

The Minutes of the **Official Meeting** of the Township Committee of the Township of Cranford, County of Union, State of New Jersey on **June 28, 2016** at 8:00 p.m. in Council Chambers.

THIS MEETING IS IN COMPLIANCE WITH THE “OPEN PUBLIC MEETINGS ACT” AS ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED BY MAILING THE ANNUAL SCHEDULE OF MEETINGS TO THE WESTFIELD LEADER, THE UNION COUNTY LOCAL SOURCE, THE STAR LEDGER, AND TAP INTO CRANFORD, BY POSTING SUCH ANNUAL MEETING SCHEDULE ON A BULLETIN BOARD IN THE TOWN HALL RESERVED FOR SUCH ANNOUNCEMENTS AND THE FILING OF SAID NOTICE WITH THE TOWNSHIP CLERK OF CRANFORD. FORMAL ACTION MAY BE TAKEN AT THIS MEETING.

**PRESENT:** Mayor Andis Kalnins  
Deputy Mayor O’Connor  
Commissioner John Mallon  
Commissioner Patrick F. Giblin  
Commissioner Thomas H. Hannen, Jr.

**ABSENT:** None

#### **INVOCATION AND FLAG SALUTE**

The invocation was led by Deputy Mayor O’Connor, followed by the flag salute.

#### **MINUTE APPROVAL**

On motion of Commissioner Hannen, seconded by Commissioner Mallon and passed, the minutes of the Workshop Meeting of June 13, 2016, and the Conference and Official Meetings of June 14, 2016 were approved by the indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor O’Connor, Commissioners Mallon, Giblin and Hannen

Nay: None

Abstained: None

Absent: None

#### **PAYMENT OF BILLS**

On motion of Commissioner Giblin, seconded by Deputy Mayor O’Connor and passed, Bills List dated June 14, 2016 totaling \$631,550.19, was approved for payment by recorded vote and is on file in the Office of the Township Clerk.

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor O’Connor, Commissioners Mallon, Giblin and Hannen

Nay: None

Abstained: None

Absent: None

#### **MAYORAL ANNOUNCEMENTS**

##### **Eagle Scout - Matthew Capone**

**WHEREAS**, Matthew Capone of Cranford Boy Scout Troop 80 has completed all requirements to earn the rank of Eagle Scout; and

**WHEREAS**, the Eagle Scout rank is the highest earned rank in scouting. Past history indicates only two percent of all boys who joins scouting persevere to attain this distinctive accomplishment; and

**WHEREAS**, Eagle Scout Capone has worked very hard over the past several years in Scouting and has accomplished many things. He earned 24 Merit Badges in a variety of areas, held Troop Junior Leadership positions, participated in many camping and hiking opportunities and performed numerous hours of Community Service; and

**WHEREAS**, Matthew’s project was to build an exercise station at Cranford Memorial Field consisting of three differently leveled pull-up bars and a dip station which is contained within a black plastic border filled with certified safety mulch; and

**WHEREAS**, with the completion of this project, high school athletes who practice at the field or other residents who go to the field to exercise can use the station.

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Cranford commend and congratulate Matthew Capone for his outstanding achievement and wish him success in all future endeavors.

##### **Eagle Scout - Devin Kenney**

**WHEREAS**, James Lynch of Cranford Boy Scout Troop 80 has completed all requirements to earn the rank of Eagle Scout; and

**WHEREAS**, the Eagle Scout rank is the highest earned rank in scouting. Past history indicates only two percent of all boys who joins scouting persevere to attain this distinctive accomplishment; and

**WHEREAS**, Eagle Scout Lynch has worked very hard over the past several years in Scouting and has accomplished many things. He earned 24 Merit Badges in a variety of areas, held Troop Junior Leadership

positions, participated in many camping and hiking opportunities and performed numerous hours of Community Service; and

**WHEREAS**, James's project was to replace two ground level beds with two raised garden beds on either side of the front door. The beds are contained via a masonry wall; and

**WHEREAS**, with the completion of this project, the garden beds will add to the beautification of the CDC and provide for a place for patrons to sit before shows and during intermissions; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Cranford commend and congratulate James Lynch for his outstanding achievement and wish him success in all future endeavors.

