

The Minutes of the **Official Meeting** of the Township Committee of the Township of Cranford, County of Union, State of New Jersey on **August 11, 2015** at 8:00 p.m. in Council Chambers.

THIS MEETING IS IN COMPLIANCE WITH THE “OPEN PUBLIC MEETINGS ACT” AS ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED BY MAILING THE ANNUAL SCHEDULE OF MEETINGS TO THE CRANFORD CHRONICLE, UNION COUNTY LOCAL SOURCE, AND THE STAR LEDGER, BY POSTING SUCH ANNUAL MEETING SCHEDULE ON A BULLETIN BOARD IN THE TOWN HALL RESERVED FOR SUCH ANNOUNCEMENTS AND THE FILING OF SAID NOTICE WITH THE TOWNSHIP CLERK OF CRANFORD. FORMAL ACTION MAY BE TAKEN AT THIS MEETING.

PRESENT: Mayor Andis Kalnins
Deputy Mayor Lisa M. Adubato
Commissioner Robert D’Ambola
Commissioner Mary O’Connor
Commissioner Thomas H. Hannen, Jr.

ABSENT: None

INVOCATION AND FLAG SALUTE

The invocation was led by Commissioner O’Connor, followed by the flag salute.

MINUTE APPROVAL

On motion of Commissioner Hannen, seconded by Commissioner O’Connor and passed, the minutes of the Workshop Meeting of July 13, 2015 and the Conference and Official Meetings of July 14, 2015, were approved by the indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor Adubato, Commissioners O’Connor and Hannen

Nay: None

Abstained: Commissioner D’Ambola

Absent: None

PAYMENT OF BILLS

On motion of Deputy Mayor Adubato, seconded by Commissioner O’Connor and passed, the bills list dated July 14, 2015 totaling \$718,639.07, were approved for payment by recorded vote and are on file in the Office of the Township Clerk.

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor Adubato and Commissioners D’Ambola, O’Connor and Hannen

Nay: None

Abstained: None

Absent: None

INFORMAL MEETING

Mayor Kalnins opened the informal meeting portion of the meeting and asked if there were any questions or comments. Hearing no comments, Mayor Kalnins closed the informal meeting portion of the meeting.

ORDINANCES – Final Reading and Public Hearing

Ordinance No. 2015-27:

The Township Clerk read by title only Ordinance No. 2015-27 entitled, “BOND ORDINANCE TO AUTHORIZE THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS AND THE ACQUISITION OF A NEW FIRE TRUCK, INCLUDING ORIGINAL APPARATUS AND EQUIPMENT, IN, BY AND FOR THE TOWNSHIP OF CRANFORD, IN THE COUNTY OF UNION, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$1,330,000 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS”

Said ordinance having been advertised and posted in accordance with law, Deputy Mayor Adubato opened the public hearing. Hearing no comments, Deputy Mayor Adubato closed the public hearing. On motion of Deputy Mayor Adubato, seconded by Commissioner O’Connor and passed, said ordinance was adopted by indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor Adubato, Commissioners D’Ambola, O’Connor and Hannen

Nay: None

Abstained: None

Absent: None

Ordinance No. 2015-28:

The Township Clerk read by title only Ordinance No. 2015-28 entitled, “AN ORDINANCE AMENDING SECTIONS 179-4 OF CHAPTER 179, “REVISED ORDINANCES OF THE TOWNSHIP OF CRANFORD, NEW JERSEY (1988),” TO ALLOW MEMBERSHIP FOR TOWNSHIP OF CRANFORD EMPLOYEES AND BUSINESS OWNERS AND PERSONS WITH DISABILITIES ”

Said ordinance having been advertised and posted in accordance with law, Commissioner Hannen opened the public hearing. Hearing no comments, Commissioner Hannen closed the public hearing. On motion of Commissioner Hannen, seconded by Deputy Mayor Adubato and passed, said ordinance was adopted by indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor Adubato, Commissioners D’Ambola, O’Connor and Hannen

