

The Minutes of the **Official Meeting** of the Township Committee of the Township of Cranford, County of Union, State of New Jersey on **September 11, 2018** at 7:35 p.m. in Council Chambers.

This meeting is in compliance with the “Open Public Meetings Act” as adequate notice of this meeting has been provided by mailing the annual schedule of meetings to THE WESTFIELD LEADER, THE UNION COUNTY LOCAL SOURCE, THE STAR LEDGER, AND TAP INTO CRANFORD, by posting such annual meeting schedule on a bulletin board in the town hall reserved for such announcements and the filing of said notice with the Township Clerk of Cranford. Formal Action may be taken at this meeting.

**Present:** Mayor Thomas H. Hannen, Jr.  
Deputy Mayor Ann Dooley  
Commissioner Patrick F. Giblin  
Commissioner Mary O’Connor

**ABSENT:** Commissioner Jean-Albert Maisonneuve

### **INVOCATION AND FLAG SALUTE**

The invocation was led by Deputy Mayor Dooley, followed by the flag salute.

### **PAYMENT OF BILLS**

On motion of Commissioner O’Connor, seconded by Commissioner Giblin and passed, the Bill Lists dated September 11, 2018, totaling \$5,987,007.81 was approved for payment by indicated vote of the Township Committee and is on file in the Office of the Township Clerk:

Recorded vote:

Aye: Mayor Hannen, Deputy Mayor Dooley, Commissioners Giblin and O’Connor

Nay: None

Abstained: None

Absent: Commissioner Jean-Albert Maisonneuve

### **MAYORAL ANNOUNCEMENT**

Recognition of Service- Judith Lannin Panagakos

**WHEREAS**, Judith Panagakos has been a Cranford resident for over 25 years where she raised her three children Andreas, Alexandra and Mikos with the help of her husband Fotinos; and

**WHEREAS**, Judith became involved with the Library first as a patron and then as a “Friend of the Library”. She created the book exchange at the Cranford Train Station and later held the position of Treasurer and President of the “Friends of the Library”. She served as a trustee of the Library for over ten years; and

**WHEREAS**, she completed her Masters in Library Science at Rutgers University with a specialization in Digital Libraries which resulted in her creating a website called CranfordHistory.com and digitized the Burditt Index, which lists all of the news articles about people and places in Cranford; and

**WHEREAS**, she is also a member of the Crane’s Ford DAR (Daughters of the American Revolution) and currently volunteers for the Visiting Nurse Association; and

**WHEREAS**, in the past, Judith served as a board member to the Cranford Historical Society and was a member of the Junior Women’s Club and worked on the United Way Taste of Cranford Project;

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Cranford thank Judith Panagakos for her service to the Cranford community and wish her well in her future endeavors.

Constitution Week

**WHEREAS**, September 17, 2018 marks the two hundred thirty-first anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

**WHEREAS**, it is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary; and to the patriotic celebrations which will commemorate the occasion; and

**WHEREAS**, Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week;

**NOW, THEREFORE, I**, Thomas H. Hannen, Jr., Mayor of the Township of Cranford, New Jersey, do hereby proclaim the week of September 17 through 23 as:

### **CONSTITUTION WEEK**

And ask our citizens to reaffirm the ideals of the Framers of the constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties, remembering, that lost rights may never be regained.

Library Board

Appointing Beth Rees as a member to fill an unexpired term ending December 31, 2019

### **INFORMAL MEETING**

Mayor Hannen opened the informal meeting portion of the meeting and asked if there were any questions or comments. Hearing no comments, Mayor Hannen closed the informal meeting portion of the meeting.

