

The Minutes of the **Official Meeting** of the Township Committee of the Township of Cranford, County of Union, State of New Jersey on **September 24, 2019** at 7:33 p.m. in Council Chambers.

This meeting is in compliance with the “Open Public Meetings Act” as Adequate notice of this meeting has been provided by e-mailing the annual schedule of meetings to THE WESTFIELD LEADER, THE UNION COUNTY LOCAL SOURCE, THE STAR LEDGER, AND TAP INTO CRANFORD, by posting such annual meeting schedule on a bulletin board in the Town Hall reserved for such announcements and the filing of said notice with the Township Clerk of Cranford. Formal Action will be taken at this meeting.

PRESENT: Mayor Patrick F. Giblin
Deputy Mayor Ann Dooley
Commissioner Thomas H. Hannen, Jr.
Commissioner Mary O’Connor

ABSENT: Commissioner Jean-Albert Maisonneuve

INVOCATION AND FLAG SALUTE

The invocation was led by Deputy Mayor Dooley, followed by the flag salute led by Cub Scout Cranford Pack 103.

MINUTE APPROVAL

On motion of Deputy Mayor Dooley, seconded by Commissioner Hannen and passed, the minutes of the Workshop Meetings of August 12, 2019; and the Conference and Official Meetings of September 10, 2019 were approved by indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Giblin, Deputy Mayor Dooley, Commissioners Hannen and O’Connor

Nay: None

Abstained: None

Absent: Commissioner Maisonneuve

PAYMENT OF BILLS

On motion of Commissioner O’Connor, seconded by Deputy Mayor Dooley and passed, the Bill List dated September 24, 2019, totaling \$718,902.20 was approved for payment by indicated vote of the Township Committee and is on file in the Office of the Township Clerk:

Recorded vote:

Aye: Mayor Giblin, Deputy Mayor Dooley, Commissioners Hannen and O’Connor

Nay: None

Abstained: None

Absent: Commissioner Maisonneuve

INFORMAL MEETING

Mayor Giblin opened the informal meeting portion of the meeting and asked if there were any questions or comments. Hearing no comments, Mayor Giblin closed the informal meeting portion of the meeting.

RESOLUTIONS – By Consent Agenda

On motion of Commissioner Hannen, seconded by Deputy Mayor Dooley and passed, the following resolutions were adopted by consent agenda:

Resolution No. 2019-316:

RESOLUTION AWARDING CONSTRUCTION CONTRACT FOR THE NJDOT FY2017 AND 2018 SOUTH UNION AVENUE IMPROVEMENTS PROJECT FUNDED BY A BOND ORDINANCE PROVIDED BY THE TOWNSHIP OF CRANFORD, UNION COUNTY, NEW JERSEY

WHEREAS, Wednesday, September 19, 2019 at 11:00 am, bids were opened in the presence of the Purchasing Agent and the Township Clerk; and

WHEREAS, there were two bids received with the low bidder for the project being P & A Construction, Inc., 650 Leesville Avenue, Rahway, NJ 07065 with a total price of \$1,132,955.17; and

WHEREAS, the Township Engineer and other appropriate Township Officials have reviewed the bids and recommend award of contract for this project to P & A Construction Inc.; and

WHEREAS, the Chief Financial Officer reviewed the available funding for the improvements and has certified that sufficient funds are available within the current and/or previously adopted budget for said purpose by way of Bond Ordinances C-04-17-005-000-200, C-04-17-005-000-201 and C-04-18-191-000-201; and

WHEREAS, this Project is funded by way of a capital improvements bond ordinance stated herein as provided by Township of Cranford; and

WHEREAS, this project is in the best interest of the health, safety and welfare of the general public in the Township of Cranford.