Nay: None

Abstained: None

Absent: None

Ordinance No. 2015-29:

The Township Clerk read by title only Ordinance No. 2015-29 entitled, “AN ORDINANCE AMENDING ARTICLE IV EMERGENCY NO PARKING OF CHAPTER 219 VEHICLES AND TRAFFIC "REVISED ORDINANCES OF THE TOWNSHIP OF CRANFORD, NEW JERSEY (1988)," BY AMENDING SECTIONS 219-28 , 219-29 AND SCHEDULE XXII”

Said ordinance having been advertised and posted in accordance with law, Commissioner O’Connor opened the public hearing. Hearing no comments, Commissioner O’Connor closed the public hearing. On motion of Commissioner O’Connor, seconded by Deputy Mayor Adubato and passed, said ordinance was adopted by indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor Adubato, Commissioners D’Ambola and O’Connor

Nay: Commissioner Hannen

Abstained: None

Absent: None

Ordinance No. 2015-30:

The Township Clerk read by title only Ordinance No. 2015-30 entitled, “AN ORDINANCE AMENDING SECTIONS 250-9 B. OF CHAPTER 250, "REVISED ORDINANCES OF THE TOWNSHIP OF CRANFORD, NEW JERSEY (1988)," TO PROVIDE FEE FOR FARMERS MARKET ”

Said ordinance having been advertised and posted in accordance with law, Commissioner O’Connor opened the public hearing. Hearing no comments, Commissioner O’Connor closed the public hearing. On motion of Commissioner O’Connor, seconded by Deputy Mayor Adubato and passed, said ordinance was adopted by indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor Adubato, Commissioners D’Ambola, O’Connor and Hannen

Nay: None

Abstained: None

Absent: None

ORDINANCES – Introduction**Ordinance No. 2015-31:**

The Township Clerk read by title only Ordinance No. 2015-31 entitled, “BOND ORDINANCE TO AUTHORIZE THE ACQUISITION OF REAL PROPERTY FOR PUBLIC PARKING AND OTHER MUNICIPAL PURPOSES IN, BY AND FOR THE TOWNSHIP OF CRANFORD, IN THE COUNTY OF UNION, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$1,335,000 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS ”

Said ordinance was approved on first reading on motion of Deputy Mayor Adubato, seconded by Commissioner D’Ambola, and passed by the indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor Adubato, Commissioners D’Ambola, O’Connor and Hannen

Nay: None

Abstained: None

Absent: None

Final Reading and Public Hearing for Ordinance No. 2015-31 to be held September 15, 2015.

Ordinance No. 2015-32:

The Township Clerk read by title only Ordinance No. 2015-32 entitled, “ORDINANCE AUTHORIZING THE PURCHASE OF REAL PROPERTY KNOWN AS BLOCK 195 LOT 2 AND BLOCK 193 LOT 14 ON THE OFFICIAL TAX MAP OF THE TOWNSHIP OF CRANFORD ”

Said ordinance was approved on first reading on motion of Deputy Mayor Adubato, seconded by Commissioner D'Ambola, and passed by the indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor Adubato, Commissioners D'Ambola, O'Connor and Hannen

Nay: None

Abstained: None

Absent: None

Final Reading and Public Hearing for Ordinance No. 2015-32 to be held September 15, 2015.

RESOLUTIONS – By Consent Agenda

On motion of Commissioner D'Ambola, seconded by Commissioner O'Connor and passed, the following resolutions were adopted by consent agenda:

Resolution No. 2015-275:

BE IT RESOLVED by the Township Committee of the Township of Cranford, at a meeting held July 14, 2015, that the resignation of Anthony Matusawicz as Communications Officer within the Cranford Police Department be and hereby is accepted, with regrets, effective July 7, 2015.

