

The Minutes of the **Official Meeting** of the Township Committee of the Township of Cranford, County of Union, State of New Jersey on **October 15, 2019** at 7:46 p.m. in Council Chambers.

This meeting is in compliance with the “Open Public Meetings Act” as Adequate notice of this meeting has been provided by e-mailing the annual schedule of meetings to THE WESTFIELD LEADER, THE UNION COUNTY LOCAL SOURCE, THE STAR LEDGER, AND TAP INTO CRANFORD, by posting such annual meeting schedule on a bulletin board in the Town Hall reserved for such announcements and the filing of said notice with the Township Clerk of Cranford. Formal Action will be taken at this meeting.

PRESENT: Mayor Patrick F. Giblin
Commissioner Thomas H. Hannen, Jr.
Commissioner Jean-Albert Maisonneuve
Commissioner Mary O’Connor

ABSENT: Deputy Mayor Ann Dooley

INVOCATION AND FLAG SALUTE

Flag salute followed by the invocation led by Commissioner O’Connor.

MINUTE APPROVAL

On motion of Commissioner Hannen, seconded by Commissioner O’Connor and passed, the minutes of the Workshop Meetings of September 23, 2019 was approved by indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Giblin, Commissioners Hannen, Maisonneuve and O’Connor

Nay: None

Abstained: None

Absent: Deputy Mayor Dooley

On motion of Commissioner Hannen, seconded by Commissioner O’Connor and passed, the minutes of the Conference and Official Meetings of September 24, 2019 was approved by indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Giblin, Commissioners Hannen and O’Connor

Nay: None

Abstained: Commissioner Maisonneuve

Absent: Deputy Mayor Dooley

PAYMENT OF BILLS

On motion of Commissioner O’Connor, seconded by Commissioner Maisonneuve and passed, the Bill List dated October 15, 2019, totaling \$5,718,687.56 was approved for payment by indicated vote of the Township Committee and is on file in the Office of the Township Clerk:

Recorded vote:

Aye: Mayor Giblin, Commissioners Hannen, Maisonneuve and O’Connor

Nay: None

Abstained: None

Absent: Deputy Mayor Dooley

MAYORAL ANNOUNCEMENTS

National Metastatic Breast Cancer Day

WHEREAS, October is Breast Cancer Awareness Month, let it be known that the town of Manalapan is pleased to recognize and observe October 13, 2019 as Metastatic Breast Cancer Awareness Day and hereby recognizes METAvivors of NJ as the first state chapter of METAvivor Research and Support, Inc; and

WHEREAS, breast cancer is the most common type of cancer among women in the United States, and second leading cause of cancer death, more than one in eight women and one in 833 men will be diagnosed with breast cancer in their lifetimes. In 2019, an estimated 271,270 Americans will be diagnosed with breast cancer including over 8,340 women in New Jersey; and

WHEREAS, Metastatic breast cancer occurs when breast cancer spreads to other parts of the body - including the bones, lungs, liver and brain - and has an average life expectancy of 26 months. Regardless of early detection, approximately 30% of stage 0 to III breast cancers will return as stage IV. Approximately 42,260 Americans will die from breast cancer in 2019, with 98% being from metastatic breast cancer. This is equivalent to 115 deaths per day; and

WHEREAS, METAvivor educates the public about metastatic breast cancer research, they prioritize converting the disease from terminal to chronic by hiking the current 5 percent of U.S. metastatic breast cancer research dollars for stage IV treatment to 30 percent. This mission is captured in the #DontIgnoreStageIV national social media campaign. Extensive research efforts are underway to save lives,

including the ClinicalTrials.gov database and Storm Riders Network which both provide critical information about ongoing clinical research studies and metastatic breast cancer-specific trials; and **WHEREAS**, the METAvivors of NJ Facebook group was founded by Tami Bowling and Lauren O'Brien of Scotch Plains in April 2019 as an active response to stage IV metastatic breast cancer patients and their communities in and around New Jersey. It is a central network to access current metastatic breast cancer information, calls to action, and opportunities for community engagement. It also serves as a source of hope for patients, family and friends impacted by the disease; and

WHEREAS, the pink ribbon is well-known for representing the fight against breast cancer, the **metastatic breast cancer awareness ribbon colors** only includes pink as a thin overlay to signify that the cancer originates in the breast. The addition of green and teal represents the triumph of spring over winter, life over death, renewal, hope, immortality, healing and spirituality.

