

The Minutes of the **Official Meeting** of the Township Committee of the Township of Cranford, County of Union, State of New Jersey on **June 13, 2017** at 8:00 p.m. in Council Chambers.

THIS MEETING IS IN COMPLIANCE WITH THE “OPEN PUBLIC MEETINGS ACT” AS ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED BY MAILING THE ANNUAL SCHEDULE OF MEETINGS TO THE WESTFIELD LEADER, THE UNION COUNTY LOCAL SOURCE, THE STAR LEDGER, AND TAP INTO CRANFORD, BY POSTING SUCH ANNUAL MEETING SCHEDULE ON A BULLETIN BOARD IN THE TOWN HALL RESERVED FOR SUCH ANNOUNCEMENTS AND THE FILING OF SAID NOTICE WITH THE TOWNSHIP CLERK OF CRANFORD. FORMAL ACTION MAY BE TAKEN AT THIS MEETING.

PRESENT: Mayor Thomas H. Hannen, Jr.
Deputy Mayor Patrick F. Giblin
Commissioner Ann Dooley
Commissioner Andis Kalnins
Commissioner Mary O’Connor

ABSENT: None

INVOCATION AND FLAG SALUTE

The invocation was led by Mayor Hannen, followed by the flag salute which was led by Girl Scout Troop No. 40073.

MINUTE APPROVAL

On motion of Commissioner O’Connor, seconded by Deputy Mayor Giblin and passed, the minutes of the Workshop Meeting of May 22, 2017 and Conference and Official Meetings of May 23, 2017 were approved by the indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Hannen, Deputy Mayor Giblin, Commissioners Dooley, Kalnins and O’Connor

Nay: None

Abstained: None

Absent: None

PAYMENT OF BILLS

On motion of Commissioner Kalnins, seconded by Commissioner Dooley and passed, the Bill Lists dated June 13, 2017 totaling \$6,140,649.49, was approved for payment by indicated vote of the Township Committee and is on file in the Office of the Township Clerk:

Recorded vote:

Aye: Mayor Hannen, Deputy Mayor Giblin, Commissioners Dooley, Kalnins and O’Connor

Nay: None

Abstained: None

Absent: None

MAYORAL ANNOUNCEMENTS

Recognition

Girl Scout Gold Awards: Mary Grace McNamara
Isabella Soto
Amanda Bush

Cranford First Aid Squad and Emergency Medical Services

FIVE MINUTE RECESS

INFORMAL MEETING

Mayor Hannen opened the informal meeting and asked if there were any questions or comments. Hearing no comments, Mayor Hannen closed the informal meeting.

ORDINANCES – Final Reading and Public Hearing

Ordinance No. 2017-06:

The Township Clerk read by title only Ordinance No. 2017-06 entitled, “AN ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF CRANFORD, CHAPTER 136 LAND DEVELOPMENT, ARTICLE IX, SECTION 72 TO IDENTIFY THE ADMINISTRATIVE AGENT FOR THE TOWNSHIP’S REHABILITATION PROGRAM”

Said ordinance having been advertised and posted in accordance with law, Commissioner Dooley opened the public hearing. Hearing no comments, Commissioner Dooley closed the public hearing. On motion of Commissioner Dooley seconded by Commissioner O’Connor and passed, said ordinance was adopted by indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Hannen, Deputy Mayor Giblin, Commissioners Dooley, Kalnins and O’Connor
Nay: None
Abstained: None
Absent: None

ORDINANCES – Introduction

Ordinance No. 2017-08:

The Township Clerk read by title only Ordinance No. 2017-08 entitled, “AN ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF CRANFORD, CHAPTER 42 POLICE DEPARTMENT, TO CREATE THE POSITION OF POLICE CHAPLAIN”

Said ordinance was approved on first reading on motion of Deputy Mayor Giblin, seconded by Commissioner Kalnins, and passed by the indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Hannen, Deputy Mayor Giblin, Commissioners Dooley, O’Connor and Kalnins
Nay: None
Abstained: None
Absent: None

Final Reading and Public Hearing for Ordinance No. 2017-08 to be held July 18, 2017.

RESOLUTIONS – By Consent Agenda

On motion of Deputy Mayor Giblin, seconded by Commissioner Kalnins and passed, the following resolutions were adopted by consent agenda:

Resolution No. 2017-218:

WHEREAS, Derek Farbanec, Detective within the Police Department, is qualified for a leave of absence pursuant to the Federal Family Medical Leave Act (FMLA), New Jersey Family Leave Act (NJFLA) and the New Jersey Paid Family Leave Act (NJPFLA) for the care of his wife.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Cranford that Derek Farbanec is approved for a FMLA/NJFLA/NJPFLA leave of absence beginning June 5, 2017, using accumulated time as available as employee so elects;

BE IT FURTHER RESOLVED that Derek Farbanec shall comply with all provisions of law during the FMLA/NJFLA/NJPFLA leave of absence, including providing all required medical proofs.