Resolution No. 2015-276:

WHEREAS, on August 13, 2013, the Township of Cranford authorized an award of contract with Aquatic Services, Inc. for the winterizing and startup of the Centennial Avenue Outdoor Pools and Orange Avenue Outdoor Pool for the 2013-2014 season; and

WHEREAS, the Township of Cranford has exercised the initial two (2) year contract term and based on the bid specifications there is an option of two (2) additional one (1) year extensions of the term of the contract pursuant to N.J.S.A. 40A: 11-15; and

WHEREAS, approval of an additional one year extension of said contract would be for a fourth year (2015-2016); and

WHEREAS, pursuant to this statute any price change included as part of an extension shall be based upon the price of the original contract as cumulatively adjusted pursuant to any previous adjustment or extension and shall not exceed the change in the index rate for the twelve (12) months preceding the most recent quarterly calculation available at the time the contract is renewed; and

WHEREAS, the Township finds that the work Aquatic Services, Inc. has performed has been done in an effective and efficient manner; and

WHEREAS, Charles E. Meade, Jr., President of Aquatic Service, Inc. wishes to extend the contract for one (1) additional year; and

WHEREAS, the Chief Financial Officer and Director of Finance have certified as to the availability of funds which is on file in the Office of the Township Clerk;

NOW, THEREFORE, BE IT RESOLVED by the Township of Committee of the Township of Cranford:

1. That the aforementioned contract between the Township of Cranford and Aquatic Services, Inc. be, and hereby is, extended to include the 2015-2016 season; and
2. That the sum to be paid to the Contractor for the 2015-2016 season is \$69,134.50, an increase of \$691.35 or 1.0% which is the index rate for the 4th quarter of 2014 (October, November, December) calculated from the latest quarterly information available; and
3. That the terms and conditions of the contract remain substantially the same; and
4. That the Mayor and Township Clerk be, and hereby are, authorized to sign a contract renewing it for one (1) year for with Aquatic Services, Inc. for the winterizing and start up of the Centennial Avenue Outdoor Pools and Orange Avenue Outdoor Pool.

Resolution No. 2015-277:

WHEREAS, the Township of Cranford wishes to purchase certain goods and services from an authorized vendor under the Passaic County Cooperative Pricing System; and

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Law, N.J. S. A. 40A:11-12; and

WHEREAS, the Township Committee approved the encumbrance of \$15,000.00 via Purchase Order No. 15-01053 to **Aton Computing, 1 East High Street, Somerville, NJ 08876** in connection with the provision of computer network and information technology services provided to the Township of Cranford during the year 2015; and

WHEREAS, it is necessary to amend said contract for an additional amount not to exceed \$35,000; and

WHEREAS, the Chief Financial Officer have certified to the availability of funds which is on file in the office of the Township Clerk.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, New Jersey, approves amend the contract awarded to **Aton Computing, 1 East High Street, Somerville, NJ 08876** for the provision of computer network and information technology services via issuance of purchase orders not to exceed \$35,000.00

Resolution No. 2015-278:

WHEREAS, the Township Committee of the Township of Cranford adopted Res. No. 2015-124 on February 10, 2015 and agreed to pay the Township of Millburn who is the lead agency for the Mayors Council for Rahway River Watershed Flood Control and will establish an escrow account for the receipt of funds

WHEREAS, the Chief Financial Officer has certified to the availability of funds which is on file in the office of the Township Clerk.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, New Jersey, agrees to pay \$20,000.00 to the Millburn Township-Joint Municipal Escrow Fund

Resolution No. 2015-279:

BE IT RESOLVED by the Township Committee of the Township of Cranford, on this 11th day of August 2015, that the Mayor and Township Clerk be, and hereby are, authorized to execute a Memorandum of Understanding and an Indemnification Agreement with the County of Union, Public Works Division, for participation in leaf disposal at the Union County Conservation Center.

Resolution No. 2015-280:

WHEREAS, National Water Main Cleaning, contractor for the Reconstruction/Repair of the South Avenue Sewer Lining has submitted a maintenance bond to the Township Clerk in connection said project.

NOW, THEREFORE BE IT RESOLVED that the Township Committee of the Township of Cranford authorizes the release of the bid bond to National Water Main Cleaning in connection with the Reconstruction/Repair of the South Avenue Sewer Lining.

