

The Minutes of the **Official Meeting** of the Township Committee of the Township of Cranford, County of Union, State of New Jersey on **November 26, 2019** at 7:32 p.m. in Council Chambers.

This meeting is in compliance with the "Open Public Meetings Act" as Adequate notice of this meeting has been provided by e-mailing the annual schedule of meetings to THE WESTFIELD LEADER, THE UNION COUNTY LOCAL SOURCE, THE STAR LEDGER, AND TAP INTO CRANFORD, by posting such annual meeting schedule on a bulletin board in the Town Hall reserved for such announcements and the filing of said notice with the Township Clerk of Cranford. Formal Action will be taken at this meeting.

PRESENT: Mayor Patrick F. Giblin
Deputy Mayor Ann Dooley
Commissioner Thomas H. Hannen, Jr.
Commissioner Jean-Albert Maisonneuve
Commissioner Mary O'Connor

ABSENT: None

FLAG SALUTE AND INVOCATION

Flag salute followed by the invocation led by Deputy Mayor Dooley.

MINUTE APPROVAL

On motion of Commissioner Hannen, seconded by Deputy Mayor Dooley and passed, the minutes of the Workshop Meeting of November 12, 2019, Conference and Official Meetings of October 29, 2019 and Official Meeting of November 12, 2019, were approved by indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Giblin, Deputy Mayor Dooley, Commissioners Hannen, Maisonneuve and O'Connor

Nay: None

Abstained: None

Absent: None

On motion of Commissioner Hannen, seconded by Deputy Mayor Dooley and passed, the minutes of the Workshop Meeting of October 28, 2019, were approved by indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Giblin, Deputy Mayor Dooley, Commissioners Hannen and O'Connor

Nay: None

Abstained: Commissioner Maisonneuve

Absent: None

PAYMENT OF BILLS

On motion of Commissioner O'Connor, seconded by Commissioner Maisonneuve and passed, the Bill List dated November 26, 2019, totaling \$1,474,794.27 was approved for payment by indicated vote of the Township Committee and is on file in the Office of the Township Clerk:

Recorded vote:

Aye: Mayor Giblin, Deputy Mayor Dooley, Commissioners Hannen, Maisonneuve and O'Connor

Nay: None

Abstained: None

Absent: None

MAYORAL ANNOUNCEMENTS

National Day of Thanksgiving

WHEREAS, Thanksgiving, a long cherished American tradition for which George Washington issued the first proclamation, was affirmed by Congress as a day to be set aside for public Thanksgiving and prayer; and

WHEREAS, ever since those early days, in peace and in war, in abundance and in need, in harmony and in disagreement, we pause to offer our thanks for the freedom and opportunities with which our nation has been blessed; and

WHEREAS, though we are no longer a fledgling democracy, having survived for over 200 years, we are aware that we have a long way to go in countless areas, and thank God for the independence this nation epitomizes; and

WHEREAS, we pause in our Thanksgiving festivities to acknowledge the many kindnesses God has shown to us, and indeed the very gift of life itself, we do so in all humility.

NOW, THEREFORE, I, Patrick Giblin, Mayor of the Township of Cranford, on the National Day of Thanksgiving, along with all Cranford residents gathered in homes and places of worship, do once again affirm by our prayers and our gratitude those blessings that have enriched us, praying that the spirit of unity prevail throughout the world this coming year.

Track Friday

WHEREAS, Track Friday, an event originating in 2012 in the wake of Superstorm Sandy, occurs annually the day after Thanksgiving to promote community, activity, and volunteerism on a day that is commonly associated with commercialism; and

WHEREAS, Track Friday began as a simple fundraiser to raise \$5,000 for Sandy Relief, and has since raised more than \$250,000 since its inception for hundreds of charities across multiple states; and

WHEREAS, the Township of Cranford is proud to have the Cranford Jaycees hosting one of the largest Track Friday events at the Ray White Track at Memorial Field each year on the day after Thanksgiving since 2016, generating over \$50,000 in charitable contributions and significant community support; and

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Cranford, does hereby proclaim, November 29, 2019, as **TRACK FRIDAY** and encourage the residents of our community, and communities across the country, to support this worthwhile movement to start the giving season with a day of giving.

