

The Minutes of the **Official Meeting** of the Township Committee of the Township of Cranford, County of Union, State of New Jersey on **January 10, 2017** at 8:00 p.m. in Council Chambers.

THIS MEETING IS IN COMPLIANCE WITH THE "OPEN PUBLIC MEETINGS ACT" AS ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED BY MAILING THE ANNUAL SCHEDULE OF MEETINGS TO THE WESTFIELD LEADER, THE UNION COUNTY LOCAL SOURCE, THE STAR LEDGER, AND TAP INTO CRANFORD, BY POSTING SUCH ANNUAL MEETING SCHEDULE ON A BULLETIN BOARD IN THE TOWN HALL RESERVED FOR SUCH ANNOUNCEMENTS AND THE FILING OF SAID NOTICE WITH THE TOWNSHIP CLERK OF CRANFORD. FORMAL ACTION MAY BE TAKEN AT THIS MEETING.

**PRESENT:** Mayor Thomas H. Hannen, Jr.  
Deputy Mayor Patrick F. Giblin  
Commissioner Ann Dooley  
Commissioner Andis Kalnins  
Commissioner Mary O'Connor

**ABSENT:** None

#### **INVOCATION AND FLAG SALUTE**

The invocation was led by Deputy Mayor Giblin, followed by the flag salute.

#### **MINUTE APPROVAL**

On motion of Commissioner O'Connor, seconded by Deputy Mayor Giblin and passed, the minutes of the Reorganization Meeting of January 3, 2017, were approved by the indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Hannen, Deputy Mayor Giblin, Commissioners Dooley, Kalnins and O'Connor

Nay: None

Abstained: None

Absent: None

#### **PAYMENT OF BILLS**

##### Manual Wire Authorization

On motion of Commissioner Kalnins, seconded by Commissioner Dooley and passed, the Manual Wire Authorization dated January 10, 2017 totaling \$100,000.00, was approved for payment by the indicated vote of the Township Committee and is on file in the Office of the Township Clerk:

Recorded vote:

Aye: Mayor Hannen Commissioners Dooley, Kalnins and O'Connor

Nay: None

Abstained: Deputy Mayor Giblin

Absent: None

#### **MAYORAL ANNOUNCEMENTS**

##### Environmental Commission

Appointment of Ann Darby and Mary Sudiak as Associate members to the Environmental Commission for a one (1) year term ending December 31, 2017

##### Emergency Management Council

Authorizing the appointment of Matthew Lubin as Emergency Management Coordinator for a three (3) year term ending December 31, 2019

#### **INFORMAL MEETING**

Mayor Hannen opened the informal meeting portion of the meeting and asked if there were any questions or comments. Hearing no comments, Mayor Hannen closed the informal meeting portion of the meeting.

#### **RESOLUTIONS – By Consent Agenda**

On motion of Deputy Mayor Giblin, seconded by Commissioner Dooley and passed, the following resolutions were adopted by consent agenda:

##### Resolution No. 2017-92:

**BE IT RESOLVED** by the Township Committee of the Township of Cranford, at a meeting held January 10, 2017 that Arthur Kennedy be, and hereby is, appointed as a full-time Parking Enforcement Officer within the Police Department, effective January 15, 2017.

##### Resolution No. 2017-93:

**WHEREAS** on January 3, 2017 the Township Committee adopted Resolution No. 2017-85 authorizing appointments to the Union County District Solid Waste Advisory Council; and

**WHEREAS**, it is necessary to amend said appointments.

**NOW THEREFORE BE IT RESOLVED** that the following be and hereby are appointed to Union County District Solid Waste Advisory Council for a one (1) year term ending December 31, 2017 – David Salomon as Representative, Commissioner Mary O'Connor as Alternate Representative and Township Sanitarian Monika Koscova-Jencik; and

**BE IT FURTHER RESOLVED** that Resolution No. 2017-85 be and hereby is rescinded.

**Resolution No. 2017-94:**

**BE IT RESOLVED** by the Township Committee of the Township of Cranford that the Mayor and Township Clerk are hereby authorized to execute a Memorandum of Agreement with the County of Union in connection with the "Seniors in Motion" initiative.

