

The Minutes of the **Official Meeting** of the Township Committee of the Township of Cranford, County of Union, State of New Jersey on **July 9, 2019** at 7:45 p.m. in Council Chambers.

This meeting is in compliance with the “Open Public Meetings Act” as Adequate notice of this meeting has been provided by e-mailing the annual schedule of meetings to THE WESTFIELD LEADER, THE UNION COUNTY LOCAL SOURCE, THE STAR LEDGER, AND TAP INTO CRANFORD, by posting such annual meeting schedule on a bulletin board in the town hall reserved for such announcements and the filing of said notice with the Township Clerk of Cranford. Formal Action will be taken at this meeting.

Present: Mayor Patrick F. Giblin
Deputy Mayor Ann Dooley
Commissioner Thomas H. Hannen, Jr.
Commissioner Jean-Albert Maisonneuve
Commissioner Mary O’Connor

ABSENT: None

INVOCATION AND FLAG SALUTE

The invocation was led by Commissioner O’Connor, followed by the flag salute lead by Boy Scout Troop No. 75

MINUTE APPROVAL

On motion of Commissioner Maisonneuve, seconded by Commissioner Hannen and passed, the minutes of the Workshop Meetings of April 8, 2019 and May 13 and 28, 2019, Conference Meeting of May 14, 2019 and Official Meeting of June 11, 2019 were approved by indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Giblin, Deputy Mayor Dooley, Commissioners Maisonneuve, Hannen and O’Connor

Nay: None

Abstained: None

Absent: None

PAYMENT OF BILLS

On motion of Commissioner O’Connor, seconded by Deputy Mayor Dooley and passed, the Bill List dated July 9, 2019, totaling \$1,101,533.14 was approved for payment by indicated vote of the Township Committee and is on file in the Office of the Township Clerk:

Recorded vote:

Aye: Mayor Giblin, Deputy Mayor Dooley, Commissioners Hannen, Maisonneuve and O’Connor

Nay: None

Abstained: None

Absent: None

INFORMAL MEETING

Mayor Giblin opened the informal meeting portion of the meeting and asked if there were any questions or comments. Hearing no comments, Mayor Giblin closed the informal meeting portion of the meeting.

ORDINANCES – Final Reading and Public Hearing

Ordinance No. 2019-06:

The Township Clerk read by title only Ordinance No. 2019-06 entitled, “AN ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF CRANFORD, PART 1 ADMINISTRATIVE LEGISLATION, CHAPTER 6 ADMINISTRATION OF THE GOVERNMENT, ARTICLE XV ADMINISTRATOR; PART I ADMINISTRATIVE LEGISLATION, CHAPTER 6 ADMINISTRATION OF THE GOVERNMENT PART 5 OFFICES POSITIONS AND EMPLOYEES”

Said ordinance having been advertised and posted in accordance with law, Commissioner Maisonneuve opened the public hearing. Hearing no comments, Commissioner Maisonneuve closed the public hearing. On motion of Commissioner Maisonneuve seconded by Deputy Mayor Dooley and passed, said ordinance was adopted by indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Giblin, Deputy Mayor Dooley, Commissioners Maisonneuve and O’Connor

Nay: Commissioner Hannen

Abstained: None

Absent: None

Ordinance No. 2019-07:

The Township Clerk read by title only Ordinance No. 2019-07 entitled, “AN ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF CRANFORD, CHAPTER 255 LAND DEVELOPMENT, ARTICLE II: DEVELOPMENT ADMINISTRATION, SECTIONS 255-4 AND 255-7”

Said ordinance having been advertised and posted in accordance with law, Deputy Mayor Dooley opened the public hearing. Hearing no comments, Deputy Mayor Dooley closed the public hearing. On motion of Deputy Mayor Dooley seconded by Commissioner Maisonneuve and passed, said ordinance was adopted by indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Giblin, Deputy Mayor Dooley, Commissioners Hannen and Maisonneuve

Nay: Commissioner O'Connor

Abstained: None

Absent: None

Ordinance No. 2019-08:

The Township Clerk read by title only Ordinance No. 2019-08 entitled, "AN ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF CRANFORD, PART II GENERAL LEGISLATION, CHAPTER 367 STREETS AND SIDEWALKS, ARTICLE III, OBSTRUCTIONS AND ENCROACHMENTS"

Said ordinance having been advertised and posted in accordance with law, Commissioner Hannen opened the public hearing.

Rita Mason, 26 Alan Okell Place, questioned why there are no handicapped parking spaces in front of the Post Office.

Hearing no further comments, Commissioner Hannen closed the public hearing. On motion of Commissioner Hannen seconded by Commissioner Maisonneuve and passed, said ordinance was adopted by indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Giblin, Deputy Mayor Dooley, Commissioners Hannen, Maisonneuve and O'Connor

Nay: None

Abstained: None

Absent: None

ORDINANCES – Introduction**Ordinance No. 2019-09:**

The Township Clerk read by title only Ordinance No. 2019-09 entitled, "AN ORDINANCE AUTHORIZING THE PURCHASE OF REAL PROPERTY LOCATED AT 375 CENTENNIAL AVENUE FORMERLY KNOWN AS MHS TENNIS ACADEMY AND P3 TENNIS ACADEMY HEREBY IDENTIFIED ON THE OFFICIAL TAX MAP OF THE TOWNSHIP OF CRANFORD AS BLOCK 602, LOT 27"

Said ordinance was introduced and approved on first reading on motion of Commissioner O'Connor, seconded by Deputy Mayor Dooley, and passed by the indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Giblin, Deputy Mayor Dooley, Commissioners Hannen, Maisonneuve and O'Connor

Nay: None

Abstained: None

Absent: None

Final Reading and Public Hearing for Ordinance No. 2019-09 to be held August 13, 2019 and the publication will take place in the Westfield Leader on July 18, 2019.

