

The Minutes of the **Official Meeting** of the Township Committee of the Township of Cranford, County of Union, State of New Jersey on **March 26, 2019** at 7:33 p.m. in Council Chambers.

This meeting is in compliance with the “Open Public Meetings Act” as Adequate notice of this meeting has been provided by e-mailing the annual schedule of meetings to THE WESTFIELD LEADER, THE UNION COUNTY LOCAL SOURCE, THE STAR LEDGER, AND TAP INTO CRANFORD, by posting such annual meeting schedule on a bulletin board in the town hall reserved for such announcements and the filing of said notice with the Township Clerk of Cranford. Formal Action will be taken at this meeting.

Present: Mayor Patrick F. Giblin
Deputy Mayor Ann Dooley
Commissioner Thomas H. Hannen, Jr.
Commissioner Jean-Albert Maisonneuve
Commissioner Mary O’Connor

ABSENT: None

INVOCATION AND FLAG SALUTE

The invocation was led by Deputy Mayor Dooley, followed by the flag salute.

MINUTE APPROVAL

On motion of Commissioner Maisonneuve, seconded by Commissioner Hannen and passed, the minutes of the Workshop Meeting of December 17, 2018, Conference Meeting of December 18, 2018 and Official Meeting of March 5, 2019 were approved by indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Giblin, Deputy Mayor Dooley, Commissioners Maisonneuve, Hannen and O’Connor

Nay: None

Abstained: None

Absent: None

PAYMENT OF BILLS

On motion of Commissioner O’Connor, seconded by Commissioner Hannen and passed, the Bill List dated March 26, 2019, totaling \$1,425,720.49 was approved for payment by indicated vote of the Township Committee and is on file in the Office of the Township Clerk:

Recorded vote:

Aye: Mayor Giblin, Deputy Mayor Dooley, Commissioners Hannen, Maisonneuve and O’Connor

Nay: None

Abstained: None

Absent: None

FIRE DEPARTMENT ANNOUNCEMENTS

On motion of Deputy Mayor Dooley, seconded by Commissioner O’Connor the following resolution was adopted:

Resolution No. 2019-144:

Authorizing the appointment of Michael Kniazuk Jr. as Probationary Firefighter within the Cranford Fire Department effective April 1, 2019.

Recorded vote:

Aye: Mayor Giblin, Deputy Mayor Dooley, Commissioners Maisonneuve and O’Connor

Nay: None

Abstained: Commissioner Hannen

Absent: None

(Oath of Office Administered by Patricia Donahue, Municipal Clerk)

FIVE MINUTE RECESS

INFORMAL MEETING

Mayor Giblin opened the informal meeting portion of the meeting and asked if there were any questions or comments. Hearing no comments, Mayor Giblin closed the informal meeting portion of the meeting.

ORDINANCES – Introduction

Ordinance No. 2019-03:

1. The Township Clerk read by title only Ordinance No. 2019-03 entitled, “CALENDAR YEAR 2019 ORDINANCE TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)”

Said ordinance was introduced and approved on first reading on motion of Commissioner O’Connor, seconded by Commissioner Maisonneuve, and passed by the indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Giblin, Deputy Mayor Dooley, Commissioners Hannen, Maisonneuve and O’Connor

Nay: None
 Abstained: None
 Absent: None

Final Reading and Public Hearing for Ordinance No. 2019-03 to be held April 30, 2019.

RESOLUTION – By Roll Call Vote

On motion of Commissioner O'Connor, seconded by Deputy Mayor Dooley and passed, the following resolution was adopted by **roll call vote**:

Resolution No. 2019-145:

RESOLUTION FOR CONDUCTING ANNUAL BUDGET EXAMINATION

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination, and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997, and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 thru 7.5 the Township of Cranford has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the Township meets the necessary conditions to participate in the program for the 2019 budget year, so now therefore

BE IT RESOLVED, by the Mayor and Council of the Township of Cranford that in accordance with N.J.A.C. 5:30-7.6a & b and based upon the Chief Financial Officers certification. The governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at 40A:4-45.3 et seq. are fully met. (Complies with the "CAP" law.)
3. That the budget is in such form arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate, and correctly stated
 - b. Items of appropriation are properly set forth
 - c. In itemization, form, arrangement, and content the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced, publicly advertised, and adopted in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Director of the Division of Local Government Services.

