the conclusion that the nearby river would not be a problem for the proposed expansion of the First Aid Squad building.

Members of the First Aid Squad spoke about their savings (over \$350,000.) They stated they the expansion goals included a second floor enhancement and a façade enhancement. They noted that such plans would require additional fundraising in the amounts of \$250,000 to \$300,000. Discussion ensued regarding the potential effect of the river next to the First Aid Squad building. Mr. Del Vecchio noted that the right side of the property would be expanded. He further

elaborated about the zoning classification and stated that the building had been erected in the Railroad right-of-way. Deputy Mayor Dooley inquired whether the first floor would be water-proof. Discussion ensued. Further discussion then ensued on possible façade colors. Commissioner Maisonneuve spoke about working with the Downtown Management Corporation. Further discussion ensued about the property's zoning classification.

Commissioner-elect Kathleen Prunty noted that the First Aid Squad property was in the Township's Special Improvement District and therefore evaluation of the proposal would be reviewed by the Downtown Management Corporation (DMC).

Addressing members of the First Aid Squad, Deputy Mayor Dooley inquired about their "ask" Commissioner Hannen moved to authorize the First Aid's Squad's expansion, Commissioner O'Connor seconded the motion, and each member of the Committee voted "aye" in favor of the motion. Discussion ensued that while a resolution was not necessary regarding this authorization, a Township representative would sign the First Aid Squad's Planning Board application. Further discussion ensued regarding the zoning classification of the First Aid Squad address.

Plastics Ordinance Status and Report on State of New Jersey Bill

Deputy Mayor Dooley provided an update on the New Jersey Legislature's "plastic bag" bill. She described how the proposed bill differed from the ordinance recently adopted by the Township Committee. Discussion ensued including discussion as to whether the Township's plastics ordinance should be amended via a resolution or amended ordinance. Further discussion ensued. Deputy Mayor Dooley stated that she withdrew her initiative to amend the recently-passed Ordinance.

Township Employee Vacation Days - Carryover to 2020

Referring to the Workshop backup list, Administrator Cryan discussed the 2019 Vacation Carryover to 2020 request and associated resolution for consideration at the following evening's Official Meeting. A brief discussion ensued. Deputy Mayor Dooley stated that she would not be voting on this matter and requested that this resolution be placed on a Roll Call Vote.

Health Department Shared Services

Administrator Jamie Cryan proposed renewing the public health shared services agreement with Bloomfield. He noted that the Borough of Madison would no longer serve as the middle person. Discussion ensued on whether the renewal agreement should be a 3 (three) or 5 (five) year agreement. Township Attorney Ryan Cooper stated that he would have a Township-ready contract completed by the following evening's Official Meeting.

Minute Approval – Closed Session Minutes of November 25th and November 26, 2019

Commissioner O'Connor moved to adopt the Closed Session minutes of November 25th and November 26th Closed Session minutes. Commissioner Hannen seconded the motion and members of the Committee voted to approve the November 25th and November 26th Closed Session minutes.

Commissioner Reports

Commissioner Hannen spoke about the water problems in the Chamber of Commerce office. He suggested that the funding be located and the Township go out to bid for solutions regarding the building slope issues.

Public Comments

Mayor Giblin opened the public comments portion of the meeting and asked if there were any questions or comments. Hearing no comments, Mayor Giblin closed the public comment portion of the meeting.

Closed Session

On motion of Commissioner O'Connor, seconded by Commissioner Hannen and passed, the following resolution was adopted by roll call vote:

Resolution No. 2019-93.32

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Recorded Vote:

Aye:	Mayor Giblin, Deputy Mayor Dooley, Commissioners Hannen, Maisonneuve and O'Connor
Nay:	None
Abstained:	None
Absent:	None

On motion of Commissioner O'Connor, seconded by Commissioner Hannen and passed, the Township Committee returned to open session at 10:53 p.m.

On motion of Commissioner Maisonneuve, seconded by Commissioner O'Connor and passed, the Township Committee adjourned at 10:53 p.m.

Respectfully submitted,

Patricia Donahue
Township Clerk

Dated: December 16, 2019