

The Minutes of the **Workshop Meeting** of the Township Committee of the Township of Cranford, County of Union, State of New Jersey on **June 10, 2019** at 7:00 p.m. in Room 108.

THIS MEETING IS IN COMPLIANCE WITH THE "OPEN PUBLIC MEETINGS ACT" AS ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED BY E-MAILING THE ANNUAL SCHEDULE OF MEETINGS TO THE WESTFIELD LEADER, THE UNION COUNTY LOCAL SOURCE, THE STAR LEDGER, AND TAP INTO CRANFORD, BY POSTING SUCH ANNUAL MEETING SCHEDULE ON A BULLETIN BOARD IN THE TOWN HALL RESERVED FOR SUCH ANNOUNCEMENTS AND THE FILING OF SAID NOTICE WITH THE TOWNSHIP CLERK OF CRANFORD. FORMAL ACTION MAY BE TAKEN AT THIS MEETING.

**Present:** Mayor Patrick Giblin\*\*  
Deputy Mayor Ann Dooley  
Commissioner Jean-Albert Maisonneuve  
Commissioner Mary O'Connor

**Absent:** Commissioner Thomas H. Hannen, Jr.\*

\*Commissioner Hannen arrived to the Township Committee meeting in Room 108 at 9:26 p.m.

\*\*Mayor Giblin left Room 108 at 7:25 p.m. and returned to Room 108 at 8:41 p.m.

### **Public Comments**

Mayor Giblin opened the public comments portion of the meeting and asked if there were any questions or comments. Hearing no comments, Mayor Giblin closed the public comment portion of the meeting.

### **Closed Session**

On motion of Deputy Mayor Dooley, seconded by Commissioner O'Connor and passed, the following resolution was adopted by roll call vote:

### **Resolution No. 2019-93.16**

**BE IT RESOLVED** that the Township Committee will go into closed session to discuss the following, the minutes of which will be released at some time in the future at the discretion of the Township Committee:

### **Personnel**

- June Reviews and Recommendations
- Fire Department Advancements

### **Real Estate Matters**

- 6 Franklin Avenue

### **Legal Matters**

- Legal update

- Affordable Housing update

### **Contractual**

- Township Administrator

### **Minute Review**

- Closed Session Minutes of April 29<sup>th</sup> and April 30, 2019

### **Recorded Vote:**

Aye: Mayor Giblin, Deputy Mayor Dooley, Commissioners Maisonneuve and O'Connor  
 Nay: None  
 Abstained: None  
 Absent: Commissioner Hannen

On motion of Commissioner O'Connor, seconded by Deputy Mayor Dooley and passed, the Township Committee returned to open session at 7:37 p.m.

### **Proposed Resolution for the Heritage Corridor and Riverwalk**

Deputy Mayor Dooley spoke about working with a group of residents who are interested in raising awareness of the Heritage Corridor and Riverwalk and elaborated.

### **New Jersey State League of Municipalities Annual Conference**

Administrator Jamie Cryan spoke about sending members of the Committee and department heads to the New Jersey League of Municipalities conference in November. Mayor Giblin suggested that attendees sit for ethics presentations. Discussion ensued.

### **24 Lenox Avenue**

Administrator Jamie Cryan Deputy Mayor Dooley proposed to table the 24 Lenox Avenue agenda item. A brief discussion ensued regarding Penn Road and Yale Terrace.

### **Downtown Sign Ordinance**

Commissioner Maisonneuve spoke about a recent sign violation in the Special Improvement District which was dismissed by the Municipal Prosecutor. Discussion ensued regarding meeting with the business owners and changing the ordinance. Deputy Mayor Dooley suggested distributing new business packages which included sign "specs" and conducting an annual sign review. Commissioner O'Connor spoke about the need for consistency. Township Attorney Ryan Cooper stated that he would speak to the Municipal Prosecutor regarding this matter.

### **Risk Management/Joint Insurance Fund**

Administrator Jamie Cryan inquired as to whether there was an appetite by the Committee to go out to bid for Risk Management and Joint Insurance Fund-type services. He briefly elaborated

about a recent meeting held with Willis and noted that their training opportunities were not close to Cranford. Deputy Mayor Dooley inquired about the down side of using the Township's current vendors. Discussion ensued.