Ordinance No. 2019-10:

The Township Clerk read by title only Ordinance No. 2019-10 entitled, "AN ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF CRANFORD, PART II GENERAL LEGISLATION (pertaining to disposable plastic bags and other single-use plastics)"

COMMISSIONER COMMENTS:

Deputy Mayor Dooley explained that the ordinance provides for a transition to restrictions on certain single-use plastics. The transition period is one full year to allow businesses to prepare and educate themselves. The businesses will be supported through education and other resources by various Township Committee commissions.

Commissioner Hannen applauds the thought behind the introduction and appreciates the passion of Deputy Mayor Dooley. Discussed problems he has with the way the Ordinance was written. Agrees with the concept of the ordinance and feels the town should move in that direction but not with the way the ordinance is currently structured.

Deputy Mayor Dooley explained the straw exemption. Stated that either the recycling officer or a health department employee will be designated by the Mayor to enforce the rules. Also explained that the ordinance allows for a member of the public to request a plastic straw, lid and utensils but they will be transitioned out. Wishes Commissioner Hannen would have expressed his concerns prior to the ordinance's introduction. Believes Commissioner Hannen understands the issues regarding plastics and is hopeful that he will vote in favor of the restrictions. The \$1,000 fine already exists in the recycling ordinance and has never been implemented. Stated that the entire recycling ordinance will have to be redone. Discussed how recycling demands have changed and why Cranford no longer benefits from the program. Mentioned that sixteen other municipalities have adopted this ordinance and the state is moving forward with similar legislation. Discussed a survey the business owners took which showed they highly support the ordinance. Stated that Cranford is a river town and the plastics are

finding their way into the Rahway River. Made a motion to amend the ordinance allowing customers to request plastic lids for beverages.

Commissioner O'Connor stated that the ordinance is not perfect but you have to weigh the good and the bad and make a decision. Served on the Environmental Committee for a number of years and feels it is a good idea to reduce and reuse as effective ways to help the environment. Feels this ordinance is a good starting place. If it needs to be amended in the future then it can be revisited.

Commissioner Maisonneuve feels it is important that the Township Committee moves forward with this ordinance. Other communities and countries have done this to great effect.

Said ordinance was **AMENDED** to include the request for plastic lids on beverages, on motion of Deputy Mayor Dooley, seconded by Commissioner Maisonneuve, and passed by the indicated vote of the Township Committee:
Recorded vote:

Aye: Mayor Giblin, Deputy Mayor Dooley, Commissioners Hannen, Maisonneuve and O'Connor

Nay: None

Abstained: None

Absent: None

Commissioner Hannen stated that the final litigation of the ordinance was given to the Township Committee at 5:45 PM tonight. Questioned if the mover and the seconder of the ordinance would make an amendment to the definition of single-use plastics regarding carryout bags.

Deputy Mayor Dooley stated that her motion would be for plastic lids.

Said ordinance was introduced and approved as **AMENDED** on first reading on motion of Deputy Mayor Dooley, seconded by Commissioner Maisonneuve, and passed by the indicated vote of the Township Committee:
Recorded vote:

Aye: Mayor Giblin, Deputy Mayor Dooley, Commissioners Hannen, Maisonneuve and O'Connor

Nay: Commissioner Hannen

Abstained: None

Absent: None

Final Reading and Public Hearing for Ordinance No. 2019-10 to be held August 13, 2019 and the publication will take place in the Westfield Leader on July 18, 2019.

Ordinance No. 2019-11:

The Township Clerk read by title only Ordinance No. 2019-11 entitled, "AN ORDINANCE AMENDING ARTICLE III, SECTION 20 OF CHAPTER 401 "REVISED ORDINANCES OF THE TOWNSHIP OF CRANFORD, NEW JERSEY (1988)," BY AMENDING SCHEDULE XII AND INCLUDING CERTAIN PORTIONS OF ROADWAYS AS INDICATED IN SECTION 1 BELOW AND DESIGNATING SAME AS "PARKING PROHIBITED AT ALL TIMES"

Said ordinance was introduced and approved on first reading on motion of Deputy Mayor Dooley, seconded by Commissioner Hannen, and passed by the indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Giblin, Deputy Mayor Dooley, Commissioners Hannen, Maisonneuve and O'Connor

Nay: None

Abstained: None

Absent: None

Final Reading and Public Hearing for Ordinance No. 2019-11 to be held August 13, 2019 and the publication will take place in the Westfield Leader on July 18 2019.

