

The Minutes of the **Workshop Meeting** of the Township Committee of the Township of Cranford, County of Union, State of New Jersey on **April 29, 2019** at 7:00 p.m. in Room 108.

THIS MEETING IS IN COMPLIANCE WITH THE "OPEN PUBLIC MEETINGS ACT" AS ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED BY E-MAILING THE ANNUAL SCHEDULE OF MEETINGS TO THE WESTFIELD LEADER, THE UNION COUNTY LOCAL SOURCE, THE STAR LEDGER, AND TAP INTO CRANFORD, BY POSTING SUCH ANNUAL MEETING SCHEDULE ON A BULLETIN BOARD IN THE TOWN HALL RESERVED FOR SUCH ANNOUNCEMENTS AND THE FILING OF SAID NOTICE WITH THE TOWNSHIP CLERK OF CRANFORD. FORMAL ACTION MAY BE TAKEN AT THIS MEETING.

Present: Mayor Patrick Giblin
Deputy Mayor Ann Dooley
Commissioner Thomas H. Hannen, Jr.*
Commissioner Jean-Albert Maisonneuve
Commissioner Mary O'Connor

Absent: None

*Commissioner Hannen entered Room 108 at 7:09 p.m.

Public Comments

Mayor Giblin opened the public comments portion of the meeting and asked if there were any questions or comments.

Ms. Terri Lowe of 14 Colby Lane inquired if there was a Union County College Cell Tower update. Mayor Giblin responded that the Township's Planning Board attorney had notified the College that an application for the cell tower had to be filed with the Township's Zoning Board. A man named Mike of 12 Colby Lane inquired about the expected length of time the application processing would take with the Board and how one could find out about the application. Deputy Mayor Dooley responded.

Hearing no further comments, Mayor Giblin closed the public comment portion of the meeting.

Closed Session

On motion of Commissioner Maisonneuve, seconded by Commissioner O'Connor and passed, the following resolution was adopted by roll call vote:

Resolution No. 2019-93.12

BE IT RESOLVED that the Township Committee will go into closed session to discuss the following, the minutes of which will be released at some time in the future at the discretion of the Township Committee:

Personnel

- Police Department
- DPW Superintendent

Real Estate

- Centennial Avenue Tennis Courts

Legal Matters

- Legal update
- Affordable Housing update

Contractual

- Township Administrator
- Pump Station – Phase 5

Minute Review

- Closed Session Minutes of March 4, 2019

Recorded Vote:

Aye: Mayor Giblin, Deputy Mayor Dooley, Commissioners Maisonneuve and O'Connor
Nay: None
Abstained: None
Absent: Commissioner Hannen*

On motion of Commissioner O'Connor, seconded by Commissioner Hannen and passed, the Township Committee returned to open session at 7:39 p.m.

Minute Approval - Closed Session Minutes of March 4, 2019

Township Clerk Patricia Donahue requested that the March 4th Closed Session minutes be considered for approval at the following evening's Conference Meeting.

Review Official Meeting Agenda

Referencing the Bill List, Commissioner Hannen requested total figures for the Township Hall renovation.

Pump Station

Deputy Mayor Dooley and Mayor Giblin provided an update on a Sump Pump opportunity in Nomahegan Park.

Swim Pool Utility Authority Board Update

Deputy Mayor Dooley provided an update on the Swim Pool Utility Authority Board. She noted the expected pool membership increase with the completion of Birchwood Avenue apartments.

Springfield Avenue and Penn Road Crosswalk

Mr. Brian McAndrew of 10 Claremont Place stated that he was present on behalf of the Pedestrian Safety Committee. He stated that a priority of the Committee was to address the pedestrian traffic on Springfield Avenue near Dreyer Farms. Mr. Andrews stated that a proposed cross walk at Penn Road would have a traffic calming effect on this Springfield Avenue area as well as assist the Penn Road neighborhood. He referenced mimicking the Train Station crosswalk improvements. Commissioner O'Connor spoke briefly about her work at the Train Station crosswalk. She inquired about expected costs. Commissioner Hannen stated that the Pedestrian Safety Committee's next initiative should be at the Centennial and Elm area. Discussion ensued regarding next steps and consensus was reached to draft a proposed resolution for the May 14th Official Meeting which would authorize a request to the County of Union to conduct a traffic study for the Springfield Avenue/Penn Road area.

