

The Minutes of the **Official Meeting** of the Township Committee of the Township of Cranford, County of Union, State of New Jersey on **November 5, 2018** at 7:02 p.m. in Council Chambers.

This meeting is in compliance with the “Open Public Meetings Act” as Adequate notice of this meeting has been provided by Mailing the annual schedule of meetings to THE WESTFIELD LEADER, THE UNION COUNTY LOCAL SOURCE, THE STAR LEDGER, AND TAP INTO CRANFORD, by posting such annual meeting schedule on a bulletin board in the town hall reserved for such announcements and the filing of said notice with the Township Clerk of Cranford. Formal Action MAY be taken at this meeting. It should also be noted that this meeting’s start time was amended by Resolution No. 2018-306 and such legal notice of the updated meeting time was published in the Westfield Leader on Thursday, October 4, 2018. Sunshine notice of the updated meeting time was emailed to the Star Ledger, the TAP into Cranford and the Westfield Leader. The Township social media vehicles also contained meeting time updates.

Present: Mayor Thomas H. Hannen, Jr.
Deputy Mayor Ann Dooley
Commissioner Patrick F. Giblin
Commissioner Jean-Albert Maisonneuve
Commissioner Mary O’Connor

ABSENT: None

INVOCATION AND FLAG SALUTE

The invocation was led by Deputy Mayor Dooley, followed by the flag salute.

MINUTE APPROVAL

On motion of Deputy Mayor Dooley, seconded by Commissioner O’Connor and passed, the Workshop Meeting minutes of October 22, 2018 were approved by indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Hannen, Deputy Mayor Dooley, Commissioners Giblin and O’Connor

Nay: None

Abstained: Commissioner Maisonneuve

Absent: None

On motion of Commissioner Maisonneuve, seconded by Deputy Mayor Dooley and passed, the Conference and Official Meetings’ minutes of October 23, 2018 were approved by indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Hannen, Deputy Mayor Dooley, Commissioners Giblin, Maisonneuve and O’Connor

Nay: None

Abstained: None

Absent: None

PAYMENT OF BILLS

Bill List 1 removed from agenda.

On motion of Commissioner O’Connor, seconded by Commissioner Giblin and passed, the Bill List dated November 5, 2018, totaling \$4,636,545.27 was approved for payment by indicated vote of the Township Committee and is on file in the Office of the Township Clerk:

Recorded vote:

Aye: Mayor Hannen, Deputy Mayor Dooley, Commissioners Giblin, Maisonneuve and O’Connor

Nay: None

Abstained: None

Absent: None

INFORMAL MEETING

Mayor Hannen opened the informal meeting portion of the meeting and asked if there were any questions or comments. Hearing no comments, Mayor Hannen closed the informal meeting portion of the meeting.

ORDINANCES – Introduction

Ordinance No. 2018-17:

The Mayor read by title only Ordinance No. 2018-17 entitled, “AN ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF CRANFORD, CHAPTER 255, LAND DEVELOPMENT, SECTION 37, SUPPLMENTAL USE REGULATIONS”

Said ordinance was approved on first reading on motion of Deputy Mayor Giblin, seconded by Commissioner O’Connor, and passed by the indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Hannen, Deputy Mayor Dooley, Commissioners Maisonneuve, Giblin and O’Connor

Nay: None

Abstained: None

Absent: None

The Clerk noted that Final Reading and Public Hearing for Ordinance No. 2018-17 would be held after review by the Municipal Planning Board and subsequent legal notice and correspondence to the Union County Planning Board and neighboring municipalities.

ORDINANCES – Final Reading and Public Hearing

Ordinance No. 2018-16:

The Mayor read by title only Ordinance No. 2018-016 entitled, “AN ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF CRANFORD, CHAPTER 255, LAND DEVELOPMENT, SECTION 39 CONDITIONAL USES ”

Said ordinance having been advertised and posted in accordance with law, Deputy Mayor Dooley opened the public hearing. Hearing no comments, Deputy Mayor Dooley closed the public hearing. On motion of Deputy Mayor Dooley seconded by Commissioner Maisonneuve and passed, said ordinance was adopted by indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Hannen, Deputy Mayor Dooley, Commissioners Giblin, Maisonneuve and O’Connor