Resolution No. 2015-281:

BE IT RESOLVED that the Township Committee of the Township of Cranford be and hereby authorizes the property owner of 1 Springfield Avenue to encroach into the Township's right-of-way for the installation of an awning and bench at said property.

BE IT FURTHER RESOLVED that the Township Committee authorizes the Mayor and Township Clerk to execute a Right-of-Way Agreement in a form acceptable to the Township Attorney.

Resolution No. 2015-282:

BE IT RESOLVED, by the Township Committee of the Township of Cranford, that the Township Clerk be, and hereby is, authorized to advertise for bids for the provision of **2016 POLICE VEHICLES** for the Cranford Police Department and Cranford Police Cooperative Pricing System ID# 47-CPCPS.

Resolution No. 2015-283:

BE IT RESOLVED by the Township Committee of the Township of Cranford, that the Township Clerk be and hereby is authorized to advertise for bids for Year 2015 Leaf Material Trucking & Hauling.

Resolution No. 2015-284:

BE IT RESOLVED by the Township Committee of the Township of Cranford at a meeting held July 14, 2015, that the following alcoholic beverage licenses be, and hereby are, renewed for the term 2015-2016:

RETAIL CONSUMPTION LICENSES

2003-33-006-004	Cranford Hotel, Inc. T/A Cranford Hotel, Inc. 1 South Union Avenue
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BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the NJ Division of Alcoholic Beverage Control.

Resolution No. 2015-285:

WHEREAS, an application has been filed by Christopher Quigley, 5 Normandie Place, Cranford, New Jersey, for a limousine/livery service vehicle license for Quigley Transportation, Inc.; and

WHEREAS, the submitted vehicle license application form is complete in all respects, the fees have been paid, and a favorable recommendation has been provided by the Chief of Police; and

WHEREAS, the applicant has complied with the provisions of N.J.S.A. 48:16-13 et seq. with respect to proof of insurance.

NOW, THEREFORE BE IT RESOLVED that the Township Committee of the Township of Cranford does hereby approve, effective August 11, 2015, the issuance of a limousine/livery service vehicle license to Christopher Quigley (dba Quigley Transportation Inc.) for a license term ending December 31, 2015.

Resolution No. 2015-286:

WHEREAS, the New Jersey Department of Transportation (NJDOT) recently completed a traffic investigation on Route 28 in the Township of Cranford; and

WHEREAS, NJDOT investigation revealed the current centerline pavement markings on Route 28 meet and conform to current design standards; and

WHEREAS, NJDOT will update existing records to reflect current NO Passing Zone conditions along US NJ Route 28.

NOW THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Cranford, County of Union, in the State of New Jersey supports the use of a “NO Passing Zone” on Route 28 in the Township of Cranford as recommended by NJDOT; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be forwarded to NJDOT as requested.

Resolution No. 2015-287:

BE IT RESOLVED that the Township Committee of the Township of Cranford hereby authorizes the closure of Eastman Street from North Avenue to Miln Street, and the closure of Miln Street from North Avenue to Eastman Street on Friday, August 21, 2015 (rain date August 28, 2015) from 6:30 PM to 8:30 PM for a public yoga demonstration being held by Alleum Yoga.

Resolution No. 2015-288:

WHEREAS, impaired drivers on our nation’s roads kill someone every 30 minutes, 50 people per day, and almost 18,000 people each year; and

WHEREAS, alcohol impairment is a factor in 22% of motor vehicle fatalities in New Jersey; and

WHEREAS, an enforcement crackdown is planned to combat impaired driving; and

WHEREAS, the summer season is traditionally a time of social gatherings which often include alcohol; and

WHEREAS, the State of New Jersey, Division of Highway Traffic Safety, has asked law enforcement agencies throughout New Jersey to participate in the *Drive Sober or Get Pulled Over 2015 Statewide Labor Day Crackdown*; and

WHEREAS, the project will involve increased impaired driving enforcement from August 21, 2015 through September 7, 2015; and

WHEREAS, an increase in impaired driving enforcement and a reduction in impaired driving will save lives on our roadways;

THEREFORE, BE IT RESOLVED that the Township of Cranford declares its support for the *Drive Sober or Get Pulled Over 2015 Statewide Labor Day Crackdown* from August 21, 2015 through September 7, 2015 and pledges to increase awareness of the dangers of drinking and driving; and

BE IT FURTHER RESOLVED that the Township Committee hereby ratifies, affirms and approves the Mayor and Township Clerk to execute any and all documents in connection with the *Drive Sober or Get Pulled Over 2015 Statewide Labor Day Crackdown*.