Recorded vote:

Aye: Mayor Giblin, Deputy Mayor Dooley, Commissioners Hannen, Maisonneuve and O'Connor
 Nay: None
 Abstained: None
 Absent: None

On motion of Commissioner O'Connor, seconded by Commissioner Hannen and passed, the following resolution was adopted by **roll call vote**:

Resolution No. 2019-146:

BE IT RESOLVED, that anticipated Township 2019 revenues, which amount to \$39,063,377.02, as indicated on sheet 11 on the Introduced Township Budget;

BE IT RESOLVED, that anticipated Township 2019 appropriations, which amount to \$39,063,377.02, as indicated on sheet 30 on the Introduced Township Budget;

BE IT RESOLVED, that anticipated Township Dedicated Swim Pool Utility 2019 revenues, which amount to \$1,718,111.00, as indicated on sheet 31 on the Introduced Township Budget;

BE IT RESOLVED, that anticipated Township Dedicated Swim Pool Utility 2019 appropriations, which amount to \$1,718,111.00, as indicated on sheet 33 on the Introduced Township Budget;

BE IT RESOLVED, that these indicated statements of revenues and appropriations shall constitute the municipal budget for year 2019;

NOW, THEREFORE, BE IT RESOLVED that the governing body of the Township of Cranford does hereby approve the attached Township Budget for the year 2019

Notice is hereby given that the Cranford Municipal Budget was approved by the Township Committee of the Township of Cranford, County of Union, on March 26, 2019. A hearing on said Budget will be held at the Cranford Municipal Building on April 30, 2019 at 7:30 p.m. at which time and place objections to said Budget for the year 2019 may be presented by Township of Cranford taxpayers or other interested persons.

It is hereby certified that the foregoing Budget is a true copy of the Budget approved by resolution of the governing body on this 26th day of March 2019 and that the public advertisement will be made in accordance with the provision of N.J.S.A. 40A: 4-6 and N.J.A.C. 5:30-4.4(d).

(SEE MUNICIPAL BUDGET INSERT)

Recorded vote:

Aye: Mayor Giblin, Deputy Mayor Dooley, Commissioners Hannen, Maisonneuve and O'Connor

Nay: None

Abstained: None

Absent: None

Public Hearing for the 2019 Municipal Budget to be held April 30, 2019.

On motion of Commissioner Maisonneuve, seconded by Commissioner O'Connor and passed, the following resolution was adopted by **roll call vote**:

Resolution No. 2019-147:

**DOWNTOWN DISTRICT MANAGEMENT CORPORATION
BUDGET NOTICE**

BE IT RESOLVED, that the following statements of revenues and appropriations shall constitute the Downtown District Management Corporation Budget for the year 2019:

BE IT FURTHER RESOLVED, that said Budget be published in the Westfield Leader in the issue of April 4, 2019.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the Township of Cranford does hereby approve the following as the Downtown District Management Corporation Budget for the year 2019:

APPROPRIATIONS

<u>General Appropriations</u>	<u>Appropriated 2019</u>	<u>2018</u>
Operating		
Salaries & Wages	117,635.00	125,141.14
Other Expenses	<u>57,601.00</u>	<u>50,657.00</u>
Total General Appropriations	175,236.00	175,798.14

ANTICIPATED REVENUES

<u>General Revenue</u>	<u>Anticipated 2019</u>	<u>2018</u>
Surplus		
Miscellaneous Revenue		
Sub-total General Revenue		
Amount to be Raised by Special		
Improvement District Tax	<u>175,236.00</u>	<u>175,798.14</u>
TOTAL GENERAL REVENUES	175,236.00	175,798.14

Notice is hereby given that the Downtown District Management Corporation Budget was Approved by the Township Committee of the Township of Cranford, County of Union, on March 26, 2019. A hearing on said Budget will be held at the Cranford Municipal Building on April 30, 2019 at 7:30 p.m. at which time and place objections to said Budget for the year 2019 may be presented by Downtown Special Improvement District taxpayers or other interested persons.

