

The Minutes of the **Official Meeting** of the Township Committee of the Township of Cranford, County of Union, State of New Jersey on **March 8, 2016** at 8:00 p.m. in Council Chambers.

THIS MEETING IS IN COMPLIANCE WITH THE “OPEN PUBLIC MEETINGS ACT” AS ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED BY MAILING THE ANNUAL SCHEDULE OF MEETINGS TO THE CRANFORD CHRONICLE, UNION COUNTY LOCAL SOURCE, AND THE STAR LEDGER, BY POSTING SUCH ANNUAL MEETING SCHEDULE ON A BULLETIN BOARD IN THE TOWN HALL RESERVED FOR SUCH ANNOUNCEMENTS AND THE FILING OF SAID NOTICE WITH THE TOWNSHIP CLERK OF CRANFORD. FORMAL ACTION MAY BE TAKEN AT THIS MEETING.

PRESENT: Mayor Andis Kalnins
Deputy Mayor Mary O’Connor
Commissioner John Mallon
Commissioner Patrick F. Giblin
Commissioner Thomas H. Hannen, Jr.

ABSENT: None

INVOCATION AND FLAG SALUTE

The invocation was led by Deputy Mayor O’Connor, followed by the flag salute.

MINUTE APPROVAL

On motion of Commissioner Hannen, seconded by Commissioner Mallon and passed, the minutes of the Workshop Meeting of February 22, 2016 and the Conference and Official Meetings of February 23, 2016, were approved by the indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor O’Connor, Commissioners Mallon, Giblin and Hannen

Nay: None

Abstained: None

Absent: None

PAYMENT OF BILLS

On motion of Commissioner Giblin, seconded by Deputy Mayor O’Connor and passed, the bills list dated March 8, 2016 totaling \$4,994,469.54, were approved for payment by recorded vote and are on file in the Office of the Township Clerk.

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor O’Connor and Commissioners Mallon, Giblin and Hannen

Nay: None

Abstained: None

Absent: None

MAYORAL ANNOUNCEMENTS

National Poison Prevention Week

WHEREAS, Congress designated the third full week in March to be National Poison Prevention Week (NPPW) in 1961 and since then this week has helped to raise national awareness of the dangers of potentially poisonous medicines, household chemicals, and other substances; and

WHEREAS, poison centers across the country will focus the public’s attention on identifying poisoning hazards at home as well as learning ways to prevent poisoning emergencies; and

WHEREAS, unintentional poisoning is the leading cause of unintentional injury death in New Jersey.

Approximately half of all reported poison exposures involve children five (5) years old and younger with the majority of poisoning deaths occurring in adults age 20 to 59; and

WHEREAS, every poisoning is preventable! From the youngest to the oldest, all people and even pets are at risk. Poison experts urge parents and caregivers to keep “single-load liquid laundry packets” out of sight and reach of young children. These products can cause serious harm if ingested.

Consumers must be aware that e-cigarette devices, hookah pipes and liquid nicotine may contain very high doses of nicotine in enticing colors, aromas, and flavors – increasing the likelihood that small children and pets will be drawn to them. These products pose serious risk of poisoning; and

WHEREAS, the New Jersey Poison Information and Education System (NJPIES), a division of the Department of Emergency Medicine of the New Jersey Medical School of Rutgers, The State University of New Jersey, provides free, expert medical advice, drug information, and poison prevention education to NJ residents through the 800-222-1222 Poison Help Hotline; and

WHEREAS, all services are free, confidential, multilingual and available 24 hours a day, 7 days a week, 365 days a year even during bouts of Mother Nature. Poison centers save time and money by managing most cases at home, not requiring a visit to an emergency room; and

WHEREAS, NJ Poison Experts encourage all residents to program the Poison Help Line 800-222-1222 into home, office, and cell phones because a rapid response can make a difference in preventing serious injury and saving lives; and