Resolution No. 2015-289:

BE IT RESOLVED by the Township Committee of the Township of Cranford on the 11th day of August 2015 that the Tax Collector be and hereby is authorized to refund the payment 2013 real estate taxes for reasons noted:

REIMBURSE 6% YEAR END PENALTY FOR 2013:

Block 636 Lot 1
Alterna Funding I, LLC
P.O. Box 54817
New Orleans, La. 70154

Refund: \$ 6,171.05
(5-01-55-000-010-050)

Resolution No. 2015-290:

BE IT RESOLVED by the Township Committee of the Township of Cranford on the 11th day of August 2015 that the following checks will be refunded by the Tax Collector to the lien holder according to statutory requirements:

Redemption of Certificate# 14-00034

Block 518 Lot 6
US Bank Custodian for FNA Jersey BOI, LLC
50 South 16th St. Suite 2050
Philadelphia, Pa. 19102

Refund: \$ 566.42
(5-01-55-000-010-029)
Premium: \$1,000.00
(T-15-00-000-106-000)

Resolution No. 2015-291:

A RESOLUTION APPROVING SALARY STEP PROGRESSION FOR EMPLOYEES PURSUANT TO THE TOWNSHIP’S SALARY ORDINANCE

WHEREAS, at a meeting held March 10, 2015, the Township Committee adopted Ordinance No. 2015-05, which established ranges with minimum and maximum salaries and progressive salary steps for certain job titles within the Township of Cranford; and

WHEREAS, pursuant to Ordinance No. 2015-05, the Township Committee reserves the right and discretion to make salary adjustments at any time as it deems it to be in the public interest and in the interests of good management; and

WHEREAS, the Township has appropriated funds in the 2015 municipal budget sufficient to offset the costs of any salary adjustments effectuated hereby.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee be and hereby approves the progression in steps for the following employees in the following job titles as recommended by the Township Administrator:

<i>Effective August 17, 2015:</i>				
Name	Title	Range #	Step #	Salary
Richard Belluscio	Construction Code Official	5	5	\$120,600
Robert Hudak	Director of Planning and Zoning	8	2	\$77,745
Erik Hastrup	Asst. Public Works Superintendent	9	5	\$81,600

Resolution No. 2015-292:

WHEREAS, it has been determined that a property located at 27 North Avenue, Cranford, NJ is in violation of the Uniform Construction Code N.J.A.C. 5:23-2. The aforementioned property is in a deteriorated state and has created hazardous conditions for neighboring properties in the Special Improvement District within the Township of Cranford. The Township has the opportunity to purchase this property, and to address the harmful conditions however, no adequate provision was made in the 2015 budget for the aforesaid purpose, and NJSA 40A:4-46 provides for the creation on an emergency appropriation for the purpose mentioned above; and

WHEREAS, the total amount of the emergency appropriations created, including the appropriation to be created by this resolution is \$223,630.00 and three (3) percent of the total operating appropriations in the budget for 2015 is 1,071,581.46; and

WHEREAS, the foregoing appropriation together with prior appropriations does not exceed three (3) percent of the total operating appropriations (including utility operation appropriations) in the budget for 2015.

NOW, THEREFORE, BE IT RESOLVED, (by not less than 2/3 of all governing body members affirmatively concurring) that in accordance with NJSA 40A:4-48:

1. An emergency appropriation is hereby made to secure a down payment to purchase the aforementioned property in the amount of \$23,630.00.