### **ORDINANCES – Final Reading and Public Hearing**

#### **Ordinance No. 2018-13:**

The Township Clerk read by title only Ordinance No. 2018-13 entitled, “AN ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF CRANFORD, CHAPTER 255 LAND DEVELOPMENT, ARTICLE V ZONING, SECTION 255-35D "YARD REGULATIONS”

Said ordinance having been advertised and posted in accordance with law, Deputy Mayor Dooley opened the public hearing. Hearing no comments, Deputy Mayor Dooley closed the public hearing. On motion of Deputy Mayor Dooley seconded by Commissioner O’Connor and passed, said ordinance was adopted by indicated vote of the Township Committee:

#### **Recorded vote:**

Aye: Mayor Hannen, Deputy Mayor Dooley, Commissioners Giblin and O’Connor

Nay: None

Abstained: None

Absent: Commissioner Maisonneuve

#### **Ordinance No. 2018-14:**

The Township Clerk read by title only Ordinance No. 2018-14 entitled, “AN ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF CRANFORD, CHAPTER 255 LAND DEVELOPMENT, ARTICLE IV DESIGN STANDARDS, SPECIFIC, SECTION 255-26G "CIRCULATION, DRIVEWAYS, PARKING AND LOADING AND UNLOADING REQUIREMENTS” ”

#### **COMMISSIONER COMMENTS:**

Deputy Mayor Dooley explained that this ordinance will provide relief for homeowners with driveways with preexisting conditions by easing the requirements for reconstruction and other work without requiring a variance.

Said ordinance having been advertised and posted in accordance with law, Deputy Mayor Dooley opened the public hearing. Hearing no comments, Deputy Mayor Dooley closed the public hearing. On motion of Deputy Mayor Dooley seconded by Commissioner Giblin and passed, said ordinance was adopted by indicated vote of the Township Committee:

#### **Recorded vote:**

Aye: Mayor Hannen, Deputy Mayor Dooley, Commissioners Giblin and O’Connor

Nay: None

Abstained: None

Absent: Commissioner Maisonneuve

### **RESOLUTIONS – By Consent Agenda**

On motion of Commissioner Giblin, seconded by Commissioner O’Connor and passed, the following resolutions were adopted by consent agenda:

#### **Resolution No. 2018-293:**

**BE IT RESOLVED** by the Township Committee of the Township of Cranford that the salaries for employees listed below who are no longer subject to a Collective Bargaining Agreement “CBA” will be set as follows with a 1.5% increase effective January 1, 2018:

Name	Annual Salary	Effective Date
Hryniewicz, Regina L.	\$49,735.12	January 1, 2018
Tunison, Richard	\$72,109.88	January 1, 2018
Tomas, Gina	\$45,675.00	July 16, 2018
Patterson, Stephen G.	\$55,132.93	January 1, 2018
Jessen, Christian	\$61,665.25	January 1, 2018
Westcott, Joanne N.	\$48,555.75	January 1, 2018
Kobliska, Paul M.	\$92,742.11	January 1, 2018
Kleeman, Sally A	\$43,147.65	January 1, 2018
Marotta, Beth Ann	\$44,791.48	January 1, 2018
Valdivia, Mary Ann	\$36,631.96	January 1, 2018
Kennedy, Arthur S	\$38,062.30	January 1, 2018
McComb, Jean H	\$44,096.37	January 1, 2018
Spricigo, Janet L	\$35,304.28	January 1, 2018

Babkowski, William	\$43,701.84	January 1, 2018
Donnelly, Lori	\$30,737.75	January 1, 2018
* Koshney, Brian	\$57,853.48	January 1, 2018
Matousek, Jenna L.	\$33,548.29	January 1, 2018
Demcher, Kelly	\$62,962.58	January 1, 2018
Lenahan, Kathleen A.	\$53,925.06	January 1, 2018
King, Karyn P.	\$48,493.74	January 1, 2018
DeJesus, Rui	\$37,605.75	January 1, 2018
Nicholas, Ruth	\$38,570.00	January 1, 2018
Fedorchak, Gerry	\$33,449.33	January 1, 2018
<b>Part Time</b>	<b>Hourly Rate</b>	
Houghton, Christopher	\$20.30	January 1, 2018
Barna, Christine	\$9.91	January 1, 2018
O'Donnell, Ellen	\$18.27	January 1, 2018
Connelly, Florence H.	\$16.26	January 1, 2018
Crane, Sheila M.	\$11.50	January 1, 2018
Holler, Joan	\$17.26	January 1, 2018
Kozlowski, Patricia	\$14.93	January 1, 2018
Meier, Kenneth E.	\$10.72	January 1, 2018
Perconte, Thomas A.	\$17.13	January 1, 2018
Quinn, Deborah A	\$16.91	January 1, 2018
Stavrou, Michelle C	\$23.35	January 1, 2018
Stiles, Rita C	\$16.91	January 1, 2018
Wenskoski, Tracy Ann	\$27.08	January 1, 2018
Andre, Bette	\$17.26	February 8,2018