NOW, THEREFORE BE IT RESOLVED that the Township Committee of the Township of Cranford hereby joins the nation to recognize October 13, 2019 as Metastatic Breast Cancer Awareness Day and encourages citizens to join the effort towards awareness of metastatic breast cancer in October.

BE IT FURTHER RESOLVED that a copy of this Resolution be presented as a sincere token of this Board's best wishes to our METAvivors of NJ representatives.

INFORMAL MEETING

Mayor Giblin opened the informal meeting portion of the meeting and asked if there were any questions or comments.

Resident of Cranford, 13 Henley Avenue, discussed Resolution No. 2019-345 which authorizes the opening of a moratorium road at 30 Central Avenue for utility upgrade work. Informed the Township Committee that she just bought the property and was unaware of the setback which is preventing them from getting the necessary upgrades to their gas line. Discussed the renovations that were approved for the house that are no longer adequate because of the moratorium. Asked that the moratorium be lifted so the issue can be rectified. Is looking forward to moving into their new home this winter.

Mayor Giblin explained that the resolution is on the consent agenda so it is likely there will be no issues. Once the resolution is adopted the Township Administrator will follow up with the appropriate departments to lift the moratorium.

Hearing no further comments, Mayor Giblin closed the informal meeting portion of the meeting.

ORDINANCES – Introduction

Ordinance No. 2019-12:

The Township Clerk read by title only Ordinance No. 2019-12 entitled, "AN ORDINANCE TO IMPLEMENT CERTAIN RECOMMENDATIONS FROM THE TOWNSHIP OF CRANFORD'S MASTER PLAN REEXAMINATION REPORT PERTAINING TO SECTION 1: PART II GENERAL LEGISLATION, CHAPTER 255 LAND DEVELOPMENT, ATTACHMENT 2 AND SECTION 2: PART II GENERAL LEGISLATION, CHAPTER 255 LAND DEVELOPMENT, ARTICLE V ZONING SECTION 39(B)(22)"

Said ordinance was introduced and approved on first reading on motion of Commissioner Hannen, seconded by Commissioner O'Connor, and passed by the indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Giblin, Commissioners Hannen, Maisonneuve and O'Connor

Nay: None

Abstained: None

Absent: Deputy Mayor Dooley

Final Reading and Public Hearing for Ordinance No. 2019-12 to be held after the appropriate review of the Planning Board.

Ordinance No. 2019-13:

The Township Clerk read by title only Ordinance No. 2019-13 entitled, "AN ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF CRANFORD, SECTION 1. PART II GENERAL LEGISLATION, CHAPTER 393 TOWING, ARTICLE III REQUIREMENTS, SECTION 6(D) MINIMUM STANDARDS OF PERFORMANCE AND SECTION 2. PART II GENERAL LEGISLATION, CHAPTER 393 TOWING, ARTICLE IV PROCEDURE, SECTION 15 RATES"

Said ordinance was introduced and approved on first reading on motion of Commissioner O'Connor, seconded by Commissioner Maisonneuve, and passed by the indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Giblin, Commissioners Hannen, Maisonneuve and O'Connor

Nay: None

Abstained: None

Absent: Deputy Mayor Dooley

Final Reading and Public Hearing for Ordinance No. 2019-13 to be held November 12, 2019.

RESOLUTIONS – By Consent Agenda

On motion of Commissioner Maisonneuve, seconded by Commissioner Hannen and passed, the following resolutions were adopted by consent agenda:

Resolution No. 2019-337:

WHEREAS, on Thursday, September 26, 2019 at 11:00 a.m., bids were opened in the presence of the Purchasing Agent and the Township Clerk; and

WHEREAS, there were two bids received with the low bidder for the project being Esposito Construction, 253 Main Street, Suite 385, Matawan, NJ 07747 with a total price of \$285,344.24; and

WHEREAS, the Township Engineer and other appropriate Township Officials have reviewed the bids and recommend award of contract for this project to Esposito Construction.; and

WHEREAS, the Chief Financial Officer reviewed the available funding for the improvements and has certified that sufficient funds are available within the current and/or previously adopted budget for said purpose by way of funded through an ordinance, 2019-05, C-04-19-005-000-201.

WHEREAS, this Project is funded by way of a capital improvements bond ordinance stated herein as provided by Township of Cranford; and

WHEREAS, this project is in the best interest of the health, safety and welfare of the general public in the Township of Cranford.