Capital Budget

Administrator Jamie Cryan noted that a spreadsheet with the capital requests had been distributed. Mayor Giblin read the requests. Consensus was reached to move forward with the introduction of the Public Improvements bond ordinance at the following evening's Official Meeting.

Vehicle Use Policy Update

Mayor Giblin stated that some of the Township vehicles did not have Township decals. Committee consensus was reached that the cars should now each be outfitted with decals.

Public Defender Resignation

Mayor Giblin stated that Township Public Defender John DeMassi had given resignation notice due to his appointment as municipal judge. Discussion ensued as to next steps for replacing the Public Defender position.

Fireworks Display in Nomahegan Place

Mayor Giblin noted that the Office of Emergency Management would attend the next meeting to discuss the Fireworks Display in Nomahegan Place.

Community Police Move to Community Center

A brief discussion ensued regarding a possible Police Department substation at the Community Center.

Licensing - Bar Americana

Mayor Giblin provided an overview of Bar Americana's 2017 Place to Place expansion of premises application. Mr. Hector Alvarez, owner of Bar Americana, noted that he had paid taxes for 14 (fourteen) years. Commissioner Maisonneuve stated that he had concerns. Discussion ensued including whether a new application had to be submitted. Township Clerk Patricia Donahue responded that she would check with the New Jersey Division of Alcoholic Beverages.

Electronic Stick Parking Meters

Deputy Mayor Dooley and Administrator Jamie Cryan disused the Electronic Stick Parking meter request and noted that purchasing the stick meters was the cheaper procurement option.

Review Official Meeting Agenda

Mayor Giblin state that Administrator Cryan would provide the requested Bill List figures

Township Administrator Report

Administrator Cryan reviewed the Municipal Budget and Budget process.

Administrator Cryan stated that the upcoming PSE&G Powerline Proposal meeting had been scheduled for Wednesday, May 8th at the Cranford Community Center.

Commissioner Reports

Commissioner Hannen spoke about storage alternatives.

Deputy Mayor Dooley spoke about her recent attendance at the Gateway Regional Chamber of Commerce Annual Mayor's Dinner in Newark.

Mayor Giblin spoke about his recent attendance at the annual New Jersey Conference of Mayors' Spring Conference. Mayor Giblin noted that he had recently been appointed to the New Jersey Conference of Mayors Board of Directors. The Mayor also noted that the Cranford Hockey Club's 7th (seventh) grade team would be honored at the following evening's Official Meeting.

Public Comments

Mayor Giblin opened the public comments portion of the meeting and asked if there were any questions or comments. Hearing no comments, Mayor Giblin closed the public comment portion of the meeting

Closed Session

On motion of Commissioner O'Connor, seconded by Commissioner Maisonneuve and passed, the following resolution was adopted by roll call vote:

Resolution No. 2019-93.12

BE IT RESOLVED that the Township Committee will go into closed session to discuss the following, the minutes of which will be released at some time in the future at the discretion of the Township Committee:

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Minute Review

- Closed Session Minutes of March 4, 2019

Recorded Vote:

Aye:	Mayor Giblin, Deputy Mayor Dooley, Commissioners Hannen, Maisonneuve and O'Connor
Nay:	None
Abstained:	None
Absent:	None

On motion of Commissioner Hannen, seconded by Commissioner O'Connor and passed, the Township Committee returned to open session at 9:20 p.m.

On motion of Commissioner Hannen, seconded by Commissioner O'Connor and passed, the Township Committee adjourned at 9:20 p.m.

Respectfully submitted,

Patricia Donahue
Township Clerk

Dated: April 29, 2019