#### **Eagle Scout – William O'Connor**

**WHEREAS**, William O'Connor of Cranford Boy Scout Troop 80 has completed all requirements to earn the rank of Eagle Scout; and

**WHEREAS**, the Eagle Scout rank is the highest earned rank in scouting. Past history indicates only two percent of all boys who joins scouting persevere to attain this distinctive accomplishment; and

**WHEREAS**, Eagle Scout O'Connor has worked very hard over the past several years in Scouting and has accomplished many things. He earned 21 Merit Badges in a variety of areas, held Troop Junior Leadership positions, participated in many camping and hiking opportunities and performed numerous hours of Community Service; and

**WHEREAS**, William's project was to power-wash, sand and seal/stain the inside and outside of the three (3) press boxes at the Memorial Field football stadium; and

**WHEREAS**, with the completion of this project, the press boxes are more visually appealing and some of the safety concerns associated with the wear and tear of long-term use were removed; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Cranford commend and congratulate William O'Connor for his outstanding achievement and wish him success in all future endeavors.

#### **INFORMAL MEETING**

Mayor Kalnins opened the informal meeting portion of the meeting and asked if there were any questions or comments. Hearing no comments, Mayor Kalnins closed the informal meeting portion of the meeting.

#### **ORDINANCES – Introduction**

##### **Ordinance No. 2016-17:**

The Township Clerk read by title only Ordinance No. 2016-17 entitled, "BOND ORDINANCE TO AUTHORIZE THE UNDERTAKING OF VARIOUS IMPROVEMENTS TO THE ORANGE AVENUE AND CENTENNIAL AVENUE POOLS IN, BY AND FOR THE SWIM POOL UTILITY OF THE TOWNSHIP OF CRANFORD, IN THE COUNTY OF UNION, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$500,000 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS"

Said ordinance was approved on first reading on motion of Commissioner Giblin, seconded by Commissioner Hannen, and passed by the indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor O'Connor, Commissioners Mallon, Giblin and Hannen

Nay: None

Abstained: None

Absent: None

**Final Reading and Public Hearing for Ordinance No. 2016-17 to be held July 12, 2016.**

##### **Ordinance No. 2016-18:**

The Township Clerk read by title only Ordinance No. 2016-18 entitled, "BOND ORDINANCE TO AUTHORIZE THE UNDERTAKING OF PHASE 2B OF THE STORM DRAINAGE AND FLOOD MANAGEMENT IMPROVEMENT PROJECTS IN, BY AND FOR THE TOWNSHIP OF CRANFORD, IN THE COUNTY OF UNION, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$3,500,000 TO PAY THE COST THEREOF, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS."

Said ordinance was approved on first reading on motion of Commissioner Giblin, seconded by Commissioner Mallon, and passed by the indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor O'Connor, Commissioners Mallon, Giblin and Hannen

Nay: None

Abstained: None

Absent: None

**Final Reading and Public Hearing for Ordinance No. 2016-18 to be held July 12, 2016.**

**Ordinance No. 2016-19:**

The Township Clerk read by title only Ordinance No. 2016-19 entitled, “AN ORDINANCE REVISING CHAPTER 42 REGARDING POLICE OF THE CODE OF THE TOWNSHIP OF CRANFORD”

Said ordinance was approved on first reading on motion of Deputy Mayor O’Connor, seconded by Commissioner Mallon, and passed by the indicated vote of the Township Committee:

**Recorded vote:**

Aye: Mayor Kalnins, Deputy Mayor O’Connor, Commissioners Mallon and Giblin

Nay: Commissioner Hannen

Abstained: None

Absent: None

**Final Reading and Public Hearing for Ordinance No. 2016-19 to be held August 16, 2016.**

**RESOLUTIONS – By Consent Agenda**

On motion of Commissioner Giblin seconded by Commissioner Mallon and passed, the following resolutions were adopted by consent agenda:

**Resolution No. 2016:232:****GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT**

**WHEREAS**, N.J.S.A. 40A: 5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

**WHEREAS**, the Annual Report of Audit for the year **2015** has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A: 5-6, and a copy has been received by each member of the governing body; and

**WHEREAS**, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

**WHEREAS**, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled “Comments and Recommendations”; and

**WHEREAS**, the members of the governing body have personally reviewed, at a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled “Comments and Recommendations”, as evidenced by the group affidavit form of the governing body attached hereto; and

