

The Minutes of the **Official Meeting** of the Township Committee of the Township of Cranford, County of Union, State of New Jersey on **January 26, 2016** at 8:00 p.m. in Council Chambers.

THIS MEETING IS IN COMPLIANCE WITH THE “OPEN PUBLIC MEETINGS ACT” AS ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED BY MAILING THE ANNUAL SCHEDULE OF MEETINGS TO THE CRANFORD CHRONICLE, UNION COUNTY LOCAL SOURCE, AND THE STAR LEDGER, BY POSTING SUCH ANNUAL MEETING SCHEDULE ON A BULLETIN BOARD IN THE TOWN HALL RESERVED FOR SUCH ANNOUNCEMENTS AND THE FILING OF SAID NOTICE WITH THE TOWNSHIP CLERK OF CRANFORD. FORMAL ACTION MAY BE TAKEN AT THIS MEETING.

PRESENT: Mayor Andis Kalnins
Deputy Mayor Mary O’Connor
Commissioner John Mallon
Commissioner Patrick F. Giblin
Commissioner Thomas H. Hannen, Jr.

ABSENT: None

INVOCATION AND FLAG SALUTE

The invocation was led by Deputy Mayor O’Connor, followed by the flag salute.

TOWNSHIP COMMITTEE BUSINESS

Oath of Office – John Mallon

Assemblyman Jon M. Bramnick administered the Oath of Office to John Mallon as a member of the Township Committee to fill an unexpired term ending December 31, 2016.

MAYORAL APPOINTMENT

Mayor Kalnins appointed John Mallon as Engineering/Department of Public Works Commissioner for 2016.

MINUTE APPROVAL

On motion of Commissioner Hannen, seconded by Deputy Mayor O’Connor and passed, the minutes of the Reorganization Meeting of January 4, 2016, the Workshop Meeting of January 11, 2016 and the Conference and Official Meetings of January 12, 2016, were approved by the indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor O’Connor, Commissioners Mallon, Giblin and Hannen

Nay: None

Abstained: None

Absent: None

PAYMENT OF BILLS

On motion of Commissioner Giblin, seconded by Commissioner Mallon and passed, the bills list dated January 26, 2016 totaling \$6,086,184.75, were approved for payment by recorded vote and are on file in the Office of the Township Clerk.

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor O’Connor and Commissioners Mallon, Giblin and Hannen

Nay: None

Abstained: None

Absent: None

MAYORAL ANNOUNCEMENTS

Certificates of Recognition

Cranford high School Varsity Football Team – 2015 North Jersey Section 2, Group 3, State Champions

INFORMAL MEETING

Mayor Kalnins opened the informal meeting portion of the meeting and asked if there were any questions or comments. Hearing no comments, Mayor Kalnins closed the informal meeting portion of the meeting.

ORDINANCES – Final Reading and Public Hearing

Ordinance No. 2016-01:

The Township Clerk read by title only Ordinance No. 2016-01 entitled, “AN ORDINANCE AMENDING AND SUPPLEMENTING THE “LAND DEVELOPMENT ORDINANCE”, OF THE TOWNSHIP OF CRANFORD, COUNTY OF UNION, STATE OF NEW JERSEY, CHAPTER 136, ENTITLED LAND DEVELOPMENT” Said ordinance having been advertised and posted in accordance with law, Commissioner Hannen opened the public hearing. Hearing no comments, Commissioner Hannen closed the public hearing. On motion of

Commissioner Hannen seconded by Deputy Mayor O'Connor and passed, said ordinance was adopted by indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor O'Connor, Commissioners Mallon, Giblin and Hannen

Nay: None

Abstained: None

Absent: None

RESOLUTIONS – By Consent Agenda

On motion of Deputy Mayor O'Connor, seconded by Commissioner Mallon and passed, the following resolutions were adopted by consent agenda:

Resolution No. 2016-110:

BE IT RESOLVED by the Township Committee of the Township of Cranford, at a meeting held January 26, 2016 that Commissioner John Mallon be and hereby is appointed as Representative to Union County District Solid Waste Advisory Board to fill an unexpired term ending December 31, 2016.

