

The Minutes of the **Official Meeting** of the Township Committee of the Township of Cranford, County of Union, State of New Jersey on **January 9, 2018** at 7:30 p.m. in Council Chambers.

THIS MEETING IS IN COMPLIANCE WITH THE "OPEN PUBLIC MEETINGS ACT" AS ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED BY MAILING THE ANNUAL SCHEDULE OF MEETINGS TO THE WESTFIELD LEADER, THE UNION COUNTY LOCAL SOURCE, THE STAR LEDGER, AND TAP INTO CRANFORD, BY POSTING SUCH ANNUAL MEETING SCHEDULE ON A BULLETIN BOARD IN THE TOWN HALL RESERVED FOR SUCH ANNOUNCEMENTS AND THE FILING OF SAID NOTICE WITH THE TOWNSHIP CLERK OF CRANFORD. FORMAL ACTION MAY BE TAKEN AT THIS MEETING.

PRESENT: Mayor Thomas H. Hannen, Jr.
Deputy Mayor Ann Dooley
Commissioner Patrick F. Giblin
Commissioner Jean-Albert Maisonneuve
Commissioner Mary O'Connor

ABSENT: None

INVOCATION AND FLAG SALUTE

The invocation was led by Deputy Mayor Dooley, followed by the flag salute led by Eagle Scouts Kevin McCarthy and Roy Walton.

MAYORAL ANNOUNCEMENTS

Eagle Scout – Kevin McCarthy

WHEREAS, Kevin McCarthy of Cranford Boy Scout Troop 80 has completed all requirements to earn the rank of Eagle Scout; and

WHEREAS, the Eagle Scout rank is the highest earned rank in scouting. Past history indicates only two percent of all boys who joins scouting persevere to attain this distinctive accomplishment; and

WHEREAS, Eagle Scout McCarthy has worked very hard over the past several years in Scouting and has accomplished many things. He earned his 25 Merit Badges in a variety of areas, held Troop Junior Leadership positions, participated in many camping and hiking opportunities and performed numerous hours of Community Service; and

WHEREAS, Kevin's project involved the beautification of Johnson Park by installing 100 feet of privacy vinyl fencing, building two picnic tables and cleaning up dead foliage and garbage.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Cranford commend and congratulate Kevin McCarthy for his outstanding achievement and wish him success in all his future endeavors.

Eagle Scout-Roy Walton

WHEREAS, Roy Walton of Cranford Boy Scout Troop 80 has completed all requirements to earn the rank of Eagle Scout; and

WHEREAS, the Eagle Scout rank is the highest earned rank in scouting. Past history indicates only two percent of all boys who joins scouting persevere to attain this distinctive accomplishment; and

WHEREAS, Eagle Scout Walton has worked very hard over the past several years in Scouting and has accomplished many things. He earned 30 Merit Badges in a variety of areas, held Troop Junior Leadership positions, participated in many camping and hiking opportunities and performed numerous hours of Community Service; and

WHEREAS, Roy's project involved the construction of two rain gardens in the Master Gardener's Demonstration Garden Area. These gardens consist of native perennials and are arranged so that the plants more tolerant to rainfall will receive the majority of the rainfall that is collected.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Cranford commend and congratulate Roy Walton for his outstanding achievement and wish him success in all his future endeavors.

MAYORAL APPOINTMENT

Environmental Commission

Frank Klapinski as an Associate member for a one (1) year term ending December 31, 2018.

INFORMAL MEETING

Mayor Hannen opened the informal meeting portion of the meeting and asked if there were any questions or comments. Hearing no comments, Mayor Hannen closed the informal meeting portion of the meeting.

RESOLUTIONS – By Consent Agenda

On motion of Commissioner O'Connor, seconded by Commissioner Maisonneuve and passed, the following resolutions were adopted by consent agenda:

Resolution No. 2018-95:

BE IT RESOLVED that the Township Committee of the Township of Cranford ratifies and affirms that George Emme be, and hereby is, advanced from the position of Sewer Foreman to the position of Mechanic within the Cranford Department of Public Works effective January 1, 2018.