**WHEREAS**, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

**WHEREAS**, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

**WHEREAS**, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

**NOW, THEREFORE BE IT RESOLVED** that the Township Committee of the Township of Cranford hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

**Resolution No. 2016-233:****RESOLUTION AUTHORIZING PAYMENT OF STATUTORY BILLS THROUGH ELECTRONIC FUND TRANSFERS**

**WHEREAS**, it is necessary to provide authorization to pay statutory bills through electronic fund transfers in between the Township of Cranford’s scheduled meetings to comply with payment deadlines.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Cranford, in the County of Union, that the Chief Financial Officer, Lavona Patterson, be and is hereby authorized to pay the following statutory bills through electronic fund transfers between the Borough’s scheduled meetings in order to comply with deadlines:

State of New Jersey Pension and Health Benefits Payments

Debt Service Payments

Union County Tax Payments

Payroll

**BE IT FURTHER RESOLVED** that a summary of each month's manual disbursements will be provided to Mayor and Council.

**Resolution No. 2016-234:**

**RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION – N.J.S.A. 40A: 4-87**

**WHEREAS**, N.J.S.A. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

**WHEREAS**, the Director may also approve the insertion of an appropriation for the equal amount;

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Cranford in the County of Union, New Jersey hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2016 in the sum of \$1,933.81 which is now available as a revenue from the State of New Jersey FY 2016 Alcohol Education Rehabilitation and Enforcement Fund, pursuant to the provision of the statute; and

**BE IT FURTHER RESOLVED** that the like sum of \$1,933.81 is hereby appropriated under the caption "Alcohol Education Rehabilitation and Enforcement Fund"; and

**BE IT FURTHER RESOLVED** that the above is a result of a State grant of \$1,933.81 from the State of New Jersey – Alcohol Education Rehabilitation and Enforcement Fund.

**Resolution No. 2016-235:**

**A RESOLUTION AUTHORIZING THE MAYOR AND MUNICIPAL CLERK OF THE MUNICIPALITY OF CRANFORD TO EXECUTE AN AGREEMENT WITH THE COUNTY OF UNION TO MODIFY THE COOPERATIVE AGREEMENT DATED JUNE 17, 2014**

**WHEREAS**, certain Federal funds are potentially available to the County of Union under Title I of the Housing and Community Development Block Grant Act of 1974, as amended, commonly known as the Community Development Block Grant program; and

**WHEREAS**, certain Federal funds are potentially available to the County of Union under Title II of the National Affordable Housing Act of 1990, commonly known as the HOME Investment Partnerships program; and

**WHEREAS**, substantial Federal funds provided through subtitle B of Title IV of the McKinney-Vento Homeless Assistance Act commonly known as the Emergency Solutions Grants program (ESG) are allocated to prevent homelessness and to enable homeless individuals and families to move toward independent living; and

**WHEREAS**, it is necessary to amend an existing Cooperative Agreement for the County of Union and its people to benefit from this program; and

**WHEREAS**, it is in the best interest of the Township of Cranford and the County of Union in cooperation with each other to enter into a modification of the existing Cooperative Agreement pursuant to N.J.S.A. 40A:65-1 et seq;

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Governing Body of the Municipality of Cranford that the agreement entitled "COOPERATIVE AGREEMENT BETWEEN THE COUNTY OF UNION AND CERTAIN MUNICIPALITIES FOR CONDUCTING CERTAIN COMMUNITY DEVELOPMENT ACTIVITIES," dated June 17, 2014, for the Purpose of Inserting a Description of Activities for Fiscal Year 2016-2017 of the Union County Community Development Block Grant program, the HOME Investment Partnerships program, and the Emergency Solutions Grants program (ESG), a copy of which is attached hereto; be executed by the Mayor and Municipal Clerk in accordance with the provisions of law; and **BE IT FURTHER RESOLVED** that this resolution shall take effect immediately upon its adoption.