Resolution No. 2016-111:

BE IT RESOLVED by the Township Committee of the Township of Cranford, at a meeting held January 26, 2016, that Louis Lambe be, and hereby is, appointed as a member of the Rahway Valley Sewerage Authority for a five (5) year term beginning February 1, 2016 and ending February 1, 2021.

Resolution No. 2016-112:

BE IT RESOLVED by the Township Committee of the Township of Cranford that Reverend Thomas B. Quinn of St. Michael's Church be and hereby is appointed as Fire Department Chaplain, effective immediately; and **BE IT FURTHER RESOLVED**, in Reverend Quinn's role as Chaplain, spiritual guidance and availability to all Fire Department members, as needed, will be offered.

Resolution No. 2016-113:

BE IT RESOLVED by the Township Committee of the Township of Cranford that the salary for DPW Administrative Secretary, Alessandra Jacobs, be and hereby is set at \$50,882.18 effective January 1, 2016.

Resolution No. 2016-114:

STATEWIDE INSURANCE FUND RESOLUTION APPOINTING FUND COMMISSIONER

WHEREAS, the Township of Cranford (hereinafter "Local Unit") is a member of the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 *et seq.*; and

WHEREAS, the Fund's Bylaws require participating members to appoint a Fund Commissioner;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the that Terence Wall is hereby appointed as the Fund Commissioner for the Local Unit for the year 2016; and

BE IT FURTHER RESOLVED that Cathy Scotti is hereby appointed as the Alternate Fund Commissioner for the Local Unit for the year 2016; and

BE IT FURTHER RESOLVED that the Local Unit's Fund Commissioner is authorized and directed to execute all such documents as required by the Fund.

Resolution No. 2016-115:

WHEREAS, the Chief Financial Officer has certified to the availability of funds which is on file in the Office of the Township Clerk.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranford that Skylands Area Fire Equipment be and hereby is awarded a contract for the purchase of new turnout gear for the Fire Department at a quoted price of \$49,929.88 under state contract # A80948.

Resolution No. 2016-116:

A RESOLUTION AUTHORIZING FINAL PAYMENT OF AS-BUILT QUANTITIES FOR THE RENOVATIONS TO THE MUNICIPAL BUILDING PARKING LOT IMPROVEMENTS FUNDED BY THE MUNICIPALITY WITHIN THE TOWNSHIP OF CRANFORD, UNION COUNTY, NEW JERSEY

WHEREAS, Mark Paving Co. Inc., 77 Cutters Dock Road, Woodbridge, NJ 07095 was previously awarded a contract for the above-referenced project with a Total Bid Price in the amount of \$330,802.00; and

WHEREAS, the project has been completed to date in the total dollar amount of \$217,517.67 that reflects the as-built construction quantities necessary to properly construct this project to date and is within the total amended contract value; and

WHEREAS, the Township Engineer, as per a memorandum dated January 15, 2016, has reviewed the as-built final quantities and finds that the request has merit, is in the best interest of the Township and has recommended to the Township Administrator, Township CFO and Township Finance Office to pay the total final as-built amount in the amount of \$15,691.97; and

WHEREAS, the Township Engineer, as per a letter of transmittal dated January 15, 2016, is in receipt of the 2 year maintenance bond specific to said project; and

WHEREAS, the final recommend payment is within the contract value and funds are currently encumbered within the existing construction contract for the Parking Lot Improvements; and
NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Cranford, that the above-referenced dollar amount of **\$15,691.97** is authorized by way of final as-built quantities for the Renovations to the Municipal Building Parking Lot is granted to contractor of record, Mark Paving Company, Inc. 77 Cutters Dock Road, Woodbridge, NJ 07095.