Small Business Saturday

WHEREAS, the Township Committee of the Township of Cranford, New Jersey, celebrates our local small businesses and the contributions they make to our local economy and community; according to the United States Small Business Administration, there are currently 30.2 million small businesses in the United States, they represent more than 99.7 percent of American employer firms and are responsible for creating 65.9 percent of net new jobs created from 2000 to 2017; and

WHEREAS, small businesses employ 47.5 percent of employees in the private sector in the United States; and

WHEREAS, 90 percent of all consumers believe that supporting small, independently-owned restaurants and bars will have a positive impact on their community; and

WHEREAS, 83 percent of all consumers who are aware of Small Business Saturday said the day encourages them to Shop Small all year long; and

WHEREAS, 42 percent of consumers who reportedly Shopped Small at independently-owned retailers and restaurants on Small Business Saturday did so with friends or family; and

WHEREAS, the most reported reason for consumers aware of the day to shop and dine at small, independently-owned businesses was to support their community; and

WHEREAS, The Township of Cranford, State of New Jersey supports our local businesses that create jobs, boost our local economy and preserve our communities; and

WHEREAS, advocacy groups as well as public and private organizations across the country have endorsed the Saturday after Thanksgiving as Small Business Saturday.

NOW, THEREFORE, the Township Committee of the Township of Cranford, New Jersey does hereby proclaim, November 30, 2019, as *SMALL BUSINESS SATURDAY* and urge the residents of our community, and communities across the country, to support small businesses and merchants on Small Business Saturday and throughout the year.

INFORMAL MEETING

Mayor Giblin opened the informal meeting portion of the meeting and asked if there were any questions or comments. Hearing no comments, Mayor Giblin closed the informal meeting portion of the meeting.

ORDINANCES – Introduction**Ordinance No. 2019-14:**

The Township Clerk read by title only Ordinance No. 2019-14 entitled, “AN ORDINANCE ALLOCATING A PORTION OF THE ANNUAL SERVICE CHARGE RECEIVED FROM BIRCHWOOD DEVELOPERS URBAN RENEWAL ASSOCIATES, LLC TO THE CRANFORD PUBLIC SCHOOL DISTRICT”

Said ordinance was introduced and approved on first reading on motion of Commissioner O’Connor, seconded by Deputy Mayor Dooley.

COMMISSIONER COMMENTS:

Commissioner O’Connor explained that the ordinance provides structure for the disbursement of funds received from the Birchwood development to the Board of Education to ensure the schools are accommodated through the PILOT (Payment in Lieu of Taxes). This sets a five-year program of 70% for the first two years and 55% for the final three years.

Commissioner Hannen addressed the density of the project and how the Township would mitigate the impact this project would have on the Board of Education. Discussed the agreement to buy the property and resell it to another developer that would reduce the apartment count while fulfilling the town’s affordable housing obligations. Stated that the most effective way to accomplish this without affecting the taxpayers is to establish a PILOT that would reduce the conventional taxes paid on the development and still provide an ample revenue stream to the municipality. Explained that the primary reduction comes from the reduction in County taxes paid by the developer. Explained the revenue stream of the PILOT and explained that the entire Township Committee understood the burden the development would have on the school system. Spoke about the fair funding formula and the timeline for development. Reiterated comments made by Commissioner O’Connor regarding funding. Does not feel the first two years allocates enough funding but it does represent a compromise between the members of the Township

Committee. Explained how the figures were derived for the PILOT and the total revenue projections. Also explained that the current ordinance calls for the potential of the agreement not being renewed at the end of the five-year period which would be a catastrophic situation. Hopeful language would be added in the ordinance to prevent that from happening. Stated that he is voting in the affirmative for this ordinance and is hopeful that in the future the funding mechanism portion will be re-evaluated.