**Resolution No. 2016-236:**

**WHEREAS**, the Township of Cranford requires an expert to provide engineering services in connection with the 2016 Paving Program; and

**WHEREAS**, the Township of Cranford advertised a Request for Proposals (RFP) for engineering services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS**, the Township of Cranford deemed that the background, experience and qualifications of the respondent herein satisfy the criteria set forth in the RFP; and

**WHEREAS**, the Chief Financial Officer has certified as to the availability of funds, which is on file in the Office of the Township Clerk.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Cranford, New Jersey, as follows:

1. **Maser Consulting, 400 Valley Road, Suite 304, Mount Arlington, New Jersey 07856** be and hereby are awarded a contract to perform engineering services in connection with the aforementioned project at a fee not to exceed \$153,250.00; and
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with Maser Consulting; and
3. This contract award becomes effective upon expiration of estoppel period of bond ordinance providing for funding for said project; and
4. This contract is awarded pursuant to the "fair and open" process (N.J.S.A. 19:44A-20.5 et seq.).

**Resolution No. 2016-237:**

**WHEREAS**, the Township of Cranford requires an expert to provide engineering services in connection with the Lincoln Avenue (Section 5) Roadway Improvement Project; and

**WHEREAS**, the Township of Cranford advertised a Request for Proposals (RFP) for engineering services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS**, the Township of Cranford deemed that the background, experience and qualifications of the respondent herein satisfy the criteria set forth in the RFP; and

**WHEREAS**, the Chief Financial Officer has certified as to the availability of funds, which is on file in the Office of the Township Clerk.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Cranford, New Jersey, as follows:

1. **Maser Consulting, 400 Valley Road, Suite 304, Mount Arlington, New Jersey 07856** be and hereby are awarded a contract to perform engineering services in connection with the aforementioned project at a fee not to exceed \$34,250.00; and
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with Maser Consulting; and
3. This contract award becomes effective upon expiration of estoppel period of bond ordinance providing for funding for said project; and
4. This contract is awarded pursuant to the “fair and open” process (N.J.S.A. 19:44A-20.5 et seq.).

**Resolution No. 2016-238:**

**WHEREAS**, the Township of Cranford requires an expert to provide engineering services in connection with the Cranford Athletic Facility Improvements; and

**WHEREAS**, the Township of Cranford advertised a Request for Proposals (RFP) for engineering services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS**, the Township of Cranford deemed that the background, experience and qualifications of the respondent herein satisfy the criteria set forth in the RFP; and

**WHEREAS**, the Chief Financial Officer has certified as to the availability of funds, which is on file in the Office of the Township Clerk.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Cranford, New Jersey, as follows:

1. **Maser Consulting, 400 Valley Road, Suite 304, Mount Arlington, New Jersey 07856** be and hereby are awarded a contract to perform engineering services in connection with the aforementioned project at a fee not to exceed \$48,750.00; and
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with Maser Consulting; and
3. This contract award becomes effective upon expiration of estoppel period of bond ordinance providing for funding for said project; and
4. This contract is awarded pursuant to the “fair and open” process (N.J.S.A. 19:44A-20.5 et seq.).

**Resolution No. 2016-239:**

**MOVED TO ROLL CALL VOTE- See below**

**Resolution No. 2016-240:**

**MOVED TO ROLL CALL VOTE- See below**

**Resolution No. 2016-241:**

**MOVED TO ROLL CALL VOTE – See below**

**Resolution No. 2016-242:**

**MOVED TO ROLL CALL VOTE – See below**

**Resolution No. 2016-243:**

**WHEREAS**, there exists a need to engage experts to provide tax appeal legal services for the Township of Cranford; and

**WHEREAS**, the Chief Financial Officer has certified as to the availability of funds which is on file in the office of the Township Clerk; and

**WHEREAS**, the Township of Cranford advertised for a Request for Qualifications (RFQ) for tax appeal legal services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq., and

**WHEREAS**, the Township of Cranford has deemed that the background, experience, and qualifications of the respondent satisfies the criteria set forth in the RFQ; and

**WHEREAS**, the Township Committee of the Township of Cranford approved Resolution No. 2016-23 designating **Palumbo, Renaud and DeAppolonio, LLC** as an expert to be engaged to provide tax appeal legal services.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Cranford, New Jersey, as follows:

1. **Robert F. Renaud, of Palumbo, Renaud and DeAppolonio, LLC, 190 North Avenue East (Rte 28), Cranford, NJ 07016**, be and hereby is awarded a contract to provide Tax Appeal legal services at a cost not to exceed \$45,000.00.

- 2. The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with **Robert F. Renaud**; and
- 3. This contract is awarded pursuant to the “fair and open” process (N.J.S.A.19:44A-20.5 et seq.)