Nay: None

Abstained: None

Absent: None

RESOLUTIONS – By Consent Agenda

On motion of Commissioner Giblin, seconded by Commissioner Maisonneuve and passed, the following resolutions were adopted by consent agenda:

Resolution No. 2018-349:

RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION – N.J.S.A. 40A: 4-87

WHEREAS, N.J.S.A. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an appropriation for the equal amount;

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Cranford in the County of Union, New Jersey hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2018 in the sum of \$3,000.00 which is now available as a revenue from the NJDEP NJ Forest Service – Green Communities Grant, pursuant to the provision of the statute; and

BE IT FURTHER RESOLVED that the like sum of \$3,000.00 is hereby appropriated under the caption “Green Communities Grant”; and

BE IT FURTHER RESOLVED that the above is a result of a State grant of \$3,000.00 from the NJDEP NJ Forest Service – Green Communities Grant.

Resolution No. 2018-350:

WHEREAS, N.J.S.A. 40A: 4-58 provides for appropriation transfers during the last two (2) months of the year, when it has been determined it is necessary to expand for any of the purposes specified in the budget an amount in excess of the sum appropriated therefore and where it has been further determined that there is an excess in any appropriation over and above the amount deemed to be necessary to fulfill the purpose of such appropriation, the Governing Body may, by Resolution setting forth the facts, adopted by not less than two-thirds vote of the full membership thereof, transfer the amount of such excess to those appropriations deemed to be insufficient.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, in the County of Union and State of New Jersey, that the Chief Financial Officer be and the same is hereby authorized to make transfers among the 2018 budget appropriations in accordance with the following schedule of transfers

Account	From	To
Interest on Bonds 8-01-45-930-100-280	42,000.00	
Bond Principal 8-01-45-920-100-280		42,000.00
Fire: Third Party Collection 8-01-25-265-100-291	6,500.00	
B&G: Firehouse Maintenance & Repairs 8-01-26-310-115-221		6,500.00

Salary Account		
8-01-36-477-100-101	121,100.00	
Admin: F/T Personnel		
8-01-20-100-100-101		45,000.00
Channel 35: Regular P/T		
8-01-20-100-130-103		1,000.00
Clerk: Regular P/T		
8-01-20-120-100-103		1,000.00
Assessor: F/T Personnel		
8-01-20-150-100-101		4,000.00

Account	From	To
Zoning/Planning: F/T Personnel		
8-01-21-190-000-101		1,500.00
Zoning/Planning: Regular P/T		
8-01-21-190-000-103		500.00
Other Insurance		
8-01-23-210-000-200		3,200.00
Uniform Fire Code		
8-01-25-266-145-280		14,900.00
Conservation: Professional Services		
8-01-26-290-145-214		10,000.00
Social Security: Fringe Benefits/Statutory		
8-01-36-472-100-285		35,000.00
Court: F/T Personnel		
8-01-43-490-000-101		2,000.00
Court: Regular P/T		
8-01-43-490-000-103		3,000.00

	\$169,600.00	\$169,600.00
		<u>Resolution No.</u>

2018-351:
WHEREAS, at a meeting held October 7, 2014, the Township Committee adopted Resolution No. 2014-371 which authorized the processing of electronic on-line internal transfers by the Chief Financial Officer, or official designees; and
WHEREAS, it is necessary to amend those authorized as official designees and include authorization to process or approve outgoing wire transfers.
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranford, that the Chief Financial Officer, Lavona Patterson, or official designees, Assistant to Chief Financial Officer, Jaimie Haynes, and Purchasing Agent, Michael Robinson, are hereby authorized to process electronic on-line internal transfers and authorized to process or approve outgoing wire transfers up to \$10,000,000. and
BE IT FURTHER RESOLVED that Resolution No. 2014-371 be and hereby is rescinded.

