

The Minutes of the **Official Meeting** of the Township Committee of the Township of Cranford, County of Union, State of New Jersey on **April 12, 2016** at 8:00 p.m. in Council Chambers.

THIS MEETING IS IN COMPLIANCE WITH THE "OPEN PUBLIC MEETINGS ACT" AS ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED BY MAILING THE ANNUAL SCHEDULE OF MEETINGS TO THE WESTFIELD LEADER, THE UNION COUNTY LOCAL SOURCE, THE STAR LEDGER, AND TAP INTO CRANFORD, BY POSTING SUCH ANNUAL MEETING SCHEDULE ON A BULLETIN BOARD IN THE TOWN HALL RESERVED FOR SUCH ANNOUNCEMENTS AND THE FILING OF SAID NOTICE WITH THE TOWNSHIP CLERK OF CRANFORD. FORMAL ACTION MAY BE TAKEN AT THIS MEETING.

PRESENT: Mayor Andis Kalnins
Commissioner John Mallon
Commissioner Patrick F. Giblin
Commissioner Thomas H. Hannen, Jr.

ABSENT: Deputy Mayor O'Connor

INVOCATION AND FLAG SALUTE

The invocation was led by Commissioner Mallon, followed by the flag salute.

MINUTE APPROVAL

On motion of Commissioner Hannen, seconded by Commissioner Mallon and passed, the minutes of the Workshop Meeting of March 21, 2016 and the Conference and Official Meetings of March 22, 2016, were approved by the indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Kalnins, Commissioners Mallon, Giblin and Hannen

Nay: None

Abstained: None

Absent: Deputy Mayor O'Connor

PAYMENT OF BILLS

On motion of Commissioner Giblin, seconded by Commissioner Mallon and passed, Bills List A dated April 12, 2016 totaling \$4,698,151.34, was approved for payment by recorded vote and is on file in the Office of the Township Clerk.

Recorded vote:

Aye: Mayor Kalnins, Commissioners Mallon, Giblin and Hannen

Nay: None

Abstained: None

Absent: Deputy Mayor O'Connor

Bills List B dated April 12, 2016 totaling \$2,135.30, was removed from the agenda.

MAYORAL ANNOUNCEMENTS

Mayoral Appointment

Mayor Kalnins appointed David Coughlin as an Associate member to the Environmental Commission for a term ending December 31, 2016.

INFORMAL MEETING

Mayor Kalnins opened the informal meeting portion of the meeting and asked if there were any questions or comments. Hearing no comments, Mayor Kalnins closed the informal meeting portion of the meeting.

ORDINANCES – Introduction

Ordinance No. 2016-04:

The Township Clerk read by title only Ordinance No. 2016-03 entitled, "AN ORDINANCE TO AMEND AND SUPPLEMENT PART II, GENERAL LEGISLATION, CHAPTER 250, SANITARY STANDARDS, OF THE CODE OF THE TOWNSHIP OF CRANFORD"

Said ordinance was approved on first reading on motion of Commissioner Mallon, seconded by Commissioner Hannen, and passed by the indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Kalnins, Commissioners Mallon, Giblin and Hannen

Nay: None

Abstained: None

Absent: Deputy Mayor O'Connor

Final Reading and Public Hearing for Ordinance No. 2016-04 to be held May 10, 2016.

Ordinance No. 2016-05:

The Township Clerk read by title only Ordinance No. 2016-05 entitled, “AN ORDINANCE AMENDING PART III, CHAPTER 250, ARTICLE III, SECTION 11, “BOARD OF HEALTH LEGISLATION; SANITARY STANDARDS; STANDARDS ADOPTED BY REFERENCE; RETAIL FOOD ESTABLISHMENTS” OF THE CODE OF THE TOWNSHIP OF CRANFORD TO AMEND GREASE TRAP REQUIREMENTS”

Said ordinance was approved on first reading on motion of Commissioner Mallon, seconded by Commissioner Hannen, and passed by the indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Kalnins, Commissioners Mallon, Giblin and Hannen

Nay: None

Abstained: None

Absent: Deputy Mayor O'Connor

Final Reading and Public Hearing for Ordinance No. 2016-05 to be held May 10, 2016.**RESOLUTIONS – By Consent Agenda**

On motion of Commissioner Giblin, seconded by Commissioner Mallon and passed, the following resolutions were adopted by consent agenda:

Resolution No. 2016:166:

WHEREAS, the Township of Cranford requires an expert to provide affordable housing planning services; and **WHEREAS**, the Township of Cranford advertised a Request for Proposals (RFP) for planning services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Township of Cranford deemed that the background, experience and qualifications of the respondent herein satisfy the criteria set forth in the RFP; and

WHEREAS, the Chief Financial Officer has certified as to the availability of funds, which is on file in the Office of the Township Clerk.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, New Jersey, as follows:

1. **Matrix New World Engineering, PC** be and hereby are awarded a contract to perform the above referenced service at a fee not to exceed \$7,750; and
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with Matrix New World Engineering, PC; and
3. This contract is awarded pursuant to the “fair and open” process (N.J.S.A. 19:44A-20.5 et seq.).

Resolution No. 2016-167:

REMOVED FROM AGENDA

Resolution No. 2016-168:

RESOLUTION AUTHORIZING THE ADOPTION OF THE UNION COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN AS SUBMITTED TO THE NJ OFFICE OF EMERGENCY MANAGEMENT AND FEDERAL EMERGENCY MANAGEMENT AGENCY ON NOVEMBER 6, 2015

WHEREAS, the Township of Cranford, in the County of Union, State of New Jersey, has experienced natural hazards that result in public safety hazards and damage to private and public property; and

WHEREAS, the hazard mitigation planning process set forth by the State of New Jersey and the Federal Emergency Management Agency offers the opportunity to consider natural hazards and risks, and to identify mitigation actions to reduce future risk; and

WHEREAS, The New Jersey Office of Emergency Management is providing federal mitigation funds to support development of the mitigation plan; and

WHEREAS, a Hazard Mitigation Plan (the Plan) has been developed through the work of the Union County Mitigation Planning Committee and other interested parties within the County, and,

WHEREAS, the Hazard Mitigation Plan includes a prioritized list of mitigation actions including activities that, over time, will help minimize and reduce safety threats and damage to private and public property, and

WHEREAS, the draft plan was provided to each participating jurisdiction and was posted on the Union County website so as to introduce the planning concept and to solicit questions and comments; and to present the Plan and request comments, as required by law, and

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Cranford that:

1. The Township Committee hereby adopts the Union County, New Jersey Multi-Jurisdictional Hazard Mitigation Plan, as submitted to the New Jersey Office of Emergency Management and the Federal Emergency Management Agency on November 6, 2015 by the Union County Office of Emergency Management and approved on February 22, 2016, as this municipality’s official Hazard Mitigation Plan; minor revisions recommended by the Federal Emergency Management Agency and/or the New Jersey Office of Emergency Management may be incorporated without further action.

2. The Township of Cranford officials identified in the Plan are hereby directed to pursue implementation of the recommended high priority activities that are assigned to their departments.
3. Any action proposed by the Plan shall be subject to and contingent upon budget approval, if required, which shall be at the discretion of the Township of Cranford, and this resolution shall not be interpreted so as to mandate any such appropriations.
4. The Township of Cranford Emergency Management Coordinator is designated to coordinate with other offices and shall periodically report on the activities, accomplishments, and progress, and shall prepare an annual progress report to be submitted to Union County Office of Emergency Management. The status reports shall be submitted on a yearly basis by a predetermined date as agreed upon by all stakeholders.
5. This resolution shall take effect immediately.

Resolution No. 2016-169:

BE IT RESOLVED by the Township Committee of the Township of Cranford on the 12th day of April 2016 that the Tax Collector be and hereby is authorized to refund the following payments of 2016 real estate taxes for reasons noted:

Overpayment of 2016 Taxes Due to Homestead Rebate:

Block 618 Lot 11

Refund: \$ 739.98

Robert & Joan Patrick

7 Cherokee Rd.

Cranford, N.J. 07016-3360

Resolution No. 2016-170:

BE IT RESOLVED by the Township Committee of the Township of Cranford on the 12th day of April 2016 that the following checks will be refunded by the Tax Collector to the lien holder according to statutory requirements:

Redemption of Certificate# 15-00040

Block 597 Lot 8

Refund: \$ 378.92

DTW Associates, LLC

(6-01-55-000-010-029)

1355 Martine Ave.

Premium: \$ 300.00

Plainfield, N.J. 07060

(T-15-00-000-106-000)

Resolution No. 2016-171:

WHEREAS, the Township Committee of the Township of Cranford had passed Resolution No. 2016-134 on the 23rd day of February 2016 authorizing a refund as a result of a successful State Tax Appeal for Block 541 Lot 1; and

WHEREAS, the Tax Department has been made aware of a computation error for the 2012 and 2014 refund, the corrections have been made and the account adjusted by the Tax Collector to show additional refunds in the amount of \$4,065.39 for 2012 and \$1,000.00 for 2014.