Resolution No. 2017-219:

WHEREAS, Tracy Wenskoski a Technical Assistant within the Construction Code Department has exhausted all of her allotted vacation, sick, personal and compensatory time due to a medical crisis; and

WHEREAS, said employee shall receive half pay for work from home consideration and process purchase orders and be in contact for telephone consultations.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Cranford that Tracy Wenskoski is approved for half pay from May 18, 2017 through June 30, 2017.

Resolution No. 2017-220:

A RESOLUTION APPROVING SALARY STEP PROGRESSION FOR EMPLOYEES PURSUANT TO THE TOWNSHIP’S SALARY ORDINANCE

WHEREAS, the Township Committee adopted Ordinance No. 2016-06 which established ranges with minimum and maximum salaries and progressive salary steps for certain job titles within the Township of Cranford; and

WHEREAS, pursuant to Ordinance No. 2016-06, the Township Committee reserves the right and discretion to make salary adjustments at any time as it deems it to be in the public interest and in the interests of good management.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee be and hereby approves the progression in steps for the following employees in the following job titles:

Name	Title	Range #	Step #	Salary	Effective
Lavona Patterson	Chief Financial Officer (CFO)	4	COLA	132,600	June 1, 2017
Richard Belluscio	Construction Code Official	5	COLA	125,472	June 1, 2017
Stephen Robertazzi	Recreation & Parks Director	6	COLA	114,652	June 1, 2017
Steven Wardell	Supt. of Public Works	6	COLA	114,652	June 1, 2017
Peter Barnett	Tax Assessor	6	N/A	104,162	June 1, 2017
Tara Rowley	Township Clerk	7	COLA	97,850	June 1, 2017
Anne Dolan	Swim Pool Facility Director	9	4	77,714	June 1, 2017

Heather Capone	Deputy Municipal Clerk	11	N/A	74,460	June 1, 2017
Jennifer Burns	Purchsng. Agt/Fin.Specialist	11	N/A	69,329	June 1, 2017
Lorie Powell	Court Administrator	11	N/A	69,329	June 1, 2017
Cathy Scotti	Asst. to Administrator	11	N/A	59,438	June 1, 2017

Resolution No. 2017-221:
BE IT RESOLVED by the Township Committee of the Township of Cranford that the salary for Diane Morris, Part-time Office Assistant within the Township Clerk’s Office, be and hereby is set at \$19.48 per hour effective June 1, 2017.

Resolution No. 2017-222:
RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION – N.J.S.A. 40A: 4-87
WHEREAS, N.J.S.A. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and
WHEREAS, the Director may also approve the insertion of an appropriation for the equal amount;
NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Cranford in the County of Union, New Jersey hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2017 in the sum of \$43,547.45 which is now available as a revenue from the Solid Waste Administration FY 2017 Clean Communities Grant, pursuant to the provision of the statute; and
BE IT FURTHER RESOLVED that the like sum of \$43,547.45 is hereby appropriated under the caption “Clean Communities Grant”; and
BE IT FURTHER RESOLVED that the above is a result of a State grant of \$43,547.45 from the Solid Waste Administration Clean Communities Grant.

Resolution No. 2017-223:
WHEREAS, the Township Clerk advertised for proposals for the Landscape Design and Contract Administration for Post Office Plaza; and
WHEREAS, the Township received proposals on March 14, 2017; and
WHEREAS, the Township has optioned its right to reject all proposals as outlined in N.J.S.A 40A:11-13.2(d) to revise the specification.
NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford that all proposals for the Landscape Design and Contract Administration for Post Office Plaza, received on March 14, 2017, be and are hereby rejected; and
BE IT FURTHER RESOLVED that the Township Clerk be and is hereby authorized to notify those who submitted a proposal in connection with said project.

Resolution No. 2017-224:
WHEREAS, our climate is rapidly changing, leaving New Jersey families and businesses vulnerable to the impacts of more frequent and severe storms; and
WHEREAS, the Township of Cranford is extremely vulnerable to sea-level rise and storm surges from increased and more intense storms due to a changing climate; and
WHEREAS, our community is deeply concerned about the adverse impacts of climate change; and
WHEREAS, extreme weather events have resulted in millions of dollars in damages the Township of Cranford over the past decade; and
WHEREAS, the Township of Cranford is dedicated to taking serious steps to reduce carbon pollution within its borders; and
WHEREAS, the Governor and Legislature of New Jersey have a responsibility to address climate change in the Garden State by improving energy efficiency, addressing the cumulative impacts of concentrated industrialization, promoting adaption to climate change and sea-level rise, increasing our production of clean energy, and promoting renewable installations in brownfields and landfills; and
WHEREAS, the families and businesses in the Township of Cranford are suffering from inaction in Trenton; and
WHEREAS, immediate action on climate is needed to prevent the loss of property and life and ensure continued economic success.
NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Cranford:

- 1. Commits to pursuing all available energy efficiency projects were possible;
- 2. Commits to a renewable energy requirement, or renewable portfolio standard (“RPS”) community-wide of 80% by 2050;
- 3. Commits to purchasing 50% (or more) of the Township’s energy from renewables by 2025;
- 4. Will incentivize renewable purchases for Township residents;
- 5. Will facilitate and incentivize greater clean energy investment in the community;
- 6. Commits to reducing greenhouse gas emissions and pollution from vehicles; and

7. Will audit Township greenhouse gas emissions community-wide and set a strong goal for reducing emissions (80% by 2050).

Resolution No. 2017-225:

WHEREAS, Mark Paving Company, Inc., contractor for the 2015 Cranford Paving Project, has submitted a maintenance bond to the Township Engineer in connection with aforementioned project; and

WHEREAS, the Township Engineer has indicated that Mark Paving Company, Inc. has completed the project and has met all requirements for final payment and is recommending the return of the performance bond currently on file with the Township Clerk of the Township of Cranford.

NOW, THEREFORE BE IT RESOLVED that the Township Committee of the Township of Cranford authorizes the release of the Performance Bond to Mark Paving Company, Inc. in connection with 2015 Cranford Paving Project.

Resolution No. 2017-226:

BE IT RESOLVED by the Township Committee of the Township of Cranford, that the Township Clerk be, and hereby is authorized to post advertisements to the Township's website and local newspaper for the solicitation of bids for "**Renovations to the Indoor Pool & HVAC at the Centennial Avenue Complex**" for the Township of Cranford

Resolution No. 2017-227:

BE IT RESOLVED by the Township Committee of the Township of Cranford on the 13th day of June 2017 that the following checks will be refunded by the Tax Collector to the lien holder according to statutory requirements:

Redemption of Certificate #16-00001

Block 126 Lot 17 - 33 Brown Terrace
TWR as Custodian for Ebury Fund I NJ, LLC
P.O. Box 37695
Baltimore, Md. 21297-3695

Refund: \$ 497.01
(7-01-55-000-010-029)

Premium: \$1,400.00
(T-15-00-000-106-000)

Resolution No. 2017-228:

BE IT RESOLVED by the Township Committee of the Township of Cranford on the 13th day of June 2017 that the Tax Collector has been authorized to refund tax and/or sewer overpayments:

SEWER OVERPAYMENT

Block 317 Lot 9.011-Acnt# 3811-0 – 310 North Ave. E.
Schering Employee Federal Credit Union
615 Merrick Ave.
Westbury, NY 11590

Refund: \$ 543.95
(7-01-55-000-010-026)

Resolution No. 2017-229:

WHEREAS, the following property in the Township of Cranford, has outstanding amounts against the taxes for the year indicated and;

WHEREAS, the vacant property known as Block 608 Lot 4, aka Arthur Street, located in Cranford, and the County of Union, became township property, on August 18, 2016 and monies are now uncollectable, and;

WHEREAS, there are still outstanding taxes on this parcel, that need to be cancelled.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Cranford, in the County of Union and State of New Jersey, as follows:

The outstanding balance for the tax year indicated on the property listed as follows is:

Hereby cancelled:

<u>NAME</u>	<u>BLOCK</u>	<u>LOT</u>	<u>YEAR</u>	<u>AMOUNT</u>
Township of Cranford	608	4	2017	\$482.52

Resolution No. 2017-230:

RESOLUTION AUTHORIZING THE MUNICIPAL TAX COLLECTOR TO PREPARE AND MAIL ESTIMATED TAX BILLS IN ACCORDANCE WITH P.L. 1994. C.72

WHEREAS, in order for the Township of Cranford to meet our financial obligations, maintain the tax collection rate, provide uniformity for tax payments and save the unnecessary cost of interest expenses on borrowing it would be in our best interest to do so; and

WHEREAS, the municipal Tax Collector and the Chief Financial Officer have completed an estimated tax levy in accordance with N.J.S.A. 54:4-66.3, and have signed a certification showing the tax levies for the previous year, the tax rates and the range of permitted estimated tax levies;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Cranford, in the County of Union and the State of New Jersey on this 13th day of June, 2017, as follows:

1. The Municipal Tax Collector is hereby authorized and directed to prepare and issue estimated tax bills for the municipality for the third installment of 2017 taxes. The Tax Collector shall proceed and take such actions as permitted and required by P.L. 1994, c.72 (N.J.S.A.. 54:4-66.2 and 54:4-66.3).
2. The entire estimated tax levy for 2017 is hereby set at: \$102,302,880.88 and Special District is \$177,292.00.