Deputy Mayor Dooley agrees with some of Commissioner Hannen's comments and highlighted a few comments that she had issues with. Explained that the ordinance does have a mechanism in it regarding a discussion of renewal or other changes. Stated that the purpose of this is so the Township Committee and Board of Education can analyze the impact this project has had on the school system. Broke down the tax formula in a normal situation. Also explained that it will take time to see the impact as the impact will not happen overnight.

Mayor Giblin explained reasons why he did not vote in favor of the PILOT in the past was: 1) it created a gap in the affordable housing obligation and 2) it created uncertainty on how funding of the PILOT would be allocated. Stated that he will be voting in favor of the ordinance. Spoke about the purchase of the Birchwood property and the soft fees associated with it. Mentioned that this has been a collaborative effort from the Board of Education. Feels it is a good compromise.

Commissioner Maisonneuve stated that he will be voting in favor of this ordinance. Discussed fees associated with the impact to the Board of Education. Agrees with the five-year window.

Ordinance No. 2019-14 was passed by the indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Giblin, Deputy Mayor Dooley, Commissioners Hannen, Maisonneuve and O'Connor

Nay: None

Abstained: None

Absent: None

Final Reading and Public Hearing for Ordinance No. 2019-14 to be held December 17, 2019 and the publication will take place in the Westfield Leader on December 5, 2019.

ORDINANCES – Final Reading and Public Hearing

Ordinance No. 2019-12:

The Township Clerk read by title only Ordinance No. 2019-12 entitled, "AN ORDINANCE TO IMPLEMENT CERTAIN RECOMMENDATIONS FROM THE TOWNSHIP OF CRANFORD'S MASTER PLAN REEXAMINATION REPORT PERTAINING TO SECTION 1: PART II GENERAL LEGISLATION, CHAPTER 255 LAND DEVELOPMENT, ATTACHMENT 2 AND SECTION 2: PART II GENERAL LEGISLATION, CHAPTER 255 LAND DEVELOPMENT, ARTICLE V ZONING SECTION 39(B)(22)"

Said ordinance having been advertised and posted in accordance with law, Commissioner Hannen opened the public hearing.

Anthony Crecca, 520 Cranford Avenue, questioned if it is the Township Committee's intention to open up the paper street that is located behind his property.

Commissioner Hannen explained that the ordinance is mitigating an error regarding the designation of a particular zone in a residential area and not to open up streets.

Mr. Crecca wanted the Township Committee to assure him that the paper street would not be opened because it would devastate his street.

Mayor Giblin explained that the ordinance is nothing more than a correction. It is not clear why the area was designated with an R6 zone when there are no townhomes in the area.

Mr. Crecca asked if there would be a reason to open the paper street in the future with the new R3 designation.

Deputy Mayor Dooley assured Mr. Crecca that this ordinance is only intended to change the zone to the appropriate type of homes that are built in that area which is from townhouse to single-family.

Hearing no further comments, Commissioner Hannen closed the public hearing. On motion of Commissioner Hannen seconded by Commissioner O'Connor and passed, said ordinance was adopted by indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Giblin, Deputy Mayor Dooley, Commissioners Hannen, Maisonneuve and O'Connor

Nay: None

Abstained: None

Absent: None

RESOLUTIONS – By Consent Agenda

On motion of Commissioner Maisonneuve, seconded by Deputy Mayor Dooley and passed, the following resolutions were adopted by consent agenda:

Resolution No. 2019-387:

AUTHORIZING GRANT AGREEMENT BETWEEN THE TOWNSHIP OF CRANFORD AND THE STATE OF NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR 4 (FOUR) SINGLE-PORT LEVEL 2 (TWO) CHARGEPOINT CHARGING STATIONS (GRANT IDENTIFIER: AQ20-074)

WHEREAS, the governing body of the Township of Cranford desires to further the public interest by obtaining a grant from the State of New Jersey in the amount of up to \$20,000 to fund the following project: Purchase, installation, and maintenance of 4 (four) single-port Level 2 ChargePoint charging stations to be installed at 4 South Union Avenue; and

WHEREAS, the governing body resolves that Mr. Jamie Cryan or the successor to the office of the Township Administrator is authorized to (a) to make application for such a grant, (b) if awarded, to execute a grant agreement with the State in an amount not less than \$0.00 and not more than \$20,000, and (c) to execute any amendments thereto; and

WHEREAS, the Township Committee authorizes and hereby agrees to match 20 (twenty) percent of the total project amount, in compliance with the match requirements of the agreement period. The availability of the match for such purposes, whether cash, services, or property, is hereby certified. 0 (zero) per cent of the match will be made up of in-kind services (if allowed by grant program requirements and the Agreement.)