Resolution No. 2018-96:

BE IT RESOLVED that the Township Committee of the Township of Cranford ratifies and affirms that Frank Cepparulo be, and hereby is, advanced from the position of Driver Laborer to the position of Sweeper Operator within the Cranford Department of Public Works effective January 1, 2018.

Resolution No. 2018-97:

WHEREAS, it is desired to amend the Temporary Budget Resolution 2018-08, approved January 2, 2018; and **WHEREAS**, N.J.S.40a: 4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2018 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty (30) days of the fiscal year; and

WHEREAS, the total appropriations in the 2017 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistance, is the sum of \$32,857,258.33; and

WHEREAS, 26.25% of the total appropriations in the 2017 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistance in said budget is the sum of \$ 8,625,030.32

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranford that the attached amendment of appropriations be made and a certified copy of this resolution be transmitted to the Chief Financial Officer for her records.

Resolution No. 2018-98:

WHEREAS, there exists a need to engage experts to provide tax appeal legal services for the Township of Cranford; and

WHEREAS, the Township of Cranford advertised a Request for Qualifications (RFQ) for tax appeal legal services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq., and

WHEREAS, the Township of Cranford has deemed that the background, experience and qualifications of the respondents satisfy the criteria set forth in the RFQ; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, New Jersey that tax appeal legal services in calendar year 2018 be provided by the following firm:

1. McElroy, Deutsch, Mulvaney & Carpenter, LLP, Three Gateway Center, Newark, New Jersey 07102
2. Chasan Lamparello Mallon & Cappuzzo, PC, 300 Lighting Way, Suite 200, Secaucus, NJ 07094
3. Palumbo, Renaud and DeAppolonio, LLC, 190 North Avenue East, Cranford, NJ 07016

Resolution No. 2018-99:

WHEREAS, there exists a need to engage experts to provide tax appeal legal services for the Township of Cranford; and

WHEREAS, the Township of Cranford advertised for a Request for Qualifications (RFQ) for General Litigation services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq., and

WHEREAS, the Township of Cranford has deemed that the background, experience, and qualifications of the respondent satisfies the criteria set forth in the RFQ; and

WHEREAS, the Chief Financial Officer and Director of Finance has certified as to the availability of funds which is on file in the office of the Township Clerk; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, New Jersey, as follows:

1. **Palumbo, Renaud and DeAppolonio, LLC** be and hereby, is awarded a contract to provide tax appeal legal service at a cost not to exceed \$30,000.00
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with; and **Palumbo, Renaud and DeAppolonio, LLC**
3. This contract is awarded pursuant to the "fair and open" process (N.J.S.A.19:44A-20.5 et seq.).

BE IT FURTHER RESOLVED that said contract amount shall be charged to Account No. 8-01-20-155-100-214.

Resolution No. 2018-100:

WHEREAS, there exists a need to engage experts to provide tax appeal legal services for the Township of Cranford; and

WHEREAS, the Chief Financial Officer has certified as to the availability of funds which is on file in the office of the Township Clerk; and

WHEREAS, the Township of Cranford advertised for a Request for Qualifications (RFQ) for tax appeal legal services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq., and

WHEREAS, the Township of Cranford has deemed that the background, experience, and qualifications of the

respondent satisfies the criteria set forth in the RFQ; and

WHEREAS, the Township Committee of the Township of Cranford approved Resolution No. 2018-34 designating **McElroy, Deutsch, Mulvaney & Carpenter, LLP** as an expert to be engaged to provide tax appeal legal services.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, New Jersey, as follows:

1. **Mc Elroy, Deutsch, Mulvaney & Carpenter, LLP, 1300 Mount Kemble Avenue, P.O. Box 2075, Morristown, New Jersey 07962** be and hereby is awarded a contract to provide Tax Appeal legal services at a cost not to exceed \$30,000.00.
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with **McElroy, Deutsch, Mulvaney & Carpenter, LLP**; and
4. This contract is awarded pursuant to the “fair and open” process
(N.J.S.A.19:44A-20.5 et seq.)