Resolution No. 2018-352:
RESOLUTION SUPERSEDING RESOLUTION 2018-309 AUTHORIZING SUBMISSION OF A GRANT APPLICATION AND EXECUTION OF A GRANT AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE EASTMAN STREET PEDESTRIAN IMPROVEMENT PROJECT
WHEREAS, the Township intends this Resolution to supersede Resolution 2018-309,
NOW THEREFORE BE IT RESOLVED that the Township Committee of the Township of Cranford formally approves the grant application to the New Jersey Department of Transportation for the Eastman Street Pedestrian Improvement project; and

BE IT FURTHER RESOLVED that the Township Engineer and Township Clerk are hereby authorized to submit an electronic grant application identified as SST-2019-Eastman Street Pedestrian Improvement-00050 to the New Jersey Department of Transportation on behalf of the Township of Cranford; and

BE IT FURTHER RESOLVED that the Mayor and Township Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Cranford and that their signatures constitute acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement; and

BE IT FURTHER RESOLVED that this Resolution supersedes Resolution 2018-309.

Resolution No. 2018-353:

RESOLUTION SUPERSEDING RESOLUTION 2018-308 AUTHORIZING SUBMISSION OF A GRANT APPLICATION AND EXECUTION OF A GRANT AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE BROOKSIDE PLACE DRAINAGE IMPROVEMENTS PROJECT

WHEREAS, the Township intends this Resolution to supersede Resolution 2018-308

NOW THEREFORE BE IT RESOLVED that the Township Committee of the Township of Cranford formally approves the grant application to the New Jersey Department of Transportation for the Brookside Place Drainage Improvements project; and

BE IT FURTHER RESOLVED that the Township Engineer and Township Clerk are hereby authorized to submit an electronic grant application identified as MA-2019-Brookside Place Drainage Improvement-00689 to the New Jersey Department of Transportation on behalf of the Township of Cranford; and

BE IT FURTHER RESOLVED that the Mayor and Township Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Cranford and that their signatures constitute acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement; and

BE IT FURTHER RESOLVED that this Resolution supersedes Resolution 2018-308.

Resolution No. 2018-354:

WHEREAS, the Township Committee, in the past, has approved the temporary suspension of parking meter enforcement for shoppers during the holiday season, and this Township Committee wishes to extend the free shopper period parking period; and

BE IT RESOLVED that the Township Committee of the Township of Cranford hereby authorizes free parking on Friday November 23rd 2018 and Saturday November 24th 2018 for “Shop Small Saturday”, a national campaign to support local businesses; and

BE IT FURTHER RESOLVED that the Township Committee of the Township of Cranford hereby authorizes free parking at three (3) and four (4) hour metered spaces in the municipal parking lots and the municipal parking garage, and for on-street parking beginning December 15th 2018 to December 25th 2018.

Resolution No. 2018-355:

BE IT RESOLVED, by the Township Committee of the Township of Cranford on the 5th day of November 2018 that the Tax Collector has been authorized to refund sewer payments:

SEWER PAYMENTS

Block 138 Lot 56 577-0 (Canterbury Pl.)
Denommee, Dianne A.
19Canterbury Pl. Cranford, N.J. 07016

Refund \$ 50.00
(8-01-55-000-010-026)

Block 162 Lot 57 1087-0 (Tulip St.)
Morin, Philip J. & Maureen K. Mcleer
27 Tulip St Cranford, N.J. 07016

Refund \$136.09
(8-01-55-000-010-026)

Block 408 Lot 5 4452-0 (Roosevelt Ave.)

Refund \$ 11.79

Pryor, Roger W.
132 Roosevelt Ave. Cranford, N.J. 07016

(8-01-55-000-010-026)

Block 521 Lot 20 6647-0 (Mansion Terr.)
Kandl, Lance B. & Phyllis
50 Mansion Terr. Cranford, N.J. 07016

Refund \$21.57
(8-01-55-000-010-026)

Block 573 Lot 6 7325-0 (Hory St.)
Stivale, Patrick J.
36 Empress Ct. Freehold, N.J. 07728

Refund \$70.00
(8-01-55-000-010-026)

Block 124 Lot 3 293-0 (21 Yale Terr)
Manginelli, J. & Fox-Manginelli,D
21 Yale St. Cranford, N.J. 07016

Refund \$76.72
(8-01-55-000-010-026)

Block 640 Lot 5 8196-0 (665 Raritan Rd)
Pieklo, Barbara
1051 Georgian Dr.
Linden, N.J. 07036-0000

Refund \$232.95
(8-01-55-000-010-026)

Resolution No. 2018-356:

BE IT RESOLVED, by the Township Committee of the Township of Cranford at a meeting held November 5, 2018 that Ryan Greco, Interim Township Administrator, is hereby appointed to the Cranford Business Park Improvement Committee for the remainder of the year 2018.