WHEREAS, NJPIES is involved with the state's efforts in homeland defense, counter-terrorism, emergency preparedness and response, and bio surveillance, and surveillance for clusters of poisonings and their sources (products, food and beverages, chemicals in the workplace and at home, environmental toxins, drugs and medicine, and animal and insect bites and stings; and

WHEREAS, the use of poison center services saves residents both time and money. Most cases are managed in the convenience of the caller's home, requiring no hospital visit;

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Cranford, County of Union, State of New Jersey do hereby proclaim the week of March 20-26, 2016 as National Poison Prevention Week in New Jersey and encourage all citizens to pledge their commitment to ensuring the safety of themselves, their families, and their community.

American Red Cross Month

WHEREAS, the Township of Cranford has a long history of helping its neighbors in need. American Red Cross Month is a special time to recognize and thank our Everyday Heroes – those selfless Red Cross volunteers and donors who give of their time and resources to help community members; and

WHEREAS, these heroes help families find shelter after a home fire. They give blood to help trauma victims and cancer patients. They deliver comfort items to military members in the hospital. They use their lifesaving skills to save someone from a heart attack, drowning, or choking. They enable children around the globe to be vaccinated from measles and rubella; and

WHEREAS, the American Red Cross depends on local heroes to deliver help and hope during a disaster. We applaud our heroes here in the Township of Cranford who give of themselves to assist their neighbors when they need a helping hand; and

WHEREAS, across the country and around the world, the American Red Cross responds to disasters big and small. In fact, every eight minutes the organization responds to a community disaster, providing shelter, food, emotional support and other necessities to those affected. It collects 40 percent of the nation's blood supply; provides 24-hour support to military members, veterans and their families; teaches millions lifesaving skills, such as lifeguarding and CPR; and through its Restoring Family Links program, connects family members separated by crisis, conflict, or migration; and

WHEREAS, we dedicate the month of March to all those who support the American Red Cross mission to prevent and alleviate human suffering in the face of emergencies. Our community depends on the American Red Cross, which relies on donations of time, money and blood to fulfill its humanitarian mission;

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Cranford, County of Union, State of New Jersey, do hereby proclaim March 2016 as American Red Cross Month. I encourage all Americans to support this organization and its noble humanitarian mission.

INFORMAL MEETING

Mayor Kalnins opened the informal meeting portion of the meeting and asked if there were any questions or comments. Hearing no comments, Mayor Kalnins closed the informal meeting portion of the meeting.

RESOLUTIONS – By Consent Agenda

On motion of Deputy Mayor O'Connor, seconded by Commissioner Mallon and passed, the following resolutions were adopted by consent agenda:

Resolution No. 2016:145:

Moved to roll call vote below

Resolution No. 2016-146:

BE IT RESOLVED, by the Township Committee of the Township of Cranford that Kathryn Cleary (Public and Private Sector Representative) and Aaryn Wichelins (Youth Representative) be and hereby are appointed to the Municipal Alliance for a term ending December 31, 2016.

Resolution No. 2016-147:

RESOLUTION REQUESTING APPROVAL FOR AUTHORIZING AN EMERGENCY TEMPORARY APPROPRIATION IN ACCORDANCE WITH N.J.S.A. 40A:4-20 CURRENT FUND

WHEREAS an emergent condition has arisen due to the anticipated delay in the adoption of the 2016 Budget, and adequate provision has not been made in the 2016 Temporary Budget for the appropriations specified on this page; and

WHEREAS the total emergency temporary resolutions adopted in fiscal year 2016 pursuant to the provision of Chapter 96, P.L. 1951 (N.J.S. 40A:4-20) including this resolution total \$3,278,567.00.

NOW, THEREFORE, BE, AND IT IS, HEREBY, RESOLVED by the Governing Body of the Township of Cranford, County of Union, State of New Jersey, (not less than two thirds of all members thereof affirmatively concurring) that in accordance with the provisions of N.J.S.A40A:4-20:

1. Emergency temporary appropriations be and the same are hereby made as

- specified on this page in the amount of \$3,278,567.00; and
- 2. That said emergency temporary appropriations will be provided in the 2016 budget under the headings as specified on this page.
- 3. That one certified copy of this resolution be filed with the Director of Local Government Services.