NOW THEREFORE BE IT RESOLVED, by the Township Council of the Township of Cranford, Union County, New Jersey that the above referenced construction project is awarded to P & A Construction, Inc., with a total bid price of \$1,132,955.17; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

Resolution No. 2019-317:

REMOVED FROM AGENDA

Resolution No. 2019-318:

WHEREAS, the Township of Cranford Department of Engineering is in receipt of an application package from Elizabethtown Gas Company pertaining to a proposed bare steel and copper replacement project on Osage Drive and Mohawk Drive; and

WHEREAS, the Township Committee of the Township of Cranford recognizes that the above referenced roadway was recently paved as part of the Township's 2017 Municipal Paving Program; and

WHEREAS, this section of roadway is currently under moratorium until the end of 2022;

WHEREAS, pursuant to the Township of Cranford Municipal Code Chapter 367 Streets and Sidewalks, Article VIII Excavations and Openings, §367-44(D) Limitations on permit; opening streets less than five years old, "the Township Engineer, or his designee, shall be required to secure approval therefor from the governing body by resolution before any permit can be approved hereunder"; and

WHEREAS, the Township Committee acknowledges the need to upgrade the Elizabethtown Gas infrastructure; and

WHEREAS, the Township Committee hereby grants the Township Engineer, or his designee, authority to approve the necessary permit(s) for the Applicant to effectuate this project; and

WHEREAS, the Township Committee hereby approves lifting the moratorium placed on this section of roadway to enable the proposed improvements at the above referenced address.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, New Jersey, as follows:

1. Grants the Township Engineer, or his designee, authority to approve the necessary permit(s) for the Applicant stated herein at the location described above.
2. Approves lifting the moratorium placed on the roadway discussed above to allow the street openings on for the Applicant listed herein.

Resolution No. 2019-319:

MOVED TO ROLL CALL VOTE

Resolution No. 2019-320:

MOVED TO ROLL CALL VOTE

Resolution No. 2019-321:

WHEREAS, the Township Committee of the Township of Cranford reserves the right and discretion to make salary adjustments and title changes at any time as it deems it to be in the public interest and in the interests of good management.

BE IT RESOLVED by the Township Committee of the Township of Cranford at a meeting held September 24, 2019 that Kathleen Lenahan be and hereby is designated as the newly created full-time exempt position of Land Use Administrator for the Township of Cranford effective immediately; and

BE IT FURTHER RESOLVED that the Township Committee be and hereby authorizes an annual rate of \$73,925.06 in connection with said designation.

Resolution No. 2019-322:

WHEREAS, the Township of Cranford (herein referred to as the "Township") is the lead agency for the Cranford Police Cooperative Pricing System, System Identifier 47-CPCPS, pursuant to N.J.A.C. 5:34-7.1, et seq.; and

WHEREAS, the Township advertised for bids for police and administrative vehicles; and

WHEREAS, the Township received sealed bids on September 10, 2019; and

WHEREAS, the bid of the lowest responsible bidder for the vehicles listed below was determined to be Winner Ford, 250 Haddonfield-Berlin Road, Cherry Hill, NJ 08034 (hereinafter referred to as the "Successful Bidder") by submitting a bid proposal as follows:

PURCHASE

VEHICLE TYPE

2020 Ford Utility Police Interceptor

UNIT PRICE

\$33,567.00

WHEREAS, the Successful Bidder has agreed to provide the goods/services bid upon to registered members of the Cranford Police Cooperative Pricing System; and

WHEREAS, N.J.A.C. 5:34-7.1, et seq., requires that a Master Contract be entered into between the lead agency and the successful bidder;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford that the bid for the provision of police and administrative vehicles as listed above to the Township of Cranford and to registered members of the Cranford Police Cooperative Pricing System be and is hereby awarded to Winner Ford 250 Haddonfield-Berlin Road, Cherry Hill, NJ 08034, as more particularly set forth in the Successful Bidder’s Bid proposal dated September 10, 2019, which bid proposal is on file in the Office of the Township Clerk; and

BE IT FURTHER RESOLVED that the Mayor and Township Clerk be and are hereby authorized and directed to enter into a Master Contract agreement with the Successful Bidder in the form approved by the Township Attorney.