**Resolution No. 2017-95:**

**BE IT RESOLVED** by the Township Committee of the Township of Cranford, that the Township Clerk be and hereby is authorized to advertise for the receipt of bids for a User-Fee Based Residential Cleanup Program

**Resolution No. 2017-96:**

**BE IT RESOLVED** by the Township Committee of the Township of Cranford, that the Township Clerk be and hereby is authorized to advertise for the receipt of bids for the Lincoln Avenue Basketball Courts

**Resolution No. 2017-97:**

**WHEREAS**, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

**WHEREAS**, the Township Committee of the Township of Cranford of the County of Union, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and

**WHEREAS**, the Township Committee further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

**WHEREAS**, the Township Committee has applies for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Union.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Cranford, County of Union, State of New Jersey hereby recognizes the following:

1. The Township Committee does hereby authorize submission of a strategic plan for the Cranford Municipal Alliance grant for fiscal year July 1, 2017 – June 30, 2018 in the amount of
 

DEDR	\$18,614.00
Cash Match	\$ 4,653.00
In-Kind	\$13,961.00
2. The Township Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

**Resolution No. 2017-98:**

**WHEREAS**, an application has been filed by Milan Roussenov, 73 Winans Avenue, Cranford, New Jersey, for renewal of limousine/livery service vehicle licenses for Milan Roussenov; and

**WHEREAS**, the submitted vehicle license application form is complete in all respects, the fees have been paid, and a favorable recommendation has been provided by the Chief of Police; and

**WHEREAS**, the applicant has complied with the provisions of N.J.S.A. 48:16-13 et seq. with respect to proof of insurance.

**NOW, THEREFORE BE IT RESOLVED** that the Township Committee of the Township of Cranford does hereby approve, effective January 10, 2017, the issuance of limousine/livery service vehicle licenses to Milan Roussenov for a license term ending December 31, 2017.

**Resolution No. 2017-99:**

**WHEREAS**, the Cranford Fund for Educational Excellence will be hosting a Trivia Night event on February 28, 2017; and

**WHEREAS**, the Cranford Fund for Educational Excellence has requested use of the Cranford Community Center for said event and to serve alcohol at said event; and

**WHEREAS**, the Cranford Township Committee is in favor of allowing the Cranford Fund for Educational Excellence to utilize the Cranford Community Center for its event on the aforesaid date, and is in favor of the Cranford Fund for Educational Excellence's request to serve alcohol at the event.

**NOW THEREFORE, BE IT RESOLVED** that the Cranford Township Committee be and hereby approves the use of the Cranford Community Center by the Cranford Fund for Educational Excellence on February 28, 2017 from 7:00 PM to 10:00 PM for its Trivia Night event; and

**BE IT FURTHER RESOLVED** that the Township Committee be and hereby approves the serving of alcohol by the Cranford Fund for Excellence during said event, subject to prior receipt of an appropriate license and certificate of insurance.

**Resolution No. 2017-100:**

**WHEREAS**, the Township of Cranford advertised a Request for Qualifications (RFQ) for the Provision of Legal and Other Professional Services; through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et. seq.; and

**WHEREAS**, the Township of Cranford has deemed that the background, experience and qualifications of the respondent satisfy the criteria set forth in the RFQ; and

**WHEREAS**, the Chief Financial Officer and the Director of Finance have certified to the availability of funds which is on file in the office of the Township Clerk.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Cranford, New Jersey, as follows:

1. **John DeMassi, Esquire, of the firm Schiller & Pittenger, 1771 Front Street, Scotch Plains, New Jersey 07076**, be and hereby is appointed as Public Defender for a one (1) year term ending December 31, 2017; and
2. **John DeMassi, Esquire**, be and hereby, is awarded a contract to provide all regular and routine activities of a public defender at a cost not to exceed \$4,000.00 during his term as Public Defender; and
3. The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with **John DeMassi, Esquire**; and
4. This contract is awarded pursuant to the “fair and open” process (N.J.S.A.19:44A-20.5 et seq.);

**Resolution No. 2017-101:**

**BE IT RESOLVED** by the Township Committee of the Township of Cranford, New Jersey that Jared B. Weiss, Esq. of Fruchter, Weiss & Associates be and hereby is appointed as Alternate Public Defender for a one (1) year term ending December 31, 2017.