NOW THEREFORE BE IT RESOLVED, by the Township Council of the Township of Cranford, Union County, New Jersey that the above referenced construction project is awarded to Esposito Construction, with a total bid price of \$285,344.24; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

Resolution No. 2019-338:

BE IT RESOLVED, by the Township Committee of the Township of Cranford at a meeting held October 15, 2019 that Benjamin Cohen be, and hereby is, appointed to the Green Team for the year 2019.

Resolution No. 2019-339:

BE IT RESOLVED by the Township Committee of the Township of Cranford on the 15th day of October, 2019 that the following checks will be refunded by the Tax Collector to these lien holders according to statutory requirements:

Redemption of Certificate# 17-00020

Block 332 Lot 1 Qual C005A – 5A Parkway Village
Trystone Capital Assets
PO Box 1030
Brick, NJ 08723

Refund: \$632.99
(9-01-55-000-010-029)

Premium: \$500.00
(T-15-00-000-106-000)

Redemption of Certificate# 18-00014

Block 612 Lot 11 - 1 Samoset Road
BB316 Investments, LLC.
PO Box 953
Lakewood, NJ 08701

Refund: \$40,059.72
(9-01-55-000-010-029)

Premium: \$45,000.00
(T-15-00-000-106-000)

Resolution No. 2019-340:

BE IT RESOLVED, by the Township Committee of the Township of Cranford on the 15th day of October, 2019 that the Tax Collector has been authorized to refund tax payments:

TAX PAYMENTS

Block 505.01 Lot 1 C0210 (210 Lincoln Park E)
Lereta Tax & Flood Services
1123 Park View Drive
Covina, CA 91724

Refund \$1,086.97
(9-01-55-000-010-025)

Resolution No. 2019-341:

WHEREAS, the Township Committee of the Township of Cranford intends to offer an incentive under the State Health Benefits Program (SHBP); and

BE IT RESOLVED; The Township of Cranford, SHBP Employer Location Number 0988-00 and;

WHEREAS, The Township agrees to voluntarily participate in the Financial Incentive Program granting financial incentives to subscribers who select enrollment into the tiered-network medical plan otherwise known as Horizon Blue Cross Blue Shield of New Jersey's OMNIA Plan. We agree that the management and administration of this incentive program shall be solely our responsibility.

The terms of the Incentive Program described above shall include:

- The Incentive Program shall be available to subscribers who are first time enrollees in a tiered-network medical plan beginning Plan Year 2020 and continuing for one plan year through December 31, 2020;
- The Incentive Program does not extend to participants enrolled under P.L. 2005, c. 375 (certain over-age adult children) and COBRA;
- Participation is voluntary at the option of the employer;
- The financial incentive for eligible employees shall be:

— \$1,000 for any level of coverage (Single, Member/Spouse, Family, Parent/Child) when changing to a tiered-network plan.

- The incentive amount shall be paid within the first quarter of Plan Year 2020 and is reportable income; and
- The incentive shall be forfeited and returned to the employer if the subscriber fails to remain enrolled for at least one plan year, except that if a subscriber is made ineligible for healthcare through layoff, involuntary separation, reduction to part-time status, or classification into an ineligible position. If a subscriber voluntarily retires or changes health plans due to a catastrophic or emergency health need as determined by the employer within the year, then the incentive shall be forfeited on a pro-rata basis.

Resolution No. 2019-342:

WHEREAS, the Federal Transit Administration makes funds available through the NJ Transit Section 5310 Grant Program to improve mobility for seniors and individuals with disabilities; and

WHEREAS, the Township of Cranford submitted an application for a new vehicle and operating assistance to sustain and improve the Senior Bus Program that provides transportation services to senior citizens and individuals with disabilities; and

WHEREAS, the Federal Transit Administration (FTA) pursuant to Section 5310 of the Federal Transit Act, 49 U.S.C. § 5310, has provided NJ Transit with 80% capital assistance for such vehicle, and NJ Transit is responsible for the 20% match of the vehicle; and

WHEREAS, NJ TRANSIT desires to transfer the vehicle to the Township of Cranford for the use of the vehicle purchased by NJ Transit through the Section 5310 grant for the Senior Bus Program.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranford, New Jersey that the Township agrees to accept such vehicle and authorizes the Mayor and Township Administrator to execute such documents as necessary to effectuate the same.