RESOLUTIONS – By Consent Agenda

On motion of Commissioner Maisonneuve, seconded by Commissioner O'Connor and passed, the following resolutions were adopted by consent agenda:

Resolution No. 2019-240:

WHEREAS, the Township of Cranford required an expert to provide affordable housing legal services to the Township of Cranford; and

WHEREAS, the Township of Cranford advertised a Request for Proposals (RFP) for engineering services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, at a meeting held January 2, 2019, the Township Committee adopted Resolution No. 2018-13, authorizing an award of contract to Jeffrey Surenian, Esq. for the aforementioned service at a fee not to exceed \$20,000.00; and

WHEREAS, it is necessary to amend said contract for an additional amount not to exceed \$20,000.00; and

WHEREAS, the Chief Financial Officer has certified to the availability of funds which is on file in the office of the Township Clerk.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Cranford, be and hereby amends the contract awarded to, **Jeffrey R. Surenian & Assoc., LLC, 707 Union Ave., Suite 301, Brielle, NJ 08730** for affordable housing legal services via issuance of purchase orders in an amount not to

exceed \$40,000.00.
BE IT FURTHER RESOLVED that said contract amount shall be charged to
Account No. 9-01-20-155-100-214.

Resolution No. 2019-241:
WHEREAS, the Chief Financial Officer has certified to the availability of funds which is on file in the Office of the Township Clerk.
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranford that Bucks County International be and hereby is awarded a contract for the purchase of new dump truck chassis with a contract price of \$79,770.00 under state contract # T-2787.

Resolution No. 2019-242:
MOVED TO ROLL CALL VOTE

Resolution No. 2019-243:
MOVED TO ROLL CALL VOTE

Resolution No. 2019-244:
MOVED TO ROLL CALL VOTE

Resolution No. 2019-245:
MOVED TO ROLL CALL VOTE

Resolution No. 2019-246:
A RESOLUTION APPROVING SALARY STEP PROGRESSION FOR EMPLOYEES PURSUANT TO THE TOWNSHIP’S SALARY ORDINANCE
WHEREAS, the Township Committee adopted Ordinance No. 2016-06 which established ranges with minimum and maximum salaries and progressive salary steps for certain job titles within the Township of Cranford; and
WHEREAS, pursuant to Ordinance No. 2016-06, the Township Committee reserves the right and discretion to make salary adjustments at any time as it deems it to be in the public interest and in the interests of good management.
NOW, THEREFORE, BE IT RESOLVED that the Township Committee be and hereby approves the progression in steps for the following employees in the following job titles:

Name	Title	Range #	Step #	Salary	Effective
Gabe Bailer	Director – Downtown Management Corp./Economic Development	9	Max	\$81,600.00	June 1, 2019
Heather Capone	Deputy Municipal Clerk	11	COLA	\$78,986.96	June 1, 2019
Dan Czeh	Chief of Fire	2	Max	\$162,000.00	June 1, 2019
Anne Dolan	Swim Pool Facility Director	9	COLA	\$83,232.00	June 1, 2019
Lavona Patterson	Chief Financial Officer (CFO)	4	COLA	\$142,014.60	June 1, 2019
Lori Powell	Court Administrator	11	COLA	\$74,460.00	June 1, 2019
Stephen Robertazzi	Recreation & Parks Director	6	COLA	\$122,792.25	June 1, 2019
Cathy Scotti	Asst. to Administrator	11	4	\$67,593.00	June 1, 2019
Steven Wardell	Supt. of Public Works	6	COLA	\$119,283.90	June 1, 2019

Resolution No. 2019-247:
MOVED TO ROLL CALL VOTE

Resolution No. 2019-248:
DRIVE SOBER OR GET PULLED OVER 2019 LABOR DAY STATEWIDE CRACKDOWN
WHEREAS, approximately one-third of all fatal traffic crashes in the United States involve drunk drivers; and
WHEREAS, impaired driving crashes cost the United States almost \$50 Billion a year; and
WHEREAS, 29% of motor vehicle fatalities in New Jersey in 2017 (the last year for which complete data is available) were alcohol-related; and
WHEREAS, an enforcement crackdown is planned to combat impaired driving; and
WHEREAS, the summer season and the Labor Day holiday in particular are traditionally times of social gatherings which include alcohol; and
WHEREAS, the State of New Jersey, Division of Highway Traffic Safety, has asked law enforcement agencies throughout the state to participate in the *2019 Drive Sober or Get Pulled Over Statewide Labor Day Crackdown*; and
WHEREAS, the project will involve increased impaired driving enforcement from August 16th through September 2, 2019; and
WHEREAS, an increase in impaired driving enforcement and a reduction in impaired driving will save lives on our roadways;

NOW, THEREFORE, BE IT RESOLVED that the Township of Cranford declares its support for the *2019 Drive Sober or Get Pulled Over Statewide Labor Day Crackdown* from August 16th through September 2, 2019 and pledges to increase awareness of the dangers of drinking and driving.