WHEREAS, the Township of Cranford agrees to comply with all applicable Federal, State, and municipal laws, rules and regulations in its performance pursuant to this Agreement.

NOW THEREFORE BE IT RESOLVED by the Mayor and the Township Committee that the Township of Cranford hereby endorses the submission of the charging station grant application to the New Jersey Department of Environment Protection and designates Gabe Bailer, Director, Downtown Business and Economic Development, to ensure that the application is properly filed; and

BE IT FURTHER RESOLVED that the monies received from the charging station grant be deposited in a dedicated trust fund to be used solely for the purposes of charging stations.

Resolution No. 2019-388:

AUTHORIZING GRANT AGREEMENT BETWEEN THE TOWNSHIP OF CRANFORD AND THE STATE OF NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR 4 (FOUR) SINGLE-PORT LEVEL 2 (TWO) CHARGEPOINT CHARGING STATIONS (GRANT IDENTIFIER: AQ20-073)

WHEREAS, the governing body of the Township of Cranford desires to further the public interest by obtaining a grant from the State of New Jersey in the amount of up to \$20,000 to fund the following project: Purchase, installation, and maintenance of 4 (four) single-port Level 2 ChargePoint charging stations to be installed at 220-4 Walnut Avenue and 106 Miln Street; and

WHEREAS, the governing body resolves that Mr. Jamie Cryan or the successor to the office of the Township Administrator is authorized to (a) to make application for such a grant, (b) if awarded, to execute a grant agreement with the State in an amount not less than \$0.00 and not more than \$20,000, and (c) to execute any amendments thereto; and

WHEREAS, the Township Committee authorizes and hereby agrees to match 0 (zero) percent of the total project amount, in compliance with the match requirements of the agreement period. The availability of the match for such purposes, whether cash, services, or property, is hereby certified. 0 (zero) per cent of the match will be made up of in-kind services (if allowed by grant program requirements and the Agreement.)

WHEREAS, the Township of Cranford agrees to comply with all applicable Federal, State, and municipal laws, rules and regulations in its performance pursuant to this Agreement.

NOW THEREFORE BE IT RESOLVED by the Mayor and the Township Committee that the Township of Cranford hereby endorses the submission of the charging station grant application to the New Jersey Department of Environment Protection and designates Gabe Bailer, Director, Downtown Business and Economic Development, to ensure that the application is properly filed; and

BE IT FURTHER RESOLVED that the monies received from the charging station grant be deposited in a dedicated trust fund to be used solely for the purposes of charging stations.

Resolution No. 2019-389:

BE IT RESOLVED, by the Township Committee of the Township of Cranford on the 26th day of November, 2019 that the following checks will be refunded by the Tax Collector to the lien holder according to statutory requirements:

Redemption of Certificate# 19-00017

Block 631 Lot 9 – 5 Ramapo Road
Realty Solutions JV LLC
25 Hughes Place
Summit, NJ 07901

Refund: \$13,329.09
(9-01-55-000-010-029)

Premium: \$28,000.00
(T-15-00-000-106-000)

Resolution No. 2019-390:

BE IT RESOLVED, that the Township Committee of the Township of Cranford on this 26th day of November, 2019 hereby authorizes the following holidays for Township employees for the year 2020;

<u>Holiday</u>	<u>Actual Date</u>	<u>Employee Holiday</u>
New Year's Day	Wednesday, January 1 st	Wednesday, January 1 st
Martin Luther King Jr.	Monday, January 20 th	Monday, January 20 th