Resolution No. 2018-357:

BE IT RESOLVED, by the Township Committee of the Township of Cranford at a meeting held November 5, 2018 that Ryan Greco, Interim Township Administrator, is hereby appointed to the Building, Grounds & Real Property Committee of the Township of Cranford for the remainder of the calendar year 2018.

Resolution No. 2018-358:

BE IT RESOLVED, by the Township Committee of the Township of Cranford at a meeting held November 5, 2018 that Ryan Greco be, and hereby is, designated as the Statewide Insurance Fund Local Unit Commissioner for the remainder of the one (1) year term ending December 31, 2018.

Resolution No. 2018-359:

WHEREAS, the Township of Cranford recognizes the increase of low flying aircrafts in the community since May 2018; and

WHEREAS, the increased flight traffic has created excessive noise in the community throughout various times of the day and night; and

WHEREAS, such extreme noise has disrupted the quality of life for Cranford residents as it has become increasingly difficult for residents to enjoy normal behaviors such as outdoor activities, watching television and listening to music; and

WHEREAS, the volume and frequency of the noise caused by low flying aircrafts continue irrespective of time thus often interfering with the sleep patterns of Cranford residents of all ages; and

WHEREAS, the Township Committee is deeply disturbed by the impact such noise has on the health, safety and welfare of its residents; and

WHEREAS, the Township Committee is aware of and very concerned about the deleterious health effects such noise has on its residents, including disruption to children's learning, hearing problems, elevated blood pressure and increased stress levels; and

WHEREAS, the Township Committee is very concerned about the ongoing state of low level flying especially after witnessing the detrimental effects of the 1987 Expanded East Coast Plan (EECP); and

WHEREAS, the Township Committee seeks to restore the aircraft routes to where they were prior to May 2018; and

WHEREAS, the Township Committee requests an explanation for the change in flight patterns absent proper notice and with total disregard to the effects such change has had on the environment and the residents of Cranford; and

WHEREAS, the Township Committee seeks assurances that Cranford's noise concerns will be addressed by city and county noise committees; and

NOW THEREFORE, BE IT RESOLVED, the Township of Cranford expresses its opposition to the continued low flying aircrafts and the maladies associated with such activity which is imposed onto its residents, and

BE IT FURTHER RESOLVED, that this resolution be sent expeditiously to the U.S. Representative Leonard Lance, U.S. Senator Robert Menendez, U.S. Senator Cory Booker and that copies be sent to the Flight Standards District Offices (FSDO) which is the local field office of the Federal Aviation Administration (FAA) servicing Union County, located at Park 80 West, Saddle Brook, NJ 07663 as well as the Port Authority of New York and New Jersey Noise Office, c/o The Port Authority of New York and New Jersey Corporate Offices, 4 World Trade Center, 150 Greenwich Street, New York, NY 10007.

Resolution No. 2018-360:

BE IT RESOLVED, by the Township Committee of the Township of Cranford at a meeting held November 5th, 2018 that the Township Clerk be, and hereby is, authorized to advertise for sale at public auction certain unclaimed vehicles which have come into the possession of the Cranford Police Department as well as Township owned vehicles.

BE IT FURTHER RESOLVED, that the Public Auction will be held at The Township of Cranford Roundhouse, 364 North Avenue East, Cranford on December 1st at 9:00 AM.

<u>MAKE</u>	<u>YEAR</u>	<u>SERIAL NO.</u>
1999	NTTRL Hot Box	PHP199917387
1995	Ford Econoline	1FTHE24HXSHB15371
1994	STN Cement Mixer	3591058
1988	International Truck	1HTLCCFP0JH57746
1970	Kaiser Water Truck	04J557700525137
1969	Bombardier Plow	JW97019TN
2009	Honda Civic	2HGFA16309H356554
2007	Suzuki GSXR600	JS1GN7DA072119980
2006	Ford Exp	1FMEU73816UA65716
2004	Honda Civic	1HGES16344L017378
2003	Honda Civic	1HGCM56363A034993
2000	MB CLK430	WDBLK70G4YT050762

Resolution No. 2018-361:

BE IT RESOLVED by the Township Committee of the Township of Cranford on the 5th day of November 2018, Caren Demyen be and hereby is appointed as part-time Administrative Assistant within the Office of Downtown Business and Economic Development at a rate of \$17.34 per hour effective November 5, 2018.