3. The estimated third quarter tax bill is due August 1, 2017. Interest will be charged after August 10, 2017

Resolution No. 2017-231:

BE IT RESOLVED by the Township Committee of the Township of Cranford at a meeting held June 13, 2017, that the following alcoholic beverage licenses be and hereby are renewed for the term 2017-2018:

RETAIL CONSUMPTION LICENSES

2003-33-001-004	O'Donovan's Pub T/A Kilkenny Restaurant & Pub 112 South Avenue, East
2003-33-004-007	Cervantes Inc. T/A Bar Americana 24 North Avenue, East
2003-33-007-006	Spirits Cafe, Inc. T/A Ye Olde Rathskeller 523 Centennial Avenue
2003-33-009-004	Victuals & Libations LLC T/A Garlic Rose 28 North Avenue, West
2003-32-010-009	PRR Hospitality Group T/A River & Rail Cantina 210-230 South Avenue East
2003-33-011-004	P & J Jacobs, Inc. T/A The Riverside Inn 56 North Avenue, East
2003-33-006-004	Cranford Hotel, Inc. T/A Cranford Hotel, Inc. 1 South Union Avenue

RETAIL DISTRIBUTION LICENSES

2003-44-003-005	VNR, LLC T/A Breen's Liquors 21 North Union Avenue
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RETAIL DISTRIBUTION LICENSES (Cont.)

2003-44-002-007	WSBFB, LLC T/A Cranford Wine and Spirits 6-20 South Avenue
2003-44-012-006	The Butcher Block Market & Deli, Inc. T/A The Butcher Block 209 Centennial Avenue

HOTEL/MOTEL

2003-36-016-003	Apple Seven Hospitality Management Inc. T/A Homewood Suites 2 Jackson Drive
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CLUB LICENSES

2003-31-013-001	Cranford Lodge #2006, B.P.O. Elks 951 Lincoln Avenue, East
2003-31-015-001	Capt. Newel Rodney Fiske Post No. 335, Veterans of Foreign Wars of the U.S. T/A Cranford VFW 479 South Avenue, East

BE IT FURTHER RESOLVED, that Alcoholic Beverage License 2003-33-009-004 issued to Victuals & Libations LLC (T/A Garlic Rose), and Alcoholic Beverage License 2003-33-004-007 issued to Cervantes Inc. (T/A Bar Americana), be renewed subject to the following condition, in accordance with the Code of the Township of Cranford: "Restaurant - Conditional License"; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the NJ Division of Alcoholic Beverage Control.

Resolution No. 2017-232:

BE IT RESOLVED by the Township Committee of the Township of Cranford, at a meeting held June 13, 2017, that the resignation of Julie Adubato as Communications Officer within the Cranford Police Department be and hereby is accepted, with regrets, effective May 31, 2017.

Resolution No. 2017-233:

BE IT RESOLVED by the Township Committee of the Township of Cranford, at a meeting held June 13, 2017, that the resignation of Ryan Duffy as Communications Officer within the Cranford Police Department be and hereby is accepted, with regrets, effective June 30, 2017.

Resolution No. 2017-234:

BE IT RESOLVED by the Township Committee of the Township of Cranford, at a meeting held June 13, 2017, that the resignation of Andrea Azzarello as Communications Officer within the Cranford Police Department be and hereby is accepted, with regrets, effective May 24, 2017.

Resolution No. 2017-235:

BE IT RESOLVED by the Township Committee of the Township of Cranford that Liam Powell be and hereby is appointed as a Communications Officer within the Cranford Police Department effective June 14, 2017.

Resolution No. 2017-236:

RESOLUTION OF THE TOWNSHIP OF CRANFORD, COUNTY OF UNION, STATE OF NEW JERSEY ADOPTING AN AFFORDABLE HOUSING SPENDING PLAN AND REQUESTING JUDICIAL REVIEW AND APPROVAL OF SAME

WHEREAS, on May 22, 2013, Honorable Lisa F. Chrystal, J.S.C. entered a Final Judgment of Compliance in favor of the Township of Cranford; and

WHEREAS, among other things, the Judgment of Compliance approved the Township's Mount Laurel development fee ordinance; and

WHEREAS, the development fee ordinance establishes an affordable housing trust fund that may include, for example, development fees, payments from developers in lieu of constructing affordable units on-site, barrier free escrow funds, rental income, repayments from affordable housing program loans, recapture funds, and proceeds from the sale of affordable units; and

WHEREAS, regulations adopted by the New Jersey Council on Affordable Housing_ ("COAH") have consistently required a municipality with an affordable housing trust fund to receive approval of a Spending Plan by COAH prior to spending any of the funds in its housing trust fund; and

WHEREAS, these regulations required a Spending Plan to include the following:

1. A projection of revenues anticipated from imposing fees on development, based on pending, approved and anticipated developments and historic development activity;
2. A projection of revenues anticipated from other sources, including payments in lieu of constructing affordable units on sites zoned for affordable housing, funds from the sale of units with extinguished controls, proceeds from the sale of affordable units, rental income, repayments from affordable housing program loans, and interest earned;
3. A description of the administrative mechanism that the municipality will use to collect and distribute revenues;
4. A description of the anticipated use of all affordable housing trust funds;
5. A schedule for the expenditure of all affordable housing trust funds;
6. If applicable, a schedule for the creation or rehabilitation of housing units;
7. A pro-forma statement of the anticipated costs and revenues associated with the development if the municipality envisions supporting or sponsoring public sector or non-profit construction of housing; and
8. A plan to spend the trust fund balance within four years of COAH's approval of the Spending Plan, or in accordance with an implementation schedule approved by COAH;
9. The manner through which the municipality will address any expected or unexpected shortfall if the anticipated revenues are not sufficient to implement the Plan; and
10. A description of the anticipated use of excess affordable housing trust funds, in the event more funds than anticipated are collected, or projected funds exceed the amount necessary for satisfying the municipal affordable housing obligation.

WHEREAS, Cranford Township has prepared a Spending Plan consistent with COAH's longstanding rules and policies; and

WHEREAS, because COAH is no longer a functioning administrative agency, it will not approve the Township's Spending Plan; and

WHEREAS, the Township of Cranford shall therefore seek review and approval of its adopted Spending Plan by the court.

NOW THEREFORE BE IT RESOLVED that the Governing Body of the Township of Cranford, County of Union hereby adopts the Spending Plan attached hereto;

BE IT FURTHER RESOLVED THAT the Township of Cranford hereby requests that the court review and approve its adopted Spending Plan.

Resolution No. 2017-237:

SOIL REMEDIATION FOR THE SALE AND REDEVELOPMENT OF PROPERTY AT BLOCK 291, LOT 15.01 AND BLOCK 292, LOT 2, CRANFORD, UNION COUNTY, NEW JERSEY AND EXECUTION OF DEED NOTICE AND SOIL REMEDIAL ACTION PERMIT

WHEREAS, on February 7, 2017, the Township of Cranford acquired property located at 215 and 235 Birchwood Avenue, Block 291, Lot 15.01 and Block 292, Lot 2, in Cranford, Union County, New Jersey (hereinafter the "Property"); and

WHEREAS, by Resolution dated April 26, 2017 (No. 2017-188A), the Township Committee of the Township of Cranford designated the Property a Non-Condemnation Area in Need of Redevelopment; and

WHEREAS, as part of evaluation of the Property for sale and redevelopment, the Township's environmental expert, Excel Environmental Resources, Inc. (Excel), has identified soil contamination at concentrations exceeding the applicable standards of the New Jersey Department of Environmental Protection at the Property (NJDEP); and

WHEREAS, Excel provided the Township Committee of the Township of Cranford with a draft Deed Notice to serve as an Institutional Control to address soil contamination at the Property and a Soil Remedial Action Permit from NJDEP will be required as part of the Deed Notice before Excel may issue a Response Action Outcome; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, New Jersey, as follows:

1. The Township of Cranford is committed to the sale and redevelopment of the Property; and
2. The Township of Cranford adopts Excel's recommendation that the soil contamination be addressed through a combination of engineering and institutional controls; and
3. The selected engineering control will include use of the existing perimeter fence; and
4. The institutional control will be a Deed Notice documenting the soil contamination and the engineering control, along with the NJDEP-required Soil Remedial Action Permit; and
5. Mayor Thomas Hannen is authorized to execute documents on behalf of the Township of Cranford related to addressing the soil contamination, including the Deed Notice and the associated Soil Remedial Action Permit application.

Resolution No. 2017-238:

SOIL REMEDIATION FOR THE SALE AND REDEVELOPMENT OF PROPERTY AT BLOCK 291, LOT 15.01 AND BLOCK 292, LOT 2, CRANFORD, UNION COUNTY, NEW JERSEY

WHEREAS, on February 7, 2017, the Township of Cranford acquired property located at 215 and 235 Birchwood Avenue, Block 291, Lot 15.01 and Block 292, Lot 2, in Cranford, Union County, New Jersey (hereinafter the "Property"); and

WHEREAS, by Resolution dated April 26, 2017 (No. 2017-188A), the Township Committee of the Township of Cranford designated the Property a Non-Condemnation Area in Need of Redevelopment; and

WHEREAS, as part of evaluation of the Property for sale and redevelopment, the Township's environmental expert, Excel Environmental Resources, Inc. (Excel), has identified soil contamination at concentrations exceeding the applicable standards of the New Jersey Department of Environmental Protection at the Property (NJDEP); and

WHEREAS, Excel provided the Township Committee of the Township of Cranford with a proposal recommending a remediation of the impacted soil with cost estimate; and