Resolution No. 2016-117:

WHEREAS, Mark Paving Company, Inc., contractor for Cranford Municipal Parking Lot Improvements, has submitted a maintenance bond to the Township Engineer in connection with said project; and
WHEREAS, the Township Engineer has indicated that Mark Paving Company, Inc. has completed the project and has met all requirements for final payment and is recommending the return of performance bond and bid bond currently on file with the Township Clerk of the Township of Cranford.
NOW, THEREFORE BE IT RESOLVED that the Township Committee of the Township of Cranford authorizes the release of Bid Bond and Performance Bond to Mark Paving Company, Inc. in connection with Cranford Municipal Parking Lot Improvements.

Resolution No. 2016-118:

BE IT RESOLVED by the Township Committee of the Township of Cranford, that the Township Clerk be, and hereby is authorized to post advertisements to the Township's website and local newspaper for Requests for Proposals for credit card and related data processing services

Resolution No. 2016-119:

WHEREAS, the Township of Cranford is in need of credit card and data processing services; and
WHEREAS, N.J.S.A. 40A:11-4.1 provides that a local contracting unit may use competitive contracting in lieu of public bidding for procurement of specialized goods and services, the price of which exceeds the bid threshold, for certain purposes including the aforementioned for the Township of Cranford; and
WHEREAS, pursuant to N.J.S.A. 40A:11-4.3(a), in order to award via competitive contracting, the governing body must pass a resolution authorizing the use of competitive contracting each time specialized goods or services are desired to be contracted; and
NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Cranford, New Jersey, hereby authorizes the Purchasing Agent to award the contract for the aforementioned services by competitively contract in lieu of public bidding pursuant to N.J.S.A. 40A:11-4.3.

Resolution No. 2016-120:

BE IT RESOLVED by the Township Committee of the Township of Cranford that the Mayor and Township Clerk be, and hereby are, authorized to execute an agreement with the Township of Winfield in connection with 911 Dispatch services for the year 2016.

Resolution No. 2016-121:

BE IT RESOLVED by the Township Committee of the Township of Cranford that the Mayor be and hereby is authorized to execute a Memorandum of Understanding with the County of Union in connection with the Union County First Alert System.

Resolution No. 2016-122:

WHEREAS, at a meeting held January 4, 2016, the Township Committee of the Township of Cranford adopted Resolution No. 2016-92 authorizing the appointment of delegates and alternate delegates to the Union County Community Development Revenue Sharing Block Grant Committee for a one (1) year term; and
WHEREAS, an individual named as a delegate is unable to serve and it is therefore necessary to reappoint delegates and alternate delegates to the Union County Community Development Revenue Sharing Block Grant Committee.
NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, at a meeting held January 26, 2016 that Stephen Robertazzi and Commissioner Patrick Giblin be, and hereby are, appointed as delegates to Union County Community Development Revenue Sharing Block Grant Committee for a one (1) year term ending December 31, 2016; and
BE IT FURTHER RESOLVED that, Mayor Andis Kalnins be, and hereby is, appointed as Alternate No. 1 and Commissioner John Mallon be and hereby is appointed as Alternate No. 2 to said committee, each for a one (1) year term ending December 31, 2016; and
BE IT FURTHER RESOLVED that Resolution No. 2016-92 be and hereby is rescinded.

Resolution No. 2016-123:

BE IT RESOLVED by the Township Committee of the Township of Cranford, at a meeting held January 26, 2016 that David Salomon be, and hereby is, appointed as a member of the Zoning Board of Adjustment to fill an unexpired term ending December 31, 2016.

Resolution No. 2016-124:

BE IT RESOLVED by the Township Committee of the Township of Cranford, at a meeting held January 26, 2016 that James C. Weisgerber be, and hereby is, appointed as an Alternate No. 1 member of the Zoning Board

of Adjustment to fill an unexpired term ending December 31, 2016.

Resolution No. 2016-125:

AUTHORIZING SUSTAINABLE JERSEY GRANT APPLICATION

WHEREAS, a sustainable community seeks to optimize quality of life for its residents by ensuring that its environmental, economic and social objectives are balanced and mutually supportive; and

WHEREAS, the Township of Cranford strives to save tax dollars, assure clean land, air and water, improve working and living environments; and

WHEREAS, the Township of Cranford is participating in the Sustainable Jersey Program; and

WHEREAS, one of the purposes of the Sustainable Jersey Program is to provide resources to municipalities to make progress on sustainability issues, and they have created a grant program called the Sustainable Jersey Small Grants Program;

THEREFORE, the Township Committee of the Township of Cranford has determined that the Township of Cranford should apply for the aforementioned Grant.

THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Cranford, County of Union, State of New Jersey, authorizes the submission of the aforementioned Sustainable Jersey Grant.

Resolution No. 2016-126:

WHEREAS, The Governor declared a state of emergency on January 22, 2016 due to the expectations of winter storm Jonas; and

WHEREAS, winter storm Jonas dropped approximately 28 inches of snow in Cranford.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford that the Township Administrator in consultation with the Superintendent of Public Works is hereby authorized to spend up to \$75,000 (seventy-five thousand dollars) on snow removal activities in the Township of Cranford to effectuate the cleanup efforts.

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor O'Connor, Commissioners Mallon, Giblin and Hannen

Nay: None

Abstained: None

Absent: None

PUBLIC COMMENTS

Mayor Kalnins opened the public comments portion of the meeting and asked if there were any questions or comments.

Cranford resident, 42-44 West Holly Street, discussed his support for military personnel. Feels the treatment of soldiers when they returned home was atrocious. Sang a song in support of the military. Also discussed his support for the reactivation of Muhlenberg Hospital and other hospitals that were closed in the area.

Frank Krause, 20 Pittsfield Street, discussed the proposed development of property on the corner of 4th Avenue and Brookside Place in Garwood that borders Cranford. Provided a description of the property and the number of units proposed for construction. Also discussed drainage plans for the project and expressed concern that the project was approved by the Garwood Zoning Board with no Cranford representatives present at the hearing. Discussed former Township Engineer Gregory Sgroi and his involvement with flood control efforts in Cranford. Discussed flooding that occurred in the area prior to the construction of the Brookside Detention Basin. Feels Cranford needs a hydraulic engineer to review the plans for this project. Also questioned why Cranford representatives were not present at the hearing.

Mayor Kalnins explained that this is a bifurcated process and there are currently no storm water management designs for Cranford to review at this time. Assured Dr. Krause that the Township Engineer has been communicating with Garwood's Engineer on the design and is currently awaiting a report from Garwood. Also discussed state statute with respect to storm water regulations.

Dr. Krause asked if Cranford would have representation at the next hearing.

Commissioner O'Connor stated that she would attend the hearing but is uncertain as to what she could contribute.

Dr. Krause feels the Township Committee should file a suit against Garwood if Garwood moves forward with the project.

Township Attorney Dabulas feels it is not appropriate for the Township Committee to discuss or comment on Dr. Krause's suggestion to file a suit without having all of the facts.

Joseph Traynor, 15 Dartmouth Road, requested an update of plowing, specifically on Dartmouth Road.

Mayor Kalnins explained that it was a difficult storm and the Department of Public Works is continuing to plow.

Township Administrator Wall informed Mr. Traynor that Dartmouth Road is scheduled for plowing tomorrow morning.

Hearing no further comments, Mayor Kalnins closed the public comment portion of the meeting.

PROFESSIONAL COMMENTS

Township Administrator Terence Wall

- Congratulated and welcomed Commissioner John Mallon to the Township Committee;
- Also congratulated the Cranford High School Varsity Football Team on winning the State Championship.

Township Attorney Diane U. Dabulas

- Discussed litigation involving Cranford Development Associates and informed residents that a decision has not been made regarding the Township's appeal;
- Congratulated Commissioner John Mallon on his appointment to the Township Committee.

COMMISSIONER REPORTS/COMMENTS

Commissioner Thomas H. Hannen, Jr.