Capital Improvement Fund

Reserve Funds from 2014:	\$43,870.00
Budgeted Amount 2015:	\$250,000.00
Ordinance 2015-24 Set Up Fee:	-\$190,000.00
Ordinance 2015-27 Set Up Fee:	-\$63,500.00
Balance:	\$40,370.00
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Down Payment Amount:	\$64,000.00
Special Emergency Down Payment:	\$23,600.00

2. That said emergency appropriation shall be provided for in full in the 2016 budget, and is requested to be excluded from CAPS, pursuant to NJSA 40A:4-45.3c(1).
3. That two (2) certified copies of this resolution be filed with the Director of the Division of Local Government Services.

Resolution No. 2015-293:

WHEREAS, the Township of Cranford shall undertake the North Avenue Train Station Plaza Pedestrian Improvements Project which shall improve the area in and around the train station, including roadways , parking lot and sidewalks; and

WHEREAS, it was necessary for the Township to locate additional public parking area for the residents around the train station; and

WHEREAS, the owner of Block 195, Lot 2 on the official tax map of the Township and commonly known as 26-30 North Avenue East, Cranford, New Jersey (the “Premises”) has offered to lease to the Township said Premises;

WHEREAS, the Township and the owner of the Premises, PGA-MV Realty LLC, agrees to enter into a lease for said Premises for a term of up to six (6) months for use as a public parking lot and which lease includes a purchase option for said Premises and premises located at 27 North Avenue Cranford:

WHEREAS, the Chief Financial Officer has certified to the availability of funds which is on file in the office of the Township Clerk; and

NOW, THEREFORE BE IT RESOLVED that the Township Committee hereby ratifies, affirms and approves an agreement at a cost not to exceed \$10,000; and

BE IT FURTHER RESOLVED that that the Township Committee hereby ratifies, affirms and approves execution of said agreement by the Mayor and/or Township Administrator.

Resolution No. 2015-294:

WHEREAS, the Township of Cranford requires an expert to provide environmental engineering services to perform Phase I Environmental Site Assessments at the following sites: Site 1- Block 193, Lot 14 (Empty Building) and Site 2- Block 195 Lot 2 (Parking Lot); and

WHEREAS, the Township of Cranford advertised a Request for Proposals (RFP) for engineering services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Township of Cranford deemed that the background, experience and qualifications of the respondent herein satisfy the criteria set forth in the RFP; and

WHEREAS, the engineering services that are to be provided are subject to Chief Financial Officer's certification of funds.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, New Jersey, as follows:

1. **Maser Consulting, 400 Valley Road, Suite 304, Mount Arlington, New Jersey 07856** be and hereby are awarded a contract to perform engineering services in connection with the aforementioned project at a fee not to exceed \$8,200.00; and
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with Maser Consulting; and
3. This contract is awarded pursuant to the "fair and open" process (N.J.S.A. 19:44A-20.5 et seq.).

Resolution No. 2015-295:

WHEREAS, the Township of Cranford requires an expert to provide engineering design and construction administration services in connection with the 2015 Municipal Paving Program; and

WHEREAS, the Township of Cranford advertised a Request for Proposals (RFP) for engineering services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Township of Cranford deemed that the background, experience and qualifications of the respondent herein satisfy the criteria set forth in the RFP; and

WHEREAS, the certification of funds by the Chief Financial Officer and engineering services that are to be provided are subject to the expiration of the estoppel period.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, New Jersey, as follows:

1. **Maser Consulting, 400 Valley Road, Suite 304, Mount Arlington, New Jersey 07856** be and hereby are awarded a contract to perform engineering services in connection with the aforementioned project at a fee not to exceed \$167,250.00; and
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with Maser Consulting; and
3. This contract is awarded pursuant to the "fair and open" process (N.J.S.A. 19:44A-20.5 et seq.).