Resolution No. 2019-249:

SUPPORTING THE CRANFORD HERITAGE CORRIDOR

WHEREAS, the Cranford Heritage Corridor was first mapped and designed in 1971, and is attached hereto; and **WHEREAS**, the Cranford Heritage Corridor includes historical, architectural and natural features that are significant to Cranford's past and to its uniqueness as a river town; and

WHEREAS, its enhancement and exploitation will enhance the quality of life and the enjoyment of public space by the Township's residents and visitors by commemorating and promoting Cranford's history from the 18th Century through today; and

WHEREAS, such enhancements further the goals preserving and perpetuating a precious community asset for continued public access, interpretation, and enjoyment; and

WHEREAS, such enhancements complement and expand upon the goals and objectives of the Cranford Master Plan; and

WHEREAS, there is a renewed interest in Cranford to enhance and promote the Cranford Heritage Corridor including the Droescher Mill section from High Street to South Avenue, which is largely due to the considerable time, effort and resources contributed by certain devoted residents; and

WHEREAS, Cranford will be celebrating the 150th anniversary of its incorporation in 2021 and the preparation for the celebration thereof should rightly embrace the Cranford Heritage Corridor; and

WHEREAS, the Mayor and Township Committee of the Township of Cranford wish to acknowledge the value of the Cranford Heritage Corridor and support efforts to promote and exploit it for its cultural significance and as much needed outdoor space;

NOW THEREFORE, BE IT RESOLVED, that the Mayor and Township Committee pledge the Township's support and cooperation toward the enhancement of the Cranford Heritage Corridor by, among other means, seeking the assistance of various committees, boards and departments of the Township toward achieving this goal, particularly along the aforementioned Droescher Mill section of the Corridor and, in furtherance therewith, request that the Deputy Mayor determine if the formation of a committee be appropriate, and, if so, recommend the appointment of members and serve as the Township Committee's liaison to such committee.

BE IT FURTHER RESOLVED, that the Mayor and Township Committee, recognizing that much of the Cranford Heritage Corridor includes property owned by the County of Union and is within Union County's Rahway River Park, will and do hereby urge and respectfully request that the County of Union, its Board of Chosen Freeholders and its appropriate departments participate and cooperate with the efforts to reinvigorate Cranford Heritage Corridor and partner in preparing the Droescher Mill section for the Township's 150th anniversary celebration; and

BE IT FURTHER RESOLVED, that the Township will provide all cooperation and assistance needed from it to allow for improved landscaping and conservation of the gates, pillars and plaza at South Avenue and Lincoln Park East including required access, permits or other requisites with respect to any portion of such area that is owned by the Township.

BE IT FURTHER RESOLVED, that the Mayor and Township Committee urge and request that the County of Union and New Jersey Transit, should either or both have title or right to any portion of such area, do the same; and

BE IT FURTHER RESOLVED that the Mayor and Township Committee of the Township of Cranford do hereby publicly acknowledge and extend sincere appreciation to those individuals and groups who have worked diligently to re-invigorate the Cranford Heritage Corridor and/or contributed financial support to its improvement, including Cranford Heritage Riverwalk Committee, Michael Mason, Murielle Mason, Gabrielle Mason, Michaela Mason, Hugh Welsh, Kinney Clark, David Pringle, Paul LaCorte, William Ilaria, Ronald Meeks, and Daniel Mason.

Resolution No. 2019-250:

A RESOLUTION AUTHORIZING THE MAYOR AND MUNICIPAL CLERK OF THE MUNICIPALITY OF CRANFORD TO EXECUTE AN AGREEMENT WITH THE COUNTY OF UNION TO MODIFY THE COOPERATIVE AGREEMENT DATED JUNE 17, 2014

WHEREAS, certain Federal funds are potentially available to the County of Union under Title I of the Housing and Community Development Block Grant Act of 1974, as amended, commonly known as the Community Development Block Grant program; and

WHEREAS, certain Federal funds are potentially available to the County of Union under Title II of the National Affordable Housing Act of 1990, commonly known as the HOME Investment Partnerships program; and

WHEREAS, substantial Federal funds provided through subtitle B of Title IV of the McKinney-Vento Homeless Assistance Act commonly known as the Emergency Solutions Grants program (ESG) are allocated to prevent homelessness and to enable homeless individuals and families to move toward independent living; and

WHEREAS, it is necessary to amend an existing Cooperative Agreement for the County of Union and its people to benefit from this program; and

WHEREAS, it is in the best interest of the Township of Cranford and the County of Union in cooperation with each other to enter into a modification of the existing Cooperative Agreement pursuant to N.J.S.A. 40A:65-1 et seq;

NOW THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Cranford that the agreement entitled **"COOPERATIVE AGREEMENT BETWEEN THE COUNTY OF UNION AND CERTAIN MUNICIPALITIES FOR CONDUCTING CERTAIN COMMUNITY**

DEVELOPMENT ACTIVITIES,” dated June 17, 2014, for the Purpose of Inserting a Description of Activities for Fiscal Year 2019-2020 of the Union County Community Development Block Grant program, the HOME Investment Partnerships program, and the Emergency Solutions Grants program (ESG), a copy of which is attached hereto; be executed by the Mayor and Municipal Clerk in accordance with the provisions of law.

Resolution No. 2019-251:

BE IT RESOLVED, by the Township Committee of the Township of Cranford on this 9th day of July, 2019, that the Mayor and Township Clerk be, and hereby are, authorized to renew a Shared Services Agreement with the Cranford Board of Education in connection with School Resource Officers for a term of one (1) year for the period of July 1, 2019 to June 30, 2020 in an amount not to exceed \$75,000.

Resolution No. 2019-252:

MOVED TO ROLL CALL VOTE

Resolution No. 2019-253:

BE IT RESOLVED by the Township Committee of the Township of Cranford that the salary for Chapin Taggart, Communications Officer within the Police Department, be and hereby is set at \$38,146.47 effective July 18, 2019.

Resolution No. 2019-254:

WHEREAS, the Township of Cranford has a need to acquire apparatus repair as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.26 and 40A:1105(i).