WHEREAS, Excel also installed a groundwater monitoring well and took samples for laboratory analysis, which data confirmed that no contamination of the groundwater at the Property exists;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, New Jersey, as follows:

1. The Township of Cranford is committed to the sale and redevelopment of the Property; and
2. The Township of Cranford adopts Excel's recommendation that the soil contamination be addressed through a combination of engineering and institutional controls; and
3. The selected engineering control will include use of the existing perimeter fence; and
4. The institutional control will be a Deed Notice documenting the soil contamination and the engineering control, along with the NJDEP-required Soil Remedial Action Permit; and
5. Excel is authorized to perform the necessary work on the existing perimeter fence as the engineering control, to arrange for the proper abandonment of the monitoring well, prepare the Deed Notice and Soil Remedial Action Permit and then issue a site-wide Restricted Use Response Action Outcome for soil and a site-wide Unrestricted Use Response Action Outcome for groundwater; and
6. Excel's proposal and cost estimate to perform this work is \$14,210 and is attached hereto as Exhibit "A"; and

7. The Township Committee of the Township of Cranford authorizes the execution and recording of the Deed Notice and execution and filing of the Soil Remedial Action Permit application and other NJDEP forms that may be necessary and appropriate.

Resolution No. 2017-239:

MOVED TO ROLL CALL VOTE (see below)

Resolution No. 2017-240:

BE IT RESOLVED that the Township Committee of the Township of Cranford hereby authorizes the closure of the parking space known as Parking Space No. 966 on Eastman Street for the installation of a “parklet” by the Downtown Management Corporation; and

BE IT FURTHER RESOLVED that Parking Space No. 966 shall remain closed for so long as the “parklet” is installed on the site, provided that such closure extend no longer than to and including Monday, September 4, 2017.

Resolution No. 2017-241:

WHEREAS, the Township of Cranford requires an expert to provide engineering design services in connection with improvements to the intersection of Alden Street and North Union Avenue, including the replacement and upgrade of the traffic signal at North Union Avenue at Alden Street; and

WHEREAS, the Township of Cranford advertised a Request for Proposals (RFP) for engineering services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Township of Cranford deemed that the background, experience and qualifications of the respondent herein satisfy the criteria set forth in the RFP; and

WHEREAS, the certification of funds by the Chief Financial Officer and engineering services that are to be provided are subject to the expiration of the estoppel period.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, New Jersey, as follows:

1. **Maser Consulting, 400 Valley Road, Suite 304, Mount Arlington, New Jersey 07856** be and hereby are awarded a contract to perform engineering design services in connection with the aforementioned project at a fee not to exceed \$39,450.00; and
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with Maser Consulting; and
3. This contract is awarded pursuant to the “fair and open” process (N.J.S.A. 19:44A-20.5 et seq.).

Resolution No. 2017-242:

WHEREAS, the Township of Cranford requires an expert to provide engineering design services in connection with the 2017 Municipal Paving Program; and

WHEREAS, the Township of Cranford advertised a Request for Proposals (RFP) for engineering services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Township of Cranford deemed that the background, experience and qualifications of the respondent herein satisfy the criteria set forth in the RFP; and

WHEREAS, the certification of funds by the Chief Financial Officer and engineering services that are to be provided are subject to the expiration of the estoppel period.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, New Jersey, as follows:

1. **Maser Consulting, 400 Valley Road, Suite 304, Mount Arlington, New Jersey 07856** be and hereby are awarded a contract to perform engineering design services in connection with the aforementioned project at a fee not to exceed \$42,500.00; and
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with Maser Consulting; and
3. This contract is awarded pursuant to the “fair and open” process (N.J.S.A. 19:44A-20.5 et seq.).

Recorded vote:

Aye: Mayor Hannen, Deputy Mayor Giblin, Commissioners Dooley, Kalnins and O’Connor

Nay: None

Abstained: None

Absent: None

RESOLUTIONS – By Roll Call Vote

On motion of Commissioner Kalnins, seconded by Commissioner Dooley and passed, the following resolution was adopted by **roll call vote**:

Resolution No. 2017—239:

RESOLUTION DIRECTING THE PLANNING BOARD OF THE TOWNSHIP OF CRANFORD TO ADOPT A RESOLUTION AUTHORIZING PREPARATION OF A REDEVELOPMENT PLAN FOR THE PROPERTY LOCATED AT 215 AND 235