Title	Emergency Appropriation
PUBLIC EMPLOYEE RETIREMENT SERVICES PERS	622,799.00
POLICE & FIRE RETIREMENT SERVICES PFRS	1,788,763.00
RAHWAY VALLEY SEWERAGE AUTH	<u>867,005.00</u>
Total	3,278,567.00

Resolution No. 2016-148:

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L.1987, c.102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

WHEREAS, the New Jersey Department of Environmental Protection has promulgated recycling regulations to Implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a resolution authorizing Cranford to apply for the **2015 Recycling Tonnage Grant** will memorialize the commitment of this municipality to recycling and to indicate the assent of the Mayor and Township Committee to the efforts undertaken by the Township of Cranford and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

NOW THEREFORE BE IT RESOLVED by the Mayor and the Township Committee that the Township of Cranford hereby endorses the submission of recycling tonnage grant application to the New Jersey Department of Environment Protection and designates Steven Wardell, Recycling Coordinator to ensure that the application is properly filed; and

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

Resolution No. 2016-149:

BE IT RESOLVED by the Township Committee of the Township of Cranford at a meeting held the 8th day of March 2016 that Resolution No. 2016-131, authorizing an award of contract to Mall Chevrolet for the provision of patrol vehicles, be and hereby is rescinded.

Resolution No. 2016-150:

RESOLUTION AUTHORIZING THE TOWNSHIP CLERK TO ADVERTISE FOR 2016 ENGINEERING PROJECTS

BE IT RESOLVED, by the Township Committee of the Township of Cranford, that the Township Clerk be, and hereby is, authorized to advertise for bids for the following 2016 Engineering Department projects:

1. NJDOT Local Aid Project- Improvements to Lincoln Avenue, Section 4
2. Community Development Sidewalk/Handicap Ramp Program
3. Drainage Improvements to High Street and Maple Place
4. 2016 Municipal Paving Improvement Project
5. Orange Avenue Pool Filtration Improvements

Resolution No. 2016-151:

BE IT RESOLVED by the Township Committee of the Township of Cranford on the 8th day of March 2016 that the following checks will be refunded by the Tax Collector to the lien holder according to statutory requirements:

Redemption of Certificate #14-00019

Block 266 Lot 7	<u>Refund:</u> \$ 60,354.90
US Bank as Custodian for BV001 Trust	(6-01-55-000-010-029)
50 South 16 th St. Suite 2050	<u>Premium:</u> \$ 66,100.00
Philadelphia, Pa. 19102-2513	(T-15-00-000-106-000)

Redemption of Certificate# 15-00024

Block 410 Lot 21	<u>Refund:</u> \$ 683.99
FWDSL & Associates LP	(6-01-55-000-010-029)
17 W. Cliff Street	<u>Premium:</u> \$1,000.00
Somerville, N.J. 08876	(T-15-00-000-106-000)

Redemption of Certificate# 15-00025

Block 412 Lot 13
 DTW Associates, LLC
 1355 Martine Ave.
 Plainfield, N.J. 07060

Refund: \$ 587.08
 (6-01-55-000-010-029)
Premium: \$1,300.00
 (T-15-00-000-106-000)

Resolution No. 2016-152:

WHEREAS, there exists a need to engage experts to provide PCI-compliant gateway and merchant accounts for credit card processing services for the Township of Cranford; and

WHEREAS, the Township of Cranford advertised for a Solicitation of Proposal for PCI-compliant gateway and merchant accounts for credit card processing services through the competitive contracting process in accordance with N.J.S.A. 40A:11-4.1; and

