

The Minutes of the **Official Meeting** of the Township Committee of the Township of Cranford, County of Union, State of New Jersey on **April 11, 2017** at 8:00 p.m. in Council Chambers.

THIS MEETING IS IN COMPLIANCE WITH THE “OPEN PUBLIC MEETINGS ACT” AS ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED BY MAILING THE ANNUAL SCHEDULE OF MEETINGS TO THE WESTFIELD LEADER, THE UNION COUNTY LOCAL SOURCE, THE STAR LEDGER, AND TAP INTO CRANFORD, BY POSTING SUCH ANNUAL MEETING SCHEDULE ON A BULLETIN BOARD IN THE TOWN HALL RESERVED FOR SUCH ANNOUNCEMENTS AND THE FILING OF SAID NOTICE WITH THE TOWNSHIP CLERK OF CRANFORD. FORMAL ACTION MAY BE TAKEN AT THIS MEETING.

**PRESENT:** Mayor Thomas H. Hannen, Jr.  
Deputy Mayor Patrick F. Giblin  
Commissioner Ann Dooley  
Commissioner Andis Kalnins  
Commissioner Mary O’Connor

**ABSENT:** None

#### **INVOCATION AND FLAG SALUTE**

The invocation was led by Mayor Hannen, followed by the flag salute.

#### **MINUTE APPROVAL**

On motion of Commissioner O’Connor, seconded by Deputy Mayor Giblin and passed, the minutes of the Workshop Meeting of March 27, 2017 and Conference and Official Meetings of March 28, 2017 were approved by the indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Hannen, Deputy Mayor Giblin, Commissioners Dooley, Kalnins and O’Connor

Nay: None

Abstained: None

Absent: None

#### **PAYMENT OF BILLS**

On motion of Commissioner Kalnins, seconded by Commissioner Dooley and passed, the Bill Lists dated April 11, 2017 totaling \$5,206,073.14, was approved for payment by indicated vote of the Township Committee and is on file in the Office of the Township Clerk:

Recorded vote:

Aye: Deputy Mayor Giblin, Commissioners Dooley, Kalnins and O’Connor

Nay: None

Abstained: Mayor Hannen

Absent: None

#### **MAYORAL ANNOUNCEMENTS**

Presentation by Barbara Krause, member of the Crane’s Ford Chapter of the Daughters of the American Revolution – Historic Flagpole at Post Office Plaza.

#### **INFORMAL MEETING**

Mayor Hannen opened the informal meeting and asked if there were any questions or comments. Hearing no comments, Mayor Hannen closed the informal meeting.

#### **ORDINANCES – Final Reading and Public Hearing**

##### **Ordinance No. 2017-01:**

The Township Clerk read by title only Ordinance No. 2017-01 entitled, “AN ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF CRANFORD, CHAPTER 112 GARBAGE COLLECTION AND DISPOSAL, SECTION 3 PREPARATION OF REFUSE FOR COLLECTION”

Said ordinance having been advertised and posted in accordance with law, Deputy Mayor Giblin opened the public hearing. Hearing no comments, Deputy Mayor Giblin closed the public hearing. On motion of Deputy Mayor Giblin seconded by Commissioner O’Connor and passed, said ordinance was adopted by indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Hannen, Deputy Mayor Giblin, Commissioners Mallon and Giblin

Nay: None

Abstained: None

Absent: None

**Ordinance No. 2017-02:**

The Township Clerk read by title only Ordinance No. 2017-02 entitled, "AN ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF CRANFORD, CHAPTER 136 LAND DEVELOPMENT"

Said ordinance having been advertised and posted in accordance with law, Commissioner Dooley opened the public hearing. Hearing no comments, Commissioner Dooley closed the public hearing. On motion of Commissioner Dooley seconded by Commissioner Kalnins and passed, said ordinance was adopted by indicated vote of the Township Committee:

**Recorded vote:**

Aye: Mayor Hannen, Deputy Mayor Giblin, Commissioners Mallon and Giblin

Nay: None

Abstained: None

Absent: None

**ORDINANCES – Introduction****Ordinance No. 2017-04:**

The Township Clerk read by title only Ordinance No. 2017-04 entitled, "AN ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF CRANFORD, CHAPTER 136 LAND DEVELOPMENT"

Said ordinance was approved on first reading on motion of Commissioner Dooley, seconded by Deputy Mayor Giblin, and passed by the indicated vote of the Township Committee:

**Recorded vote:**

Aye: Mayor Hannen, Deputy Mayor Giblin, Commissioners Dooley, Kalnins and O'Connor

Nay: None

Abstained: None

Absent: None

**Final Reading and Public Hearing for Ordinance No. 2017-04 to be held May 23, 2017.****RESOLUTIONS – By Consent Agenda**

On motion of Commissioner Dooley, seconded by Commissioner Kalnins and passed, the following resolutions were adopted by consent agenda:

**Resolution No. 2017-175:**

**WHEREAS**, Derek Farbanec, Detective within the Police Department, is qualified for a leave of absence pursuant to the Federal Family Medical Leave Act (FMLA), New Jersey Family Leave Act (NJFLA) and the New Jersey Paid Family Leave Act (NJPFLA) for the care of his newborn child.