Recorded vote:

Aye: Mayor Hannen, Deputy Mayor Dooley Commissioners Giblin, Maisonneuve and O'Connor

Nay: None

Abstained: None

Absent: None

PUBLIC COMMENTS

Mayor Hannen opened the public comments portion of the meeting and asked if there were any questions or comments.

James Carvalho, 9 Orange Avenue, discussed the contamination of the Swan Cleaner's property and the health of the business owners' that owned the adjacent property. Discussed the law suit that was filed against Swan Cleaners and the Township and explained that the Township was mentioned because it approved the location and installation of the oil tanks. Believes any discussions the Township had about Swan Cleaners was done in private. Feels the Township's lack of transparency on this matter is matched by the media's lack of coverage. Stated that he began researching this issue on August 14, 2018 where the Township Committee adopted Resolution No. 2018-263, emergency appropriation for the Swan Cleaners Settlement, which was adopted without explanation or discussion. Explained the text of the resolution and the fact that it was not published in the media. Read a list of questions he would like answered by the Township Committee. Feels this government has proven itself untrustworthy.

Hearing no further comments, Mayor Hannen closed the public comment portion of the meeting.

PROFESSIONAL COMMENTS**Township Clerk Patricia Donahue**

- Announced that Election Day is November 6, 2018 and the polls will be open from 6 am to 8 pm. If you have any questions, please contact the Clerk's Office.

COMMISSIONER REPORTS/COMMENTS**Commissioner Mary O'Connor**

- Would like everyone to think about how they treat others. Feels the interactions between people have become off track. Discussed the practice of common courtesy when driving. Feels people should own their actions and start looking for the positive instead of the negative;
- Announced that Election Day is tomorrow. Discussed the history behind the right to vote. Urged the public to take that right seriously and vote with integrity to make a difference;
- Wished everyone a Happy Thanksgiving. Don't forget to give thanks for all the blessings that you receive;
- Reminded residents of Shop Small Saturday.

Commissioner Patrick Giblin

- Thanked the Police Department and the Cranford Board of Education for a swift response to an incident that happened at one of the schools. Reminded everyone if you see or hear something, say something;
- Thanked the residents and the weather for cooperating on Halloween. It was a great day for the children;
- Announced that the Cranford Fire Department is reminding residents of daylight savings time. Please change your clocks and the batteries in your smoke detectors;
- Wished everyone a Happy Thanksgiving.

Commissioner Jean Maisonneuve

- Announced that the Township of Cranford received the American's Planners Association Award for the downtown. Cranford is amongst the top five best downtowns in the State. Urged residents to visit NJ.com and vote for Cranford. Encouraged residents to shop local and support the downtown;
- Wished everyone a Happy Thanksgiving.

Deputy Mayor Dooley

- Discussed the first Veterans Palooza that she attended at the Community Center. The event was organized by Girl Scout Brianna Pizzuto who is pursuing her Silver Star. The event was a success. Discussed a funeral she attended for a Veteran who received three purple stars;
- Reminded residents that tomorrow is Election Day. Mentioned that many people have died for their right to vote. Urged everyone to vote;
- Wished everyone a Happy Thanksgiving.

Mayor Thomas H. Hannen, Jr.

- Thanked the Cranford Clergy Council for sponsoring the vigil last evening for the victims of the Pittsburgh Synagogue. It was a moving event that was well attended and thanked everyone for coming out to show their support;
- Discussed various methods of voting. If you received an absentee ballot by mail and did not send it back in, you must vote by provisional ballot.

On motion of Commissioner Maisonneuve, seconded by Commissioner O'Connor and passed, the Township Committee adjourned at 7:23 PM.

Respectfully submitted,

Date: November 5, 2018

Patricia Donahue, RMC
Township Clerk