Resolution No. 2019-343:

WHEREAS, the Township of Cranford requires an expert to provide engineering services in connection with the NJDOT FY2017 and 2018 South Union Avenue Improvements (Section 3 & 4); and

WHEREAS, the Township of Cranford advertised a Request for Proposals (RFP) for engineering services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Township of Cranford deemed that the background, experience and qualifications of the respondent herein satisfy the criteria set forth in the RFP; and

WHEREAS, the Chief Financial Officer has certified as to the availability of funds, which is on file in the Office of the Township Clerk.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, New Jersey, as follows:

1. **Maser Consulting, 400 Valley Road, Suite 304, Mount Arlington, New Jersey 07856** be and hereby are awarded a contract to perform engineering services in connection with the aforementioned project at a fee not to exceed \$88,750.00; and
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with Maser Consulting; and
3. This contract is awarded pursuant to the “fair and open” process (N.J.S.A. 19:44A-20.5 et seq.).

BE IT FURTHER RESOLVED that said contract amount shall be charged to Account No C-04-18-191-000-216.

Resolution No. 2019-344:

WHEREAS, the Township of Cranford requires an expert to provide engineering services in connection with the 2019 Municipal Paving Program; and

WHEREAS, the Township of Cranford advertised a Request for Proposals (RFP) for engineering services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Township of Cranford deemed that the background, experience and qualifications of the respondent herein satisfy the criteria set forth in the RFP; and

WHEREAS, the Chief Financial Officer has certified as to the availability of funds, which is on file in the Office of the Township Clerk.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, New Jersey, as follows:

1. **Maser Consulting, 400 Valley Road, Suite 304, Mount Arlington, New Jersey 07856** be and hereby are awarded a contract to perform engineering services in connection with the aforementioned project at a fee not to exceed \$29,500.00; and
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with Maser Consulting; and
3. This contract is awarded pursuant to the “fair and open” process (N.J.S.A. 19:44A-20.5 et seq.).

BE IT FURTHER RESOLVED that said contract amount shall be charged to Account No C-04-19-005-000-S20.

Resolution No. 2019-345:

WHEREAS, the Township of Cranford Department of Engineering is in receipt of an application package from Elizabethtown Gas Company which proposes to up-size the existing gas service for 30 Central Avenue; and

WHEREAS, the Township Committee of the Township of Cranford recognizes that the above referenced roadway was recently paved as part of the Township's 2016 Municipal Paving Program; and

WHEREAS, this section of roadway is currently under moratorium until the end of 2021;

WHEREAS, pursuant to the Township of Cranford Municipal Code Chapter 367 Streets and Sidewalks, Article VIII Excavations and Openings, §367-44(D) Limitations on permit; opening streets less than five years old, "the Township Engineer, or his designee, shall be required to secure approval therefor from the governing body by resolution before any permit can be approved hereunder"; and

WHEREAS, the Township Committee acknowledges the need to upgrade the Elizabethtown Gas infrastructure; and

WHEREAS, the Township Committee hereby grants the Township Engineer, or his designee, authority to approve the necessary permit(s) for the Applicant to effectuate this project; and

WHEREAS, the Township Committee hereby approves lifting the moratorium placed on this section of roadway to enable the proposed improvements at the above referenced address.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, New Jersey, as follows:

1. Grants the Township Engineer, or his designee, authority to approve the necessary permit(s) for the Applicant stated herein at the location described above.
2. Approves lifting the moratorium placed on the roadway discussed above to allow the street openings on for the Applicant listed herein.

Resolution No. 2019-346:

BE IT RESOLVED by the Township Committee of the Township of Cranford that the salary for Brianna Hall, Communications Officer within the Police Department, be and hereby is set at \$38,146.47 effective October 22, 2019.

Resolution No. 2019-347:

WHEREAS, Melissa Bongiorno, Executive Secretary within the Cranford Fire Department, is qualified for a leave of absence pursuant to the Federal Family Medical Leave Act (FMLA), New Jersey Family Leave Act (NJFLA) and the New Jersey Paid Family Leave Act (NJPFLA) for the care of her newborn.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Cranford that Melissa Bongiorno is approved for a FMLA/NJFLA/NJPFLA leave of absence beginning on or about November 18, 2019, using accumulated time as available as employee so elects;

BE IT FURTHER RESOLVED that Melissa Bongiorno shall comply with all provisions of law during the FMLA/NJFLA/NJPLA leave of absence, including providing all required medical proofs.