Resolution No. 2019-323:

WHEREAS, the Township of Cranford (herein referred to as the “Township”) is the lead agency for the Cranford Police Cooperative Pricing System, System Identifier 47-CPCPS, pursuant to N.J.A.C. 5:34-7.1, et seq.: and

WHEREAS, the Township advertised for bids for police and administrative vehicles; and

WHEREAS, the Township received sealed bids on September 10, 2019; and

WHEREAS, the bid of the lowest responsible bidder for the vehicles listed below was determined to be Beyer Ford, 170 Ridgedale Avenue, Morristown, New Jersey 07962 (hereinafter referred to as the “Successful Bidder”) by submitting a bid proposal as follows:

<u>PURCHASE</u>	
<u>VEHICLE TYPE</u>	<u>UNIT PRICE</u>
2020 Ford Expedition	\$36,667.00
2020 Ford F250	\$26,170.00
<u>TWO YEAR LEASE WITH PURCHASE OPTION</u>	
<u>VEHICLE TYPE</u>	<u>Total Payment to Purchase after 2 Years</u>
2020 Ford Utility Police Interceptor	\$34,710.19
2020 Ford Expedition	\$37,890.84
2020 Ford F250	\$27,043.37
<u>THREE YEAR LEASE WITH PURCHASE OPTION</u>	
<u>VEHICLE TYPE</u>	<u>Total Payment to Purchase after 3 Years</u>
2020 Ford Utility Police Interceptor	\$35,854.40
2020 Ford Expedition	\$39,139.91
2020 Ford F250	\$27,935.25

WHEREAS, the Successful Bidder has agreed to provide the goods/services bid upon to registered members of the Cranford Police Cooperative Pricing System; and

WHEREAS, N.J.A.C. 5:34-7.1, et seq., requires that a Master Contract be entered into between the lead agency and the successful bidder;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford that the bid for the provision of police and administrative vehicles as listed above to the Township of Cranford and to registered members of the Cranford Police Cooperative Pricing System be and is hereby awarded to Beyer Ford, 170 Ridgedale Avenue, Morristown, New Jersey 07962, as more particularly set forth in the Successful Bidder’s Bid proposal dated September 10, 2019, which bid proposal is on file in the Office of the Township Clerk; and

BE IT FURTHER RESOLVED that the Mayor and Township Clerk be and are hereby authorized and directed to enter into a Master Contract agreement with the Successful Bidder in the form approved by the Township Attorney.

Resolution No. 2019-324:

WHEREAS, the Township of Cranford (herein referred to as the “Township”) is the lead agency for the Cranford Police Cooperative Pricing System, System Identifier 47-CPCPS, pursuant to N.J.A.C. 5:34-7.1, et seq.: and

WHEREAS, the Township advertised for bids for police and administrative vehicles; and

WHEREAS, the Township received sealed bids on September 10, 2019; and

WHEREAS, the bid of the lowest responsible bidder for the vehicles listed below was determined to be Gentilini Motors Fleet, 500 John S Penn Blvd, Woodbine, New Jersey 08270 (hereinafter referred to as the “Successful Bidder”) by submitting a bid proposal as follows:

<u>PURCHASE</u>	
<u>VEHICLE TYPE</u>	<u>UNIT PRICE</u>
2020 Chevrolet Impala	\$21,219.00
2020 Chevrolet Tahoe 2WD	\$31,999.00
2020 Chevrolet Tahoe 4WD	\$34,869.00
<u>TWO YEAR LEASE WITH PURCHASE OPTION</u>	
<u>VEHICLE TYPE</u>	<u>Total Payment to Purchase after 2 Years</u>
2020 Chevrolet Impala	\$22,223.00
2020 Chevrolet Tahoe 2WD	\$33,374.66
2020 Chevrolet Tahoe 4WD	\$36,327.92
<u>THREE YEAR LEASE WITH PURCHASE OPTION</u>	
<u>VEHICLE TYPE</u>	<u>Total Payment to Purchase after 3 Years</u>