Lincoln's Birthday	Wednesday, February 12 th	Thursday, December 24 th
Washington's Birthday	Monday, February 17 th	Monday, February 17 th
Good Friday	Friday, April 10 th	Friday, April 10 th
Memorial Day	Monday, May 25 th	Monday, May 25 th
Independence Day	Saturday, July 4 th	Friday, July 3 rd
Labor Day	Monday, September 7 th	Monday, September 7 th
Columbus Day	Monday, October 12 th	Monday, October 12 th
Election Day	Tuesday, November 3 rd	Friday, November 27 th
Veteran's Day	Wednesday, November 11 th	Wednesday, November 11 th
Thanksgiving Day	Thursday, November 26 th	Thursday, November 26 th
Christmas Day	Friday, December 25 th	Friday, December 25 th

Resolution No. 2019-391:

WHEREAS, the Township of Cranford required an expert to provide engineering services to the Township of Cranford; and

WHEREAS, the Township of Cranford advertised a Request for Proposals (RFP) for engineering services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, at a meeting held March 5, 2019, the Township Committee adopted Resolution No. 2019-146, authorizing an award of contract to Maser Consulting for the aforementioned service at a fee not to exceed \$25,000.00; and

WHEREAS, at a meeting held July 9, 2019, the Township Committee adopted Resolution No. 2019-242, authorizing an amendment to said contract for an additional amount of \$60,000.00 not to exceed \$85,000.00; and

WHEREAS, it is necessary to amend said contract for an additional amount of \$60,000.00 not to exceed \$145,000.00; and

WHEREAS, the Chief Financial Officer has certified to the availability of funds which is on file in the office of the Township Clerk.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Cranford, be and hereby amends the contract awarded to, **Maser Consulting, 400 Valley Road, Suite 304, Mount Arlington, New Jersey 07856** for in-house engineering services via issuance of purchase orders in an amount not to exceed \$145,000.00.

BE IT FURTHER RESOLVED that said contract amount shall be charged to Account No. 9-01-20-165-100-214

Resolution No. 2019-392:

WHEREAS, the Township of Cranford required an expert to provide engineering services to the Township of Cranford; and

WHEREAS, the Township of Cranford advertised a Request for Proposals (RFP) for engineering services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, at a meeting held June 11, 2019, the Township Committee adopted Resolution No. 2019-232, authorizing an award of contract to Mott MacDonald for the aforementioned service at a fee not to exceed \$20,000.00; and

WHEREAS, it is necessary to amend said contract for an additional amount not to exceed \$5,000.00; and

WHEREAS, the Chief Financial Officer has certified to the availability of funds which is on file in the office of the Township Clerk.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Cranford, be and hereby amends the contract awarded to, **Mott MacDonald, 111 Wood Avenue South, Iselin, NJ 08830-4112** for engineering services via issuance of purchase orders in an amount not to exceed \$25,000.00.

BE IT FURTHER RESOLVED that said contract amount shall be charged to Account No. 9-01-20-100-100-216.

Resolution No. 2019-393:

BE IT RESOLVED that the Township Committee of the Township of Cranford be and hereby authorizes the closure of a portion of North Union avenue (from Alden Street to Springfield Avenue) from 5 p.m. to 9 p.m. on Friday, November 29, 2019 for the Holiday Tree Lighting and Santa's arrival.

Resolution No. 2019-394:

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The Township Committee of the Township of Cranford, County of Union, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore, has an established Municipal Alliance Committee; and,

WHEREAS, the Township Committee further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Township Committee has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Union;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, County of Union, State of New Jersey hereby recognizes the following:

1. The Township Committee does hereby authorize submission of a strategic plan for the Cranford Municipal Alliance grant for fiscal year July 1, 2020 through June 30, 2021 in the amount of:

DEDR	\$ <u>19,563.00</u>
Cash Match	\$ <u>4,890.75</u>
In-Kind	\$ <u>14,672.25</u>
2. The Township Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

Resolution No. 2019-395:

**RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION
– N.J.S.A. 40A: 4-87**

WHEREAS, N.J.S.A. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an appropriation for the equal amount;

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Cranford in the County of Union, New Jersey hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2019 in the sum of \$46,000.00 which is now available as a revenue from the 2019 Union County Kids Recreation Grant, pursuant to the provision of the statute; and

BE IT FURTHER RESOLVED that the like sum of \$46,000.00 is hereby appropriated under the caption "2019 Kids Recreation Grant"; and

BE IT FURTHER RESOLVED that the above is a result of a Union County 2019 Kids Recreation Grant in the amount of \$46,000.00.