Resolution No. 2019-348:

**RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION
– N.J.S.A. 40A: 4-87**

WHEREAS, N.J.S.A. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an appropriation for the equal amount;

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Cranford in the County of Union, New Jersey hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2019 in the sum of \$3,680.70 which is now available as a revenue from the Bureau of Justice Assistance for the 2019 Bulletproof Vest Partnership Grant, pursuant to the provision of the statute; and

BE IT FURTHER RESOLVED that the like sum of \$3,680.70 is hereby appropriated under the caption "Federal Bulletproof Vest Grant;" and

BE IT FURTHER RESOLVED that the above is a result of a grant of \$3,680.70 from the Bureau of Justice Assistance.

Resolution No. 2019-349:

BE IT RESOLVED by the Township Committee of the Township of Cranford, that the Township Clerk be and hereby is authorized to advertise for the solicitation of Proposals and Qualifications for Grant Administration Services in connection with the FEMA-FMA Fiscal Year 2017 Elevation Project, Under (FMA-PJ-02-NJ-2017-005).

Resolution No. 2019-350:

BE IT RESOLVED by the Township Committee of the Township of Cranford, that the Township Clerk be and hereby is authorized to advertise for the solicitation of Proposals and Qualifications for Construction Management Services in connection with the FEMA-FMA Fiscal Year 2017 Elevation Project, Under (FMA-PJ-02-NJ-2017-005).

Resolution No. 2019-351:

BE IT RESOLVED by the Township Committee of the Township of Cranford, that the Township Clerk be and hereby is authorized to advertise for the solicitation of Proposals and Qualifications for Architectural Services in connection with the FEMA-FMA Fiscal Year 2017 Elevation Project, Under (FMA-PJ-02-NJ-2017-005).

Resolution No. 2019-352:

**A RESOLUTION REQUESTING PERMISSION FOR THE DEDICATED TRUST BY RIDER
FOR AN ACCUMULATED ABSENCES LIABILITY TRUST FUND
(N.J.A.C. 5:30-15)**

WHEREAS, permission is required of the Director of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonably accurate estimates in advance; and

WHEREAS, N.J.A.C. 5:30-15 allows municipalities to appropriate and reserve amounts for costs incurred for a Dedicated Trust by Rider for an Accumulated Absences Liability Trust Fund; and

WHEREAS, N.J.A.C. 5:30-15 provides that the Director of the Division of Local Government Services may approve expenditures of monies by dedication by rider.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Township Committee of the Township of Cranford in the County of Union, New Jersey as follows:

1. The Governing Body does hereby request permission from the Director of the Division of Local Government Services to pay expenditures by a Dedicated Trust by Rider for an Accumulated Absences Liability Trust Fund pursuant to N.J.A.C. 5:30-15.
2. The Clerk of the Township of Cranford, County of Union is hereby directed to forward two certified copies of the Resolution to the Director of the Division of Local Government Services.

Resolution No. 2019-353:

RESOLUTION TO ESTABLISH A CURRENT FUND BALANCE POLICY

WHEREAS, the Township of Cranford recognizes the importance of maintaining an appropriate level of surplus to protect the Township against financial risks, including cash flow shortfalls, related to the timing of projected revenue receipts, and to aid in tax-rate stabilization; and,

WHEREAS, establishing a formal Current Fund Balance Policy will allow the Township to address normal and abnormal contingencies, as well as, maintain reserves and better plan for future capital expenditures and improvements; and,

WHEREAS, fund balance policies also provide one of the best guarantees to bondholders that sufficient levels of fund balance will be maintained regardless of economic cycles, cash limitations or administrative turnover; and maintaining reserves tend to be viewed favorably by investors, rating agencies and local banks, thus benefiting ratings and reducing the need for potential cash flow borrowing; and,

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Cranford in the County of Union, New Jersey hereby adopts a Current Fund Balance Policy for the Township of Cranford, subject to future revisions; and

BE FURTHER RESOLVED, that the Township of Cranford will adhere to the following guidelines in regards to the Fund Balance Policy:

1. Year-End Fund Balance will be a minimum of ten-percent (10%) of total Current Year general appropriations.
2. If Fund Balance falls below the established minimum, action shall be taken to restore the fund to the acceptable level within two (2) years.
3. Surplus Anticipated will be limited to what can reasonably be expected to be regenerated during that budget year.
4. This policy shall be reevaluated annually.