**Resolution No. 2016-244:**

**BE IT RESOLVED** that the Township Committee of the Township of Cranford, at a meeting held June 14, 2016, hereby authorizes the submission of application to the Union County Open Space, Recreation & Historic Preservation Trust Fund for a grant in connection with the 2016 Kids Recreation Trust Fund Grant Program; and **BE IT FURTHER RESOLVED** that the Mayor and Township Clerk are hereby authorized to sign any and all documents necessary in connection with said applications.

**Resolution No. 2016-245:**

**BE IT RESOLVED** that the Township Committee of the Township of Cranford hereby authorizes application to the County of Union in connection with the Union County Open Space, Recreation & Historic Preservation Trust Fund’s “Greening Union County” Grant Program; and **BE IT FURTHER RESOLVED** that the Mayor and Township Clerk are hereby authorized to sign any and all documents necessary in connection with said applications.

**Resolution No. 2016-246:**

**A RESOLUTION APPROVING SALARY STEP PROGRESSION FOR EMPLOYEES PURSUANT TO THE TOWNSHIP’S SALARY ORDINANCE**

**WHEREAS**, the Township Committee adopted Ordinance No. 2016-06 which established ranges with minimum and maximum salaries and progressive salary steps for certain job titles within the Township of Cranford; and **WHEREAS**, pursuant to Ordinance No. 2016-06, the Township Committee reserves the right and discretion to make salary adjustments at any time as it deems it to be in the public interest and in the interests of good management. **NOW, THEREFORE, BE IT RESOLVED** that the Township Committee be and hereby approves the progression in steps for the following employees in the following job titles:

Name	Title	Range #	Step #	Salary	Effective
Richard Belluscio	Construction Code Official	5	COLA	123,012	June 1, 2016
Stephen Robertazzi	Recreation & Parks Director	6	COLA	112,404	July 20, 2016
Steven Wardell	Supt. of Public Works	6	COLA	112,404	July 3, 2016
Tara Rowley	Township Clerk	7	Max	95,000	June 1, 2016
Jennifer Burns	Purchsng. Agt/Fin.Specialist	11	N/A	65,715	June 1, 2016
Heather Capone	Deputy Municipal Clerk	11	N/A	70,972	June 1, 2016
Lorie Powell	Court Administrator	11	N/A	65,715	June 1, 2016
Cathy Scotti	Asst. to Administrator	11	N/A	56,339	June 1, 2016

**Resolution No. 2016-247:**

**BE IT RESOLVED** by the Township Committee of the Township of Cranford that the salary for Diane Morris, Part-time Office Assistant within the Township Clerk’s Office, be and hereby is set at \$17.48 per hour effective June 1, 2016.

**Resolution No. 2016-248:**

**BE IT RESOLVED** by the Township Committee of the Township of Cranford that the resignation of Ewa Jackson, Communications Officer within the Police Department, be and hereby is accepted effective June 20, 2016.

**Resolution No. 2016-249:**

**BE IT RESOLVED** by the Township Committee of the Township of Cranford at a meeting held June 28, 2016, that the following alcoholic beverage license be, and hereby is, renewed for the term 2016-2017:

**RETAIL CONSUMPTION LICENSE**  
2003-33-011-004      P & J Jacobs, Inc.  
   T/A The Riverside Inn  
   56 North Avenue, East

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be forwarded to the NJ Division of Alcoholic Beverage Control.

**Recorded vote:**

Aye: Mayor Kalnins, Deputy Mayor O’Connor, Commissioners Mallon, Giblin and Hannen  
Nay: None  
Abstained: None  
Absent: None

**RESOLUTIONS – By Roll Call Vote**

On motion of Deputy Mayor O’Connor, seconded by Commissioner Mallon and passed, the following resolution was adopted by **roll call vote**:

**Resolution No. 2016--250:**  
**A RESOLUTION APPROVING SALARY STEP PROGRESSION FOR EMPLOYEES PURSUANT TO THE TOWNSHIP’S SALARY ORDINANCE**

**WHEREAS**, the Township Committee adopted Ordinance No. 2016-06 which established ranges with minimum and maximum salaries and progressive salary steps for certain job titles within the Township of Cranford; and **WHEREAS**, pursuant to Ordinance No. 2016-06, the Township Committee reserves the right and discretion to make salary adjustments at any time as it deems it to be in the public interest and in the interests of good management.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee be and hereby approves the progression in steps for the following employees in the following job titles:

Name	Title	Range #	Step #	Salary	Effective
Lavona Patterson	Chief Financial Officer	4	Max	130,000	June 1, 2016

Recorded vote:  
Aye: Mayor Kalnins, Deputy Mayor O’Connor and Commissioners Mallon and Giblin  
Nay: Commissioner Hannen  
Abstained: None  
Absent: None

On motion of Deputy Mayor O’Connor, seconded by Commissioner Mallon and passed, the following resolution was adopted by **roll call vote**:

**Resolution No. 2016--251:**  
**A RESOLUTION APPROVING SALARY STEP PROGRESSION FOR EMPLOYEES PURSUANT TO THE TOWNSHIP’S SALARY ORDINANCE**

**WHEREAS**, the Township Committee adopted Ordinance No. 2016-06 which established ranges with minimum and maximum salaries and progressive salary steps for certain job titles within the Township of Cranford; and **WHEREAS**, pursuant to Ordinance No. 2016-06, the Township Committee reserves the right and discretion to make salary adjustments at any time as it deems it to be in the public interest and in the interests of good management.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee be and hereby approves the progression in steps for the following employees in the following job titles:

Name	Title	Range #	Step #	Salary	Effective
Peter Barnett	Tax Assessor	6	N/A	99,202	June 1, 2016

Recorded vote:  
Aye: Mayor Kalnins, Deputy Mayor O’Connor and Commissioners Mallon and Giblin  
Nay: None  
Abstained: Commissioner Hannen  
Absent: None

On motion of Deputy Mayor O’Connor, seconded by Commissioner Mallon and passed, the following resolution was adopted by **roll call vote**:

**Resolution No. 2016--239:**  
**WHEREAS**, there exists a need to engage experts to provide general litigation services for the Township of Cranford; and  
**WHEREAS**, the Chief Financial Officer has certified as to the availability of funds which is on file in the office of the Township Clerk; and  
**WHEREAS**, the Township of Cranford advertised for a Request for Qualifications (RFQ) for General Litigation services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq., and  
**WHEREAS**, the Township of Cranford has deemed that the background, experience, and qualifications of the respondent satisfies the criteria set forth in the RFQ; and  
**WHEREAS**, the Township Committee of the Township of Cranford approved Resolution No. 2016-29 designating **Rogut Mc Carthy LLC** as a firm to provide General Litigation services.  
**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Cranford, New Jersey, as follows:

1. **Rogut Mc Carthy, 37 Alden St., Cranford, NJ 07016** be and hereby is awarded a contract to provide General Litigation legal services at a cost not to exceed \$50,000.00.
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with **Rogut Mc Carthy**; and
3. This contract is awarded pursuant to the “fair and open” process (N.J.S.A.19:44A-20.5 et seq.).

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor O'Connor and Commissioner Mallon

Nay: Commissioners Giblin and Hannen

Abstained: None

Absent: None

On motion of Deputy Mayor O'Connor, seconded by Commissioner Mallon and passed, the following resolution was adopted by **roll call vote**:

**Resolution No. 2016--240:**

**WHEREAS**, there exists a need to engage experts to provide general litigation services for the Township of Cranford; and

**WHEREAS**, the Chief Financial Officer has certified as to the availability of funds which is on file in the office of the Township Clerk; and

**WHEREAS**, the Township of Cranford advertised for a Request for Qualifications (RFQ) for General Litigation services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq., and

**WHEREAS**, the Township of Cranford has deemed that the background, experience, and qualifications of the respondent satisfies the criteria set forth in the RFQ; and

**WHEREAS**, the Township Committee of the Township of Cranford approved Resolution No. 2016-29 designating **McElroy, Deutsch, Mulvaney & Carpenter, LLP** as a firm to provide General Litigation services.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Cranford, New Jersey, as follows:

1. **McElroy, Deutsch, Mulvaney & Carpenter, LLP, Three Gateway Center, Newark, NJ 07102** be and hereby is awarded a contract to provide General Litigation legal services at a cost not to exceed \$40,000.00.
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with **McElroy, Deutsch, Mulvaney & Carpenter, LLP**; and
3. This contract is awarded pursuant to the "fair and open" process (N.J.S.A.19:44A-20.5 et seq.).