WHEREAS, The Cranford Fire Department has confirmed that the value of the services provided in the aggregate, will exceed the bid threshold, and therefore shall be awarded only by resolution of a governing body; and

WHEREAS, Fire and Safety Services, with an address located at 200 Ryan Street, South Plainfield, NJ 07080 has submitted a proposal indicating they will not exceed \$61,000 for apparatus repair services for 2019; and

WHEREAS, Fire and Safety Services has completed and submitted a Business Entity Disclosure Certification which certifies that Fire and Safety Services has not made any reportable contributions to a political or candidate committee in the Township of Cranford in the previous one year, and that the contract will prohibit Fire and Safety Services from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer has certified the availability of funds.

NOW THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Cranford authorizes the purchase of apparatus repair from Fire and Safety Services, with an address located at 200 Ryan Street, South Plainfield, NJ 07080 as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification be placed on file with this resolution.

Resolution No. 2019-255:

ROLL CALL VOTE

Resolution No. 2019-256:

WHEREAS, the Township of Cranford advertised for a Request for Qualifications (RFQ) to provide engineering services for the Township of Cranford and received responses pursuant to the RFQ; and

WHEREAS, **Neglia Engineering Associates, 34 Park Avenue, Lyndhurst, New Jersey, 07071**, submitted a proposal dated December 7, 2018 for engineering services consistent with the RFQ; and

WHEREAS, at a meeting held January 2, 2019 the Township Committee adopted Resolution No. 2019-16, designating various engineering firms, including Neglia Engineering Associates, to provide engineering services for the Township of Cranford for the year 2019; and

WHEREAS, there exists a need for the Zoning Board of Adjustment to engage experts to provide engineering services for the Zoning Board Application ZBA-19-004; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, New Jersey, as follows:

1. **Neglia Associates**, be and hereby is awarded a contract to provide engineering services for Zoning Board of Adjustment Application ZBA-19-004 pursuant to the terms in the response to the RFQ;
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with **Neglia Engineering Associates**;
3. This contract is awarded pursuant to the “fair and open” process pursuant to N.J.S.A. 19:44A-20.4.

Resolution No. 2019-257:

REMOVED FROM AGENDA

Resolution No. 2019-258:

MOVED TO ROLL CALL VOTE

Resolution No. 2019-259:

MOVED TO ROLL CALL VOTE

Recorded vote:

Aye: Mayor Giblin, Deputy Mayor Dooley, Commissioners Hannen, Maisonneuve and O'Connor

Nay: None
 Abstained: None
 Absent: None

RESOLUTION – By Roll Call Vote

On motion of Deputy Mayor Dooley, seconded by Commissioner Maisonneuve and passed, the following resolution was adopted by **roll call vote**:

Resolution No. 2019-242:

WHEREAS, the Township of Cranford required an expert to provide engineering services to the Township of Cranford; and

WHEREAS, the Township of Cranford advertised a Request for Proposals (RFP) for engineering services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, at a meeting held March 5, 2019, the Township Committee adopted Resolution No. 2019-146, authorizing an award of contract to Maser Consulting for the aforementioned service at a fee not to exceed \$25,000.00; and

WHEREAS, it is necessary to amend said contract for an additional amount not to exceed \$60,000.00; and

WHEREAS, the Chief Financial Officer has certified to the availability of funds which is on file in the office of the Township Clerk.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Cranford, be and hereby amends the contract awarded to, **Maser Consulting, 400 Valley Road, Suite 304, Mount Arlington, New Jersey 07856** for in-house engineering services via issuance of purchase orders in an amount not to exceed \$85,000.00.

BE IT FURTHER RESOLVED that said contract amount shall be charged to Account No. C-04-19-005-000-S20

Recorded vote:

Aye: Mayor Giblin, Deputy Mayor Dooley, Commissioners Hannen, Maisonneuve and O'Connor
 Nay: None
 Abstained: None
 Absent: None

On motion of Commissioner Maisonneuve, seconded by Commissioner O'Connor and passed, the following resolution was adopted by **roll call vote**:

Resolution No. 2019-243:

WHEREAS, the Township of Cranford requires an expert to provide engineering services in connection with the 2017 Municipal Paving Program; and

WHEREAS, the Township of Cranford advertised a Request for Proposals (RFP) for engineering services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Township of Cranford deemed that the background, experience and qualifications of the respondent herein satisfy the criteria set forth in the RFP; and

WHEREAS, the Chief Financial Officer has certified as to the availability of funds, which is on file in the Office of the Township Clerk.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, New Jersey, as follows:

1. **Maser Consulting, 400 Valley Road, Suite 304, Mount Arlington, New Jersey 07856** be and hereby are awarded a contract to perform engineering services in connection with the aforementioned project at a fee not to exceed \$12,250.00; and
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with Maser Consulting; and
3. This contract is awarded pursuant to the “fair and open” process (N.J.S.A. 19:44A-20.5 et seq.).

BE IT FURTHER RESOLVED that said contract amount shall be charged to Account No C-04-17-005-000-S20.

