

The Minutes of the **Official Meeting** of the Township Committee of the Township of Cranford, County of Union, State of New Jersey on **October 25, 2016** at 8:00 p.m. in Council Chambers.

THIS MEETING IS IN COMPLIANCE WITH THE "OPEN PUBLIC MEETINGS ACT" AS ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED BY MAILING THE ANNUAL SCHEDULE OF MEETINGS TO THE WESTFIELD LEADER, THE UNION COUNTY LOCAL SOURCE, THE STAR LEDGER, AND TAP INTO CRANFORD, BY POSTING SUCH ANNUAL MEETING SCHEDULE ON A BULLETIN BOARD IN THE TOWN HALL RESERVED FOR SUCH ANNOUNCEMENTS AND THE FILING OF SAID NOTICE WITH THE TOWNSHIP CLERK OF CRANFORD. FORMAL ACTION MAY BE TAKEN AT THIS MEETING.

PRESENT: Mayor Andis Kalnins
Deputy Mayor O'Connor
Commissioner John Mallon
Commissioner Patrick F. Giblin
Commissioner Thomas H. Hannen, Jr.

ABSENT: None

INVOCATION AND FLAG SALUTE

The invocation was led by Deputy Mayor O'Connor, followed by the flag salute.

MINUTE APPROVAL

On motion of Commissioner Hannen, seconded by Commissioner Mallon and passed, the minutes of the Workshop Meeting of September 26, 2016, the Conference and Official Meetings of September 27, 2016, the Workshop Meeting of October 4, 2016 and Official Meeting of October 4, 2016, were approved by the indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor O'Connor, Commissioners Mallon, Giblin and Hannen

Nay: None

Abstained: None

Absent: None

PAYMENT OF BILLS

On motion of Commissioner Giblin, seconded by Deputy Mayor O'Connor and passed, the Bills List dated October 25, 2016 totaling \$1,118,175.72, was approved for payment by the indicated vote of the Township Committee and is on file in the Office of the Township Clerk:

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor O'Connor, Commissioners Mallon, Giblin and Hannen

Nay: None

Abstained: None

Absent: None

MAYORAL ANNOUNCEMENT

Cranford Family Care 80th Anniversary

WHEREAS, the Cranford Family Care Association, Inc., celebrating its 80th anniversary, was incorporated in 1936 by a group of concerned citizens as a source of temporary or emergency assistance to those who experienced an adverse change in circumstances resulting in an immediate need or crisis; and

WHEREAS, the original goal of restoring families to self-sufficiency has evolved into services for supplemental assistance, guidance and referrals; and

WHEREAS, Cranford Family Care continues to include provisions for clothing, food, utilities, rental and/or mortgage assistance, swim-pool scholarships and school scholarships; and

WHEREAS, Cranford Family Care is dedicated to bridging the gap between initial recognition of the client's needs and assistance from the appropriate social services agency; and

WHEREAS, Cranford Family Care is directed by a Board of Directors comprising a cross-section of citizens of Cranford, is supported by the United Way, Cranford Clergy Council, service organizations, local PTA, Project Home and professional groups, as well as concerned citizens.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Cranford commends-and congratulates the Cranford Family Care Association on its 80th anniversary of dedicated service to the community.

FIRE DEPARTMENT ANNOUNCEMENT

Administer Oath of Office- Advancement of Brian Koshney as Call Department Lieutenant within the Cranford Fire Department.

INFORMAL MEETING

Mayor Kalnins opened the informal meeting portion of the meeting and asked if there were any questions or comments. Hearing no comments, Mayor Kalnins closed the informal meeting portion of the meeting.