2020 Chevrolet Impala	\$22,813.00
2020 Chevrolet Tahoe 2WD	\$34,321.63
2020 Chevrolet Tahoe 4WD	\$37,358.68

WHEREAS, the Successful Bidder has agreed to provide the goods/services bid upon to registered members of the Cranford Police Cooperative Pricing System; and

WHEREAS, N.J.A.C. 5:34-7.1, et seq., requires that a Master Contract be entered into between the lead agency and the successful bidder;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford that the bid for the provision of police and administrative vehicles as listed above to the Township of Cranford and to registered members of the Cranford Police Cooperative Pricing System be and is hereby awarded to Gentilini Motors Fleet, 500 John S Penn Blvd, Woodbine, New Jersey 08270, as more particularly set forth in the Successful Bidder’s Bid proposal dated September 10, 2019, which bid proposal is on file in the Office of the Township Clerk; and

BE IT FURTHER RESOLVED that the Mayor and Township Clerk be and are hereby authorized and directed to enter into a Master Contract agreement with the Successful Bidder in the form approved by the Township Attorney.

Resolution No. 2019-325:

WHEREAS, the Township of Cranford (herein referred to as the “Township”) is the lead agency for the Cranford Police Cooperative Pricing System, System Identifier 47-CPCPS, pursuant to N.J.A.C. 5:34-7.1, et seq.: and

WHEREAS, the Township advertised for bids for police and administrative vehicles; and

WHEREAS, the Township received sealed bids on September 10, 2019; and

WHEREAS, the bid of the lowest responsible bidder for the vehicles listed below was determined to be Beyer of Morristown, 200 Ridgedale Avenue, Morristown, New Jersey 07960 (hereinafter referred to as the “Successful Bidder”) by submitting a bid proposal as follows:

<u>PURCHASE</u>	
<u>VEHICLE TYPE</u>	<u>UNIT PRICE</u>
2020 Dodge Charger	\$21,185.00
2020 Dodge Durango	\$27,439.00
<u>TWO YEAR LEASE WITH PURCHASE OPTION</u>	
<u>VEHICLE TYPE</u>	<u>Total Payment to Purchase after 2 Years</u>
2020 Dodge Charger	\$21,892.52
2020 Dodge Durango	\$28,355.09
<u>THREE YEAR LEASE WITH PURCHASE OPTION</u>	
<u>VEHICLE TYPE</u>	<u>Total Payment to Purchase after 3 Years</u>
2020 Dodge Charger	\$22,614.19
2020 Dodge Durango	\$29,289.80

WHEREAS, the Successful Bidder has agreed to provide the goods/services bid upon to registered members of the Cranford Police Cooperative Pricing System; and

WHEREAS, N.J.A.C. 5:34-7.1, et seq., requires that a Master Contract be entered into between the lead agency and the successful bidder;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford that the bid for the provision of police and administrative vehicles as listed above to the Township of Cranford and to registered members of the Cranford Police Cooperative Pricing System be and is hereby awarded to Beyer of Morristown, 200 Ridgedale Avenue, Morristown, New Jersey 07960, as more particularly set forth in the Successful Bidder’s Bid proposal dated September 10, 2019, which bid proposal is on file in the Office of the Township Clerk; and

BE IT FURTHER RESOLVED that the Mayor and Township Clerk be and are hereby authorized and directed to enter into a Master Contract agreement with the Successful Bidder in the form approved by the Township Attorney.