WHEREAS, the Selection Committee and the Purchasing Agent of the Township of Cranford has deemed that JP Morgan Chase. ("Chase"), 14221 Dallas Parkway, Dallas, TX 75254 is the respondent who satisfies the criteria set forth in the specification.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, New Jersey, as follows:

1. JP Morgan Chase. ("Chase"), 14221 Dallas Parkway, Dallas, TX 75254 be and hereby is awarded a contract to provide payroll, time and attendance and human resource data processing services at a cost not to exceed \$40,000.00.
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with JP Morgan Chase. ("Chase"), 14221 Dallas Parkway, Dallas, TX 75254; and

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor O'Connor, Commissioners Mallon, Giblin and Hannen

Nay: None

Abstained: None

Absent: None

RESOLUTIONS – By Roll Call Vote

On motion of Deputy Mayor O'Connor, seconded by Commissioner Giblin and passed, the following resolution was adopted by **roll call vote**:

Resolution No. 2016--145:

BE IT RESOLVED that the Township Committee of the Township hereby ratifies, affirms and approves the advancement of Mark Bagniewski to 1st Grade Firefighter in the Cranford Fire Department effective February 15, 2016.

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor O'Connor and Commissioner Giblin

Nay: None

Abstained: Commissioner Hannen

Absent: None

On motion of Deputy Mayor O'Connor, seconded by Commissioner Mallon and passed, the following resolution was adopted by **roll call vote**:

Resolution No. 2016--153:

WHEREAS, at a meeting held January 4, 2016, Police Chief James Wozniak was appointed Emergency Management Coordinator for the Township of Cranford for a three (3) year term ending December 31, 2018 by Mayoral appointment; and

WHEREAS, the Emergency Management Coordinator is responsible for the planning, activating, coordinating and conduct of emergency management operations within the municipality; and

WHEREAS, pursuant to Chapter 6, Section 107 of the Code of the Township of Cranford, the Township Committee may fix compensation for duties performed by the Emergency Management Coordinator.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranford that a salary stipend in the amount of \$6,500 be and hereby is authorized for Police Chief James Wozniak in connection with duties performed as Emergency Management Coordinator.

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor O'Connor and Commissioner Mallon

Nay: Commissioners Hannen and Giblin

Abstained: None

Absent: None

On motion of Deputy Mayor O'Connor, seconded by Commissioner Mallon and passed, the following resolution was adopted by **roll call vote**:

Resolution No. 2016--154:

WHEREAS, the Chief Financial Officer has certified to the availability of funds which is on file in the office of the Township Clerk; and

WHEREAS, on September 15, 2015 bids were received for the provision of police and administrative vehicles for the Township of Cranford Police Department; and

WHEREAS, **Beyer Ford, 170 Ridgedale Avenue, Morristown, New Jersey 07962** is the lowest responsible bidder for this contract at a low bid price of \$25,620.55 (\$12,810.28 year 1 and \$12,810.28 year 2) for the purchase/lease of one (1) Ford Utility Police Interceptor.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, on this 8th day of March 2016, that Beyer Ford, 170 Ridgedale Avenue, Morristown, New Jersey 07962, as more particularly set forth in the Successful Bidder's Bid proposal dated September 15, 2015, which bid proposal is on file in the Office of the Township Clerk, be and hereby is awarded a contract for the purchase of one Ford Utility Police Interceptor.

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor O'Connor and Commissioners Mallon and Giblin

Nay: Commissioner Hannen

Abstained: None

Absent: None

PUBLIC COMMENTS

Mayor Kalnins opened the public comments portion of the meeting and asked if there were any questions or comments.

John Pritchard, 42-44 West Holly Street, discussed his support for military personnel. Discussed military personnel from Cranford and Plainfield who were lost in Vietnam. Sang a song in support of the military. Also discussed his support for the reactivation of Muhlenberg Hospital and other hospitals in the area due to their proximity to Ground Zero.

Hearing no further comments, Mayor Kalnins closed the public comment portion of the meeting.

PROFESSIONAL COMMENTS

Township Administrator Terence Wall

- Discussed the status of the municipal and capital budgets.