ORDINANCES – Introduction**Ordinance No. 2016-24:**

The Township Clerk read by title only Ordinance No. 2016-24 entitled, “AN ORDINANCE TO AMEND CHAPTER 28 FIRE DEPARTMENT AND CHAPTER A266 (FIRE DEPARTMENT RULES AND REGULATIONS) OF THE CODE OF THE TOWNSHIP OF CRANFORD”

Said ordinance was approved on first reading on motion of Deputy Mayor O’Connor, seconded by Commissioner Giblin, and passed by the indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor O’Connor, Commissioners Mallon and Giblin

Nay: None

Abstained: Commissioner Hannen

Absent: None

Final Reading and Public Hearing for Ordinance No. 2016-24 to be held November 29, 2016.

Ordinance No. 2016-25:

The Township Clerk read by title only Ordinance No. 2016-25 entitled, “AN ORDINANCE AMENDING CHAPTER 172 PROPERTY MAINTENANCE OF THE TOWNSHIP OF CRANFORD CODE”

Said ordinance was approved on first reading on motion of Deputy Mayor O’Connor, seconded by Commissioner Hannen, and passed by the indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor O’Connor, Commissioners Mallon, Giblin and Hannen

Nay: None

Abstained: None

Absent: None

Final Reading and Public Hearing for Ordinance No. 2016-25 to be held November 29, 2016.

RESOLUTIONS – By Consent Agenda

On motion of Deputy Mayor O’Connor, seconded by Commissioner Giblin and passed, the following resolutions were adopted by consent agenda:

Resolution No. 2016-317:

WHEREAS, Brian Lopez, employee within the Cranford Police Department, is qualified for a leave of absence pursuant to the Federal Family Medical Leave Act (FMLA), New Jersey Family Leave Act (NJFLA) and the New Jersey Paid Family Leave Act (NJPFLA).

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Cranford that Brian Lopez is approved for a FMLA/NJFLA/NJPFLA leave of absence, using accumulated time as available as employee so elects;

BE IT FURTHER RESOLVED that Brian Lopez shall comply with all provisions of law during the FMLA/NJFLA/NJPFLA leave of absence, including providing all required medical proofs.

Resolution No. 2016-318:

BE IT RESOLVED by the Township Committee of the Township of Cranford at a meeting held October 25, 2016 that Robert Colaneri and Peter Graczyk be, and hereby are, appointed as a per diem Special Law Enforcement Officers within the Cranford Police Department, effective October 25, 2016.

Resolution No. 2016-319:

WHEREAS, the Chief Financial Officer has certified to the availability of funds which is on file in the office of the Township Clerk; and

WHEREAS, on September 14, 2016 bids were received for the provision of police and administrative vehicles for the Township of Cranford Police Department; and

WHEREAS, Beyer Ford, 170 Ridgedale Avenue, Morristown, New Jersey 07962 is the lowest responsible bidder for this contract at a low bid price of \$25,878.00 for the purchase of one (1) Ford F250 Super Duty Pickup Truck.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, on this 25th day of October 2016, that Beyer Ford, 170 Ridgedale Avenue, Morristown, New Jersey 07962, as more particularly set forth in the Successful Bidder’s Bid proposal dated September 14, 2016, which bid proposal is on file in the Office of the Township Clerk; and

BE IT FURTHER RESOLVED that the Mayor and Township Clerk be and are hereby authorized and directed to enter into a Master Contract agreement with the Successful Bidder in the form approved by the Township Attorney.

Resolution No. 2016-320:

BE IT RESOLVED by the Township Committee of the Township of Cranford at a meeting held the 25th day of October 2016 that Resolution No. 2016-304, authorizing a lease agreement with Cranford Florist for rental of the Coal House, be and hereby is rescinded.

Resolution No. 2016-321:

BE IT RESOLVED by the Township Committee of the Township of Cranford, on this 25th day of October 2016, that the Mayor and Township Clerk be, and hereby are, authorized to issue and advertise for bids for a lease agreement with Cranford Florist for rental and renovation of the Coal House.