- Congratulated Commissioner John Mallon on joining the Township Committee;
- Discussed the resolution adopted this evening which authorizes the Department of Public Works to hire additional contractors for emergency snow removal services. Assured residents that the Township Committee understands their concerns and is working on resolving the issue. Explained that the Township's priority was to make sure schools were accessible. Thanked residents for bringing the issue to the Township Committee's attention and encouraged anyone with a problem to contact the Administrator's Office;
- Congratulated the Cranford High School Varsity Football Team on winning the State Championship;
- Mentioned that the school schedule for students would be staggered tomorrow. Provided information for those affected.

Commissioner Patrick F. Giblin

- Congratulated and welcomed Commissioner John Mallon to the Township Committee and stated that he looks forward to working with him;
- Congratulated the Cranford High School Varsity Football Team on winning the State Championship;
- Discussed the Library Board Meeting scheduled for Thursday, January 28, 2016 and mentioned that it is open to the public;
- Announced that the 2016 Municipal Budget process is underway. Discussed the departments scheduled to present budgets and announced that the meetings are open to the public. Encouraged residents to attend.

Commissioner John Mallon

- Thanked Assemblyman Bramnick for administering his Oath of Office this evening;
- Thanked former Commissioner Robert D'Ambola for his service to Cranford;
- Thanked the Township Committee for allowing him the opportunity to serve the Township of Cranford. Stated that he has been a resident for twenty-two (22) years and feels honored to serve the Township in this capacity. Also stated that he looks forward to working with each of his fellow commissioners and thanked his family for their support;
- Congratulated the Cranford High School Varsity Football Team on winning the State Championship;
- Referred to Commissioner Hannen's comments regarding snow removal. Discussed his appointment as Engineering/Department of Public Works Commissioner and explained that the Township is dedicated to clearing the streets, but the first order of business was to make sure schools were accessible. Also expressed his appreciation to residents for bringing the issue to the Township Committee's attention.

Deputy Mayor Mary O'Connor

- Thanked Fire Lieutenant DiPaolo for his efforts with the Toys for Tots drive that was held by the Fire Department;
- Discussed a recent house fire that was a result of inoperable smoke detectors. Urged residents to check all smoke detectors and to contact the Fire Department with questions;
- Reminded residents and business owners that sidewalks must be cleared of snow and ice to allow for safe pedestrian passage, including sidewalk openings to crosswalks. Stated that summonses would be issued to those who have not cleared their sidewalk. Also asked residents to clear snow away from fire hydrants;
- Discussed the opening of Cranford schools tomorrow and encouraged drivers to carpool to the high school and train station due to limited parking;
- Mentioned that vehicles abandoned during the storm would begin to be ticketed tomorrow;

- Thanked the Department of Public Works and the Cranford First Aid Squad for their hard work and efforts during the storm;
- Congratulated the Cranford High School Varsity Football Team on winning the State Championship. Feels they represent the best of Cranford's youth and are role models for all students who attend public schools;
- Congratulated Commissioner John Mallon on his appointment to the Township Committee and stated that she looks forward to working with him.

Mayor Andis Kalnins

- Congratulated the Cranford High School Varsity Football Team on winning the State Championship. Feels this is another "great light" that shines on Cranford;
- Commended the Department of Public Works on their hard work and efforts during the storm. Explained that employees worked for thirty-six (36) hour to keep the streets as clean as possible so emergency vehicles could get through. Also thanked all emergency personnel for protecting the community;
- Announced that snow removal efforts would continue and discussed the hiring of additional contractors to assist with snow removal;
- Discussed the adoption of an ordinance in 2015 which prohibits on-street parking when the road is snow covered. The Department of Public Works found that this new requirement allowed for easier plowing during the storm and urged residents to remove cars from streets when snow is expected;
- Discussed the trip to Washington DC to meet with legislators to discuss funding for flood mitigation. Informed residents that while the meeting was canceled due to the storm, the Township Committee is fully committed to continuing to address this issue. Encouraged residents to write to legislators concerning this matter.

On motion of Commissioner Hannen, seconded by Deputy Mayor O'Connor and passed, the Township Committee adjourned at 9:27 PM.

Respectfully submitted,

Tara Rowley, RMC
Township Clerk

Date: January 26, 2016