Resolution No. 2015-296:

WHEREAS, the Township of Cranford requires an expert to provide engineering design, construction administration and grant administration services in connection with Lincoln Avenue East (Section 4); and

WHEREAS, the Township of Cranford advertised a Request for Proposals (RFP) for engineering services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Township of Cranford deemed that the background, experience and qualifications of the respondent herein satisfy the criteria set forth in the RFP; and

WHEREAS, the certification of funds by the Chief Financial Officer and engineering services that are to be provided are subject to the expiration of the estoppel period.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, New Jersey, as follows:

1. **Maser Consulting, 400 Valley Road, Suite 304, Mount Arlington, New Jersey 07856** be and hereby are awarded a contract to perform engineering services in connection with the aforementioned project at a fee not to exceed \$38,750.00; and
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with Maser Consulting; and
3. This contract is awarded pursuant to the "fair and open" process (N.J.S.A. 19:44A-20.5 et seq.).

Resolution No. 2015-297:

WHEREAS, the Township of Cranford wishes to purchase certain goods and services from an authorized vendor under the State of New Jersey Cooperative Purchasing Program; and,

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Law, N.J. S. A. 40A:11-12; and,

WHEREAS, **Patrol PC, 344 John Deitsch Boulevard, Unit 1-2, North Attleboro, Massachusetts, 02760** has been awarded New Jersey State Contract Number A81300 for ruggedized computers and services for the period May 1, 2012 to April 30, 2016; and,

WHEREAS, utilization of this contract represents the best price available; and,

WHEREAS, the purchase of ruggedized computers and services totals a cost not exceed \$82,353.00; and,

WHEREAS, pursuant to the N.J.A.C. 5:30-5.5(b), the Chief Financial Officer will certify that as of August 13, 2015 and the expiration of the estoppel period sufficient funds will be available and appropriated for this purchase.

NOW THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Cranford, at a meeting held August 11, 2015, does hereby approve that Patrol PC is hereby awarded the contract on August 13, 2015 for the ruggedized computers and services for the Township of Cranford at a cost not to exceed \$82,353.00 under State Contract #A81300.

Resolution No. 2015-298:

WHEREAS, the Township of Cranford wishes to purchase certain goods and services from an authorized vendor under the State of New Jersey Cooperative Purchasing Program; and,

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Law, N.J. S. A. 40A:11-12; and,

WHEREAS, WatchGuard, 415 Century Parkway, Allen, Texas 75013 has been awarded New Jersey State Contract Number A81300 for digital in car video systems and services for the period May 1, 2012 to April 30, 2016; and,

WHEREAS, utilization of this contract represents the best price available; and,

WHEREAS, the purchase of digital in car video systems and services totals a cost not exceed \$98,000.00; and,

WHEREAS, pursuant to the N.J.A.C. 5:30-5.5(b), the Chief Financial Officer will certify that as of August 13, 2015 and the expiration of the estoppel period sufficient funds will be available and appropriated for this purchase.

NOW THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Cranford, at a meeting held August 11, 2015, does hereby approve that WatchGuard is hereby awarded the contract on August 13, 2015 for the digital in car video systems and services for the Township of Cranford at a cost not to exceed \$98,000.00 under State Contract #A81300.

Resolution No. 2015-299:

WHEREAS, Senate Bill No. 2677 would amend the provisions of the current stream cleaning law that allow a county or municipality, or a designated agency thereof, to undertake certain stream cleaning projects that include sediment removal; and

WHEREAS, the current stream cleaning law restricts a county or municipal stream cleaning project that includes sediment removal to stream beds of 15 feet or less in average width; and

WHEREAS, under this bill, the average width of a stream bed that would be allowed to be part of any such project would be increased to 30 feet; and

WHEREAS, S-2677 would also revise the provision in the law that limits the availability of the procedure set forth in the law to a county or municipal stream cleaning project that includes sediment removal to a stream corridor to be cleaned, cleared or desnagged of less than 500 feet in length; and

WHEREAS, under S-2677, in the case of a project undertaken by a municipality, the procedure set forth in the law would be applicable if the stream corridor to be cleaned, cleared or desnagged is located wholly within the jurisdictional boundaries of that municipality, or in the case of a project undertaken by a county, the procedure would be applicable if the stream to be cleaned, cleared or desnagged is either located wholly within the jurisdictional boundaries of one municipality, or less than 500 feet in length if located within more than one municipality; and