BE IT FURTHER RESOLVED that said contract amount shall be charged to Account No. 8-01-20-155-100-214.

Resolution No. 2018-101:

WHEREAS, there exists a need to engage experts to provide general litigation services for the Township of Cranford; and

WHEREAS, the Chief Financial Officer has certified as to the availability of funds which is on file in the office of the Township Clerk; and

WHEREAS, the Township of Cranford advertised for a Request for Qualifications (RFQ) for General Litigation services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq., and

WHEREAS, the Township of Cranford has deemed that the background, experience, and qualifications of the respondent satisfies the criteria set forth in the RFQ; and

WHEREAS, the Township Committee of the Township of Cranford approved Resolution No. 2018-31 designating **McElroy, Deutsch, Mulvaney & Carpenter, LLP** as a firm to provide General Litigation services.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, New Jersey, as follows:

1. **McElroy, Deutsch, Mulvaney & Carpenter, LLP, Three Gateway Center, Newark, NJ 07102** be and hereby is awarded a contract to provide General Litigation legal services at a cost not to exceed \$25,000.00.
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with **McElroy, Deutsch, Mulvaney & Carpenter, LLP**; and
3. This contract is awarded pursuant to the “fair and open” process
(N.J.S.A.19:44A-20.5 et seq.).

BE IT FURTHER RESOLVED that said contract amount shall be charged to Account No. 8-01-20-155-100-214.

Resolution No. 2018-102:

WHEREAS, there exists a need to engage experts to provide labor attorney services for the Township of Cranford; and

WHEREAS, the Chief Financial Officer has certified as to the availability of funds which is on file in the office of the Township Clerk; and

WHEREAS, the Township of Cranford advertised for a Request for Qualifications (RFQ) for labor attorney services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq., and

WHEREAS, the Township of Cranford has deemed that the background, experience, and qualifications of the respondent satisfies the criteria set forth in the RFQ; and

WHEREAS, the Township Committee of the Township of Cranford approved Resolution No. 2018-30 designating **Riker, Danzig, Scherer, Hyland & Perretti, LLP** as a firm to provide Labor Attorney legal services.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, New Jersey, as follows:

1. **Riker, Danzig, Scherer, Hyland & Perretti, LLP** be and hereby is awarded a contract to provide Labor Attorney legal services at a cost not to exceed \$20,000.00.

The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with **Riker, Danzig, Scherer, Hyland & Perretti, LLP** ; and this contract is awarded pursuant to the “fair and open” process (N.J.S.A.19:44A-20.5 et seq.).

BE IT FURTHER RESOLVED that said contract amount shall be charged to Account No. 8-01-20-155-100-214.

Resolution No. 2018-103:

WHEREAS, the Township of Cranford wishes to purchase certain goods and services from an authorized vendor under the Passaic County Cooperative Pricing System; and

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Law, N.J. S. A. 40A:11-12; and

WHEREAS, the Chief Financial Officer has certified to the availability of funds which is on file in the office of the Township Clerk.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, New Jersey, that **Aton Computing, 1 East High Street, Somerville, NJ 08876** be and hereby is awarded a contract for the provision of computer network and information technology services via issuance of purchase orders not to exceed \$36,000.00

BE IT FURTHER RESOLVED that said contract amount shall be charged to Account No. 8-01-20-100-100-214.

Resolution No. 2018-104:

WHEREAS, there is often a demand by the residents of the Township of Cranford to receive copies, either electronic CD(s) or paper, of notices of public township meetings in accordance with the Open Public Meetings Act N.J.S.A. §10:4-14.; and

WHEREAS, the Township of Cranford is willing and able to provide such materials, by USPS regular mail, to any and all Cranford Township residents who make such a request to the Office of the Clerk; and

BE IT RESOLVED the Township of Cranford is authorized to charge any resident of Cranford making such a request a fee of \$5.00 per electronic CD or \$0.25 per page in administrative costs associated with preparing and mailing such copies.