Recorded vote:

Aye: Mayor Giblin, Deputy Mayor Dooley, Commissioners Hannen, Maisonneuve and O'Connor
 Nay: None
 Abstained: None
 Absent: None

On motion of Commissioner Maisonneuve, seconded by Commissioner O'Connor and passed, the following resolution was adopted by **roll call vote**:

Resolution No. 2019-244:

WHEREAS, the Township of Cranford requires an expert to provide engineering services in connection with the 2019 Municipal Paving Program; and

WHEREAS, the Township of Cranford advertised a Request for Proposals (RFP) for engineering services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Township of Cranford deemed that the background, experience and qualifications of the

respondent herein satisfy the criteria set forth in the RFP; and

WHEREAS, the Chief Financial Officer has certified as to the availability of funds, which is on file in the Office of the Township Clerk.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, New Jersey, as follows:

1. **Maser Consulting, 400 Valley Road, Suite 304, Mount Arlington, New Jersey 07856** be and hereby are awarded a contract to perform engineering services in connection with the aforementioned project at a fee not to exceed \$99,250.00; and
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with Maser Consulting; and
3. This contract is awarded pursuant to the “fair and open” process (N.J.S.A. 19:44A-20.5 et seq.).

BE IT FURTHER RESOLVED that said contract amount shall be charged to Account No C-04-19-005-000-S20.

Recorded vote:

Aye: Mayor Giblin, Deputy Mayor Dooley, Commissioners Maisonneuve and O’Connor

Nay: Commissioner Hannen

Abstained: None

Absent: None

On motion of Commissioner Maisonneuve, seconded by Commissioner O’Connor and passed, the following resolution was adopted by **roll call vote**:

Resolution No. 2019-245:

WHEREAS, the Township of Cranford requires an expert to provide engineering services in connection with the NJDOT FY2019 Brookside Place Improvements; and

WHEREAS, the Township of Cranford advertised a Request for Proposals (RFP) for engineering services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Township of Cranford deemed that the background, experience and qualifications of the respondent herein satisfy the criteria set forth in the RFP; and

WHEREAS, the Chief Financial Officer has certified as to the availability of funds, which is on file in the Office of the Township Clerk.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, New Jersey, as follows:

1. **Maser Consulting, 400 Valley Road, Suite 304, Mount Arlington, New Jersey 07856** be and hereby are awarded a contract to perform engineering services in connection with the aforementioned project at a fee not to exceed \$77,750.00; and
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with Maser Consulting; and
3. This contract is awarded pursuant to the “fair and open” process (N.J.S.A. 19:44A-20.5 et seq.).

BE IT FURTHER RESOLVED that said contract amount shall be charged to Account No C-04-19-005-000-S20.

Recorded vote:

Aye: Mayor Giblin, Deputy Mayor Dooley, Commissioners Maisonneuve and O’Connor

Nay: Commissioner Hannen

Abstained: None

Absent: None

On motion of Commissioner O’Connor, seconded by Deputy Mayor Dooley and passed, the following resolution was adopted by **roll call vote**:

Resolution No. 2019-252:

BE IT RESOLVED by the Township Committee of the Township of Cranford at a meeting held July 9, 2019, that the following alcoholic beverage license be and hereby is renewed for the term 2019-2020:

RETAIL CONSUMPTION LICENSE

2003-33-004-008 Cervantes Inc.
 T/A Bar Americana
 24 North Avenue, East

BE IT FURTHER RESOLVED, that Alcoholic Beverage License 2003-33-004-008 issued to Cervantes Inc. (T/A Bar Americana), be renewed subject to the following condition, in accordance with the Code of the Township of Cranford, Chapter 143 §143-4, "Restaurant - Conditional License"; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the NJ Division of Alcoholic Beverage Control.

Recorded vote:

Aye: Mayor Giblin, Deputy Mayor Dooley, Commissioners Hannen and O’Connor

Nay: Commissioner Maisonneuve

Abstained: None

Absent: None

On motion of Commissioner O'Connor, seconded by Deputy Mayor Dooley and passed, the following resolution was adopted by **roll call vote**:

Resolution No. 2019-255:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CRANFORD, IN THE COUNTY OF UNION, NEW JERSEY, DESIGNATING \$9,700,000 OF NOTES CONSISTING OF \$8,412,863 GENERAL BOND ANTICIPATION NOTES AND \$1,287,137 SWIM POOL UTILITY BOND ANTICIPATION NOTES, BOTH ISSUES DATED JUNE 28, 2019 AND PAYABLE JUNE 26, 2020, AS "QUALIFIED TAX-EXEMPT OBLIGATIONS" PURSUANT TO SECTION 265(b)(3) OF THE INTERNAL REVENUE CODE OF 1986, AS AMENDED.

WHEREAS, the Township of Cranford, in the County of Union, New Jersey (the "Township") intends to issue \$9,700,000 of Notes consisting of \$8,412,863 General Bond Anticipation Notes and \$1,287,137 Swim Pool Utility Bond Anticipation Notes, both issues dated June 28, 2019, payable June 26, 2020 (the "Notes"); and

WHEREAS, the Township desires to designate the Notes as "qualified tax-exempt obligations" pursuant to Section 265(b)(3) of the Internal Revenue Code of 1986, as amended (the "Code");

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, in the County of Union, New Jersey, as follows:

SECTION 1. The Notes are hereby designated as "qualified tax-exempt obligations" for the purpose of Section 265(b)(3) of the Code.

SECTION 2. It is hereby determined and stated that (1) said Notes are not "private activity bonds" as defined in the Code and (2) the Township and its subordinate entities, if any, do not reasonably anticipate issuing in excess of \$10 million of new money tax-exempt obligations (other than private activity bonds) during the calendar year 2019.