Recorded vote:

Aye: Mayor Giblin, Deputy Mayor Dooley, Commissioners Hannen, Maisonneuve and O'Connor

Nay: None

Abstained: None

Absent: None

RESOLUTIONS – By Consent Agenda

On motion of Commissioner Hannen, seconded by Deputy Mayor Dooley and passed, the following resolutions were adopted by **consent agenda**:

Resolution No. 2019-148:

BE IT RESOLVED, by the Township Committee of the Township of Cranford, at a meeting held March 26, 2019, that Justine Gray be, and hereby is, appointed to the Green Team for the year 2019.

Resolution No. 2019-149:

BE IT RESOLVED, by the Township Committee of the Township of Cranford, at a meeting held March 26, 2019, that Timothy Pristas, be and hereby is, appointed to the Parking Committee for the year 2019.

Resolution No. 2019-150:

WHEREAS, N.J.S.A. 40A: 4-58 provides for appropriation transfers during the last two (2) months of the year, when it has been determined it is necessary to expand for any of the purposes specified in the budget an amount in excess of the sum appropriated therefore and where it has been further determined that there is an excess in any appropriation over and above the amount deemed to be necessary to fulfill the purpose of such appropriation, the Governing Body may, by Resolution setting forth the facts, adopted by not less than two-thirds vote of the full membership thereof, transfer the amount of such excess to those appropriations deemed to be insufficient.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, in the County of Union and State of New Jersey, that the Chief Financial Officer be and the same is hereby authorized the transfers among the 2018 budget appropriations in accordance with the following schedule of transfers

Account	From	To
Pool: Social Security 8-26-00-230-100-285	4,400.00	
Swim Pool: Other Expenses 8-26-00-200-105-200		4,400.00
	<hr/> <hr/>	<hr/> <hr/>
	\$4,400.00	\$4,400.00

Resolution No. 2019-151:

APPROVE RELEASE OF PERFORMANCE BOND FOR 27 SOUTH AVENUE WEST

WHEREAS, the developer (Principal -RCL Properties, LLC and Co-principals Robert Lukenda and Christina Lukenda) of 27 South Avenue West has posted Performance Bond Number 40487 in the amount of \$276,182.40 for construction work and activity performed at the aforementioned property;

WHEREAS, the Township Engineer, Township Attorney and the Construction Code Official are recommending the release of the Performance Bond for construction work and activity performed at 27 South Avenue West, specifically Performance Bond No. 40487, being held by the Township in the amount of \$ 276,182.40.

NOW, THEREFORE, BE IT RESOLVED, that all work was performed to the satisfaction of the Township Engineer and release of the Performance Bond be and hereby is authorized.

Resolution No. 2019-152:

WHEREAS, there exists a need to engage experts to provide planning services to assist the Township of Cranford in addressing its affordable housing responsibilities, including the preparation of an amended Master Plan Housing Plan Element and Fair Share Plan; and

WHEREAS, the Township of Cranford has deemed that the firm **Banisch Associates, Inc.**, with offices located at 111 Main Street, Flemington, New Jersey 08512, has the background, experience and qualifications necessary to provide the needed services; and

WHEREAS, **Banisch Associates, Inc.** has completed and submitted a Business Entity Disclosure Certification, pursuant to N.J.S.A. 19:44A-20.8, which certifies that **Banisch Associates, Inc.** has not made any reportable contributions to a political or candidate committee in the Township of Cranford in the previous one (1) year, and that the contract will prohibit **Banisch Associates, Inc.** from making any reportable contributions through the term of the contract; and

WHEREAS, **Banisch Associates, Inc.**, has submitted a Business Entity Contribution Certification, which certifies **Banisch Associates, Inc.** has not made any reportable contribution during the past twelve (12) month period, pursuant to N.J.S.A. 52:25-24.2 et seq.; and

WHEREAS, the Chief Financial Officer and Finance Director have certified as to the availability of funds which is on file in the office of the Township Clerk; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranford, New Jersey as follows:

1. **Banisch Associates, Inc.**, be and hereby is awarded a contract for expert planning services to assist with the Township’s affordable housing responsibilities, including the preparation of an amended Master Plan Housing Plan Element and Fair Share Plan at a cost not to exceed \$20,000.00; and
2. The Business Entity Disclosure Certification and Business Entity Contribution Disclosure Certification be placed on file with a copy of this resolution; and
3. A copy of this resolution be published as required by law within twenty (20) days of its adoption.