### **Proposed Plastic Bag Ban and Certain One-Use Recyclables Ordinance**

Deputy Mayor Dooley spoke about a proposed ordinance which would ban plastic bag use and certain one-use recyclable materials. She noted that the Green Team and the Environmental Committee had reviewed the ban proposals. Deputy Mayor Dooley elaborated about certain vendors' request for wider straw specifications as well as how the proposed ordinance would pertain to the use of plastic stirrers, Styrofoam, plastics 1 (one) and 2 (two), and a plastic known as a clam shell. Deputy Mayor Dooley noted that the proposed ordinance wording had been guided by the State's work on this issue. She briefly elaborated about an exemption process. Discussion ensued. Township Attorney Ryan Cooper stated that he would review the proposed ordinance.

### **Minute Approval - Closed Session Minutes of April 29<sup>th</sup> and April 30<sup>th</sup>**

Deputy Mayor Dooley stated that she had not yet reviewed the minutes for consideration. Township Clerk Patricia Donahue stated that she would place approval of the Closed Session minutes for April 29<sup>th</sup> and April 30<sup>th</sup> on the following evening's Conference Meeting agenda for consideration.

Township Clerk Patricia Donahue stated that she would send the April 29<sup>th</sup> Workshop minutes to the Commissioners on the following day

### **Late Starter – Review Official Meeting Agenda**

Township Clerk Patricia Donahue noted that the Resolution No. 2019-224 authorized the renewal of 12 (twelve) of the Township's 14 (fourteen) annual alcoholic beverage licenses and briefly elaborated.

Three representatives from Elizabethtown Gas were in attendance: Mr. Rob Zajac, Ms. Jemia Singleton and Ms. Mariana Maldonado.

Referencing Resolution No. 2019-236, Deputy Mayor Dooley inquired about the moratorium requested by Elizabethtown Gas and the type of materials which would be used. Representatives from Elizabethtown Gas responded. Discussion ensued.

### **Township Administrator Report**

Township Administrator Jamie Cryan made some brief remarks regarding the recent Safety Committee meeting.

## **Commissioner Reports**

Commissioner O'Connor and Commissioner Maisonneuve spoke about recent Airbnb activity in Cranford. Commissioner O'Connor specifically noted that there was utilization of Airbnb in untraditional neighborhoods. Discussion ensued as to how the Township could manage this home-rental situation.

## **Public Comments**

Two residents identified themselves as members of "No High Voltage Cranford:" Ms. Lyubov Ursic of 197 Stoughton Avenue and Ms. Sara Thode of 325 Walnut Avenue.

Ms. Ursic thanked the Commissioners for the recently-authorized resolution which urged Union County to protect the Walnut Avenue Public-Right-of-Way. She spoke about Senator Booker's work with their group. Ms. Ursic thanked Commissioner O'Connor for attending the Freeholder Meeting with their group. She asked the Committee if there was an update on PSE&G's proposed circuit plan. Deputy Mayor Dooley provided an update about her recent communication with the Governor's Office pertaining to this matter. Discussion ensued. Ms. Ursic spoke about Congressman Malinowski's and Senator Menendez' work with their group.

Ms. Thode spoke about the flooding in her neighborhood. She also spoke about an issue on her property with a PSE&G pole. Administrator Jamie Cryan stated that he would look into this matter.

Further discussion ensued regarding PSE&G's proposed powerline project. Commissioner O'Connor inquired whether this project could be done underground. Mayor Giblin noted that he met with PSE&G, via teleconference, on a weekly basis.

Ms. Alison Mennor of 230 North Avenue West spoke about her use of Airbnb. She stated that to dismiss Airbnb was not keeping up "with the times." Commissioners Maisonneuve and O'Connor spoke about the use of Airbnb in certain zones. Discussion ensued.

## **CLOSED SESSION**

On motion of Deputy Mayor Dooley, seconded by Commissioner O'Connor and passed, the following resolution was adopted by roll call vote:

### **Resolution No. 2019-93.16**

**BE IT RESOLVED** that the Township Committee will go into closed session to discuss the following, the minutes of which will be released at some time in the future at the discretion of the Township Committee:

## **Personnel**

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**Contractual**

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**Minute Review**

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**Recorded Vote:**

Aye: Mayor Giblin, Deputy Mayor Dooley, Commissioners Maisonneuve and O'Connor  
Nay: None  
Abstained: None  
Absent: Commissioner Hannen

On motion of Commissioner Maisonneuve, seconded by Commissioner O'Connor and passed, the Township Committee returned to open session at 9:27 p.m.

On motion of Commissioner Maisonneuve, seconded by Commissioner O'Connor and passed, the Township Committee adjourned at 9:27 p.m.

Respectfully submitted,

Dated: June 10, 2019

Patricia Donahue