Resolution No. 2016-322:

WHEREAS, the Director of Finance has certified to the availability of funds which is on file in the office of the Township Clerk; and

WHEREAS, on October 12, 2016 three (3) bids were received for the purchase of a 158 inch Wheelbase Paratransit Bus for the Recreation and Parks Department; and

WHEREAS, Rohrer Enterprise, Inc., Trenton, NJ 08638 is the lowest responsible bidder for this contract at a low bid price of \$62,980.00;

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranford on this 25th day of October 2016, that **Rohrer Enterprise, Inc.** be, and hereby is, awarded the contract for **the purchase of a 158 inch Wheelbase Paratransit Bus**; and

BE IT FURTHER RESOLVED, that the Mayor and Township Clerk are hereby authorized and directed to sign a contract with **Rohrer Enterprise, Inc.**; and

BE IT FURTHER RESOLVED that said award of contract is subject to Ordinance No. 2014-16 being operative pursuant to N.J.S.A. 40:49-9.

Resolution No. 2016-323:

REMOVED FROM AGENDA

Resolution No. 2016-324:

REMOVED FROM AGENDA

Resolution No. 2016-325:

REMOVED FROM AGENDA

Resolution No. 2016-326:

REMOVED FROM AGENDA

Resolution No. 2016-327:

REMOVED FROM AGENDA

Resolution No. 2016-328:

WHEREAS, approximately one-third of all fatal traffic crashes in the United States involve drunk drivers; and

WHEREAS, impaired driving crashes cost the United States almost \$50 Billion a year; and

WHEREAS, 27% of motor vehicle fatalities in New Jersey in 2013 (the last year for which complete data is available) were alcohol-related; and

WHEREAS, an enforcement crackdown is planned to combat impaired driving; and

WHEREAS, the holiday season in particular is traditionally times of social gatherings which include alcohol; and

WHEREAS, the State of New Jersey, Division of Highway Traffic Safety, has asked law enforcement agencies throughout the state to participate in the *Drive Sober or Get Pulled Over 2016 Holiday Statewide Crackdown*; and

WHEREAS, the project will involve increased impaired driving enforcement from December 9, 2016 through January 1, 2017; and

WHEREAS, an increase in impaired driving enforcement and a reduction in impaired driving will save lives on our roadways;

THEREFORE, BE IS RESOLVED that the Township of Cranford declares its support for the *Drive Sober or Get Pulled Over 2016 Statewide Holiday Crackdown* from December 9, 2016 through January 1, 2017 and pledges to increase awareness of the dangers of drinking and driving.

Resolution No. 2016-329:

BE IT RESOLVED, by the Township Committee of the Township of Cranford at a meeting held October 25, 2016 that the Township Clerk be, and hereby is, authorized to advertise for sale at public auction certain unclaimed vehicles which have come into the possession of the Cranford Police Department as well as Township owned vehicles.

BE IT FURTHER RESOLVED, that the Public Auction will be held at The Township of Cranford Roundhouse, 364 North Avenue East, Cranford on December 2, 2016 at 9:00 AM.

<u>MAKE</u>	<u>YEAR</u>	<u>SERIAL NO.</u>
Chevrolet Corvette	1987	1G1YY2184H5123562
International Dump	1984	1HTAA17E8EHA13473
International Dump	1986	1HTLCHYPOGHA22487
International Dump	1987	1HTLAHEMOHHA21423
International Dump	1984	1HTLCHYP5EHA21882
Aerial Hot Box (4 Ton)	1999	17387

Resolution No. 2016-330:
BE IT RESOLVED by the Township Committee of the Township of Cranford on the 25th day of October 2016 that the Tax Collector be and hereby is authorized to expunge the following 2016 real estate taxes for reason noted and to refund overpayments if warranted:
100% Disabled Veteran-As of September 19, 2016
Block 414 Lot 41 **Expunged: \$2,199.15**
James F. Murphy Jr.
370 Union Avenue S. **Refund: \$ 293.16**
Cranford, N.J. 07016 and;

BE IT FURTHER RESOLVED that the following checks will be refunded by the Tax Collector to the lien holder according to statutory requirements:
Redemption of Certificate #15-00017
Block 320 Lot 61 **Refund: \$ 1,107.42**
FWDSL & Associates, LP (6-01-55-000-010-029)
17 W. Cliff Street **Premium: \$1,200.00**
Somerville, NJ 08876 (T-15-00-000-106-000)

