

The Minutes of the **Official Meeting** of the Township Committee of the Township of Cranford, County of Union, State of New Jersey on **January 12, 2016** at 8:00 p.m. in Council Chambers.

THIS MEETING IS IN COMPLIANCE WITH THE "OPEN PUBLIC MEETINGS ACT" AS ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED BY MAILING THE ANNUAL SCHEDULE OF MEETINGS TO THE CRANFORD CHRONICLE, UNION COUNTY LOCAL SOURCE, AND THE STAR LEDGER, BY POSTING SUCH ANNUAL MEETING SCHEDULE ON A BULLETIN BOARD IN THE TOWN HALL RESERVED FOR SUCH ANNOUNCEMENTS AND THE FILING OF SAID NOTICE WITH THE TOWNSHIP CLERK OF CRANFORD. FORMAL ACTION MAY BE TAKEN AT THIS MEETING.

PRESENT: Mayor Andis Kalnins
Deputy Mayor Mary O'Connor
Commissioner Patrick F. Giblin
Commissioner Thomas H. Hannen, Jr.

ABSENT: None

INVOCATION AND FLAG SALUTE

The invocation was led by Deputy Mayor O'Connor, followed by the flag salute.

MINUTE APPROVAL

On motion of Commissioner Hannen, seconded by Deputy Mayor O'Connor and passed, the minutes of the Workshop Meeting of December 14, 2015, the Conference and Official Meetings of December 15, 2015 and Special Meeting of December 21, 2015, were approved by the indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor O'Connor, Commissioners Giblin and Hannen

Nay: None

Abstained: None

Absent: None

MAYORAL ANNOUNCEMENTS

Eagle Scout Andrew Francis Ramirez

WHEREAS, Andrew Francis Ramirez of Cranford Boy Scout Troop 75 has completed all requirements to earn the rank of Eagle Scout; and

WHEREAS, the Eagle Scout rank is the highest earned rank in scouting. Past history indicates only two percent of all boys who joins scouting persevere to attain this distinctive accomplishment; and

WHEREAS, Eagle Scout Ramirez has worked very hard over the past several years in Scouting and has accomplished many things. He earned his Arrow of Light and crossed over to Boy Scouts in March of 2008. He served as Assistant Patrol Leader and Chaplain's Aide as well as attending the 75th summer camp at Camp Winnebago in Rockaway, NJ and the National Youth Leadership Training. He also participated in a backpacking trek to Philmont Scout Ranch in New Mexico in 2013 and the Florida Sea Base Camp in 2011; and

WHEREAS, Andrew's project was to lead a group of fellow Scouts and friends to freshen up the landscaping and overgrown shrubbery and weeds from the Jumble Store in Cranford, NJ. They mulched, planted and repaired the fence surrounding the parking lot and installed a new weed barrier and new flowers which gave the building a crisp look. Eagle Scout Ramirez received generous donations of \$590 to complete this transformation through donations from local businesses as well as a well-publicized car wash; and

WHEREAS, with the completion of this project, the patrons of the Jumble Store have a warmer, more inviting welcome to greet their patrons.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Cranford commend and congratulate Andrew Francis Ramirez for his outstanding achievement and wish him success in all future endeavors.

Eagle Scout William G. Pritchett

WHEREAS, William G. Pritchett of Cranford Boy Scout Troop 75 has completed all requirements to earn the rank of Eagle Scout; and

WHEREAS, the Eagle Scout rank is the highest earned rank in scouting. Past history indicates only two percent of all boys who joins scouting persevere to attain this distinctive accomplishment; and

WHEREAS, Eagle Scout Pritchett has worked very hard over the past several years in Scouting and has accomplished many things. He earned his Arrow of Light and crossed over to Boy Scouts in March of 2008. He served as Assistant Patrol Leader, a Patrol Leader and a Leave No Trace Trainer as well as attending the 75th summer camp at Camp Winnebago in Rockaway, NJ. He also participated in a backpacking and canoeing trek at Sabattis Adventure Camp in the Adirondacks and attended the first National Boy Scout Jamboree at the Summit; and

