

The Minutes of the **Workshop Meeting** of the Township Committee of the Township of Cranford, County of Union, State of New Jersey on **June 26, 2017** at 7:30 p.m. in Room 108.

THIS MEETING IS IN COMPLIANCE WITH THE “OPEN PUBLIC MEETINGS ACT” AS ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED BY MAILING THE ANNUAL SCHEDULE OF MEETINGS TO THE WESTFIELD LEADER, THE UNION COUNTY LOCAL SOURCE, THE STAR LEDGER, AND TAP INTO CRANFORD, BY POSTING SUCH ANNUAL MEETING SCHEDULE ON A BULLETIN BOARD IN THE TOWN HALL RESERVED FOR SUCH ANNOUNCEMENTS AND THE FILING OF SAID NOTICE WITH THE TOWNSHIP CLERK OF CRANFORD. FORMAL ACTION MAY BE TAKEN AT THIS MEETING.

Present: Mayor Thomas H. Hannen, Jr.
Deputy Mayor Patrick F. Giblin
Commissioner Andis Kalnins
Commissioner Mary O’Connor

Absent: Commissioner Ann Dooley

PUBLIC COMMENTS

Mayor Hannen opened the public comments portion of the meeting and asked if there were any questions or comments. Hearing no comments, Mayor Hannen closed the public comment portion of the meeting.

Review Official Meeting Agenda

All items were approved for action.

Engineering update

Jacqueline Dirmann of Maser Consulting was present.

Fiscal Year 2016 Clean Water and Drinking Water (Environmental Infrastructure)

Ms. Dirmann discussed a meeting held with the Department of Environmental Protection (DEP) to discuss Phase 2B of the Northeast Quadrant Storm Water Management Project, and efforts to convince DEP that the project needs to move forward. Discussed analytical data requested by DEP.

Mayor Hannen discussed DEP’s concern with the potential impact the project could have to downstream communities, which has caused DEP to reject the project. Also informed the Township Committee that Mott MacDonald would prepare the data requested by DEP.

Mayor Hannen also provided an update regarding the Orchard Brook Project that was also discussed during the meeting with DEP.

Elizabethtown Gas-Utility Upgrades

Ms. Dirmann provided an update of utility work being conducted by Elizabethtown Gas.

NJ American Water Company Utility Upgrades

Ms. Dirmann discussed projects being conducted by the NJ American Water Company and informed the Township Committee that 2017 projects have been completed.

Lincoln Avenue East project

Ms. Dirmann discussed the status of the reconstruction of Lincoln Avenue East and informed the Township Committee that only final striping is needed.

NJDOT Municipal Aid Grant Application

Ms. Dirmann discussed the current NJDOT Municipal Aid Grant Program and requested input from the Township Committee as to whether Maser Consulting should move forward with a proposal.

The Township Committee was agreeable to Maser Consulting moving forward with a proposal.

Lincoln Avenue Basketball Courts

Ms. Dirmann discussed the status of improvements to Lincoln Avenue Basketball Courts and informed the Township Committee that stenciling was completed.

2017 Municipal Paving Program

Ms. Dirmann and roads to be included in the 2017 Paving Program.

North Union Avenue and Alden Street Traffic Light

Ms. Dirmann discussed the status of improvements to the intersection and traffic signal at North Union Avenue and Alden Street.

Discussion was held as to the timeframe for completion.

Pooling Water

Mayor Hannen discussed an issue at Manor Avenue with pooling water. Ms. Dirmann to follow up.

Township Administrator Wall also discussed an issue with pooling water at West Holly Street.

Ms. Dirmann confirmed that the issue at West Holly Street is related to utility work.

Mayor Hannen discussed the pooling water at West Holly Street after the rainstorm that occurred last week, and expressed concern with the impact to Orchard Brook and the surrounding area because of development that is planned in Garwood. Informed the Township Committee that this concern was also communicated to DEP.

Update re: Victorian light replacement

Township Administrator Wall introduced Jeffrey Berger of Willdan, and explained that Mr. Berger is in attendance to discuss energy savings options in connection with the replacement of Victorian lights.

Mr. Berger discussed the state contract award to Willdan in connection with the NJ Clean Energy and Direct Install Programs. Discussed the purpose of the programs and explained that most municipalities participate, and most benefit from participation. Explained that Willdan does not have an exact replacement with respect to the Victorian lights being considered by the Township, but he is familiar with the products being considered. Also explained that there are other programs in addition to Direct Install that incentivize the replacement of lighting. Discussed the types of lighting offered and feels an individual that is familiar with lighting should make the selection.