Resolution No. 2019-326:

WHEREAS, the Township of Cranford (herein referred to as the “Township”) is the lead agency for the Cranford Police Cooperative Pricing System, System Identifier 47-CPCPS, pursuant to N.J.A.C. 5:34-7.1, et seq.: and

WHEREAS, the Township advertised for bids for police and administrative vehicles; and

WHEREAS, the Township received sealed bids on September 10, 2019; and

WHEREAS, the bid of the lowest responsible bidder for the vehicles listed below was determined to be Mall Chevrolet, 75 Haddonfield Rd, Cherry Hill, New Jersey 08002 (hereinafter referred to as the “Successful Bidder”) by submitting a bid proposal as follows:

<u>PURCHASE</u>	
<u>VEHICLE TYPE</u>	<u>UNIT PRICE</u>
2020 Chevrolet Suburban	\$41,675.00
<u>TWO YEAR LEASE WITH PURCHASE OPTION</u>	
<u>VEHICLE TYPE</u>	<u>Total Payment to Purchase after 2 Years</u>
2020 Chevrolet Suburban	\$44,358.16
<u>THREE YEAR LEASE WITH PURCHASE OPTION</u>	

<u>VEHICLE TYPE</u>	<u>Total Payment to Purchase after 3 Years</u>
2020 Chevrolet Suburban	\$45,557.08

WHEREAS, the Successful Bidder has agreed to provide the goods/services bid upon to registered members of the Cranford Police Cooperative Pricing System; and

WHEREAS, N.J.A.C. 5:34-7.1, et seq., requires that a Master Contract be entered into between the lead agency and the successful bidder;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford that the bid for the provision of police and administrative vehicles as listed above to the Township of Cranford and to registered members of the Cranford Police Cooperative Pricing System be and is hereby awarded to Mall Chevrolet, 75 Haddonfield Rd, Cherry Hill, New Jersey 08002, as more particularly set forth in the Successful Bidder’s Bid proposal dated September 10, 2019, which bid proposal is on file in the Office of the Township Clerk; and

BE IT FURTHER RESOLVED that the Mayor and Township Clerk be and are hereby authorized and directed to enter into a Master Contract agreement with the Successful Bidder in the form approved by the Township Attorney.

Resolution No. 2019-327:
BE IT RESOLVED by the Township Committee of the Township of Cranford that the salary for Matthew Blanck, Communication’ Officer within the Police Department, be and hereby is set at \$43,306.54 effective September 28, 2019.

Resolution No. 2019-328:
BE IT RESOLVED, by the Township Committee of the Township of Cranford on the 24th Day of September, 2019 that the Tax Collector has been authorized to refund tax overpayments for the reason noted:

County Board Judgments

Block 127 Lot 5, 15 Brown Terrace Girgis, Dany & Walzer, Amy 15 Brown Terrace Cranford, NJ 07016	<u>Refund \$ 80.73</u> (9-01-55-000-010-025)
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Block 212 Lot 8, 90 Belmont Ave. Arango, Oscar W. & Clara M. 90 Belmont Ave. Cranford, NJ 07016	<u>Refund \$ 109.71</u> (9-01-55-000-010-025)
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Block 264 Lot 3, 106 Orange Ave. Chiaramonte, Garret P & Merlo, Jayne 106 Orange Ave. Cranford, NJ 07016	<u>Refund \$ 123.28</u> (9-01-55-000-010-025)
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Block 472 Lot 17, 24 Lenhome Dr. Caldwell, Frank & Donna 24 Lenhome Drive Cranford, NJ 07016	<u>Refund \$ 57.59</u> (9-01-55-000-010-025)
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Block 518 Lot 15, 2 Stratford Terrace Pirillo, Stephen & Barbara 2 Stratford Terrace Cranford, NJ 07016	<u>Refund \$ 52.69</u> (9-01-55-000-010-025)
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Block 562 Lot 3, 127 Bryant Ave. DiFabio, Emilio 521 Lexington Avenue Cranford, NJ 07016	<u>Refund \$ 2,632.73</u> (9-01-55-000-010-025)
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Overpayments

Block 429 Lot 5, 217 Retford Ave. Corelogic Tax Collection Services PO Box 9236 Coppell, TX 75019-8901	<u>Refund \$ 2,718.26</u> (9-01-55-000-010-025)
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Resolution No. 2019-329:
BE IT RESOLVED by the Township Committee of the Township of Cranford, that the Township Clerk be, and hereby is authorized to post advertisements to the Township’s website and local newspaper for the solicitation of bids for services to be provided within the Township of Cranford for:

“Cleaning Services for the Pool and Community Center”

Resolution No. 2019-330:

WHEREAS, Local Public Contract Law 40A:11-6.1; “Award of Contracts” requires that every contract awarded by the contracting agent for the provision or performance of any goods or services, the cost of which in the aggregate may exceed the bid threshold, shall be awarded only by resolution of the governing body;

WHEREAS, The Township of Cranford is authorized by law to purchase goods and services from approved vendors who have been awarded by and have existing contracts with the State of New Jersey and/or authorized Cooperative Purchasing Programs; and

WHEREAS, the following vendors have been awarded state contracts and/or authorized cooperative purchasing program agreements and the Township Committee of the Township of Cranford hereby authorizes the purchase of goods and/or services through the following vendors listed herewith, that in the aggregate may exceed \$40,000.00 for the calendar year 2019;

VENDOR	Cooperative Purchasing Program	Contract #
Cross Match	US General Services Administration – GSA Schedules	GS-35F-0199R

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Cranford authorizes purchases from the aforementioned vendors that in the aggregate may exceed \$40,000.00 for the calendar year 2019.

Resolution No. 2019-331:

BE IT RESOLVED by the Township Committee of the Township of Cranford, that the Township Clerk be and hereby is authorized to advertise for the solicitation of Proposals and Qualifications for Architectural Services in connection with renovations to 375 Centennial Avenue

Resolution No. 2019-332:

REMOVED FROM AGENDA

Resolution No. 2019-333:

REMOVED FROM AGENDA

Resolution No. 2019-334:

REMOVED FROM AGENDA

Recorded vote:

Aye: Mayor Giblin, Deputy Mayor Dooley, Commissioners Hannen and O’Connor

Nay: None

Abstained: None

Absent: Commissioner Maisonneuve

RESOLUTIONS – By Roll Call Vote

On motion of Deputy Mayor Dooley, seconded by Commissioner O’Connor and passed, the following resolution was adopted by **roll call vote**:

Resolution No. 2019-319:

WHEREAS, Matthew Lubin, Lieutenant within the Cranford Fire Department, is qualified for a leave of absence pursuant to the Federal Family Medical Leave Act (FMLA), New Jersey Family Leave Act (NJFLA) and the New Jersey Paid Family Leave Act (NJPFLA) for the care of his wife and child; and

NOW THEREFORE BE IT RESOLVED by the Township of Committee of the Township of Cranford that Matthew Lubin is approved for a FMLA/NJFLA/NJPFLA leave of absence beginning on or about October 21, 2019, using accumulated time as available as employee so elects; and

BE IT FURTHER RESOLVED that Matthew Lubin shall comply with all provisions of law during the FMLA/NJFLA/NJPLA leave of absence, including providing all required medical proofs.

Recorded vote:

Aye: Mayor Giblin, Deputy Mayor Dooley, Commissioner O’Connor

Nay: None

Abstained: Commissioner Hannen

Absent: Commissioner Maisonneuve

On motion of Deputy Mayor Dooley, seconded by Commissioner O’Connor and passed, the following resolution was adopted by **roll call vote**:

Resolution No. 2019-320:

BE IT RESOLVED by the Township Committee of the Township of Cranford that the following individual be and hereby is appointed as a per diem Emergency Medical Technician (EMT) within the Cranford Fire Department: Richard Villane

Recorded vote:

Aye: Mayor Giblin, Deputy Mayor Dooley, Commissioner O'Connor

Nay: None

Abstained: Commissioner Hannen

Absent: Commissioner Maisonneuve

On motion of Commissioner Hannen, seconded by Commissioner O'Connor and passed, the following resolution was adopted by **roll call vote**:

Resolution No. 2019-335:

BE IT RESOLVED by the Township Committee of the Township of Cranford, on this 24th day of September 2019, that the Mayor be, and hereby is, authorized to execute an Employment Agreement between the Township of Cranford and the Township Administrator, James M. Cryan.