Resolution No. 2018-105:

BE IT RESOLVED that the Township Committee of the Township of Cranford, New Jersey be and hereby does authorize renewal of the following insurance policies effective 12:01 AM January 1, 2018 through 12:00 AM January 1, 2019:

<u>Policy</u>	<u>Carrier</u>
Accident Coverage - Volunteers	QBE Insurance Corporation
Accident Coverage – Law Enforcement	QBE Insurance Corporation
Accident Coverage – Recreation Department	QBE Insurance Corporation
Accident Coverage – Call Men	National Union Fire Ins. Co.
Flood Coverage (renews 01/15/17, 02/15/17 and 05/02/17) Selective	

Resolution No. 2018-106:

WHEREAS, the Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, the Township Committee of the Township of Cranford of the County of Union, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and

WHEREAS, the Township Committee further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the Township Committee has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Union.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, County of Union, State of New Jersey hereby recognizes the following:

1. The Township Committee does hereby authorize submission of a strategic plan for the Cranford Municipal Alliance grant for fiscal year July 1, 2018 – June 30, 2019 in the amount of

DEDR	\$18,614.00
Cash Match	\$ 4,653.00
In-Kind	\$13,961.00
2. The Township Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

Resolution No. 2018-107:

**RESOLUTION AUTHORIZING AN EMERGENCY CONTRACT WITH JB RAGONESE
CONSTRUCTION CO., INC. FOR DEMOLITION OF AN UNSAFE STRUCTURE TO MAINTAIN
THE SAFETY AND WELFARE OF RESIDENTS NEAR 421 BROOKSIDE PLACE, CRANFORD, NJ
07016**

WHEREAS, On December 30, 2017 a single home structure located at 421 Brookside Place, Cranford, NJ 07016 was involved in a significant fire event; and

WHEREAS, N.J.S.A. 40A:11-6 allows a municipality to award a contract on an emergency basis without public advertising for bids and bidding; and

WHEREAS, JB Ragonese Construction Co., Inc. with an address located at 22 Willow Avenue, Garwood, NJ 07027), has agreed to provide all required demolition on site of the existing structure at a cost not to exceed \$50,000.00; and

NOW, THEREFORE, BE IT RESOLVED the Township Committee of the Township of Cranford, does hereby recognize the declaration of local emergency as authorized by the Township Construction Official.

Resolution No. 2018-108:

WHEREAS, an application has been filed by Milan Roussenov, 73 Winans Avenue, Cranford, New Jersey, for renewal of limousine/livery service vehicle licenses for Milan Roussenov; and
WHEREAS, the submitted vehicle license application form is complete in all respects, the fees have been paid, and a favorable recommendation has been provided by the Chief of Police; and
WHEREAS, the applicant has complied with the provisions of N.J.S.A. 48:16-13 et seq. with respect to proof of insurance.
NOW, THEREFORE BE IT RESOLVED that the Township Committee of the Township of Cranford does hereby approve, effective January 9, 2018, the issuance of limousine/livery service vehicle licenses to Milan Roussenov for a license term ending December 31, 2018.

Resolution No. 2018-109:

BE IT RESOLVED by the Township Committee of the Township of Cranford on the 8th day of January 2018 an amendment to Resolution No 2017-417 December 18th 2017, the cancellation of Redemption of Certificate #17-00031 and Certificate #17-00043.

Certificate #17-00031

Block 501 Lot 1: 501 High Street	\$ 105.80
Trystone Capital Assets, LLC	(7-01-55-000-010-029)
PO Box 1030	\$ 400.00
Brick, NJ 08723	(T-15-00-000-106-000)

Certificate #17-00043

Block 611 Lot 14: 22 Ramapo Road	\$ 243.42
Trystone Capital Assets, LLC	(7-01-55-000-010-029)
PO Box 1030	\$1,000.00
Brick, NJ 08723	(T-15-00-000-106-000)

Recorded vote:
Aye: Mayor Hannen, Deputy Mayor Dooley, Commissioners Giblin, Maisonneuve and O’Connor
Nay: None
Abstained: None
Absent: None

PUBLIC COMMENTS

Mayor Hannen opened the public comments portion of the meeting and asked if there were any questions or comments. Hearing no comments, Mayor Hannen closed the public comment portion of the meeting.