BIRCHWOOD AVENUE (BLOCK 291, LOT 15.01 AND BLOCK 292, LOT 2) IN THE TOWNSHIP OF CRANFORD, UNION COUNTY

WHEREAS, by Resolution No. 2017-393, dated December 14, 2016, and pursuant to the Local Redevelopment and Housing Law, N.J.S.A. 40A: 12A-1 *et seq.* (the “Redevelopment Law”), the Township Committee of the Township of Cranford (“Township Committee”) directed the Planning Board of the Township of Cranford (“Planning Board”) to conduct a preliminary investigation and public hearing to determine whether all or part of the area known and designated on the Tax Map of the Township of Cranford as Block 291, Lot 15.01, and Block 292, Lot 2 (collectively the “Property”) is an Area in Need of Redevelopment in accordance with N.J.S.A. 40A:12A-6; and

WHEREAS, the Planning Board, following an initial review of the proposed area for redevelopment, directed that a map be prepared depicting the boundaries of the Property, pursuant to N.J.S.A. 40A:12A-6(b)(1); and

WHEREAS, the firm of Maser Consulting submitted a report dated February 6, 2017 to the Planning Board entitled “Redevelopment/Rehabilitation Study Area Determination of Need, Birchwood Avenue Study Area” (“Preliminary Investigation”); and

WHEREAS, as required by N.J.S.A. 40A:12A-6, the Planning Board held a public hearing on April 20, 2017, to determine whether all or part of the Property is an area in need of redevelopment in accordance with the Redevelopment Law and determined that conditions as set forth in N.J.S.A. 40A:12A-5 are found to be present at the Property; and

WHEREAS, following the public hearing of April 20, 2017, the Planning Board issued a Resolution dated April 20, 2017 recommending that the Township Committee adopt a resolution designating the Property a Non-Condensation Area in Need of Redevelopment; and

WHEREAS, at its Official Meeting on April 25, 2017, the Township Committee evaluated the Preliminary Investigation of the Property and the testimony presented by Kristin J. Russell, the Planner from Maser Consulting, who prepared the Preliminary Investigation, in accordance with the requirements of N.J.S.A. 40A:12A-6; and

WHEREAS, by Resolution No. 2017-188A, dated April 26, 2017 (“Redevelopment Resolution”), the Township Committee designated the Property as a Non-Condensation Area in Need of Redevelopment, as provided in N.J.S.A. 40A:12A-5; and

WHEREAS, the Redevelopment Resolution was transmitted to the Commissioner of the New Jersey Department of Community Affairs (“DCA”) via overnight delivery on April 26, 2017, in accordance with N.J.S.A. 40A: 12A-6; and

WHEREAS, the DCA had 30 days to respond to the Redevelopment Resolution and did not respond to the Township Committee, the Resolution is deemed approved as of May 26, 2017, in accordance with N.J.S.A. 40A:12A-6(b)(5)(c); and

WHEREAS, by Resolution No. 2017-182 dated April 18, 2017, the Township authorized the issuance of a Request for Proposal (“RFP”) to elicit proposals for purchase and redevelopment of the Property; and

WHEREAS, a redevelopment project located in an Area in Need of Redevelopment must be undertaken in accordance with a Redevelopment Plan, in accordance with N.J.S.A. 40A:12A-7.

NOW, THEREFORE, BE IT RESOLVED, on this 13th day of June 2017:

1. The Township Committee directs the Planning Board to adopt a resolution and authorize preparation of a Redevelopment Plan for the Township Committee to review in furtherance of the sale and redevelopment of the Property, in accordance with N.J.S.A. 40A:12A-7(f).
2. After the Planning Board receives the Redevelopment Plan, the Planning Board shall submit the Redevelopment Plan to the Township Committee for review.

Recorded vote:

Aye: Mayor Hannen, Commissioners Dooley, Kalnins and O’Connor

Nay: Deputy Mayor Giblin

Abstained: None

Absent: None

On motion of Deputy Mayor Giblin, seconded by Commissioner O’Connor and passed, the following resolution was adopted by **roll call vote**:

Resolution No. 2017—243:

A RESOLUTION APPROVING SALARY STEP PROGRESSION FOR EMPLOYEES PURSUANT TO THE TOWNSHIP’S SALARY ORDINANCE

WHEREAS, the Township Committee adopted Ordinance No. 2016-06 which established ranges with minimum and maximum salaries and progressive salary steps for certain job titles within the Township of Cranford; and

WHEREAS, pursuant to Ordinance No. 2016-06, the Township Committee reserves the right and discretion to make salary adjustments at any time as it deems it to be in the public interest and in the interests of good management.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee be and hereby approves the progression in steps for the following employees in the following job titles:

Name	Title	Range #	Step #	Salary	Effective
Daniel Czeh	Fire Chief	2	3	148,000	June 1, 2017

Recorded vote:
Aye: Deputy Mayor Giblin, Commissioners Dooley, Kalnins and O’Connor
Nay: None
Abstained: Mayor Hannen
Absent: None

PUBLIC COMMENTS
Mayor Hannen opened the public comments portion of the meeting and asked if there were any questions or comments.