WHEREAS, said check shall be made in the amount of \$5,065.39 and made payable to:

Garippa, Lotz & Giannuario Trust Account

c/o Adam R. Jones

66 Park Street

Montclair, New Jersey 07042

THEREFORE, BE IT RESOLVED that this is an amendment to Resolution No 2016-134.

Resolution No. 2016-172:

WHEREAS, there were 563 motor vehicle fatalities in New Jersey in 2014; and

WHEREAS, a large percentage of the motor vehicle occupants killed in traffic crashes were not wearing a safety belt; and

WHEREAS, use of a safety belt remains the most effective way to avoid death or serious injury in a motor vehicle crash; and

WHEREAS, the National Highway Traffic Safety Administration estimates that 135,000 lives were saved by safety belt usage nationally between 1975-2000; and

WHEREAS, the State of New Jersey will participate in the nationwide *Click It or Ticket* safety belt mobilization from May 23, 2016 – June 5, 2016 in an effort to raise awareness and increase safety belt usage through a combination of enforcement and education; and

WHEREAS, the Division of Highway Traffic Safety has set a goal of increasing the safety belt usage rate in the state from the current level of 87.59%; and

WHEREAS, a further increase in safety belt usage in New Jersey will save lives on our roadways;

THEREFORE, BE IT RESOLVED that the Township of Cranford declares its support for the *Click It or Ticket* safety belt mobilization both locally and nationally from May 23 - June 5, 2016 and pledges to increase awareness of the mobilization and the benefits of safety belt use.

Resolution No. 2016-173:

BE IT RESOLVED by the Township Committee of the Township of Cranford that Ryan J. Duffy be and hereby is appointed as a Communications Officer within the Cranford Police Department effective April 18, 2016.

Resolution No. 2016-174:

BE IT RESOLVED by the Township Committee of the Township of Cranford that Julia Adubato be and hereby is appointed as a Communications Officer within the Cranford Police Department effective May 2, 2016.

Resolution No. 2016-175:

WHEREAS, the Township of Cranford (“Township”) issued a Deed regarding property located at 20 Jackson Drive, Cranford NJ (“Property”) to David Evans, 1445 North Broad Street Hillside, New Jersey on May 21, 1966; and

WHEREAS, title to the Property was conveyed upon the condition that the buyer comply with certain conditions including the construction of a building, driveway and parking area and if the conditions were not satisfied, the Property would revert to the Township; and

WHEREAS, the conditions of the Deed were satisfied in full conformance with the Deed; and

WHEREAS, the Owner wishes to sell the Property and are required to obtain a release of the reverter clause; and

NOW, THEREFORE BE IT RESOLVED that the reverter clause contained in the aforementioned Deed is released as the conditions therein are satisfied.

Resolution No. 2016-176:

A RESOLUTION OF THE TOWNSHIP OF CRANFORD AUTHORIZING THE PURCHASE OF ELECTRICITY SUPPLY SERVICES FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE

WHEREAS, the Township of Cranford has determined to move forward with the EMEX Reverse Auction in order to procure electricity for the Township of Cranford; and

WHEREAS, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30) (the “Act”) authorizes the purchase of electricity supply service for public use through the use of an online auction service; and

WHEREAS, the Township of Cranford will utilize the online auction services of EMEX, LLC, an approved vendor pursuant to the Act, waiver number EMEX LLC-1, located at www.energymarketexchange.com; and

WHEREAS, EMEX, LLC is compensated for all services rendered through the participating supplier that a contract is awarded to; and

WHEREAS, the auction will be conducted pursuant to the Act; and

BE IT FURTHER RESOLVED, that the Township Administrator of the Township of Cranford be and he hereby is authorized to execute on behalf of the Township of Cranford any electricity contract proffered by the participating supplier that submits the winning bid in the EMEX Reverse Auction.