SECTION 3. It is further determined and stated that the Township has, as of the date hereof, issued the following tax-exempt obligations (other than the Notes) during the calendar year 2019, viz:

<u>Amount</u>	<u>Dated - Due</u>
\$9,700,000 BAN	5/17/19 – 5/15/20

SECTION 4. The Township will, to the best of its ability, attempt to comply with respect to the limitations on issuance of tax-exempt obligations pursuant to Section 265(b)(3) of the Code; however, said Township does not covenant to do so, and hereby expressly states that a covenant is not made hereby.

SECTION 5. The issuing officers of the Township be and they hereby are authorized to deliver a certified copy of this resolution to the original purchaser of the Notes and to further provide such original purchaser with a certificate of obligations issued during the calendar year 2019 dated as of the date of delivery of the Notes.

SECTION 6. This resolution shall take effect immediately upon its adoption.

Recorded vote:

Aye: Deputy Mayor Dooley, Commissioners Hannen, Maisonneuve and O'Connor

Nay: None

Abstained: Mayor Giblin,

Absent: None

On motion of Commissioner O'Connor, seconded by Commissioner Maisonneuve and passed, the following resolution was adopted by **roll call vote**:

Resolution No. 2019-247:

BE IT RESOLVED by the Township Committee of the Township of Cranford that the following individuals be and hereby are appointed as Call Department Members of the Cranford Fire Department:

Dennis Lucas
Jordan Gassman
Allen Davies

Recorded vote:

Aye: Mayor Giblin, Deputy Mayor Dooley, Commissioners Maisonneuve and O'Connor

Nay: None

Abstained: Commissioner Hannen

Absent: None

On motion of Commissioner Maisonneuve, seconded by Commissioner Hannen and passed, the following resolution was adopted by **roll call vote**:

Resolution No. 2019-258:

WHEREAS, the Township of Cranford has a need to improve the landscaping and aesthetic appearance of Post Office Plaza located at 1 Miln Street as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.26; and

WHEREAS, the Purchasing Agent has confirmed that the value of the landscaping improvements will exceed \$17,500; and

WHEREAS, A. Cossa Landscape Design LLC has submitted a proposal July 7, 2019 indicating they will provide new plantings, new bluestone benching and 8" perimeter fieldstone garden wall for \$26,500; and

WHEREAS, A. Cossa Landscape Design LLC has completed and submitted a Business Entity Disclosure Certification which certifies that A. Cossa Landscape Design LLC has not made any reportable contributions

to a political or candidate committee in the Township of Cranford in the previous one year, and that the contract will prohibit A. Cossa Landscape Design LLC from making any reportable contributions through the term of the contract;

NOW THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Cranford authorizes the purchase of Landscaping Improvements from A. Cossa Landscape Design LLC, 214 Columbia Avenue, Cranford NJ as described herein;

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

Recorded vote:

Aye: Commissioners Hannen, Maisonneuve and O'Connor

Nay: None

Abstained: Mayor Giblin and Deputy Mayor Dooley

Absent: None

On motion of Commissioner Hannen, seconded by Deputy Mayor Dooley and passed, the following resolution was adopted by **roll call vote**:

Resolution No. 2019-259:

RESOLUTION AUTHORIZING TO ADVERTISE FOR THE SOLICITATION OF PROPOSALS AND QUALIFICATIONS

BE IT RESOLVED by the Township Committee of the Township of Cranford, that the Township Clerk be and hereby is authorized to advertise for the solicitation of Proposals and Qualifications for Expert Financial Planning Services to assist with the Township's Affordable Housing responsibilities.

Recorded vote:

Aye: Mayor Giblin and Deputy Mayor Dooley, Commissioners Hannen, Maisonneuve and O'Connor

Nay: None

Abstained: None

Absent: None

PUBLIC COMMENTS

Mayor Giblin opened the public comments portion of the meeting and asked if there were any questions or comments.

David Pringle, 333 Walnut Avenue, thanked Deputy Mayor Dooley for her leadership on introducing Ordinance No. 2019-10 regarding the disposal of plastic bags and other single-use plastics. Also supports the adoption of Resolution No. 2019-249 which supports the Cranford Heritage Corridor. Also asked for an update regarding the PSE&G High Voltage Power Lines project.

Mayor Giblin provided an update. Explained that PSE&G has begun its assessment and Engineering Feasibility Analysis of the Conrail tracks. Appreciates the citizens' efforts, patience and perseverance with this issue.

Mary O'Flynn, 347 Walnut Avenue, member of No High Voltage Cranford, thanked the Township Committee for their help on this effort. Questioned when the next update might be for the PSE&G project.

Mayor Giblin provided an update. Mentioned that July 8th PSE&G was able to access the Conrail track. PSE&G did not have enough time to cover the five-mile track in one day so they will have to revisit. Will keep the residents posted as to when PSE&G will revisit the track. Feels the residents have been doing a great job and appreciates their efforts.

Ms. O'Flynn thanked the Township Committee for all their help.

Rita Mason, 16 Alan Okell Place, questioned the amount of property tax that she pays annually. Discussed a tree that fell on her house. Questioned why the elderly residents of Cranford pay such high property taxes. Stated that Cranford was a beautiful place when she first moved here. Feels there should be a freeze on property taxes for the elderly so they can continue to live in Cranford. Discussed a water issue that she had that took four weeks to fix. Praised the Township's Insurance Representative, Kathy Willis. Feels the town should help the elderly.