Resolution No. 2019-354:

WHEREAS, the Township of Cranford recently released a direct account debit authorization form that allows taxpayers to sign up for automatic withdrawal to pay property tax and sewer bills; and

WHEREAS, effective November 1, 2019, the Township's Tax Department will begin automatic withdrawal, via Automated Clearing House (ACH) debit, initiated by Investors Bank, one of the Township's designated depositories; and

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranford hereby authorizes the Township's Tax Department to process all automatic withdrawals beginning November 1, 2019 with the fourth-quarter property taxes.

Resolution No. 2019-355:

WHEREAS, the Township of Cranford required an expert to provide affordable housing legal services to the Township of Cranford; and

WHEREAS, the Township of Cranford advertised a Request for Proposals (RFP) for engineering services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, at a meeting held January 2, 2019, the Township Committee adopted Resolution No. 2019-

13, authorizing an award of contract to Jeffrey Surenian, Esq. for the aforementioned service at a fee not to exceed \$20,000.00; and

WHEREAS, at a meeting held July 9, 2019, the Township Committee adopted Resolution No. 2019-240, authorizing an amendment to said contract for an additional amount of \$20,000.00 not to exceed \$40,000.00; and

WHEREAS, it is necessary to amend said contract for an additional amount of \$55,000.00 not to exceed \$95,000.00; and

WHEREAS, the Chief Financial Officer has certified to the availability of funds which is on file in the office of the Township Clerk; and

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Cranford, be and hereby amends the contract awarded to, **Jeffrey R. Surenian & Assoc., LLC, 707 Union Ave., Suite 301, Brielle, NJ 08730** for affordable housing legal services via issuance of purchase orders in an amount not to exceed \$95,000.00.

BE IT FURTHER RESOLVED that said contract amount shall be charged to Account No. 9-01-20-155-100-214.

Resolution No. 2019-356:

RESOLUTION AUTHORIZING CONTRACT CHANGE ORDER NUMBERS 1 TO 6 FOR VARIOUS ITEMS OF EXTRA WORK FOR THE NORTHEAST QUADRANT STORMWATER MANAGEMENT PROJECT

WHEREAS, by Resolution No. 2018-362 adopted November 27, 2018, the Township Committee of the Township of Cranford authorized and approved an award of contract to Underground Utilities Corporation., 711 Commerce Road, Linden, NJ 07036 for the Northeast Quadrant Stormwater Management Project with a total project price of \$2,188,198.00; and

WHEREAS, the project is currently under construction and the need exists to rectify some additional item quantities and additional services with the original contract quantities for the project; and

WHEREAS, certain necessary items of extra work were required to be undertaken throughout the course of the project due to unforeseen field conditions; and

WHEREAS, the Township Engineer has reviewed and approved the construction item quantities and items of extra work as set forth in Change Order Numbers 1 to 6, as per memo dated October 10, 2019 from the Township Engineer to the Administrator, a copy of which is on file in the Clerk's office; and

WHEREAS, Change Order Numbers 1 to 6 reflect an increase in the materials and work utilized in the amount of \$114,136.29 (a 5.22% increase); and

WHEREAS, available funding for these Change Orders will be utilized from Capital Bond Ordinance No. 2016-18, C-04-16-018-000-200; and

WHEREAS, the Chief Financial Officer has certified that sufficient funds are available within the current and/or previously adopted budget for said purpose; and

NOW THEREFORE BE IT RESOLVED, by the Township Council of the Township of Cranford, Union County, New Jersey that the above referenced Change Order Numbers 1 to 6 for the Northeast Quadrant Stormwater Management Project is awarded to Underground Utilities Corporation., 711 Commerce Road, Linden, NJ 07036 in the amount of \$114,136.29 (5.22% of the original contract's amount of \$2,188,198.00); and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

Resolution No. 2019-357:

REMOVED FROM AGENDA

Resolution No. 2019-358:

RESOLUTION AWARDED CONSTRUCTION CONTRACT FOR THE DESILTING OF THE RAHWAY RIVER AND REPLACEMENT OF DAM GATES AT DROESCHER'S DAM AND HANSEL DAM

WHEREAS, Thursday, October 10, 2019 at 11:00 am, bids were opened in the presence of the Purchasing Agent and the Township Clerk; and

WHEREAS, there was one bid received with the only bidder for the project being T.R. Weniger, Inc., 1900 New Brunswick Avenue, Piscataway, NJ 08854 with a total price of \$454,740.00; and

WHEREAS, the Township Engineer and other appropriate Township Officials have reviewed the bids and recommend award of contract for this project to T.R. Weniger, Inc.; and

WHEREAS, the Chief Financial Officer reviewed the available funding for the improvements and has certified that sufficient funds are available within the current and/or previously adopted budget for said purpose by way of Bond Ordinances 2010-43, 2012-21, 2013-16 and 2018-09; and

WHEREAS, this project is in the best interest of the health, safety and welfare of the general public in the Township of Cranford.