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor O'Connor and Commissioners Mallon and Hannen

Nay: None

Abstained: Commissioner Giblin

Absent: None

On motion of Deputy Mayor O'Connor, seconded by Commissioner Mallon and passed, the following resolution was adopted by **roll call vote**:

**Resolution No. 2016--241:**

**WHEREAS**, there exists a need to engage experts to provide labor attorney services for the Township of Cranford; and

**WHEREAS**, the Chief Financial Officer has certified as to the availability of funds which is on file in the office of the Township Clerk; and

**WHEREAS**, the Township of Cranford advertised for a Request for Qualifications (RFQ) for labor attorney services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq., and

**WHEREAS**, the Township of Cranford has deemed that the background, experience, and qualifications of the respondent satisfies the criteria set forth in the RFQ; and

**WHEREAS**, the Township Committee of the Township of Cranford approved Resolution No. 2016-28 designating **McElroy, Deutsch, Mulvaney & Carpenter, LLP** as a firm to provide Labor Attorney legal services.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Cranford, New Jersey, as follows:

1. **McElroy, Deutsch, Mulvaney & Carpenter, LLP, Three Gateway Center, Newark, NJ 07102** be and hereby is awarded a contract to provide Labor Attorney legal services at a cost not to exceed \$75,000.00.

The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with **McElroy, Deutsch, Mulvaney & Carpenter, LLP**; and this contract is awarded pursuant to the "fair and open" process (N.J.S.A.19:44A-20.5 et seq.).

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor O'Connor and Commissioners Mallon and Hannen

Nay: None

Abstained: Commissioner Giblin

Absent: None



On motion of Deputy Mayor O'Connor, seconded by Commissioner Mallon and passed, the following resolution was adopted by **roll call vote**:

**Resolution No. 2016--242:**

**WHEREAS**, there exists a need to engage experts to provide tax appeal legal services for the Township of Cranford; and

**WHEREAS**, the Chief Financial Officer has certified as to the availability of funds which is on file in the office of the Township Clerk; and

**WHEREAS**, the Township of Cranford advertised for a Request for Qualifications (RFQ) for tax appeal legal services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq., and

**WHEREAS**, the Township of Cranford has deemed that the background, experience, and qualifications of the respondent satisfies the criteria set forth in the RFQ; and

**WHEREAS**, the Township Committee of the Township of Cranford approved Resolution No. 2016-23 designating **McElroy, Deutsch, Mulvaney & Carpenter, LLP** as a firm to provide Tax Appeal legal services.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Cranford, New Jersey, as follows:

1. **McElroy, Deutsch, Mulvaney & Carpenter, LLP, Three Gateway Center, Newark, NJ 07102** be and hereby is awarded a contract to provide Tax Appeal legal services at a cost not to exceed \$60,000.00.

The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with **McElroy, Deutsch, Mulvaney & Carpenter, LLP**; and this contract is awarded pursuant to the "fair and open" process (N.J.S.A.19:44A-20.5 et seq.).

**Recorded vote:**

Aye: Mayor Kalnins, Deputy Mayor O'Connor and Commissioners Mallon and Hannen

Nay: None

Abstained: Commissioner Giblin

Absent: None

**PUBLIC COMMENTS**

Mayor Kalnins opened the public comments portion of the meeting and asked if there were any questions or comments.

John Pritchard, 42-44 West Holly Street, spoke in support of military personnel that were lost in Vietnam. Sang a song in support of the military. Urged the Township Committee to request that legislators reactivate Muhlenberg Hospital and other hospitals in the area due to Cranford's proximity to Ground Zero.

Hearing no further comments, Mayor Kalnins closed the public comment portion of the meeting.

**PROFESSIONAL COMMENTS - None**

**COMMISSIONER REPORTS/COMMENTS**

**Commissioner Thomas H. Hannen, Jr.**

- Discussed a recent planning meeting held by the United States Army Corps of Engineers (USACE) regarding a flood protection plan for Cranford. Announced that several public hearings by the USACE are scheduled within the next couple of months in connection with this initiative and urged residents to attend those hearings;
- Discussed his attendance at the Cranford Clergy Council's prayer service in honor of the victims of the Orlando shooting. Stated that many faiths were represented at the service, which he feels shows there is a community of hope, through prayer, to stop the extreme violence that has occurred;
- Congratulated the Eagle Scouts recognized this evening and commended them for their efforts.