Redemption of Certificate #15-00032
Block 505.01 Lot 1 Qual. C0112 **Refund: \$ 396.53**
DTW Associates, LLC (6-01-55-000-010-029)
1355 Martine Ave. **Premium: \$ 400.00**
Plainfield, NJ 07060 (T-15-00-000-106-000)

Redemption of Certificate #16-00013
Block 402 Lot 5 **Refund: \$ 118.91**
DTW Associates, LLC (6-01-55-000-010-029)
1355 Martine Ave. **Premium: \$ 300.00**
Plainfield, NJ 07060 (T-15-00-000-106-000) and;

BE IT FURTHER RESOLVED that the Tax Collector be and hereby is authorized to refund overpayment for reason noted below:

State Appeal Judgments:
Block 555 Lot 2 **Refund for 2013: \$1,049.45**
Michael A Vespasiano **Refund for 2014: \$ 250.01**
Attorney Trust Account **Refund for 2015: \$ 504.69**
331 Main Street (6-01-55-000-010-028)
Chatham, NJ 07928

Block 189 Lot 15.01 **Refund for 2014: \$12,885.80**
Michael A Vespasiano, Esq. **Refund for 2015: \$13,146.06**
Attorney Trust Account (6-01-55-000-010-028)
331 Main Street
Chatham, NJ 07928

Block 189 Lot 16.01 **Refund for 2014: \$6,045.19**
Michael A Vespasiano, Esq. **Refund for 2015: \$6,167.29**
Attorney Trust Account (6-01-55-000-010-028)
331 Main Street
Chatham, NJ 07928

Resolution No. 2016-331:
WHEREAS, most gasoline-powered leaf blower engines have only primitive noise abatement features that may create noise levels in excess of one hundred (100) decibels; and
WHEREAS, pollutants from such engines include hydrocarbons, nitrogen oxides, carbon monoxide, and carbon dioxide; and
WHEREAS, pollutants contribute to health problems, to the creation of ground level ozone, to the formation of acid rain, and to increased levels of greenhouse gas; and

WHEREAS, blower driven materials may include toxic or hazardous materials, which may place walkers, cyclists, children, and people with respiratory ailments at special risk; and
WHEREAS, using human powered rakes to remove leaves from yards is seen to have no negative impact on the environment and helps to promote a peaceful and quiet environment; and
WHEREAS, the exercise provided by such activity generally contributes to improved health; and
WHEREAS, sharing leaf raking responsibilities within families is intended to demonstrate the positive characteristics of working around the home and the benefits of families spending time together; and
WHEREAS, neighborhoods will appreciate the tranquility;
NOW THEREFORE BE IT RESOLVED that the Township of Cranford designates November 4 through 6, 2016 in collection zones 2 and 3 as Rake Days; and
BE IT FURTHER RESOLVED that November 11-13, 2016 be designated as Rake Days in collection zones 1 and 4; and
BE IT FURTHER RESOLVED that residents are encouraged to voluntarily forgo the use of powered leaf blowers and rake leaves during the designated days.

Resolution No. 2016-332:

BE IT RESOLVED by the Township Committee of the Township of Cranford that the salaries for the following employees be set as follows:

Mary A. Valdivia Senior Account Clerk - Municipal Court	\$33,469.80
Marie Wenk Sr. Account Clerk - Tax Collector's Office	\$43,642.56
Kelly Demcher Senior Payroll/Financial Specialist - Finance Department	\$58,964.13

Resolution No. 2016-333:

BE IT RESOLVED by the Township Committee of the Township of Cranford, that the Township Clerk be, and hereby is authorized to post advertisements to the Township's website for Requests for Proposals for legal services in connection with litigation entitled, "7-Eleven, Inc. v. Township of Cranford and the Mayor and Township Committee of Cranford".