Recorded vote:

Aye: Commissioners Hannen and O'Connor

Nay: None

Abstained: Deputy Mayor Dooley and Mayor Giblin

Absent: Commissioner Maisonneuve

On motion of Commissioner Hannen, seconded by Deputy Mayor Dooley and passed, the following resolution was adopted by **roll call vote**:

Resolution No. 2019-336:

WHEREAS, the Township of Cranford required the milling and paving of Birchwood Avenue in the Township of Cranford; and

WHEREAS, the Township of Cranford requested quotes for the milling and paving of Birchwood Avenue through a non-fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Purchasing Agent has determined and certified in writing that the value of the contract will exceed \$17,500; and

WHEREAS, Renda Roads, Inc. has submitted a proposal dated August 20th, 2019 indicating they will perform the Birchwood Avenue Pavement Improvements for \$35,000.00; and

WHEREAS, Renda Roads Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Renda Roads Inc. has not made any reportable contributions to a political or candidate committee in the Township of Cranford in the previous one year, and that the contract will prohibit Renda Roads Inc. from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer has certified to the availability of funds which is on file in the office of the Township Clerk.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Cranford, authorizes the Purchasing Agent to enter into a contract with Renda Roads Inc. as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value to be placed on file with this resolution.

Recorded vote:

Aye: Mayor Giblin, Deputy Mayor Dooley, Commissioners Hannen and O'Connor

Nay: None

Abstained: None

Absent: Commissioner Maisonneuve

PUBLIC COMMENTS

Mayor Giblin opened the public comments portion of the meeting and asked if there were any questions or comments.

Brian Lopez, 29 Wade Avenue, mentioned that he had questions for Commissioner Maisonneuve who is absent this evening. Questioned how many meetings Commissioner Maisonneuve has missed. Discussed the adoption of Ordinance No. 2018-08 which pertains to the Birchwood PILOT (Payment in Lieu of Taxes) Program. Questioned how much money the town will receive from the PILOT.

Township Attorney Cooper explained that there is no set amount. The amount will be based off the percentage of the gross revenue which is in the finance agreement attached to the ordinance.

Mr. Lopez stated that the project must be substantially complete in order for the town to start

receiving money from the developer. Questioned if the project is considered substantially complete at this point.

Mayor Giblin stated that the Building Inspector determined that the project is not substantially complete.

Mr. Lopez feels the project is substantially complete and would like a clearer definition of what substantially complete means.

Mayor Giblin explained that the building is not ready for occupancy.

Mr. Lopez stated that it has been 504 days since the Birchwood PILOT was adopted.

Mayor Giblin clarified that there was a resolution adopted pledging the dedication of a portion of the PILOT proceeds to the Cranford Board of Education.

Mr. Lopez questioned if a percentage has been determined that the Board of Education will be receiving from the PILOT program.

Deputy Mayor Dooley explained that the developer will be paying property taxes until the PILOT agreement commences.

Mayor Giblin stated that the Birchwood developer is currently paying property taxes and briefly elaborated. Mentioned that the PILOT Agreement has not yet started because the Township Committee is waiting for clarity on the project's completion date.

Mr. Lopez questioned if the Township Committee has been having discussions with the developer. Stated that this project will impact Cranford's school system. Asked who the point person is from the Township Committee regarding the discussions that are taking place.

Deputy Mayor Dooley explained that the Township Committee has had very substantial conversations regarding the PILOT. There have been multiple meetings specific to the PILOT agreement. Clarified that discussions have taken place between the Township Committee and the Cranford Board of Education.

Mr. Lopez questioned who the Board of Education point person is.

Mayor Giblin mentioned that there is no specific point person but informal conversations have been held. Explained that the New Jersey state statute regarding PILOTs does not require specific percentages. Stated that the Township Committee adopted a resolution committing the town to create a formula to allocate resources. Explained that the Township Committee wanted to make sure it was providing enough to the Board of Education while allocating township resources as well.

Discussion held regarding who Township Committee members spoke to at the Board of Education.

