

The Minutes of the **Official Meeting** of the Township Committee of the Township of Cranford, County of Union, State of New Jersey on **July 12, 2016** at 8:00 p.m. in Council Chambers.

THIS MEETING IS IN COMPLIANCE WITH THE “OPEN PUBLIC MEETINGS ACT” AS ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED BY MAILING THE ANNUAL SCHEDULE OF MEETINGS TO THE WESTFIELD LEADER, THE UNION COUNTY LOCAL SOURCE, THE STAR LEDGER, AND TAP INTO CRANFORD, BY POSTING SUCH ANNUAL MEETING SCHEDULE ON A BULLETIN BOARD IN THE TOWN HALL RESERVED FOR SUCH ANNOUNCEMENTS AND THE FILING OF SAID NOTICE WITH THE TOWNSHIP CLERK OF CRANFORD. FORMAL ACTION MAY BE TAKEN AT THIS MEETING.

**PRESENT:** Mayor Andis Kalnins  
Deputy Mayor O’Connor  
Commissioner John Mallon  
Commissioner Patrick F. Giblin  
Commissioner Thomas H. Hannen, Jr.

**ABSENT:** None

#### **INVOCATION AND FLAG SALUTE**

The invocation was led by Deputy Mayor O’Connor, followed by the flag salute lead by the Honor Guard.

#### **MINUTE APPROVAL**

On motion of Commissioner Hannen, seconded by Commissioner Mallon and passed, the minutes of the Workshop Meeting of June 27, 2016, and the Conference and Official Meetings of June 28, 2016 were approved by the indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor O’Connor, Commissioners Mallon, Giblin and Hannen

Nay: None

Abstained: None

Absent: None

#### **PAYMENT OF BILLS**

On motion of Commissioner Giblin, seconded by Deputy Mayor O’Connor and passed, Bills List A dated July 12, 2016 totaling \$892,701.97, was approved for payment by the indicated vote of the Township Committee and is on file in the Office of the Township Clerk:

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor O’Connor, Commissioners Mallon, Giblin and Hannen

Nay: None

Abstained: None

Absent: None

On motion of Commissioner Giblin, seconded by Deputy Mayor O’Connor and passed, Bills List B dated July 12, 2016 totaling \$2,135.30, was **TABLED** by the indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor O’Connor, Commissioners Mallon, Giblin and Hannen

Nay: None

Abstained: None

Absent: None

#### **INFORMAL MEETING**

Mayor Kalnins opened the informal meeting portion of the meeting and asked if there were any questions or comments. Hearing no comments, Mayor Kalnins closed the informal meeting portion of the meeting.

#### **ORDINANCES – Final Reading and Public Hearing**

##### **Ordinance No. 2016-17:**

The Township Clerk read by title only Ordinance No. 2016-17 entitled, “BOND ORDINANCE TO AUTHORIZE THE UNDERTAKING OF VARIOUS IMPROVEMENTS TO THE ORANGE AVENUE AND CENTENNIAL AVENUE POOLS IN, BY AND FOR THE SWIM POOL UTILITY OF THE TOWNSHIP OF CRANFORD, IN THE COUNTY OF UNION, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$500,000 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS ”

Said ordinance having been advertised and posted in accordance with law, Commissioner Giblin opened the public hearing. Hearing no comments, Commissioner Giblin closed the public hearing. On motion of Commissioner Giblin seconded by Commissioner Hannen and passed, said ordinance was adopted by indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor O'Connor, Commissioners Mallon, Giblin and Hannen

Nay: None

Abstained: None

Absent: None

**Ordinance No. 2016-18:**

The Township Clerk read by title only Ordinance No. 2016-18 entitled, "BOND ORDINANCE TO AUTHORIZE THE UNDERTAKING OF PHASE 2B OF THE STORM DRAINAGE AND FLOOD MANAGEMENT IMPROVEMENT PROJECTS IN, BY AND FOR THE TOWNSHIP OF CRANFORD, IN THE COUNTY OF UNION, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$3,500,000 TO PAY THE COST THEREOF, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS"

Said ordinance having been advertised and posted in accordance with law, Commissioner Giblin opened the public hearing. Hearing no comments, Commissioner Giblin closed the public hearing. On motion of Commissioner Giblin seconded by Commissioner Mallon and passed, said ordinance was adopted by indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor O'Connor, Commissioners Mallon, Giblin and Hannen