WHEREAS, Will's project was to help tackle the rapidly growing homeless population issue in both the short term and long term by creating and implementing a Homeless Awareness campaign in conjunction with the Street Light Mission in Elizabeth. He ran a coat drive that collected over 800 coats and led a cost distribution event that benefited many homeless and needy families in Elizabeth. He also planned and held a school

assembly that was attended by over 900 students to raise awareness among his peers on Homelessness in Union County. He also built storage units at the Street Light Mission to help them house future projects; and **WHEREAS**, upon completion of this project, Eagle Scout Pritchett raised over \$1,500 and was able to donate the left over funds to the Mission.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Cranford commend and congratulate William G. Pritchett for his outstanding achievement and wish him success in all future endeavors.

Eagle Scout Christian A. Wurzburger

WHEREAS, Christian A. Wurzburger of Cranford Boy Scout Troop 75 has completed all requirements to earn the rank of Eagle Scout; and

WHEREAS, the Eagle Scout rank is the highest earned rank in scouting. Past history indicates only two percent of all boys who joins scouting persevere to attain this distinctive accomplishment; and

WHEREAS, Eagle Scout Wurzburger has worked very hard over the past several years in Scouting and has accomplished many things. He earned his Arrow of Light and crossed over to Boy Scouts in April of 2008. He served as Troop Historian, WebMaster and Navigator as well as attending the 75th summer camp at Camp Winnebago in Rockaway, NJ and the National Youth Leadership Training. He also participated in two backpacking treks to Philmont Scout Ranch in New Mexico in 2011 and 2013 and the Florida Sea Base Adventure in 2012; and

WHEREAS, Christian's project was to provide Emergency Preparedness Instructions to the residents and businesses in Cranford, as both have regularly experienced severe flooding and property damage from major storms including Hurricanes Irene and Sandy. Working with the Township, Christian received a generous donation to print and laminate placards with emergency instructions, contact information and services and led his fellow Scouts and adult volunteers in distributing the placards to all homes and businesses located in the Cranford flood zone; and

WHEREAS, in addition, Christian planned and conducted two community educational sessions that included the preparation of first aid and emergency preparedness kits. To reach additional Cranford residents, Christian also worked with the local TV35 station to record his presentation; and

WHEREAS, with the completion of this project, Cranford's residents and businesses will have the information to keep their families and property safe before, during and after severe storm and flooding events.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Cranford commend and congratulate Christian A. Wurzburger for his outstanding achievement and wish him success in all future endeavors.

INFORMAL MEETING

Mayor Kalnins opened the informal meeting portion of the meeting and asked if there were any questions or comments. Hearing no comments, Mayor Kalnins closed the informal meeting portion of the meeting.

ORDINANCES – Introduction

Ordinance No. 2016-01:

The Township Clerk read by title only Ordinance No. 2016-01 entitled, "AN ORDINANCE AMENDING AND SUPPLEMENTING THE "LAND DEVELOPMENT ORDINANCE", OF THE TOWNSHIP OF CRANFORD, COUNTY OF UNION, STATE OF NEW JERSEY, CHAPTER 136, ENTITLED LAND DEVELOPMENT" Said ordinance was approved on first reading on motion of Commissioner Hannen, seconded by Deputy Mayor O'Connor, and passed by the indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor O'Connor, Commissioners Giblin and Hannen

Nay: None

Abstained: None

Absent: None

Final Reading and Public Hearing for Ordinance No. 2016-01 to be held January 26, 2016.

Ordinance No. 2016-02:

REMOVED FROM THE AGENDA

RESOLUTIONS – By Consent Agenda

On motion of Deputy Mayor O'Connor, seconded by Commissioner Giblin and passed, the following resolutions were adopted by consent agenda:

Resolution No. 2016:99:

BE IT RESOLVED by the Township Committee of the Township of Cranford, at a meeting held January 12, 2016 that Thomas O'Brien be, and hereby is, appointed as Chairperson of the Downtown District Management Corporation for a one (1) year term ending December 31, 2016.