Resolution No. 2019-396:

WHEREAS, at its regularly scheduled meeting of November 25, 2019 at 7:00 p.m. in the Municipal Building, 8 Springfield Avenue, Room 108, the Township Committee of the Township of Cranford, Union County, New Jersey, held discussion regarding the proposal for funding Community Development Fiscal Year 2020-2021 (Year 46) programs; and

WHEREAS, said meeting was advertised in compliance with the "Open Public Meetings Act"; and

WHEREAS, the Township Committee of the Township of Cranford agrees with the prioritization of proposed programs as presented; and

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford at a meeting held November 26, 2019, that the Mayor and Township Clerk be, and hereby are, authorized to sign the Community Development Block Grant applications for funding Fiscal Year 2020-2021 (Year 46) projects.

Resolution No. 2019-397:

WHEREAS, Jordan Gassman, Driver/Laborer, within the Cranford Public Works Department, is qualified for a leave of absence pursuant to the Federal Family Medical Leave Act (FMLA), New Jersey Family Leave Act (NJFLA) and the New Jersey Paid Family Leave Act (NJPFLA) for the care of his newborn; and

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Cranford that Jordan Gassman is approved for a FMLA/NJFLA/NJPFLA leave of absence beginning on or about December 14, 2019, using accumulated time as available as employee so elects; and

BE IT FURTHER RESOLVED that Jordan Gassman shall comply with all provisions of law during the FMLA/NJFLA/NJPLA leave of absence, including providing all required medical proofs.

Resolution No. 2019-398:

RESOLUTION ADOPTING A DOMESTIC VIOLENCE POLICY

WHEREAS, on or about October 15, 2019, the New Jersey Civil Service Commission issued a Statewide Domestic Violence Policy (DVP) for Public Employers, which is attached hereto; and

WHEREAS, pursuant to N.J.S.A. 11A:2-6a(b)(1), "The [Civil Service Commission] shall develop a uniform domestic violence policy, which all public employers shall adopt and distribute to their employees, regardless of whether a public employer is subject to the provisions of Title 11A, Civil Service, of the New Jersey Statutes;" and

WHEREAS, on the 9th day of September 2014, the Township Committee of the Township of Cranford, in recognition of the efficiency of setting forth the terms, conditions and emoluments of employment in a central Manual, adopted Resolution No. 2014-341, Approving the Township of Cranford Personnel Policies and Procedures Manual; and

WHEREAS, the Township of Cranford seeks to update its Personnel Policies and Procedures Manual to comply with N.J.S.A. 11A:2-6a(b)(1).

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranford, in the County of Union and State of New Jersey that the Township of Cranford Policies and Procedures Manual is updated as follows:

1. Section One entitled, "Policies relating to Employee Rights and Obligations" is hereby amended to include the attached supplement which will be on file with the Township Clerk, and
2. Township Administrator Jamie Cryan, CMP, and Payroll Specialist Ellen O'Donnell are designated as primary and secondary Human Resources Officer (HRO) for purposes of the DVP.

BE IT FURTHER RESOLVED, that the Administrator is hereby authorized to take the necessary steps to incorporate these amendments as part of the Personnel Policy and Procedures Manual effective immediately.

Resolution No. 2019-399:

BE IT RESOLVED, by the Township Committee of the Township of Cranford on this 26th day of November 2019, that the Mayor and Township Clerk be, and hereby are, authorized to execute an Interlocal Services Agreement with the Plainfield Municipal Utilities Authority (PMUA) for Bulk Waste pickup.