Mayor Hannen discussed the replacement of equipment that occurred after Hurricane Irene and requested clarification as to the Township's level of participation in the Direct Install Program.

Commissioner Kalnins requested clarification as to whether the Township has submitted an application to participate in the program.

Township Administrator Wall confirmed that no application has been submitted.

Discussion was held as to the audit that would be required to participate in the Direct Install Program, and whether the Township would be required to commit to the replacement of all equipment that might be included in the audit.

Discussion was held as to the need for an engineering design in connection with the Victorian light replacement project.

Mayor Hannen discussed the state contract price for the purchase and installation of Victorian lights.

Mr. Berger discussed the cost involved if the Township moves forward with Willdan's services and participates in the Direct Install Program. Discussed the cost for lighting and the cost for Willdan to engineer the project.

Township Administrator Wall discussed the number of Victorian lights being considered for replacement.

Commissioner O'Connor asked if Willdan has done a street lighting project in a nearby municipality. Also discussed the difference in lighting that might be needed in different areas, such as brighter lighting at the train station.

Mr. Berger stated that he does not have a list of municipalities to provide at this time. Also discussed different types of roadway/street lighting.

Discussion was held as to moving forward with an energy audit through the NJ Clean Energy Program.

Mr. Berger discussed the award of state contract to Willdan for Union and Essex Counties for auditing services through the NJ Clean Energy Program.

Proposed ordinance to amend hours of operation for sale of liquor

The Township Committee discussed a request to expand the hours of sale of alcoholic beverages on Sundays from 10:00 AM to 6:00 PM to 11:00 am to 7:00 PM, during summer months.

The Township Committee was agreeable to the request, with the hours of 11:00 AM to 7:00 PM on Sundays being in effect throughout the full year, rather than summer months only. Ordinance to be

introduced June 27, 2017.

Commuter parking on residential streets

Deputy Mayor Giblin discussed complaints received concerning commuter parking occurring on residential streets, and informed the Township Committee that the Police Department plans to conduct a study.

COMMISSIONER REPORTS

Commissioner Kalnins

Township Engineer

Commissioner Kalnins discussed his opposition to the appointment of a Township Engineer.

Deputy Mayor Giblin

Funding for train infrastructure

Deputy Mayor Giblin discussed correspondence received from the Borough of Fanwood regarding a request for funding from state and federal governments for transportation infrastructure improvements, and suggested the Township Committee consider adoption of a resolution supporting this initiative.

The Township Committee was agreeable. Resolution to be adopted June 27, 2017.

PUBLIC COMMENTS

Mayor Hannen opened the public comments portion of the meeting and asked if there were any questions or comments. Hearing no comments, Mayor Hannen closed the public comment portion of the meeting.

CLOSED SESSION

On motion of Commissioner O'Connor, seconded by Commissioner Kalnins and passed, the following resolution was adopted by roll call vote:

Resolution No. 2017-91.23:

BE IT RESOLVED that the Township Committee will go into closed session to discuss the following, the minutes of which will be released at some time in the future at the discretion of the Township Committee:

Personnel

- Police Department
- Fire Department

Legal

- Township Attorney Update

Contractual

- Birchwood Avenue property
- Information Technology equipment

Minute Review

- Closed Session Minutes of June 12 and 13, 2017

Recorded vote:

Aye: Mayor Hannen, Deputy Mayor Giblin Commissioners Kalnins and O'Connor

Nay: None

Abstained: None

Absent: Commissioner Dooley

On motion of Commissioner O'Connor seconded by Commissioner Kalnins and passed, the Township Committee returned to open session at 10:46 PM.

Minute approval – Closed Session Minutes of June 12 and 13, 2017

On motion of Commissioner Kalnins, seconded by Commissioner O'Connor and passed, the Closed Session Minutes of June 12 and 13, 2017 were approved as **AMENDED** by the indicated vote of the Township Committee.

Recorded vote:

Aye: Mayor Hannen, Deputy Mayor Giblin, Commissioners Kalnins and O'Connor

Nay: None

Abstained: None

Absent: Commissioner Dooley

On motion of Commissioner Kalnins, seconded by Commissioner O'Connor and passed, the Township Committee was agreeable to scheduling a Special Meeting on July 10, 2017 to discuss legal matters.

Recorded vote:

Aye: Mayor Hannen, Deputy Mayor Giblin, Commissioners Kalnins and O'Connor

Nay: None

Abstained: None

Absent: Commissioner Dooley

On motion of Commissioner Kalnins seconded by Commissioner O'Connor and passed, the Township Committee adjourned at 10:46 PM.

Respectfully submitted,

Tara Rowley, RMC
Municipal Clerk

Dated: June 26, 2017