**Resolution No. 2017-102:**

**WHEREAS**, the U.S. Army Corps of Engineers, New York District in partnership with New Jersey Department of Environmental Protection announced the availability of the Draft Integrated Feasibility Report and Environmental Impact Statement (DIFR/EIS) for the Rahway River Flood Risk Management Study; and

**WHEREAS**, the DIFR/EIS has been prepared to document the formulation and evaluation of plans to address flooding problems in the Rahway River Basin and the significance of potential environmental impacts of the Tentatively Selected Plan (TSP) recommended in the report; and

**WHEREAS**, the TSP includes consists of two alternative project elements in three different areas in the circumference of the Rahway River Basin: Alternative 4a, which includes channel improvements in Cranford, N.J. and modification to the Orange Reservoir Dam spillway in West Orange, N.J., and Alternative 2a, which is a non-structural plan in the 10-year floodplain for the Robinson’s Branch in the City of Rahway, N.J.; ad

**WHEREAS**, The TSP provides various levels of flood risk management to the Townships of Cranford, Springfield, Millburn, and the City of Rahway;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Cranford that the Township Committee hereby urges that the U.S. Army Corps of Engineers adopt Alternative 4a. as its Tentatively Selected Plan, complete the Integrated Feasibility Report and Environmental Impact Statement, and commence construction on the project elements in 2017 to address the flooding problems in the Rahway River Basin; and

**BE IT FURTHER RESOLVED** that a copy of this resolution be sent to the U.S. Army Corps of Engineers, New York District Planning Division-Environmental Branch, to Congressman Leonard Lance, to the Commissioner of the New Jersey Department of Environmental Protection, to Senators Menendez and Booker, the Union County Board of Chosen Freeholders, and the Union County municipalities of Springfield, Union, Clark and Rahway, Kenilworth and Winfield.

**Recorded vote:**

Aye: Mayor Hannen, Deputy Mayor Giblin, Commissioners Dooley, Kalnins and O’Connor

Nay: None

Abstained: None

Absent: None

**PUBLIC COMMENTS**

Mayor Hannen opened the public comments portion of the meeting and asked if there were any questions or comments.

Kent Lucas, 17 Beech Street, Captain of the Cranford First Aid Squad, wished a Happy 100<sup>th</sup> Birthday to his neighbor.

Mr. Lucas also discussed the First Aid Squad’s goals and accomplishments for 2016. Discussed the amount of phone calls received, the purpose of each call, and the number of volunteers available to respond. Discussed the increase in membership by thirty (30%) percent and the increase in EMT’s by fifty (50%) percent. Stated that the First Aid Squad is in its best financial state, and has accumulated surplus that would allow operations to continue for more than one year. Thanked the Township Committee for its continued support and discussed the new officers elected for 2017.

Mayor Hannen referred to Mr. Lucas's comment regarding the First Aid Squad's financial status and discussed the fact that the First Aid Squad is funded through private donations.

Hearing no further comments, Mayor Hannen closed the public comment portion of the meeting.

## **PROFESSIONAL COMMENTS**

### **Township Administrator Terence Wall**

- Thanked the Township Committee and residents for their expression of condolences on the passing of his nephew.

## **COMMISSIONER REPORTS/COMMENTS**

### **Commissioner Mary O'Connor**

- Discussed the snow that occurred over the weekend and reminded residents of snow removal regulations, and of those roads that are considered snow emergency streets. Asked those who reside near fire hydrants to clear them from snow. Also mentioned that information concerning snow removal is located on the Township's website and the map of snow emergency streets is located in the Township's newsletter;
- Discussed the "See Click Fix" app that allows residents to alert the Township of potholes;
- Discussed the Army Corps of Engineers' public information meeting scheduled for January 11, 2017 to discuss the draft Integrated Feasibility Report and Environmental Impact Statement in connection with the Rahway River Flood Risk Management Study. Explained that these are extremely important flood mitigation efforts for Cranford and encouraged residents to attend and provide comment. Informed residents that a second meeting would be held on Thursday, January 12, 2017 at the Rahway Public Library;
- Discussed the Municipal Alliance's presentation during the Township Committee's Workshop Meeting of January 9, 2017 and requested that Township organizations enforce a zero tolerance policy with respect to alcohol at children's events. Quoted the Municipal Alliance's motto, "In Cranford 21 Means 21";
- Announced that the Cranford Clergy Council invites everyone to attend the Dr. Martin Luther King, Jr. ceremony. Also announced that residents are invited to volunteer at the Fourth Annual Cranford Community Service Project Fair in honor of Dr. Martin Luther King.