NOW THEREFORE BE IT RESOLVED, by the Township Council of the Township of Cranford, Union County, New Jersey that the above referenced construction project is awarded to T.R. Weniger, Inc., with a total bid price of \$454,740.00; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

Resolution No. 359:

WHEREAS, prior years General Capital Fund Improvement Authorization - Unfunded balance exists in the records of the Township of Cranford; and
WHEREAS, the balance of the Improvement Authorization that will not be expended is as follows:

Ord. 2009-37	\$37,090.00
Ord. 2012-37	\$370,322.65
Ord. 2015-27	\$500.00
Ord. 2015-31	\$13,013.86
Total	\$420,926.51

WHEREAS, certain General Capital Improvements appropriated balances remain dedicated to projects now and completed; and
WHEREAS, it is necessary to formally cancel said unfunded balances:

Ord. 2009-37	\$37,090.00
Ord. 2012-37	\$370,322.65
Ord. 2015-27	\$500.00
Ord. 2015-31	\$13,013.86
Total	\$420,926.51

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, in the County of Union and State of New Jersey, that the Chief Financial Officer be and the same is hereby authorized to cancel the balances from the records of the Township.

Recorded vote:
Aye: Mayor Giblin, Commissioners Hannen, Maisonneuve and O’Connor
Nay: None
Abstained: None
Absent: Deputy Mayor Dooley

RESOLUTION – By Roll Call Vote
On motion of Commissioner Hannen, seconded by Commissioner Maisonneuve and passed, the following resolution was adopted by **roll call vote**:

Resolution No. 2019-360:
BE IT RESOLVED, by the Township Committee of the Township of Cranford at a meeting held October 15, 2019 that Kent Lucas be, and hereby is, appointed as an Alternate No. 2 member to the Zoning Board of Adjustment for an unexpired term ending December 31, 2019.
Recorded vote:
Aye: Mayor Giblin, Commissioners Hannen and Maisonneuve
Nay: Commissioner O’Connor
Abstained: None
Absent: Deputy Mayor Dooley

PUBLIC COMMENTS
Mayor Giblin opened the public comments portion of the meeting and asked if there were any questions or comments.

Kathleen Miller Prunty, 18 Springfield Avenue, Apartment 3G, discussed State Assembly Bill 5256 which directs NJ Transit to take one year to study the potential for implementing additional peak service trains and weekend service. Feels this initiative can be done now. Discussed amendments that will be submitted to the Assembly that will give commuters an option. Stated that once the language is finalized, she will submit it to Township Administrator Cryan for Township Committee consideration. Hopeful that all 32 municipalities along the railroad will support the amendments.

Frank Delgado, 43 Hemlock Circle, spoke about constant sump pump discharge from 41 Hemlock Circle that is compromising the blacktop in front of his house, freezing in the winter and stagnating in the summer. Stated that he sent an email to the Township Committee on September 24, 2019 regarding repaving the street which will help rectify the problem which has not happened. Mentioned that the gas company dug up the street across from his house and would only repave that half of the street. Was informed by the gas company that the Township would have the option to have the remaining side of the street repaved at the same time. Mentioned that only one Commissioner responded to his email saying they would meet with the Township Engineer, which has not happened yet. Questioned if this issue would be addressed.

Commissioner O’Connor explained that she forwarded his email and discussed the issue with the Township Engineer. This would have to be considered for next year’s capital budget because it involves drainage. Feels the current solution makes sense. Mentioned that she had Orchard Brook and other local drainage issues on the agenda but she did not receive enough information so it was moved to the October 28, 2019 Workshop agenda.

Commissioner Maisonneuve informed Mr. Delgado that his street is listed as one of the additional paving projects that are being reviewed. There are many other roads in town that need to be reengineered.

Mr. Delgado discussed an article he read regarding the turnover of Cranford's emergency services to County Regional Dispatch Center in Westfield. Discussed a bill he received from calling 9-1-1 on July 4, 2019. Was not informed that he was going to be subject to additional expenses.

Mayor Giblin explained that Cranford switched to County Dispatch.

Hearing no further comments, Mayor Giblin closed the public comment portion of the meeting.