Resolution No. 2019-153:

BE IT RESOLVED by the Township Committee of the Township of Cranford, that the Township Clerk be, and hereby is authorized to post advertisements to the Township’s website and local newspaper for the solicitation of Proposals and Qualifications for affordable housing planning services.

Resolution No. 2019-154:

Moved to Roll Call Vote (see below)

Resolution No. 2019-155:

Moved to Roll Call Vote (see below)

Resolution No. 2019-156:**Moved to Roll Call Vote (see below)****Resolution No. 2019-157:**

WHEREAS, Steven D'Ambola, a Detective within the Cranford Police Department, is qualified for a leave of absence pursuant to the Federal Family Medical Leave Act (FMLA), New Jersey Family Leave Act (NJFLA) and the New Jersey Paid Family Leave Act (NJPFLA) for the care of his wife.

NOW THEREFORE BE IT RESOLVED by the Township of Committee of the Township of Cranford that Steven D'Ambola is approved for a FMLA/NJFLA/NJPFLA leave of absence beginning March 5, 2019, using accumulated time as available as employee so elects;

BE IT FURTHER RESOLVED that shall comply with all provisions of law during the FMLA/NJFLA/NJPLA leave of absence, including providing all required medical proofs

Resolution No. 2019-158:

WHEREAS, the Township of Cranford advertised for proposals for Concession Rights for Cranford Canoe Club; and

WHEREAS, on March 14th, 2019 one (1) proposal was received for the aforementioned Concession Rights.

WHEREAS, **Ralph Circelli Services, LLC, 13 Mountain Avenue, Warren, New Jersey 07059** submitted a bid at a proposed price of \$4,200.00 for the 2019 summer season and \$4,200.00 for the 2020 summer season;

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranford on this 26th day of March, that **Ralph Circelli Services, LLC** be, and hereby is, awarded the contract for the Concession Rights at the Cranford Canoe Club for the 2019 summer season at a high proposed price of \$4,200.00 and for the 2020 summer season at a high proposed price of \$4,200.00; and

BE IT FURTHER RESOLVED, that the Mayor and Township Clerk are hereby authorized and directed to sign a contract with **Ralph Circelli Services, LLC** for the 2019 and 2020 summer seasons, with the right to extend the contract for two additional one-year terms for the 2021 and 2022 summer seasons.

Resolution No. 2019-159:

BE IT RESOLVED, by the Township Committee of the Township of Cranford on the 26th day of March, 2019 that the Tax Collector has been authorized to refund tax payments:

TAX PAYMENTS

Block 491 Lot 9 (26 Blake Ave)

Maureen Ray

1629 Marton Court

Naples, FL 34113

Refund \$ 10.49

(9-01-55-000-010-025)

Resolution No. 2019-160:

WHEREAS the Township Committee of the Township of Cranford has passed Resolution No 2019-132 on the 19th day of February authorizing a refund of tax overpayment for Block 550 lot 7; and

WHEREAS, the online payment of \$2,511.19 was returned, unpaid, reversing the overpayment status;

WHEREAS, the Finance Department has been made aware of these adjustments.

THEREFORE, BE IT RESOLVED that this is a corrected amendment to Resolution No 2019-132.

Resolution No. 2019-161:

WHEREAS, the Raritan Valley Line (RVL) trains currently terminate in Newark Penn Station and riders destined for midtown Manhattan and Penn Station must transfer platforms and trains; and,

WHEREAS, RVL is one of the busiest and fastest growing lines of NJ Transit with more than 23,000 weekday passengers and no midtown direct, one-seat ride in and out of NY; and,

WHEREAS, RVL did get some off-peak hour one-seat service in 2014 and 2015 that provided relief and on average a 30-minute reduction in commuting time each way; and,

WHEREAS, the off-peak one-seat service on RVL, Atlantic City and Princeton Lines were suspended in 2018 because of Positive Train Control installation; and,