WHEREAS, Plainfield Municipal Utilities Authority, 127 Roosevelt Ave., Plainfield, New Jersey, 07060 will provide the Bulk Waste pick up services at a fee of \$120 per household; such fee includes both collection and tonnage disposal fees. There is a 750 lb. per household collection maximum.

Resolution No. 2019-400:

A RESOLUTION OF THE TOWNSHIP OF CRANFORD AUTHORIZING A TEMPORARY DEVIATION FROM TOWNSHIP CODE APPROVED HOURS FOR TRANSMISSION UPGRADE WORK ON SUNDAY, DECEMBER 1, 2019 and SUNDAY, DECEMBER 15, 2019 AT PSE&G ALDENE SWITCHING STATION BETWEEN THE HOURS OF 7 A.M. AND 9 A.M.

WHEREAS, Section 290-6 of the Township of Cranford (the “Township”) Township Code, restricts commercial or industrial construction uses and activities on a residential property, or within 250 feet of a residential property line to between the hours of 9:00 a.m. – 6:00 p.m. on weekends or federal holidays, excluding emergency work; and

WHEREAS, PSE&G is in need of performing maintenance work within the boundaries of their Aldene Substation between the hours of 7:00 a.m. – 5:00 p.m. on Sunday, December 1, 2019 and Sunday, December 15, 2019; and

WHEREAS, there is minimal noise impact to residents expected from a two (2) hour early start time; and **NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Cranford, that PSE&G is authorized to temporarily deviate from the township code approved hours for transmission upgrade work on Sunday, December 1, 2019 and Sunday, December 15, 2019 at PSE&G Aldene Switching Station between the hours of 7 a.m. and 9 a.m.

Resolution No. 2019-401:

WHEREAS, N.J.S.A. 40A: 4-58 provides for appropriation transfers during the last two (2) months of the year, when it has been determined it is necessary to expand for any of the purposes specified in the budget an amount in excess of the sum appropriated therefore and where it has been further determined that there is an excess in any appropriation over and above the amount deemed to be necessary to fulfill the purpose of such appropriation, the Governing Body may, by Resolution setting forth the facts, adopted by not less than two-thirds vote of the full membership thereof, transfer the amount of such excess to those appropriations deemed to be insufficient; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, in the County of Union and State of New Jersey, that the Chief Financial Officer be and the same is hereby authorized to make transfers among the 2019 budget appropriations in accordance with the following schedule of transfers:

Account	From	To
Salary Account		
9-01-36-477-100-101	50,000.00	
Rec.- Cranford West: Maint. & Repairs		
9-01-28-370-125-221		3,000.00
Hydrant Service		
9-01-25-265-130-237		20,000.00
Employee Group Insurance: Waiver		
9-01-23-220-000-283		24,000.00
Finance: Chase Credit Card Fees		
9-01-20-130-100-290		3,000.00
B&G Municipal Building Maint & Repair		
9-01-26-310-110-221	8,400.00	
B&G Hanson House Maint. & Repair		
9-01-26-310-125-221		8,400.00
	\$58,400.00	\$58,400.00

Recorded vote:

Aye: Mayor Giblin, Deputy Mayor Dooley, Commissioners Hannen, Maisonneuve and O’Connor

Nay: None
 Abstained: None
 Absent: None

PUBLIC COMMENTS

Mayor Giblin opened the public comments portion of the meeting and asked if there were any questions or comments.

James Carvalho, 9 Orange Avenue, feels abstention votes are a con for many reasons but mainly because they mean “yes”. Discussed the adoption of Resolution No. 2019-335 which executed a contract with the new Township Administrator. Questioned how a minority becomes a majority authorized to spend tax dollars and execute employment contracts. Discussed the recorded vote for Resolution No. 2019-335. Mentioned that in the Township By-laws it states that abstention votes are used to address conflicts of interest. Discussed the amount of abstention votes taken in the last two years and the fact that the conflicts of interests were never disclosed. Mentioned he had done research to discern some of the conflicts behind some of those abstentions. Read a list of questions regarding various conflicts of interest that prevented Committee members from voting on certain resolutions.

Hearing no further comments, Mayor Giblin closed the public comment portion of the meeting.