\* Estate of

**Resolution No. 2018-294:**

**BE IT RESOLVED** by the Township Committee of the Township of Cranford on the 11<sup>th</sup> day of September, 2018 that the following checks will be refunded by the Tax Collector to the lien holder according to statutory requirements:

**Redemption of Certificate# 16-00024**

Block 572 Lot 13 – 602 Hory Street  
Trystone Capital Assets, LLC.  
P.O. Box 1030  
Brick, NJ 08723-1030

**Refund:**     \$893.47  
(8-01-55-000-010-029)  
**Premium:** \$1,300.00  
(T-15-00-000-106-000)

**Redemption of Certificate# 17-00001**

Block 149 Lot 2 – 622 Brookside Place  
TFS Cust for FIG Cap Inv NJ13, LLC  
PO Box 54472  
New Orleans, LA 70154

**Refund:**     \$358.33  
(8-01-55-000-010-029)  
**Premium:** \$1,100.00  
(T-15-00-000-106-000)

**Redemption of Certificate# 17-00032**

Block 502 Lot 4 – 118 Elm Street  
Trystone Capital Assets, Inc  
PO Box 1030  
Brick, NJ 08723

**Refund:**     \$712.81  
(8-01-55-000-010-029)  
**Premium:** \$1,000.00  
(T-15-00-000-106-000)

**Redemption of Certificate# 17-00033**

Block 505.01 Lot 1 C0309 – 309 Lincoln Park E.  
Trystone Capital Assets, Inc  
PO Box 1030  
Brick, NJ 08723

**Refund:**     \$398.00  
(8-01-55-000-010-029)  
**Premium:** \$400.00  
(T-15-00-000-106-000)

**Resolution No. 2018-295:**

**BE IT RESOLVED** that the Township Committee of the Township of Cranford hereby authorizes the closure of Eastman Street from Miln Street to North Avenue and Miln Street from Eastman Street to North Avenue on Sunday, September 23<sup>rd</sup>, 2018 from 1:30 PM to 5:30 PM for the Music at the Square event.

**Resolution No. 2018-296:**

**WHEREAS**, the Township of Cranford required an expert to provide redevelopment legal services to the Township of Cranford; and

**WHEREAS**, the Township of Cranford advertised a Request for Proposals (RFP) for engineering services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS**, at a meeting held January 2, 2018, the Township Committee adopted Resolution No. 2018-23, authorizing an award of contract to Wanda Chin Monahan, Esq. for the aforementioned service at a fee not to exceed \$15,000.00; and

**WHEREAS**, at a meeting held April 24, 2018, the Township Committee adopted Resolution No. 2018-186, authorizing an amendment to said contract for an additional amount of \$50,000.00 not to exceed \$65,000.00

**WHEREAS**, it is necessary to amend said contract for an additional amount not to exceed \$16,000.00; and

**WHEREAS**, the Chief Financial Officer has certified to the availability of funds which is on file in the office of the Township Clerk.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Cranford, be and hereby amends the contract awarded to **Wanda Chin Monahan, Esq., 50 Cardinal Drive, Suite 102, Westfield, NJ 07090** for redevelopment legal services via issuance of purchase orders in an amount not to exceed \$81,000.00.

**BE IT FURTHER RESOLVED** that said contract amount shall be charged to Account No. C-04-16-028-000-S20 in the amount of \$16,000.00.

**Resolution No. 2018-297:**

**REMOVED FROM AGENDA**

**Resolution No. 2018-298:**

**BE IT RESOLVED** by the Township Committee of the Township of Cranford, on this 11th day of September 2018, that the Mayor be, and hereby is, authorized to execute an Employment Agreement between the Township of Cranford and the Chief of Police.

**Resolution No. 2018-299:**

**BE IT RESOLVED** by the Township Committee of the Township of Cranford, that the Cranford Veterans of Foreign Wars (VFW) be, and hereby is, authorized to utilize Post Office Plaza for a flag retirement ceremony on September 15, 2018; and

**BE IT FURTHER RESOLVED** that the Township Committee hereby authorizes the closure of Eastman Street from North Avenue to Miln Street and the closure of Miln Street from North Avenue to Eastman Street on September 15, 2018 from 12:00 PM to 2:30 PM in connection with said ceremony.