WHEREAS, Atlantic City and Princeton trains will be restored on May 24, 2019, there is no confirmation that service will be restored on the RVL; and,

WHEREAS, the Raritan Valley Line Mayors Alliance of 32 Mayors in Union, Somerset, Hunterdon and Middlesex Counties, organized in 2018 by Fanwood Mayor Colleen Mahr, Westfield Mayor Shelley Brindle and Bound Brook Mayor Robert Fazen, are committed advocates for equitable service for RVL; and,

WHEREAS, 23,000 commuters and approximately 400,000 residents in towns served by the RVL deserve to know when the suspended off-peak morning and evening direct trains into New York will be back on schedule; and,

WHEREAS, midtown direct train service, known as "one-seat ride" has a positive impact on Cranford, quality of life for our residents, home values and business growth;

NOW, THEREFORE, BE IT RESOLVED the Township Committee of the Township of Cranford urge Governor Philip Murphy, New Jersey Department of Transportation Commissioner Gutierrez-Scaccetti and New Jersey State Legislators to support the immediate restoration of the off-peak hour "one seat ride" to NY Penn Station.

BE IT FURTHER RESOLVED that a copy of this resolution be transmitted to Governor Murphy, Cranford's Legislative Delegation and NJ Transit.

Resolution No. 2019-162:**RESOLUTION REQUESTING EXTENSION TO CONSTRUCTION CONTRACT AWARD
DEADLINE FOR SOUTH UNION AVENUE SECTION 3 PROJECT**

WHEREAS, the Township of Cranford (“the Township”) applied for a Local Aid Grant from the New Jersey Department of Transportation (NJDOT) for Fiscal Year 2017 for a project known as "South Union Avenue Section 3"; and

WHEREAS, on May 17, 2017, the Township received an FY 2017 Municipal Aid grant award letter in the amount of \$195,000.00 for the South Union Avenue Section 3; and

WHEREAS, the Township applied for and on February 21, 2018 received a NJDOT Fiscal Year 2018 Municipal Aid grant award in the amount of \$470,000.00 for South Union Avenue Section 4 project to extend the roadway work originally proposed in Section 3; and

WHEREAS, to demonstrate the Township’s commitment to completing both projects, sufficient funds to complete the work in both phases of the project have been encumbered and the Township is under contract with Maser Consulting as Township Engineer to prepare the construction documents; and

WHEREAS, the Township Engineer recommends that the proposed project not only includes milling and paving of the roadway, but also includes drainage upgrades and potential utility relocations; and

WHEREAS, due to the scope of the project, combining the scope on Phase 3 and 4 into one (1) overall project is more economically feasible and minimizes disruption to residents with respect to construction operations; and

WHEREAS, the proposed project design, co-ordination and potential relocation of utilities require a longer design period than originally anticipated; and

WHEREAS, due to co-ordination with utilities and potential relocation, Phase 3 of the project cannot be awarded by May 17, 2019; and

WHEREAS, the Township anticipates awarding a construction contract for the combined South Union Avenue projects Section 3 and Section 4 by the Fall of 2019; and

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Cranford, County of Union, State of New Jersey does hereby request the Commissioner of the New Jersey Department of Transportation (NJDOT) grant a time extension for the award of a construction contract from May 17, 2019 to October 1, 2019.

BE IT FURTHER RESOLVED, Upon the adoption hereof, the Township Clerk shall forward three (3) certified copied of this resolution to the New Jersey Department of Transportation Local Aid District 2 and one (1) copy to Maser Consulting.

Resolution No. 2019-163:

BE IT RESOLVED, by the Township Committee of the Township of Cranford, that Karyn King be, and hereby is, appointed as an Interim Tax Collector for a 60-day term beginning April 1, 2019 with potential for renewal.