PROFESSIONAL COMMENTS

Township Clerk Patricia Donahue

- Thanked Carrie Liguori for her service to the Township and wished her well in her future endeavors.

Township Administrator James Cryan

- Wished everyone a Happy Thanksgiving.

Township Attorney Ryan Cooper

- Mentioned that he has addressed the abstention question in the past. Clarified that abstention does not mean a “yes” vote, if a member of the Township Committee has a conflict of interest the correct action to take is not to vote which is what an abstention vote stands for. Stated that he will amend the by-laws if need be.

COMMISSIONER REPORTS/COMMENTS

Deputy Mayor Ann Dooley

- Wished everyone a Happy Thanksgiving;
- Discussed the Track Friday event and stated that she will be attending this year. Congratulated everyone involved on all their success;
- Discussed the adoption of Resolution No. 2019-399 which executes an Interlocal Services Agreement with Plainfield Municipal Utilities Authority. This service has saved the Township and taxpayers between 100% to 200% on the fee;
- Spoke about the electric vehicle charging stations. Congratulated Kent Lucas from the Green Team on making this initiative a success. Stated that there will be eight charging stations in various different municipal locations. Thanked DMC Director Bailer on the grant process and the Environmental Committee for their support;
- Spoke about the installation of another lighted pedestrian crosswalk on Balmiere Parkway. Acknowledged everyone who has been big advocates of this initiative. Applauded the Cranford Police Department for their assistance. Feels progress is being made with pedestrian safety.

Commissioner Mary O'Connor

- Acknowledged the installation of the electric vehicle charging stations throughout town;
- Thanked everyone involved with the red-carpet premier of “Shooting Heroin” shown at the Cranford Movie Theater. All the sponsors made this event possible which raised \$3,000 with the proceeds going to Prevention Links;
- Discussed the Annual Decorating Contest. Encouraged residents to participate. More information will be available on her Commissioner page this weekend;
- Reminded residents to participate in the Track Friday event;
- Announced that Saturday is Small Business Saturday. Encouraged the public to support the downtown businesses;
- Wished everyone a Happy Thanksgiving and safe travels. Hopes to see everyone at the Annual Tree Lighting.

Commissioner Thomas H. Hannen, Jr.

- Spoke about the passing of Cranford resident Kurt Steiner. He was truly a special individual. He will be missed. Gave his condolences to his family;
- Thanked the residents for allowing the municipal employees to attend the New Jersey League of Municipalities convention. It was very informative for everyone;

- Apologized for not being able to attend last night's Thanksgiving service. Explained that there was a Township Committee Workshop Meeting. Thanked the Cranford Clergy Council for their prayer of Thanksgiving;
- Wished everyone a Happy Thanksgiving.

Commissioner Jean-Albert Maisonneuve

- Discussed his attendance at the New Jersey League of Municipalities and his promotion of Cranford's designation as the number one Downtown in New Jersey;
- Announced that there will be a ribbon cutting at the new Post Office Plaza in celebration of Cranford's designation as the Number 1 Downtown in New Jersey for the second year in a row. Provided information for residents to attend;
- Discussed events taking place during Shop Small Business Saturday. Also announced that there will be free parking on Saturday but encourages everyone to walk;
- Wished everyone a Happy Thanksgiving.

Mayor Patrick Giblin

- Looking forward to a great Thanksgiving. He has a lot to celebrate and has gratitude for this year. Stated that it has been an honor working with many of the residents of Cranford;
- Congratulated everyone involved with Track Friday. Is looking forward to doing it next year;
- Discussed his abstention vote on the Township Administrator's contract. Explained that it has nothing to do with his lack of confidence in the Township Administrator's abilities. Discussed the interview process that was followed and his involvement. Stated that Township Administrator Cryan has quickly earned respect from the municipal employees and members of the public that have interacted with him. Feels he is doing a fantastic job.

On motion of Commissioner Hannen, seconded by Commissioner O'Connor and passed, the Township Committee adjourned at 8:23 PM.

Respectfully submitted,

Patricia Donahue, RMC
Township Clerk

Date: November 26, 2019