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Cranford that Derek Farbanec is approved for a FMLA/NJFLA/NJPFLA leave of absence beginning June 2, 2017, using accumulated time as available as employee so elects;

**BE IT FURTHER RESOLVED** that Derek Farbanec shall comply with all provisions of law during the FMLA/NJFLA/NJPFLA leave of absence, including providing all required medical proofs.

**Resolution No. 2017-176:**

**WHEREAS**, there exists a need for the Township of Cranford to engage an expert to provide affordable housing legal services; and

**WHEREAS, Jeffery Surenian, Esq.** has completed and submitted a Business Entity Disclosure Certification which certifies that **Jeffery Surenian, Esq.** has not made any reportable contributions to a political or candidate committee in the Township of Cranford in the previous one year, and that the contract will prohibit **Jeffery Surenian, Esq.** from making any reportable contributions through the term of the contract; and

**WHEREAS, Jeffery Surenian, Esq.** has submitted a Business Entity Contribution Certification which certifies that **Jeffery Surenian, Esq.** has not made any reportable contribution during the past twelve (12) month period, pursuant to N.J.S.A. 19:44A-1 et seq.; and

**WHEREAS**, the Chief Financial Officer and Finance Director have certified as to the availability of funds which is on file in the office of the Township Clerk.

**NOW, THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Cranford, New Jersey as follows:

1. **Jeffery Surenian, Esq., 1300 Mount Kemble Avenue, 707 Union Avenue, Suite 301, Brielle, NJ 08730** be and hereby is awarded for the provision of affordable housing legal services at a cost not to exceed \$5,000.00.
2. The Business Entity Disclosure Certification and Business Entity Contribution Disclosure Certification be placed on file with a copy of this resolution; and
3. A copy of this resolution be published as required by law within twenty (20) days of its adoption.

**Resolution No. 2017-177:**

**BE IT RESOLVED** by the Township Committee of the Township of Cranford that the Mayor and Township Clerk be, and hereby are, authorized to execute an agreement with the Township of Winfield in connection with 911 Dispatch services for the year 2017.

**Resolution No. 2017-178:**

**WHEREAS**, at a meeting held November 14, 2016, the Township Committee adopted Resolution No. 2016-345, authorizing an award of contract to Trius, Inc. for the purchase of a Henke REL-12 12' reversible end loader snowplow for the Department of Public Works under Educational Services Commission of NJ CO-OP No. ESCNJ; and

**WHEREAS**, the Department of Public Works was able to purchase said equipment at a lower price from Trius, Inc. through the quote process rather than through the aforementioned cooperative pricing system.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Cranford that Resolution No. 2016-345, authorizing an award of contract to Trius, Inc. for the purchase of Henke REL-12 12' reversible end loader snowplow for the Department of Public Works through the Educational Services Commission of NJ CO-OP No. ESCNJ, be and hereby is rescinded.

**Resolution No. 2017-179:**

**BE IT RESOLVED** by the Township Committee of the Township of Cranford, that the Township Clerk, be and hereby is authorized to advertise for the receipt of bids for garbage removal services for municipal buildings and grounds.

**Resolution No. 2017-180:**

**BE IT RESOLVED** by the Township Committee of the Township of Cranford on the 11<sup>th</sup> day of April 2017 that the following checks will be refunded by the Tax Collector to the lien holder according to statutory requirements:

**Redemption of Certificate #14-00038**

Block 593 Lot 2 – 3 Phillips St.  
MTAG as Cust/Alternat Funding I  
P.O. Box 54817  
New Orleans, La. 70154

**Refund:** \$ 63,627.64  
(7-01-55-000-010-029)

**Premium:** \$ 73,500.00  
(T-15-00-000-106-000)

**Redemption of Certificate# 15-00020**

Block 333 Lot 2 – 500 North Ave. E.  
US Bank Cust for PC4 & Crdtrs  
50 South 16<sup>th</sup> St – Suite 2050  
Philadelphia, Pa. 19102

**Refund:** \$ 126,615.15  
(7-01-55-000-010-029)

**Premium:** \$ 162,100.00  
(T-15-00-000-106-000)

**Resolution No. 2017-181:**

**REMOVED FROM AGENDA**

**Resolution No. 2017-182:**

**REQUEST FOR PROPOSAL FOR SALE AND REDEVELOPMENT OF PROPERTY AT BLOCK 291, LOT 15.01 AND BLOCK 292, LOT 2, CRANFORD, UNION COUNTY, NEW JERSEY**

**WHEREAS**, on February 7, 2017, the Township of Cranford acquired property located at 215 and 235 Birchwood Avenue, Block 291, Lot 15.01 and Block 292, Lot 2, in Cranford, Union County, New Jersey (hereinafter the "Property"); and