Nay: None

Abstained: None

Absent: None

**ORDINANCES – Introduction**

**Ordinance No. 2016-20:**

The Township Clerk read by title only Ordinance No. 2016-20 entitled, "AN ORDINANCE AMENDING THE CODE OF THE TOWNSHIP OF CRANFORD TO VACATE A PORTION OF THE CURB AND SIDEWALK ABUTTING SOUTH UNION AVENUE ROAD CLOSING AND EASTMAN STREET IN THE TOWNSHIP OF CRANFORD"

Said ordinance was approved on first reading on motion of Commissioner Mallon, seconded by Deputy Mayor O'Connor, and passed by the indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor O'Connor, Commissioners Mallon, Giblin and Hannen

Nay: None

Abstained: None

Absent: None

**Final Reading and Public Hearing for Ordinance No. 2016-20 to be held August 16, 2016.**

**Ordinance No. 2016-21:**

The Township Clerk read by title only Ordinance No. 2016-21 entitled, "AN ORDINANCE TO AMEND CHAPTER 136 LAND DEVELOPMENT, ARTICLE V ZONING, SECTION 136-31D "SUPPLEMENTAL ZONE DISTRICT REGULATIONS -YARD REGULATIONS" OF THE CODE OF THE TOWNSHIP OF CRANFORD."

Said ordinance was approved on first reading on motion of Commissioner Mallon, seconded by Deputy Mayor O'Connor, and passed by the indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor O'Connor, Commissioners Mallon, Giblin and Hannen

Nay: None

Abstained: None

Absent: None

**Final Reading and Public Hearing for Ordinance No. 2016-21 to be held August 16, 2016.**

**Ordinance No. 2016-22:**

The Township Clerk read by title only Ordinance No. 2016-22 entitled, "AN ORDINANCE TO AMEND CHAPTER 124 "HOURS OF OPERATION" OF THE CODE OF THE TOWNSHIP OF CRANFORD"

Said ordinance was approved on first reading on motion of Commissioner Mallon, seconded by Deputy Mayor O'Connor, and passed by the indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor O'Connor, Commissioners Mallon, Giblin and Hannen

Nay: None

Abstained: None

Absent: None

**Final Reading and Public Hearing for Ordinance No. 2016-22 to be held August 16, 2016.**

**RESOLUTIONS – By Consent Agenda**

On motion of Commissioner Giblin seconded by Commissioner Mallon and passed, the following resolutions were adopted by consent agenda:

**Resolution No. 2016-252:**

**BE IT RESOLVED** that the Township Committee of the Township of Cranford be and hereby authorizes the designation of Steven Wardell as C-3 Collection System Operator for the Township of Cranford; and

**BE IT FURTHER RESOLVED** that the Township Committee be and hereby authorizes a salary stipend of \$6,000 annually in connection with said designation.

**Resolution No. 2016-253:**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CRANFORD, IN THE COUNTY OF UNION, NEW JERSEY, DESIGNATING A \$3,200,000 BOND ANTICIPATION NOTE, DATED JUNE 30, 2016, PAYABLE JUNE 30, 2017, AS A "QUALIFIED TAX-EXEMPT OBLIGATION" PURSUANT TO SECTION 265(b)(3) OF THE INTERNAL REVENUE CODE OF 1986, AS AMENDED**

**WHEREAS**, the Township of Cranford, in the County of Union, New Jersey (the "Township") intends to issue a \$3,200,000 Bond Anticipation Note, dated June 30, 2016, payable June 30, 2017 (the "Note"); and

**WHEREAS**, the Township desires to designate the Note as a "qualified tax-exempt obligation" pursuant to Section 265(b)(3) of the Internal Revenue Code of 1986, as amended (the "Code");

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Cranford, in the County of Union, New Jersey, as follows:

**SECTION 1.** The Note is hereby designated as a "qualified tax-exempt obligation" for the purpose of Section 265(b)(3) of the Code.

**SECTION 2.** It is hereby determined and stated that (1) said Note is not a "private activity bond" as defined in the Code and (2) the Township and its subordinate entities, if any, do not reasonably anticipate issuing in excess of \$10 million of new money tax-exempt obligations (other than private activity bonds) during the calendar year 2016.

**SECTION 3.** It is further determined and stated that the Township has, as of the date hereof, issued the following tax-exempt obligations (other than the Note) during the calendar year 2016, viz:

<u>Amount</u>	<u>Dated - Due</u>
\$9,700,000 BAN	1/29/16 – 1/27/17
490,490 BAN	5/19/16 – 5/19/17
9,000,000 BAN	5/20/16 – 5/19/17

**SECTION 4.** The Township will, to the best of its ability, attempt to comply with respect to the limitations on issuance of tax-exempt obligations pursuant to Section 265(b)(3) of the Code; however, said Township does not covenant to do so, and hereby expressly states that a covenant is not made hereby.