Resolution No. 2019-164:

Moved to Roll Call Vote (see below)

Resolution No. 2019-165:

REMOVED FROM AGENDA

Resolution No. 2019-166:

WHEREAS, the Township of Cranford requires an expert to provide engineering design services in connection with the NJDOT FY 2017 & 2018 South Union Avenue Improvements (Section 3 & 4); and

WHEREAS, the Township of Cranford advertised a Request for Proposals (RFP) for engineering services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Township of Cranford deemed that the background, experience, and qualifications of Maser Consulting satisfied the criteria set forth in the RFP; and

WHEREAS, pursuant to Resolution 2019-146, the Township of Cranford awarded a contract to perform engineering services; and

WHEREAS, Maser Consulting has submitted a proposal, dated March 22, 2019, for the provision of engineering services in connection with the NJDOT FY 2017 & 2018 South Union Avenue Improvements (Section 3 & 4); and

WHEREAS, this contract is conditional upon the Chief Financial Officer’s certification as to the availability of funds.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Cranford as follows:

1. Maser Consulting, 400 Valley Road, Suite 304, Mount Arlington, New Jersey 07856 be and hereby are awarded a contract to perform engineering design services in connection with the aforementioned project at a fee not to exceed \$82,500.00; and
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with Maser Consulting.

BE IT FURTHER RESOLVED that said contract amount shall be charged to Account Numbers C-04-17-005-000-S20 and C-04-18-191-000-216.

Recorded vote:

Aye: Mayor Giblin, Deputy Mayor Dooley, Commissioners Hannen, Maisonneuve and O’Connor

Nay: None

Abstained: None

Absent: None

RESOLUTIONS – By Roll Call Vote

On motion of Commissioner O'Connor, seconded by Commissioner Maisonneuve and passed, the following resolution was adopted by **roll call vote**:

Resolution No. 2019-154:

WHEREAS, Local Public Contract Law 40A:11-6.1; "Award of Contracts" requires that every contract awarded by the contracting agent for the provision or performance of any goods or services, the cost of which in the aggregate may exceed the bid threshold, shall be awarded only by resolution of the governing body;

WHEREAS, The Township of Cranford is authorized by law to purchase goods and services from approved vendors who have been awarded by and have existing contracts with the State of New Jersey and/or authorized Cooperative Purchasing Programs; and

WHEREAS, the following vendors have been awarded state contracts and/or authorized cooperative purchasing program agreements and the Township Committee of the Township of Cranford hereby authorizes the purchase of goods and/or services through the following vendors listed herewith, that in the aggregate may exceed \$40,000.00 for the calendar year 2019;

State Contracts

Eagle Point	81296
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Cooperative Purchasing

	Educational Services	
National Business Furniture	Commission of NJ	AEPA – 18 – D

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Cranford authorizes purchases from the aforementioned vendors that in the aggregate may exceed \$40,000.00 for the calendar year 2019.

Recorded vote:

Aye: Mayor Giblin, Deputy Mayor Dooley, Commissioners Maisonneuve and O'Connor

Nay: Commissioner Hannen

Abstained: None

Absent: None

On motion of Deputy Mayor Dooley, seconded by Commissioner Maisonneuve and passed, the following resolution was adopted by **roll call vote**:

Resolution No. 2019-155:

BE IT RESOLVED by the Township Committee of the Township of Cranford at a meeting held March 26, 2019 that Thomas Polito be, and hereby is, advanced to 1st Grade Firefighter within the Cranford Fire Department, effective February 16, 2019.

Recorded vote:

Aye: Mayor Giblin, Deputy Mayor Dooley, Commissioners Maisonneuve and O'Connor

Nay: None

Abstained: Commissioner Hannen

Absent: None

On motion of Deputy Mayor Dooley, seconded by Commissioner O'Connor and passed, the following resolution was adopted by **roll call vote**:

Resolution No. 2019-156:

BE IT RESOLVED by the Township Committee of the Township of Cranford at a meeting held March 26, 2019 that Brad Bisset be, and hereby is, advanced to 1st Grade Firefighter within the Cranford Fire Department, effective February 16, 2019.

Recorded vote:

Aye: Mayor Giblin, Deputy Mayor Dooley and Commissioners Maisonneuve and O'Connor

Nay: None

Abstained: Commissioner Hannen

Absent: None

On motion of Commissioner O'Connor, seconded by Commissioner Maisonneuve and passed, the following resolution was adopted by **roll call vote**:

Resolution No. 2019-164:

BE IT RESOLVED, by the Township Committee of the Township of Cranford that Christopher Houghton be, and hereby is, appointed as an Interim Deputy Tax Collector for a 60-day term effective April 1, 2019 with potential for renewal.