Township Attorney Diane U. Dabulas

- Discussed litigation involving Cranford Development Associates and informed residents that a decision has not yet been made regarding the appeal filed by the Township.

COMMISSIONER REPORTS/COMMENTS

Commissioner Thomas H. Hannen, Jr.

- Extended his condolences to the Bagniewski family on the passing of Christine Bagniewski;
- Extended his condolences to the O'Donnell family on the passing of retired Fire Lieutenant William O'Donnell;
- Congratulated Frank McGovern for leading the Union County St. Patrick's Day Parade as Grand Marshall. Stated that he is proud that a Cranford resident was chosen and encouraged all to attend the parade.

Commissioner Patrick F. Giblin

- Discussed various events being hosted by the Friends of the Public Library and provided contact information for those interested in attending;
- Discussed the potential suspension of New Jersey Transit service and provided a website address for citizens to obtain status updates;
- Discussed Union County's preliminary budget which proposes a 3.25% tax increase. Feels this is a concern to residents and stated that he intends to comment on this matter at Union County's next public meeting. Encouraged citizens to provide input because he feels it would help to lower the proposed tax increase.

Commissioner John Mallon

- Discussed the Cranford newsletter that has been mailed to all Cranford residences;
- Announced that 2016 permits for the Cranford Conservation Center are currently available for purchase;
- Congratulated the Cranford High School Girls Varsity and JV Basketball Teams on winning the County Championships.

Deputy Mayor Mary O'Connor

- Commended those from the Cranford Fire Department and Cranford Police Department who are being presented with the Valor Award by the New Jersey Firemen's Benevolent Association for rescuing and saving a Cranford resident's life. Feels Cranford is well protected by this dedicated team and she is extremely proud that members from Cranford's Police and Fire Departments are receiving this award. Extended her appreciation to the individuals involved;
- Informed residents of free 10-minute parking that is available downtown;
- Discussed the Raritan Valley Rail Coalition meeting she attended concerning the one-seat ride initiative. Feels that while this service would be a convenience to commuters, there are considerable advantages to all residents of Cranford, as this service could positively impact property values and downtown businesses. Discussed the establishment of a task force in connection with this initiative and encouraged residents to sign the online petition and complete the Cranford Commuter Survey;
- Announced that the Cranford Junior Women's Club would be hosting breakfast with the Easter Bunny at the Cranford Community Center and provided information for those interested in attending;
- Encouraged residents to support the Artisan Market and provided information for those interested;
- Read an Irish poem in observance of St. Patrick's Day and wished everyone a Happy St. Patrick's Day.

Mayor Andis Kalnins

- Expressed condolences to Barbara Bilger on the passing of her son-in-law;
- Expressed condolences to the Bagniewski family on the passing of Christine Bagniewski;
- Expressed condolences to the O'Donnell family on the passing of retired Fire Lieutenant William O'Donnell;
- Discussed the 2016 Municipal Budget process and thanked Township Administrator Wall and Chief Financial Officer Patterson for their efforts. Also commended Commissioner Giblin as Finance Commissioner and the remainder of the Township Committee for their efforts and support. Stated that the 2016 Municipal Budget is scheduled to be introduced at the March 22, 2016 Official Meeting with adoption at first meeting in April. The projected tax increase for the municipal portion of the budget is under 1.5%;
- Informed residents of the Chamber of Commerce's networking event to be held at River & Rail Cantina;
- Discussed the Township's newsletter that was mailed to residents and discussed the Township's goal to increase online services;
- Congratulated Frank McGovern for leading the Union County St. Patrick's Day Parade as Grand Marshall and wished everyone a Happy St. Patrick's Day.

On motion of Commissioner Hannen, seconded by Deputy Mayor O'Connor and passed, the Township Committee adjourned at 8:35 PM.

Respectfully submitted,

Tara Rowley, RMC
Township Clerk

Date: March 8, 2016