**SECTION 5.** The issuing officers of the Township be and they hereby are authorized to deliver a certified copy of this resolution to the original purchaser of the Note and to further provide such original purchaser with a certificate of obligations issued during the calendar year 2016 dated as of the date of delivery of the Note.

**SECTION 6.** This resolution shall take effect immediately upon its adoption.

**Resolution No. 2016-254:**

**WHEREAS**, the Division of Local Government Services has promulgated a regulation that each municipality shall prepare and submit a Corrective Action Plan that "shall cover all findings and recommendations in the audit report, including state, federal, and general findings, as well as the status of all prior year findings and recommendations" and that the governing body shall approve said Corrective Action Plan.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Cranford, on this 12<sup>th</sup> day of July 2016, hereby approves the Corrective Action Plan as submitted by the Chief Financial Officer as follows:

**TOWNSHIP OF CRANFORD  
CORRECTIVE ACTION PLAN FOR THE 2015 AUDIT REPORT**

**Recommendation:**

That the practice of issuing confirming purchase orders be discontinued.

**Corrective Action Plan:**

In October of 2015, the Township Committee adopted a Purchasing manual to provide a resource and accountability reserve for departments to access.

The Township has also introduced the practice of blanket purchase orders, for standard monthly payments to avoid the practice of confirming purchase orders.

The practice of Confirming purchase orders has been addressed with all Department Heads and purchases are being assessed for compliance.

**Resolution No. 2016-255:**

**WHEREAS**, it is desirous to increase the amount of the Swim Pool Utility Change Fund for the Township of Cranford Pools.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Cranford that the Swim Pool Utility be and hereby is authorized and permitted to increase the Change Fund from \$25.00 to \$150.00.

**Resolution No. 2016-256:**

**BE IT RESOLVED** by the Township Committee of the Township of Cranford, that the Township Clerk be, and hereby is authorized to post advertisements to the Township's website and local newspaper for Requests for Proposals for Childcare Program Management Services for the Township of Cranford

**Resolution No. 2016-257:**

**BE IT RESOLVED** by the Township Committee of the Township of Cranford on the 12th day of July 2016 that the following checks will be refunded by the Tax Collector to the lien holder according to statutory requirements:

**Redemption of Certificate #15-00030**

Block 492 Lot 4

FWDSL & Associates, LP

17 W. Cliff Street

Somerville, NJ 08876

**Refund:** \$ 562.89

(6-01-55-000-010-029)

**Premium:** \$ 1,200.00

(T-15-00-000-106-000)

**Resolution No. 2016-258:**

**WHEREAS**, merchants of Downtown Cranford will be holding Dine Around the World and Sidewalk Sale Days on Friday, July 22, 2016 and Saturday, July 23, 2016; and

**WHEREAS**, merchants have requested that the Township Committee allow for free parking in connection with this promotion;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Cranford that the payment of parking fees be and hereby is suspended to allow for free shopper parking for all on-street metered spaces in the Special Improvement District, and for all metered spaces in Municipal Parking Lot Nos. 1, 2 (parking garage), 3, 7 and 11 beginning Friday, July 22, 2016 through Saturday, July 23, 2016 in connection with Dine Around the World restaurant event and Sidewalk Sale Days.

**Resolution No. 2016-259:**

**BE IT RESOLVED** that the Township Committee of the Township of Cranford hereby authorizes the closure of Eastman Street from North Avenue to Miln Street, and the closure of Miln Street from North Avenue to Eastman Street on Friday, August 12, 2016 (rain date August 19, 2016) from 5:30 PM to 9:00 PM for a public yoga demonstration being held by Alleum Yoga.

**Resolution No. 2016-260:**

**BE IT RESOLVED** by the Township Committee of the Township of Cranford, at a meeting held July 11, 2016, that the resignation of Megan Berry as Communications Officer within the Cranford Police Department be and hereby is accepted, with regrets, effective July 4, 2016.

**Resolution No. 2016-261:**

**BE IT RESOLVED** by the Township Committee of the Township of Cranford, at a meeting held July 12, 2016 that John N. Heesters be, and hereby is, appointed as a Special Law Enforcement Officer II within the Police Department, effective July 12, 2016.