**Resolution No. 2018-300:**

**WHEREAS**, the Door Access Control System at Fire Headquarters has stopped functioning and been rendered obsolete by service professionals and;

**WHEREAS**, the Township of Cranford has received a proposal from Johnston Communications Voice & Data of Kearny NJ, under the Union County Cooperative Pricing System, for the replacement of this critical security system and;

**WHEREAS**, the Chief Financial Officer has certified to the availability of funds which is on file in the Office of the Township Clerk.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Cranford that Johnston Communications Voice & Data be and hereby is awarded a contract for the purchase and installation of keyscan door access control system with a contract price of \$17,900.47 under the 8-UCCP Coop Bid # 42-2017 Telephone/ Associated Services Systems.

**Resolution No. 2018-301:**

**BE IT RESOLVED** by the Township Committee of the Township of Cranford that the annual stipend for Kathleen Lenahan as the Scribe for the Cranford Planning Board and Cranford Zoning Board of Adjustment, be and hereby is set at \$15,000.00 effective September 1, 2018.

**Resolution No. 2018-302:**

**BE IT RESOLVED** by the Township Committee of the Township of Cranford that Ellen O'Donnell be and hereby is appointed to the position of Part Time Finance Office Assistant in the Finance Dept. effective October 1, 2018 at an hourly rate of \$20.00 per hour.

**Recorded vote:**

Aye: Mayor Hannen, Deputy Mayor Dooley, Commissioners Giblin and O'Connor

Nay: None

Abstained: None

Absent: Commissioner Maisonneuve

**PUBLIC COMMENTS**

Mayor Hannen opened the public comments portion of the meeting and asked if there were any questions or comments. Hearing no comments, Mayor Hannen closed the public comment portion of the meeting.

**PROFESSIONAL COMMENTS - NONE****COMMISSIONER REPORTS/COMMENTS****Commissioner Mary O'Connor**

- Discussed the airplane traffic over Cranford and informed the public that the Airplane Noise Advisory Board will be meeting September 17, 2018 at the Union County Annex. Provided information for those interested in attending;
- Discussed the Cranford Newsletter. Recommends residents to keep the magazine as a reference for services provided to the community;
- Discussed hurricane season and encouraged residents to sign up with Nixel for alerts. Provided information for those interested in signing up. Will provide links on her Facebook page;
- Thanked everyone who attended the 9/11 Memorial Service this evening. Spoke about her visit to the 9/11 museum;
- Wished everyone celebrating Rosh Hashanah a happy and blessed new year.

**Commissioner Patrick Giblin**

- Thanked Judith Panagakos for her years of service to the Library Board;
- Welcomed and congratulated Beth Rees on her appointment to the Library Board. The Township Committee looks forward to working with her;
- Thanked Dottie Baniewicz of the Chamber of Commerce and the World Trade Center Memorial Committee for hosting the 9/11 Memorial Ceremony. It was a memorable service on a somber day.

**Deputy Mayor Ann Dooley**

- Thanked Judith Lannin Panagakos for her stewardship with Library and for her innovation and creativity. The Township has been very lucky to have such an outstanding Library Board member;
- Discussed the Cranford Newsletter. Directed residents to page 48 for details regarding the Bulk Waste Pickup. Provided permit information for those interested;
- Thanked Dottie Baniewicz of the Chamber of Commerce and the World Trade Center Memorial Committee for their efforts with the 9/11 Memorial Ceremony.

**Mayor Thomas H. Hannen, Jr.**

- Thanked Dottie Baniewicz of the Chamber of Commerce, the World Trade Center Memorial Committee, Gerry Dobbins and Gerry Grillo for their efforts with the 9/11 Memorial Ceremony.

On motion of Commissioner O'Connor, seconded by Deputy Mayor Dooley and passed, the Township Committee adjourned at 7:50 PM.

Respectfully submitted,

Date: September 11, 2018

---

Patricia Donahue, RMC  
Township Clerk