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor O'Connor, Commissioners Mallon, Giblin and Hannen
 Nay: None
 Abstained: None
 Absent: None

PUBLIC COMMENTS

Mayor Kalnins opened the public comments portion of the meeting and asked if there were any questions or comments.

Kurt Petschow, 20 Ramapo Drive, President of Board of Education, thanked Mayor Kalnins and the Township Committee for allowing him the opportunity to speak. Introduced other Board of Education members who were in attendance and also thanked them for attending. Mr. Petschow discussed the Birchwood Development and provided an overview of the potential impact of the development to the school system.

Mayor Kalnins explained that the Township Committee is limited as to its options, but assured Mr. Petschow that they are carefully considering all of them.

George Galan, 513 Lexington Avenue, discussed speeding and parking issues on Lexington Avenue and stated that he had two (2) vehicles damaged within the past three (3) months while they were parked on the roadway. Feels Lexington Avenue is used as a "cut through" and that traffic has increased. Feels it is a threat to life and property and requested that the Township Committee address the issue. Also thanked the Township Committee for their time and for allowing him the opportunity to express his concerns.

Mayor Kalnins informed Mr. Galan that Lexington Avenue is scheduled for paving.

Mr. Galan proposed that speed bumps be installed as part of the paving project.

Deputy Mayor O'Connor discussed traffic calming measures that are available that could be considered after the road is paved. Stated that she would follow up with the Police Department's Traffic Division.

Hearing no further comments, Mayor Kalnins closed the public comment portion of the meeting.

PROFESSIONAL COMMENTS

Township Clerk Tara Rowley

- Reminded residents that November 8, 2016 is Election Day and that polls would be open from 6:00 AM to 8:00 PM. Provided contact information for those with questions or needing additional information.

Township Administrator Terence Wall

- Informed the Township Committee that the 2016 Municipal Budget process is underway and would provide updates accordingly. Also reminded residents that their input is welcomed.

COMMISSIONER REPORTS/COMMENTS

Commissioner Thomas H. Hannen, Jr.

- Congratulated Cranford Family Care on the celebration of its 80th Anniversary and thanked them for all they do for the community;
- Discussed the adoption of Ordinance No. 2016-25, which amends the requirements regarding heat supply for rental properties;
- Discussed the adoption of Resolution No. 2016-322, which authorizes the Township's purchase of a new Senior Citizen Jitney Bus. Discussed the condition of the current bus and the need to purchase a new bus;
- Discussed the development planned for the Birchwood Avenue property. Also discussed the cooperation that has occurred between the Township of Cranford and the Board of Education regarding this issue. Explained that the Board of Education was asked to make a presentation at tonight's meeting to inform residents of the significant impact the Birchwood Avenue development would have on the school system;
- Thanked Mr. Galan for informing the Township Committee of parking and traffic issues on Lexington Avenue. Stated that he believes the Police Department monitors Township Committee meetings and would address the matter;
- Reminded residents that November 8, 2016 is Election Day and urged all residents to exercise their right to vote, stating that it is our civic obligation to cast a ballot;
- Wished everyone a safe and Happy Halloween.

Commissioner Patrick Giblin

- Announced that the Township Committee Candidate's Debate would be held on Thursday, October 27, 2016 and is being hosted by the Jaycees and League of Women Voters;
- Discussed a fundraiser for Project Graduation to be held in Nomahegan Park. Discussed the events and entertainment scheduled and encouraged residents to support the event;
- Discussed the Great Pumpkin Carve Out event and announced that it was rescheduled to this weekend in Hanson Park due to weather;
- Discussed the Halloween Parade and other events scheduled for the weekend;
- Congratulated Cranford Family Care on its 80th Anniversary;
- Congratulated Lieutenant Koshney of the Call Department on his promotion;
- Announced upcoming Cranford Public Library events that are scheduled;
- Discussed pedestrian safety concerns and thanked residents for bringing this matter to the Township Committee's attention. Also thanked Lieutenant Davenport for his presentation at the Workshop Meeting. Stated that seventeen (17) of the twenty-one (21) Union County municipalities have installed pedestrian stanchions. Explained that the Cranford Police Department is currently in the process of identifying potential funding and locations for the stanchions. Unveiled a pedestrian stanchion that he and Commissioner Hannen donated to the Police Department and stated that he is hopeful that funding would be found to allow the Township to acquire additional stanchions.