**Resolution No. 2016-262:**

**BE IT RESOLVED** by the Township Committee of the Township of Cranford, at a meeting held July 12, 2016 that John N. Heesters be, and hereby is, appointed as a Special Law Enforcement Officer II within the Police Department, effective July 12, 2016.

**Recorded vote:**

Aye: Mayor Kalnins, Deputy Mayor O'Connor, Commissioners Mallon, Giblin and Hannen

Nay: None

Abstained: None

Absent: None

## **PUBLIC COMMENTS**

Mayor Kalnins opened the public comments portion of the meeting and asked if there were any questions or comments.

John Pritchard, 42-44 West Holly Street, urged the Township Committee to request that legislators reactivate Muhlenberg Hospital and other hospitals in the area due to Cranford's proximity to Ground Zero. Spoke in support of military that were lost in Vietnam. Sang a song in support of the military.

Hearing no further comments, Mayor Kalnins closed the public comment portion of the meeting.

## **PROFESSIONAL COMMENTS - None**

## **COMMISSIONER REPORTS/COMMENTS**

### **Commissioner Thomas H. Hannen, Jr.**

- Offered condolences to the families affected by the shooting in Dallas. Discussed sacrifices made by all police officers and discussed the shooting of police officers with military assault weapons. Feels legislators need to address this issue to protect law enforcement members. Feels military style assault weapons should not be available "on the street".

### **Commissioner Patrick F. Giblin**

- Discussed the shooting of police officers in Dallas and read the names of the victims. Extended his condolences to the families. Discussed the number of shootings that have occurred during his eight months as a member of the Township Committee. Feels the violence needs to come to an end;
- Discussed the Fourth of July events that took place and thanked all involved. Feels the day was a success.
- Discussed various events being hosted by the Friends of the Public Library and provided contact information for those interested in attending;
- Discussed the Downtown Cranford program "Dine Around the World" and encouraged residents to participate.

### **Commissioner John Mallon**

- Discussed the shooting in Dallas and extended his personal thanks to the Cranford Police Department for its efforts to keep the community safe;
- Discussed the shutdown of transportation projects funded through the Transportation Trust Fund and the impact to Cranford. Explained that the only project that would be impacted by the shutdown is the Lincoln Avenue Paving project. Further explained that current work would not be affected but delays are possible;
- Discussed the proposed demolition of cabins located at the Cranford West site. Encouraged any group or organization wishing to provide input on this matter to contact the Township;

### **Deputy Mayor Mary O'Connor**

- Discussed various events being hosted by the Cranford Chamber of Commerce;
- Discussed the Dine Around the World event to be hosted by the Downtown District Management Corporation and provided information for those interested in participating;
- Discussed paving projects that are underway. Feels the only downside to the progress being made is the inconvenience of needing to take alternate routes. Asked residents for patience and feels the small inconvenience is worth it;
- Asked motorists to please be aware of pedestrians and bicyclists during the summer months;
- Congratulated the cadets of the Cranford Youth Academy. Feels the Township is extremely fortunate for the public safety professionals that have dedicated their time to the community in many ways;
- Discussed the shooting in Dallas that took the lives of five (5) police officers. Feels this act was beyond comprehension and the violence needs to stop. Stated that it does not take a lot to love your neighbor, and feels we should start there and honor those officers in that way.

### **Mayor Andis Kalnins**

- Discussed the shooting in Dallas and the need for responsible gun control. Stated that his thoughts are with the Cranford Police Department and the safety of its members and extended his appreciation to police officers for their service. Discussed various programs that Cranford's Police Department offers to its residents to establish a relationship and to keep the community safe;
- Discussed the Fourth of July events that were held and thanked all involved for their efforts;
- Discussed the presentation by a member of the Township's Airplane Noise Committee. Explained that changes have been made in flight pattern that are causing a noticeable amount of noise pollution over Cranford. Informed residents that the Township Committee plans to adopt a resolution requesting that previous flight patterns be re-instated, and he does not feel this request is unreasonable. Also informed residents that complaints can be submitted online through the Township's website.

- Congratulated Police Chief Wozniak on being selected to attend the FBI National Academy Leadership Program;
- Wished everyone a happy and safe summer.

On motion of Deputy Mayor O'Connor, seconded by Commissioner Hannen and passed, the Township Committee adjourned the Official Meeting at 8:30 PM and returned to the Workshop Meeting in Room 108.

Respectfully submitted,

Date: July 12, 2016

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Tara Rowley, RMC  
Township Clerk