PROFESSIONAL COMMENTS

Township Clerk Patricia Donahue

- Clarified that the public hearing for both ordinances will be determined and confirmed with the Township Attorney. Expects both public hearing to take place in November;
- Reminded the public that today was the last day to register to vote for the General Election. Demos for the new voting machines are currently being held down the hall. Union County Clerk's Office and Board of Elections is an excellent source for the Township Clerk's Office. Encouraged all Cranford residents to contact the Clerk's Office with any voting questions and provided Union County's website;
- Mentioned that the Board of Election Administrator was interviewed by TV35 last week on "Talk of the Town". Thanked TV35 for their continued partnership with helping the voters.

Township Administrator James Cryan

- Mentioned that he is currently working with Chief Financial Officer Patterson on the Best Practices Inventory. Feels positive about the initiative which means Cranford will not lose State Aid. Will provide an update at the next meeting. Thanked the Township Committee for their leadership in making sure the town is compliant with the rules and regulations with the Local Government Services;
- Stated that the town held a Flu Clinic at the Community Center earlier today.

COMMISSIONER REPORTS/COMMENTS

Commissioner Mary O'Connor

- Glad that the off-peak Raritan Valley Rail Service is back. Feels it is great for the casual commuters but the daily commuters benefit the most from this service. The town needs to be proactive in highlighting the daily commuters because they have been ignored by the Midtown Direct Service. Moving forward additional development and future development need to be taken into account to make sure that the riders on the Raritan Valley Line get a fair, equitable share of the Midtown Direct Trains.;
- Announced that the Cranford Police Department will be hosting a presentation on current drug trends and how they impact Cranford. Provided information for those interested in attending. Encouraged Middle school and High school parents to attend;
- Announced that a Red-Carpet Screening of "Shooting Heroin" will be held at the Cranford Movie Theater. Provided details for those interested. Fifty percent of the proceeds will be given to Prevention Links, which is a non-profit organization. More information will be provided on her Commissioner page.

Commissioner Thomas H. Hannen, Jr.

- Thanked Ms. Prunty for her update on the Raritan Valley Line and for all her hard work and efforts. Hopeful the initiative will be extended;
- Spoke about Mr. Delgado's comments regarding his property. Mentioned that many residents have issues with water on their properties in Cranford. Feels it is unfortunate that this issue has not been resolved at this point;
- Also spoke about Mr. Delgado's \$1,000 ambulance bill. Stated that he will follow up with Deputy Mayor Dooley and the Fire Department to find out how an emergency 9-1-1 call can result in a \$1,000 bill for a senior citizen on a fixed income with full insurance.

Commissioner Jean-Albert Maisonneuve

- Informed the residents that the Engineering page on the Township website has an updated list of the new projects and initiatives going on in town. There are many roads in town that need to be re-engineered that have not made the list this year. The Department of Public Works, Engineering, the town's consulting partners and the utilities companies have come together to

do the best they can with the town's resources. Explained that Mr. Delgado's property is on the list but did not make it for 2019. The roads will be graded continuously;

- Discussed all the events that took place this month: Porchfest, the Downtown Fair and the Duck Race. Thanked all the volunteers and everyone who was involved. Lived in Cranford for 15 years and has never seen the downtown this vibrant;
- Announced that the Scarecrow Stroll event is starting on October 18, 2019. Hopes to see everyone participate.

Mayor Patrick Giblin

- Echoed comments regarding the downtown. Porchfest is a fantastic new addition to all the October activities. Mentioned that the Scarecrow Stroll is starting this weekend along with the Jack-o-Lantern Carving and the Howl-o-ween Parade. The Annual Halloween Parade will take place October 26, 2019. Thanked all the organizations that help out with the events and for making Cranford a vibrant community;
- Provided an update on PSE&G, stated that he has had bi-weekly conference calls for the past several months. PSE&G indicated that they will have an answer within 10 to 14 days. Expects to have an answer at the next Township Committee meeting. Thanked the PSE&G employees that have been working with the town and Justin Quinn, resident volunteer, for his efforts;
- Thanked fellow mayors for their efforts with the Raritan Valley Rail Service. Lots of work still needs to be done. Feels this initiative is great for commuters and property owners;
- Announced that the Cranford High School Performing Arts will be presenting the Fantasticks. Provided information for those interested.

On motion of Commissioner O'Connor, seconded by Commissioner Hannen and passed, the Township Committee adjourned at 8:39 PM.

Respectfully submitted,

Date: October 15, 2019

Patricia Donahue, RMC
Township Clerk