Resolution No. 2016-100:**A RESOLUTION AUTHORIZING A SHARED SERVICES CONTRACT WITH THE CITY OF LINDEN FOR USE OF FIREARMS RANGE**

BE IT RESOLVED by the Township Committee of the Township of Cranford that the Mayor and Township Clerk are hereby authorized to enter into a shared services agreement for the use of the use of the City of Linden Firearms Range with the City of Linden.

Resolution No. 2016-101:**A RESOLUTION AUTHORIZING FINAL PAYMENT OF AS-BUILT QUANTITIES FOR THE RENOVATIONS TO THE UPPER LEVEL OF THE MUNICIPAL BUILDING FUNDED BY THE MUNICIPALITY WITHIN THE TOWNSHIP OF CRANFORD, UNION COUNTY, NEW JERSEY**

WHEREAS, Paley Construction Company, 154 Stelton Road, Piscataway, NJ 08854 was previously awarded a contract for the above-referenced project with a Total Bid Price in the amount of \$766,708.00 with a previously awarded change order in the amount of \$51,429.46; amended contract amount \$818,137.46; and

WHEREAS, the project has been completed to date in the total dollar amount of \$811,739.47 that reflects the as-built construction quantities necessary to properly construct this project to date and is within the total amended contract value; and

WHEREAS, the Township Engineer, as per a memorandum dated December 3, 2015, has reviewed the as-built final quantities and finds that the request has merit, is in the best interest of the Township and has recommended to the Township Administrator, Township CFO and Township Finance Office to pay the total final as-built amount in the amount of \$7,386.46; and

WHEREAS, the Township Engineer, as per a letter of transmittal dated December 14, 2015, is in receipt of the maintenance bond specific to said project; and

WHEREAS, the final recommend payment is within the contract value and funds are currently encumbered by way of Purchase Order #14-02861;

NOW THEREFORE BE IT RESOLVED, by the Township of Cranford, Union County, New Jersey that the above-referenced dollar amount of **\$7,386.46** is authorized by way of final as-built quantities for the Renovations to the Upper Level of the Municipal Building, and is granted to contractor of record, Paley Construction Company, 154 Stelton Road, Piscataway, NJ 08854.

Resolution No. 2016-102:**GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE FISCAL GRANT CYCLE JULY 2014-JUNE 2019****FORM 1B**

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, the Township Committee of the Township of Cranford of the County of Union, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Township Committee further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Township Committee has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Union.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, County of Union, State of New Jersey, hereby recognizes the following:

1. The Township Committee does hereby authorize submission of a strategic plan for the Cranford Municipal Alliance grant for fiscal year July 1, 2016 - June 30, 2017 in the amount of:

DEDR	\$ 18,614.00
Cash Match	\$ 4,653.00
In-Kind	\$ 13,961.00

2. The Township Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

Resolution No. 2016-103:

WHEREAS, the Township of Cranford requires an expert to provide engineering services in connection with the Rahway River Flood Risk Reduction Study being undertaken by the U.S. Army Corps of Engineers; and

WHEREAS, **Hatch Mott MacDonald, 412 Mt. Kemble Avenue, Suite G22, Morristown, NJ 07960** submitted a proposal dated December 16, 2015, indicating it would provide said engineering services at a fee not to exceed \$5,000; and

WHEREAS, the Township of Cranford advertised a Request for Proposals (RFP) for engineering services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Township of Cranford deemed that the background, experience and qualifications of the respondent herein satisfy the criteria set forth in the RFP; and

WHEREAS, the Chief Financial Officer has certified to the availability of funds.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, New Jersey, as follows:

1. **Hatch Mott MacDonald, 412 Mt. Kemble Avenue, Suite G22, Morristown, NJ 07960** be and hereby are awarded a contract to perform engineering services in connection with aforementioned project at a fee not to exceed \$5,000; and
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with Hatch Mott MacDonald; and
3. This contract is awarded pursuant to the “fair and open” process (N.J.S.A. 19:44A-20.5 et seq.) and;

Resolution No. 2016-104:

STATEWIDE INSURANCE FUND

RESOLUTION APPOINTING RISK MANAGEMENT CONSULTANT

WHEREAS, The Township of Cranford (hereinafter “Local Unit”) has joined the Statewide Insurance Fund (hereinafter “Fund”), a joint insurance fund as defined in N.J.S.A. 40A: 10-36 *et seq.*; and

WHEREAS, the Bylaws require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the Fund; and

WHEREAS, the Fund has requested its members to appoint individuals or entities to that position; and

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Cranford, in the County of Union, and State of New Jersey, as follows:

1. The Township Committee hereby appoints Willis of New Jersey, Inc. 150 John F. Kennedy Parkway, Short Hills, NJ 07076-5002 as its local Risk Management Consultant; and
2. The Mayor and Township Clerk are hereby authorized to execute the Risk Management Consultant’s Agreement for the year 2016.

Resolution No. 2016-105:

WHEREAS, an application has been filed by Brijesh Shah, for a limousine/livery service vehicle license for business trading as IT Genie USA Inc., 20 Commerce Drive, Cranford, New Jersey; and

WHEREAS, an application for a limousine/livery service driver’s license has also been filed by Brijesh Shah; and

WHEREAS, pursuant to Sections 212-4 and 212-10 of Article II, Chapter 212, Taxicabs and Limousines, of the Code of the Township of Cranford, an investigation by the Police Department was conducted; and

WHEREAS, upon conclusion of said investigation, a favorable recommendation was not provided by the Chief of Police; and

WHEREAS, pursuant to Section 212-4 of Chapter 212 of the Code of the Township of Cranford, the Township Clerk may not issue any vehicle license until the application has been approved by the Township Committee, after favorable recommendation by the Chief of Police; and

WHEREAS, pursuant to Section 212-10 of Chapter 212 of the Code of the Township of Cranford, the Township Clerk may not issue any driver’s license unless the granting of said application has been recommended by the Chief of Police.

NOW, THEREFORE BE IT RESOLVED that the Township Committee of the Township of Cranford be and hereby denies the issuance of a limousine/livery service vehicle license to Brijesh Shah for business trading as IT Genie USA Inc.; and

BE IT FURTHER RESOLVED, that the Township Committee be and hereby denies the issuance of a limousine/livery driver’s license to Brijesh Shah.

Resolution No. 2016-106:

WHEREAS, the Union County Freeholders have approved the 2016 Union County Deer Management Program which authorizes the use of qualified licensed hunters for the removal of deer from various County and municipal park properties in an attempt to bring the population densities down to levels that are more in balance with the ecosystems; and

WHEREAS, the Deer Management Program will occur on Mondays from January 2, 2016 through February 13, 2016, in certain public park properties designated by the Union County Board of Freeholders, including Nomahegan Park located in the Township of Cranford; and

WHEREAS, Nomahegan Park is not closed during the active period of the Deer Management Program, despite the existence of playground equipment in the park in the vicinity of hunters who carry or discharge weapons; and

WHEREAS, non-lethal effective methods to control deer populations exist; and

WHEREAS, the Township Committee of the Township of Cranford has legitimate concerns about the safety of its residents in Nomahegan Park during the Deer Management Program;

NOW, THEREFORE, BE IT RESOLVED that the Township of Cranford respectfully requests that the County of Union suspend the Deer Management Program in Nomahegan Park;

BE IT FURTHER RESOLVED that if the Deer Management Program in Nomahegan Park continues, it is requested that the County of Union provide signage at all entrances to Nomahegan Park stating: “ACTIVE HUNTING. FIREARMS IN USE. WARNING TO USE CAUTION AND TO STAY ON TRAILS OR PATHS”

and close the parking lots and playground areas on the Mondays during which the hunting activity is authorized to take place from now until February 13, 2016.

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor O'Connor, Commissioners Giblin and Hannen

Nay: None

Abstained: None

Absent: None

RESOLUTIONS – By Roll Call Vote

On motion of Deputy Mayor O'Connor, seconded by Commissioner Giblin and passed, the following resolution was adopted by **roll call vote**:

Resolution No. 2016--107:

BE IT RESOLVED by the Township Committee of the Township of Cranford, at a meeting held January 12, 2016 that the following be and hereby are appointed as Call Department Members of the Cranford Fire Department:

Karolyn Buckridee
Daniel Genovese

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor O'Connor and Commissioner Giblin

Nay: None

Abstained: Commissioner Hannen

Absent: None

PUBLIC COMMENTS

Mayor Kalnins opened the public comments portion of the meeting and asked if there were any questions or comments.