PROFESSIONAL COMMENTS

Township Administrator Terence Wall

- Welcomed the newly appointed Township Clerk, Patricia Donahue. Expressed appreciation to the Township Committee for its assistance and due diligence in ensuring that Cranford has the best professionals serving the town.

COMMISSIONER REPORTS/COMMENTS

Commissioner Mary O’Connor

- Congratulated the Eagle Scouts on their achievement. They should be proud of their accomplishments and the example they set for the community;
- Discussed the Phase 2B of the Northeast Quadrant Stormwater Management project. The Township started the project in March 2015 and explained the timeline of events. Review from the Department of Environmental Protection has been the only holdup at this point but does appreciate efforts made. Discussed the Orchard Brook project and stated that the Township is currently waiting on DEP for its review. Hopeful that both projects will be moving forward shortly. Feels all Township Committees involved with these efforts in implementing flood control in Cranford should be acknowledged. Informed the public that the Township Committee is dedicated to completing the projects;
- Discussed Cranford’s Sixth Annual Day of Service honoring Martin Luther King, Jr. Provided information for those interested in volunteering;
- Discussed inclement weather over the past week and encouraged residents to check on their neighbors;
- Discussed a new initiative taking place in Cranford called “Conversations”. Looking women willing to discuss issues affecting the community and families. Provided information for those interested in participating;
- Welcomed the newly appointed Township Clerk, Patricia Donahue. Looks forward to working with her.

Commissioner Jean-Albert Maisonneuve

- Congratulated the Kevin McCarthy and Roy Walton for achieving the rank of Eagle Scouts;
- Welcomed Patricia Donahue on her appointment as the Township Clerk;

- Thanked all municipal employees for welcoming him as a new commissioner. Feels honored by the openness and feedback he has received from the employees and the community. Encouraged anyone with questions or feedback to contact him;
- Thanked Battalion Chief Schaeffer and Lieutenant Anderson for inviting him to have dinner at the Firehouse to help him get acquainted with their staff. Their ingenuity, integrity and commitment to Cranford is amazing. Is proud of the public safety personnel.

Commissioner Patrick Giblin

- Welcomed newly appointed Township Clerk Patricia Donahue. Looks forward to working with her;
- Discussed upcoming events sponsored by the Cranford Jaycees;
- Congratulated and acknowledged Kevin McCarthy and Roy Walton for achieving the rank of Eagle Scout. Thanked them for contributing to the community;
- Mentioned that the Fire Department would like to remind residents to check their smoke detectors.

Deputy Mayor Ann Dooley

- Congratulated the Eagle Scouts for achieve the rank;
- Welcomed Patricia Donahue on her appointment as Township Clerk;
- Made Department of Public Works announcements. Any recycling that has not been pick up will be picked up by tomorrow. Weather dependent the Christmas tree pick will continue for the next two weeks. Asked that residents and commuters be patient with snow removal efforts. The DPW has done an outstanding job clearing out the NJ Transit parking lot;
- Discussed the new Victorian lights that were installed. The Township has made arrangements for dimmers to be installed to make them more conciliatory. Invited residents to visit a portion of Miln Street that has already had the dimmers installed for feedback. Discussed the reduction in wattage which will result in energy savings;
- Thanked everyone for coming out.

Mayor Thomas H. Hannen, Jr.

- Welcomed Patricia Donahue on her appointment as Township Clerk;
- Congratulated Eagle Scouts Kevin McCarthy and Roy Walton. Is proud of their accomplishments. It has been an honor to watch both of them grow up;
- Discussed the Martin Luther King, Jr. ceremony sponsored by the Cranford Clergy Council in conjunction with the Interfaith Human Relations Committee. The presentation this year is to Kevin Mahoney. Provided information for those interested in attending;
- Wished everyone a Happy New Year.

On motion of Commissioner Kalnins, seconded by Deputy Mayor Giblin and passed, the Township Committee adjourned at 8:32 PM.

Respectfully submitted,

Date: January 9, 2018

Patricia Donahue, RMC
Township Clerk