### **Commissioner Andis Kalnins**

- Announced that the 2017 Municipal Budget process has begun and discussed the Workshop Meeting scheduled for Saturday, February 4, 2016 for budget presentations. Stated that updates would be provided as the process continues, and thanked all Township professionals for their efforts with the budget;
- Discussed the Army Corp of Engineers' public information meeting and stated that there is an opportunity for public comment up until January 23, 2017. Provided the Army Corp of Engineers' website address for those interested in obtaining information, and explained that all residents are invited to provide comments;
- Announced that the "Adult Snowball Bash" is scheduled for January 27, 2017 and explained that this is a fundraiser to support Project Graduation. Provided information for those interested in participating.

### **Commissioner Ann Dooley**

- Thanked Kent Lucas for his service to the Cranford First Aid Squad, and for his involvement in the increase in the roster of cadets and EMTs;
- Congratulated Arthur Kennedy on his appointment as fulltime Parking Enforcement Officer;
- Thanked David Salomon for his acceptance of the appointment to the Union County District Solid Waste Advisory Committee and feels this committee will be well served by his expertise;
- Discussed snow removal efforts by the Department of Public Works and discussed an experimental solution for snow removal that is being used by the Department of Public Works;
- Discussed improvements planned for the river gates at Droescher's Mill and Sperry Park, and explained that there is a significant lead time that is involved with this project. Also, announced that in connection with this effort, the Township Engineer would be submitting a proposal for a desilting program.

### **Deputy Mayor Patrick Giblin**

- Thanked Kent Lucas for his service to the Cranford First Aid Squad, stating that he has witnessed, first hand, Mr. Lucas's efforts and achievements. Extended best wishes to Mr. Lucas in his future endeavors;
- Discussed the Army Corps of Engineers public information meeting. Explained that this initiative is beneficial to Cranford with respect to flood control, and encouraged residents to provide comment in support of the plan;
- Announced that the Cranford Fund for Educational Excellence would be hosting its Annual Trivia Night in February and provided information for those interested in attending;

- Discussed the Street Tree Inventory that was approved by the Township Committee. Explained that once the report is finalized, it would be made available to the public;
- Discussed ceremonies being held in Cranford in honor of Dr. Martin Luther King, Jr.;
- Discussed the appointment of Fire Lieutenant Lubin as Emergency Management Coordinator and discussed the importance of this role and the public meeting that would be held.

**Mayor Thomas H. Hannen, Jr.**

- Expressed his condolences to the Duganzic family on the passing of Joseph Duganzic, who was a beloved teacher in the Cranford school system;
- Commended Kent Lucas on his service to the Cranford First Aid Squad and thanked him for his efforts;
- Provided an update regarding the Birchwood Avenue property, stating that the Township's due diligence period continues, and an update would be provided to the public once completed;
- Provided information to those interested in attending the Dr. Martin Luther King Day, Jr. ceremony;
- Discussed a pilot program regarding the pickup of Christmas trees by the Department of Public Works. Explained that this is the first year the Department of Public Works would be picking up trees, and it is being done in an attempt to encourage recycling of trees through the Conservation Center;
- Congratulated Mrs. Johnson on her 100<sup>th</sup> Birthday;
- Congratulated the Cranford Wrestling Team on its recent victory.

On motion of Commissioner Kalnins, seconded by Deputy Mayor Giblin and passed, the Township Committee adjourned at 8:32 PM.

Respectfully submitted,

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Tara Rowley, RMC  
Township Clerk

Date: January 10, 2017