Recorded vote:

Aye: Mayor Giblin, Deputy Mayor Dooley and Commissioners Maisonneuve and O'Connor

Nay: Commissioner Hannen

Abstained: None

Absent: None

PUBLIC COMMENTS

Mayor Giblin opened the public comments portion of the meeting and asked if there were any questions or comments.

John E. Pritchard, 42-44 West Holly Street, feels residents should always remember those who served our country and those who were lost during war. Sang a song in support of the military, and urged the Township Committee to request that legislators reactivate Muhlenberg Hospital and other hospitals in the area due to their proximity to Ground Zero.

Hearing no further comments, Mayor Giblin closed the public comment portion of the meeting.

PROFESSIONAL COMMENTS

Township Clerk Patricia Donahue

- Corrected the record for Resolution No. 2019-158. It should have been read that the resolution is an award of contract for concession rights to the Canoe Club.

Township Administrator Jamie Cryan

- Thanked Chief Financial Officer Patterson for her efforts on the 2019 Municipal Budget. It is his understanding that it is the lowest increase in over 7 years. It is a testament to the hard work and leadership of this Township Committee, the Finance Department and all the Department Heads. Thanked all the residents that attended the budget workshop meeting because it helped a lot with the process;

COMMISSIONER REPORTS/COMMENTS

Commissioner Mary O'Connor

- Congratulated newly appointed Firefighter Kniazuk, Jr. on his appointment to one of the best Fire Departments in the state. Congratulated Firefighters Bisset and Polito on their advancement. Thanked Firefighter Wallace for his many years of service to the community;
- Announced that Union County will be offering free document shredding. Provided information for those interested in utilizing the service;
- Provided information regarding Breakfast with the Easter Bunny to those interested in attending;
- Spoke about the beautiful weather and the increase in outdoor activities. Urged drivers to use caution when driving around town and be vigilant to pedestrians;
- Echoed the Township Administrator's comments regarding the 2019 Municipal Budget. This is an exceptional budget with great results for the tax payers and residents of Cranford. All the employees put a lot of work into the budget. More discussion will take place during the public hearing.

Commissioner Thomas H. Hannen, Jr.

- Congratulated newly appointed Firefighter Kniazuk, Jr. on his appointment. Wished former Firefighter Wallace well on his retirement;
- Discussed tragedy that has happened in the country as a result of school shootings. Asked everyone to keep these families in their thoughts and prayers.

Deputy Mayor Dooley

- Congratulated newly appointed Firefighter Kniazuk, Jr. on his appointment to the Fire Department. Congratulated Firefighters Bisset and Polito on their advancement. Thanked Firefighter Wallace for his service to the community and wished him best wishes on his future endeavors;
- Thanked Chief Financial Officer Patterson, Township Administrator Cryan, Mayor Giblin and all the Department Heads for their hard work on the budget.;
- Announced that the Green Team has put out a survey seeking information from residents regarding one-use plastic bags. The survey is available on the Township website, Township Facebook and the Green Team's Facebook page. Urged everyone to take the survey to help the Township tailor any policies going forward.

Mayor Patrick Giblin

- Congratulated newly appointed Firefighter Kniazuk, Jr. on his appointment to the Fire Department;
- Thanked Chief Financial Officer Patterson, Finance Commissioner O'Connor, the Township Committee, Township Administrator Cryan and the Department Heads for all their hard work on the 2019 Municipal Budget;

- Announced that the Cranford Jaycees will be hosting a pancake breakfast. Provided information for those interested in attending;
- Announced that the Annual Rahway River Clean Up will be held on April 20, 2019. Urged residents to volunteer;
- Read correspondence he received from a third-grade student (Emma) at Orange Avenue School regarding tree removal in Cranford. Thanked Emma for taking the time to write him that email. Encouraged all the students to reach out to the Township Committee. Will be looking into a policy on handling the removal of trees.

On motion of Commissioner Hannen, seconded by Commissioner O'Connor and passed, the Township Committee adjourned at 8:12 PM.

Respectfully submitted,

Date: March 26, 2019

Patricia Donahue, RMC
Township Clerk