Cranford resident, 42-44 West Holly Street, thanked the military for their service and discussed the loss of life during the war in Vietnam. Also discussed the number of those lost in Vietnam who were residents of Cranford and Plainfield and sang a song in their honor. In addition, discussed the closing of Muhlenberg Hospital and other hospitals that he feels need to be reactivated. Feels these hospitals are needed because of Cranford's proximity to Ground Zero and believes every medical facility needs to be utilized in the event of another disaster.

Hearing no further comments, Mayor Kalnins closed the public comment portion of the meeting.

PROFESSIONAL COMMENTS

Township Administrator Terence Wall

- Discussed the 2016 Municipal Budget process and thanked the departments for their assistance during this process. Informed residents that budget presentations would be made at upcoming Workshop meetings.

Township Attorney Diane U. Dabulas

- Discussed litigation involving Cranford Development Associates and informed residents that a decision has not been made regarding the Township's appeal.

COMMISSIONER REPORTS/COMMENTS

Commissioner Thomas H. Hannen, Jr.

- Congratulated the Eagle Scouts for their achievements and discussed the projects that were undertaken.

Commissioner Patrick F. Giblin

- Discussed the 2016 Municipal Budget process and encouraged residents to attend the Workshop meetings to see how the budget process works.

Deputy Mayor Mary O'Connor

- Congratulated the Eagle Scouts for their achievements. Feels these individuals are great examples and role models to the youth of the community;
- Congratulated the newly appointed call members. Feels they are joining one of the best Fire departments in the State. Also expressed her appreciation for their volunteerism;
- Discussed single stream recycling and explained that all recyclable items could now be put in the same container for curbside pickup;

- Discussed the disposal of Christmas trees and informed residents that they must either make arrangements with their private haulers for pick up, or drop them off at the Conservation Center. Also requested that residents ensure that trees do not blow into the streets when left at the curb;
- Announced that the Cranford Artisan Market begins on Saturday, January 16, 2016 at the Community Center. Provided information for those interested in attending;
- Discussed an upcoming trip to Washington DC that she will be taking with Mayor Kalnins and Commissioner Hannen. Stated that she is hopeful that they will return with encouraging news regarding flood control projects for Cranford. Also encouraged residents to write to legislators requesting support of flood control efforts in Cranford;
- Discussed the upcoming Martin Luther King service and provided information for those interested in attending;
- Thanked former Commissioner D'Ambola for his service to Cranford. Feels Commissioner D'Ambola brought integrity and humor to Township Committee meetings.

Mayor Andis Kalnins

- Thanked Commissioner D'Ambola for his service to the Township and explained that Commissioner D'Ambola has moved out of Cranford to be closer to his family. Discussed Commissioner D'Ambola's involvement with property maintenance issues and the Tree Advisory Board during his term on the Township Committee;
- Congratulated the Eagle Scouts on their achievements and thanked them for their projects. Stated that he is impressed with the number of Cranford Boy Scouts that have achieved Eagle Scout status;
- Announced that the January 26, 2016 Official Meeting is being rescheduled from 8:00 PM to 8:30 PM. Also announced that the January 26, 2016 Conference Meeting has been cancelled. Explained that the meeting in Washington DC to discuss flood control projects for Cranford is also scheduled for January 26, which has resulted in the need to change the Township Committee's meeting schedule. Also urged residents to write letters of support to legislators for flood control in Cranford;
- Announced that the Cranford High School Football Team would be recognized on January 26, 2016 for its 2015 North Jersey Section 2, Group 3, State Championship win.

On motion of Commissioner Hannen, seconded by Deputy Mayor O'Connor and passed, the Township Committee adjourned at 8:34 PM.

Respectfully submitted,

Tara Rowley, RMC
Township Clerk

Date: January 12, 2016