**Commissioner Patrick F. Giblin**

- Congratulated the Eagle Scouts that were recognized this evening and feels their projects are beneficial to Cranford's community;
- Announced Cranford's Fourth of July events;
- Announced that the camping season at the Cranford West location in Hope, New Jersey would begin Fourth of July weekend through September. Provided contact information for anyone interested.

**Commissioner John Mallon**

- Congratulated the Eagle Scouts on their achievements. Stated that he had the honor of working with them and feels they are exemplary young citizens;
- Discussed Phase 2B of the Township's flood project that would be moving forward and progress that is being made with various flood control projects;
- Provided an update of the Orchard Brook Project and discussed the meeting that was held with a number of residents in the Orchard Brook area to discuss the preliminary design of the project. Explained that the next step is to submit the design to the Department of Environmental Protection;

- Discussed the completion of the 2015 Paving Project and informed residents that the last street to be paved, Lincoln Avenue East, is scheduled for Friday. Announced that the 2016 Paving Project would commence shortly;
- Discussed a pedestrian safety improvement project scheduled for Walnut Avenue to be completed in July;
- Discussed the DMC's presentation during the June 27, 2016 Workshop Meeting regarding pedestrian safety improvements in Downtown Cranford. Expressed his appreciation for the DMC's efforts and feels there are positive developments the Township should pursue that would benefit the entire community;
- Discussed the possible demolition of cabins located at the Cranford West site. Encouraged any group or organization wishing to provide input on this matter to contact the Township;
- Wished everyone a safe and happy Fourth of July.

**Deputy Mayor Mary O'Connor**

- Congratulated the Eagle Scouts recognized this evening. Stated that she is impressed by their commitment to a goal and to the community and feels they are terrific role models to others;
- Thanked those who attended the vigil for the victims of the Orlando shooting. Feels the end to gun violence starts with each one of us, and we should look within ourselves and within our communities to move forward with a much less violent world;
- Discussed the adoption of the resolution certifying the annual audit. Thanked Chief Financial Officer Patterson and her staff for their efforts. Stated that the results of the audit are the best she has seen since her election to the Township Committee. Also stated that Cranford is in a healthy financial state which took a tremendous effort to obtain;
- Announced that the Downtown Cranford magazine has been mailed to all residences and discussed the various upcoming events included in the magazine;
- Discussed DMC member Anthony Durante's presentation at the June 27, 2016 Workshop Meeting regarding pedestrian safety in Downtown Cranford. Feels the benefits of this type of project are long-term and require the support of municipal government and the entire community;
- Discussed various pedestrian safety projects that are occurring in Cranford;
- Announced that the Cranford Community Connection would be hosting a Pedestrian Safety Poster Contest in the Fall as part of the Mayor's Wellness Campaign;
- Reminded residents that school is closed and urged all to drive safely;
- Encouraged residents to attend the events being held on the Fourth of July and wished everyone a happy and safe holiday.

**Mayor Andis Kalnins**

- Congratulated the Eagle Scouts recognized this evening. Stated that he is amazed by the dedication of Cranford's youth and appreciates their hard work for the community;
- Mentioned that new lighting is being tested in Council Chambers and thanked TV 35 Director Edward Davenport for his efforts on this project;
- Announced that the July and August Township Committee Official meetings would be held in Room 108 due to renovations scheduled for Council Chambers. Explained that these meetings would not be broadcasted live but would be recorded. Reminded residents that there is only one Official Meeting per month during the summer;
- Discussed the Township's latest electronic newsletter and provided website information for those who have not received it;
- Announced that the Mayor's Council on the Rahway River Watershed (Mayor's Council) has selected a tentative proposal from the Army Corps of Engineers for flood control. The Mayor's Council would be meeting in the Township of Union's municipal building to discuss the next steps to expedite the process;
- Wished everyone a happy and safe Fourth of July.

On motion of Commissioner Hannen, seconded by Deputy Mayor O'Connor and passed, the Township Committee adjourned at 8:45 PM.

Respectfully submitted,

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Tara Rowley, RMC  
Township Clerk

Date: June 28, 2016