Gary White, 289 Old Tote Road, Mountainside, discussed the annual fundraiser he started in 2002 for Fibrodysplasia Ossificans Progressiva (FOP) to raise money for the research lab at the University of Pennsylvania. Also discussed a letter him and his son sent to all 21 municipalities in Union County to consider adopting a proclamation. Cranford was the fourth town in Union County to support FOP. Is trying to get all municipalities in the State to adopt a resolution or proclamation. To date, only two municipalities have refused to support the cause. Asked that the Township of Cranford send a letter of support for FOP to the two unsupportive municipalities.

Mayor Giblin thanked Mr. White for his dedication to this illness. It is meaningful to know that the Township Committee's efforts have a long-lasting impact. Would be happy to write a letter on Cranford's behalf.

Mr. White spoke about his acceptance of the Jefferson Award a couple years ago.

Donna Bacich, 5 Denman Place, Green Team Member, spoke on behalf of the Green Team in support of Ordinance No. 2019-10 which bans single-use plastic. This issue is important to the community.

Zach McCue, 7 Oraton Drive, supports Ordinance No. 2019-10 which bans single-use plastic. Believes with the right attention, the Commissioners have committed to helping businesses adjust and helping the community adjust to the transition. Thanked the Township Committee for taking action. Commended the Department of Public Works for filling a pothole located on Oraton Drive.

Hearing no further comments, Mayor Giblin closed the public comment portion of the meeting.

PROFESSIONAL COMMENTS

Township Administrator Jamie Cryan

- Thanked Parks and Recreation Director Robertazzi and his staff for their efforts with the July 2, 2019 Fireworks show and Canoe Races. Also thanked all the first responders and Public Safety Officials Lubin, Fire Chief Czeh and Police Chief Greco for their efforts the same night. Also commended TV35 Director Davenport and his staff for streaming the fireworks display live on TV35;
- Mentioned that another Union County municipality is interested in imitating Cranford's Council Chambers. Commended TV35 Director Davenport for his efforts.

COMMISSIONER REPORTS/COMMENTS

Deputy Mayor Ann Dooley

- Spoke about the adoption of Resolution No. 2019-249 which supports the Cranford Heritage Corridor. Discussed the beautification of the Droescher Mill section from High Street to South Avenue to prepare for Cranford's 150th Anniversary in two years. Mentioned that the Cranford Heritage River Walk Committee is made up of private citizens who have committed their own money to buying benches which Union County has matched bench for bench. Also stated that Union County will be making logo signs to run along the corridor area and thanked the County, the sign shop and graphic artist John Salerno for their efforts. Also thanked Michael Mason and all those who donated and volunteered. Spoke about the town's future vision for that area. Thanked everyone involved and encouraged residents to walk the path;
- Discussed the Office of Emergency Management report regarding the July 2nd firework display. There were no incidents reported this year and there was a 50% additional support from law enforcement. Explained that the vendor was able to put together a better show this year because of scheduling;
- Congratulated the students of Walnut Avenue School for alerting the Township Committee of their concerns regarding plastic straws;
- Thanked the Green Team for their support regarding Ordinance No. 2019-10.

Commissioner Mary O'Connor

- Spoke about social media posts regarding Cranford Police Officer rewarding children for wearing their bicycle helmets;
- Announced that National Night Out will be held on August 6, 2019. Provided information for those interested in attending;
- Discussed the blood drive that will be held on August 6, 2019 during the National Night Out event;
- Thanked all the students, scouts and their families and residents for attending tonight's meeting. It is great to see a large crowd in the audience to interact with the Township Committee;
- Congratulated the US Women's Soccer team.

Commissioner Thomas H. Hannen, Jr.

- Welcomed Boy Scout Troop No. 75;
- Gave condolences to the family of Ellen Maroney Calette who was a Cranford resident. Spoke about her accomplishments and how she influenced others.

Commissioner Jean-Albert Maisonneuve

- Discussed "Distrix Week" and the app that is associated with the Downtown Cranford. This event is being celebrated the week of July 7, 2019;
- Announced that Lego Night will be held on July 18, 2019;
- Announced that the Summer Sidewalk Sales will be held July 18th -20th. Encouraged residents to support the local businesses;
- Announced that bulk waste pickup will be held in the fall. Provided website information for residents to check the schedule. Also provided the app "Recycle Coach" which provides all of Cranford's recycling information.

Mayor Patrick Giblin

- Informed residents that he will be hosting an information session on July 17, 2019. Provided information for interested residents. Explained that this session is to inform the community of the various volunteer boards and the roles they play in government. Encouraged anyone interested in volunteering to contact him;
- Announced that the deadline to run for the Cranford School Board is July 29, 2019;
- Echoed the positive comments made regarding the July 2, 2019 Fireworks display. Thanked the Commissioners for keeping an open mind and understanding the reasons for the date change;
- Discussed the 40th annual Cranford Jaycee's Firecracker 4 event. Encouraged residents to participate.

On motion of Commissioner Hannen, seconded by Commissioner O'Connor and passed, the Township Committee adjourned at 8:32 PM.

Respectfully submitted,

Date: July 9, 2019

Patricia Donahue, RMC
Township Clerk