Resolution No. 2016-177:

A RESOLUTION OF THE TOWNSHIP OF CRANFORD AUTHORIZING THE PURCHASE OF NATURAL GAS SUPPLY SERVICES FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE

WHEREAS, the Township of Cranford has determined to move forward with the EMEX Reverse Auction in order to procure natural gas for the Township of Cranford; and

WHEREAS, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30) (the “Act”) authorizes the purchase of natural gas supply service for public use through the use of an online auction service; and

WHEREAS, the Township of Cranford will utilize the online auction services of EMEX, LLC, an approved vendor pursuant to the Act, waiver number EMEX LLC-1, located at www.energymarketexchange.com; and

WHEREAS, EMEX, LLC is compensated for all services rendered through the participating supplier that a contract is awarded to; and

WHEREAS, the auction will be conducted pursuant to the Act; and

BE IT FURTHER RESOLVED, that the Township Administrator of the Township of Cranford be and he hereby is authorized to execute on behalf of the Township of Cranford any natural gas contract proffered by the participating supplier that submits the winning bid in the EMEX Reverse Auction.

Recorded vote:

Aye: Mayor Kalnins, Commissioners Mallon, Giblin and Hannen

Nay: None

Abstained: None

Absent: Deputy Mayor O'Connor

PUBLIC COMMENTS

Mayor Kalnins opened the public comments portion of the meeting and asked if there were any questions or comments.

John Pritchard, 42-44 West Holly Street, spoke in support of military personnel and members of the community that were lost fighting in Vietnam. Sang a song in support of the military. Urged the Township Committee to request that legislators reactivate Muhlenberg Hospital and other hospitals in the area due to their proximity to Ground Zero.

Frank Krause, 20 Pittsfield Street, discussed the proposed plans for development in Garwood at the Hidi property on Brookside Place, and the Casale property on South Avenue. Discussed the cancellation of the hearings for these developments due to an overflow crowd and announced the rescheduled dates and locations for these

public hearings. Expressed concern with both developments and feels they would have a serious impact to Cranford and its current flooding issues. Stated that he hopes the Cranford Township Engineer would be involved and that Cranford would be represented at the upcoming hearings. Also stated that surrounding municipalities have concerns regarding these developments and he is hopeful that Cranford's Township Committee members would attend the public hearings and provide input.

Mayor Kalnins stated that he has spoken with Garwood elected officials and they agree that the proposal would overdevelop the Hidi property. Provided the dates and location of the public hearings for those interested in attending and thanked Dr. Krause for his comments.

Hearing no further comments, Mayor Kalnins closed the public comment portion of the meeting.

PROFESSIONAL COMMENTS

Township Administrator Terence Wall

- Announced that the Township was awarded \$76,000 in connection with the Union County Infrastructure Grant Program. These funds would be utilized for road resurfacing;
- Informed the Township Committee that the Township was awarded \$10,000 through the Sustainable Jersey Grant Program for tree inventory to help aid in the Cranford's environmental objectives;
- Discussed an energy auction that Cranford participated in which will result in approximately \$22,000 in cost savings for electricity and natural gas services. Congratulated the Township Committee for taking action on this;
- Announced that credit card services would soon be available for construction permits;
- Mentioned that a new water fountain has been installed in the Municipal Building.

COMMISSIONER REPORTS/COMMENTS

Commissioner Thomas H. Hannen, Jr.

- Extended his thanks to Union County for its grant award to Cranford in connection with the Union County Infrastructure Grant Program.

Commissioner Patrick F. Giblin

- Discussed the upcoming date for the river cleanup and provided information for those interested in participating;
- Announced that the Cranford Baseball and Softball League would be celebrating its 60th Anniversary. Provided information for those interested in attending.

Commissioner John Mallon

- Discussed the 2016 Capital Budget and explained that the award of recent grant funding would aid in funding capital projects. Thanked Township Administrator Wall and all involved in the process for their efforts.

Mayor Andis Kalnins

- Discussed the grant award through the Sustainable Jersey grant program to create an itree inventory. Explained that this program would enable the Township to locate all trees within the public right-of-way. Discussed the amount of trees the Township lost during various storms over the years and feels this program would help preserve trees in Cranford;
- Discussed the Union County Infrastructure Grant program and funding that was awarded to Cranford which will aid in road repairs;
- Announced that credit card services are now available for construction permits. Explained that the next step is to provide construction permits online.

On motion of Commissioner Hannen, seconded by Commissioner Mallon and passed, the Township Committee adjourned at 8:34 PM.

Respectfully submitted,

Tara Rowley, RMC
Township Clerk

Date: April 12, 2016