Commissioner John V. Mallon

- Congratulated Lieutenant Koshney of the Call Fire Department on his promotion;
- Congratulated Cranford Family Care on its 80th Anniversary;
- Discussed the Scouting for Food event being held this Saturday and encouraged residents to donate;
- Provided a status update regarding the paving program and stated that Central Avenue and Orchard Avenue were recently completed. Listed those roadways that are scheduled for paving over the next several weeks, weather permitting. Also announced that utility companies would begin paving work in November, weather permitting;
- Discussed the Township's newsletter which includes a leaf pickup schedule. Explained that branches and sticks should not be mixed with leaves, and leaf piles should be kept at least ten (10) feet away from sewers;
- Discussed the adoption of Resolution No. 2016-331 which encourages residents to voluntarily forgo the use of leaf blowers on designated days during October and November. Explained that this is an effort to reduce noise pollution by reducing the use of leaf blowers;

- Discussed the Township's participation in the Community Rating System, which allows for a fifteen (15%) percent reduction in flood insurance premiums for residents. Explained that the reduction should be listed as a line item on each resident's flood insurance bill upon renewal of their policy. Provided contact information for those needing assistance.

Deputy Mayor Mary O'Connor

- Congratulated Cranford Family Care on the celebration of its 80th Anniversary. Feels this organization is truly the heart of the community and is hopeful it will continue for another eighty (80) years;
- Congratulated Lieutenant Brian Koshney of the Call Fire Department on his promotion;
- Discussed the Police Department's presentation regarding pedestrian safety that was provided at the October 24, 2016 Workshop Meeting. Explained that pedestrian safety is an ongoing issue the Police Department addresses constantly, and is also actively promoted in the school system. Informed residents that the Police Department also organizes bicycle rodeos to teach children how to be alert, aware and safe while riding a bicycle. Announced that a presentation regarding pedestrian safety would be broadcasted on TV35. Also discussed an interactive map that is located on the Township's website, on the Downtown District Management Corporation's page, to help make Cranford a safer pedestrian community;
- Discussed the Food Truck and Music Festival event to be held in Nomehegan Park to raise funds for Project Graduation. Encouraged residents to support the event;
- Informed residents that the Cranford Municipal Alliance is requesting that parents keep Halloween celebrations alcohol free;
- Discussed the Fire Department's new ladder truck and commended the Fire Department for all that they do for the community. Encouraged residents to visit the Firehouse to see the new truck;
- Discussed the Township Committee Candidate's Forum that would be held later in the week. Explained that local elections directly impact residents and their families and encouraged everyone to vote on November 8, 2016;
- Discussed the Scarecrow Stroll organized by the Downtown District Management Corporation and encouraged residents to walk through the downtown and vote for their favorite scarecrow;
- Reminded residents that daylight savings is Sunday, November 6, 2016;
- Wished everyone a Happy Halloween.

Mayor Andis Kalnins

- Congratulated Lieutenant Koshney from the Call Fire Department for his service and on his promotion;
- Commended Cranford Family Care on all it does for the community and congratulated the organization on the celebration of its 80th Anniversary;
- Discussed the Pride in Cranford Awards event that is hosted by the Chamber of Commerce and provided contact information for those interested in attending. Mentioned that the event would also be broadcasted on TV35;
- Discussed Halloween safety and asked parents to refrain from using alcohol in Halloween celebrations. Wished everyone a Happy Halloween.

On motion of Commissioner Hannen, seconded by Deputy Mayor O'Connor and passed, the Township Committee returned to Conference Meeting at 9:07 PM.

Respectfully submitted,

Date: October 25, 2016

Tara Rowley, RMC
Township Clerk