**WHEREAS**, by Resolution No. 2016-393, the Township Committee of the Township of Cranford referred the Property to the Township of Cranford Planning Board seeking the Planning Board's to authorize the Preliminary Investigation Study for Designation of the Property as an Area in Need of Redevelopment pursuant to the New Jersey Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et seq.; and

**WHEREAS**, by Resolution dated January 25, 2017, the Township of Cranford Planning Board authorized a Preliminary Investigation Study and has scheduled a Public Hearing on April 20, 2017 to evaluate whether the Property should be designated as an Area in Need of Redevelopment; and

**WHEREAS**, The Township of Cranford intends to sell the Property for redevelopment; and

**WHEREAS**, The Township Committee of the Township of Cranford intends to issue a Request for Proposal (RFP) for the sale and redevelopment of the Property through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Cranford, New Jersey, as follows:

1. The Township of Cranford is committed to the sale and redevelopment of the Property; and
2. The Township of Cranford is hereby authorized to issue the RFP for the sale and redevelopment of the Property.

**Recorded vote:**

Aye: Mayor Hannen, Deputy Mayor Giblin, Commissioners Dooley, Kalnins and O'Connor

Nay: None

Abstained: None

Absent: None

## **PUBLIC COMMENTS**

Mayor Hannen opened the public comments portion of the meeting and asked if there were any questions or comments.

John Pritchard, 42-44 West Holly Street, discussed the upcoming Memorial Day holiday. Feels residents should always remember those who served our country and those who were lost during war. Sang a song in support of the military. Urged the Township Committee to request that legislators reactivate Muhlenberg Hospital and other hospitals in the area due to their proximity to Ground Zero.

Gwyneth Hannigan, EF Education First, informed the Township Committee that she will be canvassing in the area, and will be attending the Street Fair, in an effort to recruit families willing to house international students from Europe, China, Hong King and Indonesia for the summer. Provided contact information for those interested in participating in the programs offered.

Hearing no further comments, Mayor Hannen closed the public comment portion of the meeting.

## **PROFESSIONAL COMMENTS - None**

## **COMMISSIONER REPORTS/COMMENTS**

### **Commissioner Mary O'Connor**

- Thanked the Daughters of the American Revolution for presenting the award for the restoration of the historic flagpole at Post Office Plaza. Also thanked the volunteers involved with the flagpole's restoration;
- Announced that the Environmental Commission and the Cranford Tree Advisory Board would be overseeing the distribution and planting of five hundred (500) new seedlings throughout the Township. The goal of the project is to educate students and the community about the significance of trees. Seedlings will be planted the last two weeks of April in celebration of Earth Week and Arbor Day. Provided information for those interested in obtaining seedlings. Also mentioned that homeowners interested in new trees in the Township's right-of-way should contact the Department of Public Works;
- Discussed an event being hosted by Kilkenny House in connection with the Police Unity Tour. Discussed funds that were raised by the Police Department and stated that the proceeds are provided to the families of fallen police officers. Extended best wishes to Cranford's team and thanked all supporters of this initiative;
- Wished everyone a Happy Passover and a Happy Easter.

### **Commissioner Andis Kalnins**

- Thanked the Daughters of the American Revolution and Barbara Krause for her presentation, and explained that the award is national recognition of the restoration of the historic flagpole at Post Office Plaza;
- Discussed Community Awards Night being held at Cranford VFW Post 335. Thanked the VFW and Jay Boxwell for their efforts with this program and encouraged residents to attend;
- Announced that the Chamber of Commerce would be hosting a networking event and provided information for those interested in attending;
- Wished everyone a happy Passover and a Happy Easter.

### **Commissioner Ann Dooley**

- Commended the Daughters of the American Revolution, Barbara Krause and the Flagpole Committee for their efforts with the historic flagpole initiative;
- Referred to Barbara Krause's and John Pritchard's comments regarding those lost during war;
- Discussed the recognition of a home on Holly Street by the Historic Preservation Advisory Board.

### **Deputy Mayor Patrick Giblin**

- Wished everyone a Happy Passover and a Happy Easter;
- Reminded residents to drive carefully, as school is closed for Spring break;
- Discussed the upcoming river cleanup, which coincides with Earth Day, and encouraged residents to volunteer. Provided information for those interested in participating and thanked all those that have volunteered.

### **Mayor Thomas H. Hannen, Jr.**

- Discussed Mrs. Krause's presentation and her comment that it coincides with the anniversary of the United States' entry into WWI. Feels everyone should continue to remember those individuals who gave the ultimate sacrifice;
- Discussed his attendance at the Regional Chamber of Commerce dinner and announced that former Cranford Township Administrator, and current Clark Township Administrator, John Laezza, was recognized as Administrator of the Year. Discussed the mentoring Mr. Laezza provided to many Cranford Township Committee members;

- Discussed the bombings that occurred in Egypt on Palm Sunday and wished health and safety to all those celebrating Holy Week.

On motion of Commissioner O'Connor, seconded by Commissioners Kalnins and passed, the Township Committee returned to the Conference Meeting in Room 108 at 8:46 PM.

Respectfully submitted,

Date: April 11, 2017

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Tara Rowley, RMC  
Township Clerk