Deputy Mayor Dooley explained that the project will have an impact on Cranford's entire school system.

Commissioner Hannen explained that the first year's revenues from the PILOT will be approximately \$588,000 and will change the following year.

Mr. Lopez will be researching emails regarding the PILOT agreement.

Mayor Giblin stated that the previous Township Committee adopted a resolution to examine sharing PILOT revenue with the Board of Education. Explained that there are other priorities the Township Committee must address before the PILOT agreement begins.

Mr. Lopez questioned when the PILOT will begin.

Mayor Giblin explained that the Building Inspector determines that.

Deputy Mayor Dooley stated that one of the three buildings may participate in the PILOT during the first quarter in 2020 with the other two buildings joining in the spring and summer of 2020.

Mayor Giblin stated that once a completion date is provided, the Township Committee will determine what the allocation will be.

Deputy Mayor Dooley explained that the Township Committee has a responsibility to all the

residents in town.

Hearing no further comments, Mayor Giblin closed the public comment portion of the meeting.

PROFESSIONAL COMMENTS

Township Administrator James Cryan

- Thanked the Township Committee for working on his contract and for their faith in him. Loves Cranford and the employees and is truly grateful for the opportunity to serve the town.

COMMISSIONER REPORTS/COMMENTS

Commissioner Mary O'Connor

- Provided information regarding bulk pickup;
- Mentioned that leaf pickup will begin in the near future;
- Provided information regarding the Great Pumpkin Carve Out;
- Mentioned that Scarecrow Stroll is approaching and more information will be provided on her Facebook page;
- Announced that the St. Michael's Feast will be kicking off this week. Provided information for those interested in attending;
- Discussed the PILOT program. Explained that certain benchmarks need to be reached. More information will be provided regarding the finances as the benchmarks are reached. The Township Committee realizes that the Cranford Public School System is exceptional and will do their part to make sure it stays that way. Understands that the resources have to be spread over various areas, but the schools are absolutely a priority;
- Wished the Jewish community a Happy Rosh Hashanah.

Commissioner Thomas H. Hannen, Jr.

- Thanked Boy Scout Pack 103 for leading the flag salute. Hopes to see them again soon;
- Announced that St. Michael's Feast is approaching. Hopes to see everyone there.

Deputy Mayor Ann Dooley

- Discussed the Third Annual Pooch Plunge. Thanked all the volunteers;
- Announced that the Third Annual Porchfest will be taking place on October 12, 2019. Provided information for those interested;
- Announced that Coffee with a Cop will be held on October 2, 2019. Provided information for those interested;
- Discussed the Desnagging and Desilting project. Bids will be opened in October. The town's flood mitigation will benefit greatly from these projects.

Mayor Patrick Giblin

- Thanked Boy Scout Pack 103 for leading the flag salute;
- Mentioned that the Rubber Ducky Race is approaching. Provided information for those interested in participating;
- Informed the public that the Desnagging and Desilting project will start in late October;
- Announced that the Street Fair will be taking place on October 13, 2019;
- Discussed the PSE&G initiative and mentioned that there is information posted on Facebook. Thanked Justin Quinn for serving as the resident volunteer. A feasibility study is being conducted regarding rerouting the project along the Conrail line. Encouraged residents to reach out to the local State Legislators. A decision should be reached in mid to late October. Appreciates everyone's efforts with this initiative;
- Discussed the abrupt closure of the Cranford Movie Theatre. Announced that the marque was changed and the family owner will be reopening the theatre in mid-November. Thanked Township Administrator Cryan and the DMC for all their efforts. Hopeful the residents will support this effort for years to come;
- Provided an update regarding Affordable Housing. Announced that there will be a status conference on October 2, 2019. The Township's Immunity was moved to October 25, 2019. Stated that information is available via Facebook.

On motion of Commissioner Hannen, seconded by Commissioner O'Connor and passed, the Township Committee adjourned at 8:07 PM.

Respectfully submitted,

Date: September 24, 2019

Patricia Donahue, RMC
Township Clerk