John Pritchard, 42-44 West Holly Street, spoke in support of the military. Feels residents should always remember those who served our country and those who were lost during war. Sang a song in support of the military. Urged the Township Committee to request that legislators reactivate Muhlenberg Hospital and other hospitals in the area due to their proximity to Ground Zero.

Hearing no further comments, Mayor Hannen closed the public comment portion of the meeting.

PROFESSIONAL COMMENTS - None

COMMISSIONER REPORTS/COMMENTS

Commissioner Mary O’Connor

- Congratulated the Girl Scout Gold and Silver Award recipients. Stated that she remains impressed with the youth in Cranford and the role models they are to the community;
- Commended the First Aid Squad for their continued and dedicated service to Cranford;
- Discussed the paving program that began in 2014 and the number of roadways that were paved and the progress that has been made. Feels taxpayers like to see how their money is being spent. The Township Engineer has assured her that they are currently working under the 10 year paving program model. Discussed the selection process of roadways included in the annual program and explained that the selection is based upon engineering science and mitigation factors;
- Announced that the Cranford Clergy Council would be holding a summer blood drive and provided information for those interested in donating;
- Announced that the Township is currently looking for donations to replace its McGruff costume and provided contact information for those interested in donating;
- Thanked the Cranford Police Officers that participated in the Special Olympics Law Enforcement Torch Run;
- Congratulated all graduating seniors from Cranford High School and wished them good luck in their future endeavors;
- Wished all fathers a Happy Father’s Day.

Commissioner Andis Kalnins

- Congratulated the Girl Scout Gold Award recipients and stated that he is always impressed with their projects that make the community a better place;
- Extended his appreciation to the Cranford First Aid Squad for continuing to volunteer their time to the community;
- Announced that Congressman Leonard Lance would be hosting a Service Academy Information Fair and provided information for those interested in attending. Mentioned that one of Cranford High School’s graduates would be attending the military academy and explained the two part process that is involved to be accepted;
- Congratulated Cranford High School graduates and discussed his attendance at most of the award ceremonies. Feels it is amazing to see what these children accomplish and feels their parents should be proud;
- Wished all fathers a Happy Father’s Day.

Commissioner Ann Dooley

- Discussed teachers retiring at the end of this school year, specifically the retirement of Ann Sloan McGovern from Orange Avenue School. Stated that Ms. McGovern has received significant awards and recognitions during her career. Thanked her for her service and extended her best wishes;
- Discussed the 2017 Paving Program and listed the roads to be included. Explained that the number of roads selected depends on the amount of funds that are available in the budget. Also explained that this year’s goal is to select sensible clusters of streets to stretch funds efficiently. Announced that Alden Street would be completed this year. In addition, the Township received a grant from the Department of Transportation for improvements to South Union Avenue, and Union County increased the Township’s grant for infrastructure improvements by twenty (20%) percent over the past two (2) years which would

allow for the paving of an additional road and the installation of curbs. Also discussed improvements planned for Riverside Drive and explained that Phase 2B of the flood mitigation project impacts the proposed improvements to Riverside Drive, and she hopes to have a report to residents as to the status shortly. Explained that additional streets would be included in the program if there are remaining funds, and the program is scheduled to begin at the end of July;

- Wished all fathers a Happy Father's Day.

Deputy Mayor Patrick Giblin

- Thanked the Cranford First Aid Squad for its service to the community;
- Congratulated the Girl Scout Gold and Silver award recipients;
- Discussed the current heat wave and asked residents to check on the elderly. Also discussed the Community Center's designation as a cooling center;
- Discussed the bear that was found in the Township and the Police Department's efforts to keep everyone safe. Thanked the Garwood Police Department for their efforts with tranquilizing the bear and transporting it to a safe place;
- Discussed various events being hosted by the Friends of the Public Library and provided contact information for those interested in participating;
- Discussed the launch of the public piano at Eastman Plaza. Thanked the Lafferty family for donating the piano, and thanked members of the high school for painting it. Also commended the DMC for its efforts to move this program forward;
- Discussed the Memorial Day Ceremony and thanked everyone involved with organizing the event;
- Announced that the Jaycees would be holding its annual Firecracker 4 Mile Race on July Fourth and discussed other events to be held;
- Discussed the refurbishing of the Basketball courts at Lincoln Avenue and announced that there would be a "Deputy Mayor's 3 on 3 Basketball Tournament" held on June 28, 2017. Stated that the tournament would be open to Cranford residents only and provided contact information for those interested.

Mayor Thomas H. Hannen, Jr.

- Commended the First Aid Squad for their efforts;
- Congratulated the Girl Scout Gold and Silver Award recipients;
- Congratulated Cranford High School graduates.

On motion of Deputy Mayor Giblin, seconded by Commissioner Kalnins and passed, the Township Committee adjourned at 8:57 PM.

Respectfully submitted,

Tara Rowley, RMC
Township Clerk

Date: June 13, 2017