WHEREAS, these amendments, if adopted, assist counties and municipalities to quickly and economically engage in stream cleaning projects that include sediment removal activities in order to help reduce or prevent future flooding events.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Cranford, in the County of Union, hereby support Senate Bill No. 2677 amending the provisions of the current stream cleaning law that allow a county or municipality, or a designated agency thereof, to undertake certain stream cleaning projects that include sediment removal.

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the 20th Legislative District Representatives, the Governor, the New Jersey League of Municipalities, the Municipal Clerks Association of New Jersey and all Union County municipalities.

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor Adubato, Commissioners D'Ambola, O'Connor and Hannen

Nay: None

Abstained: None

Absent: None

RESOLUTIONS – By Roll Call Vote

On motion of Commissioner O'Connor, seconded by Deputy Mayor Adubato and passed, the following resolution was adopted by **roll call vote**:

Resolution No. 2015-300:

BE IT RESOLVED by the Township Committee of the Township of Cranford, at a meeting held August 11, 2015 that Amanda Stryker be, and hereby is, appointed as a Communications Officer within the Police Department, effective August 12, 2015.

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor Adubato and Commissioners O'Connor and Hannen

Nay: None

Abstained: Commissioner D'Ambola

Absent: None

On motion of Commissioner O'Connor, seconded by Deputy Mayor Adubato and passed, the following resolution was adopted by **roll call vote**:

Resolution No. 2015-301:

BE IT RESOLVED by the Township Committee of the Township of Cranford, at a meeting held August 11, 2015 that Nicole Lodato be, and hereby is, appointed as a Communications Officer within the Police Department, effective August 12, 2015.

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor Adubato and Commissioners O'Connor and Hannen

Nay: None

Abstained: Commissioner D'Ambola

Absent: None

On motion of Commissioner O'Connor, seconded by Deputy Mayor Adubato and passed, the following resolution was adopted by **roll call vote**:

Resolution No. 2015-302:

BE IT RESOLVED by the Township Committee of the Township of Cranford, at a meeting held August 11, 2015 that Olivia DiGiovine be, and hereby is, appointed as a Communications Officer within the Police Department, effective August 12, 2015.

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor Adubato and Commissioners O'Connor and Hannen

Nay: None

Abstained: Commissioner D'Ambola

Absent: None

On motion of Commissioner O'Connor, seconded by Deputy Mayor Adubato and passed, the following resolution was adopted by **roll call vote**:

Resolution No. 2015-303:

BE IT RESOLVED by the Township Committee of the Township of Cranford that the following individuals be and hereby are appointed as per diem Emergency Medical Technicians (EMT's) effective immediately:

Michael Walko
Nicholas Letowski
Brad Bisset

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor Adubato and Commissioners D'Ambola and O'Connor

Nay: None

Abstained: Commissioner Hannen

Absent: None

On motion of Commissioner O’Connor, seconded by Deputy Mayor Adubato and passed, the following resolution was adopted by roll call vote:

Resolution No. 2015-304:

BE IT RESOLVED by the Township Committee of the Township of Cranford, at a meeting held August 11, 2015 that the following be and hereby are appointed as Call Department Members of the Cranford Fire Department effective August 11, 2015:

- Jason Cruz (A)
- Charles Hallax (A)
- Robert Pertrick (A)
- Nicolas Downey (A)
- Edward Conte(A)
- Frank Cepparulo (A)
- Raynier Lora (A)
- Chris Barry
- Thomas Polito
- James Hannon
- Michael Walko
- Brad Bisset
- Brian Willey

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor Adubato and Commissioners D’Ambola and O’Connor
Nay: None
Abstained: Commissioner Hannen
Absent: None

On motion of Commissioner O’Connor, seconded by Deputy Mayor Adubato and passed, the following resolution was adopted by roll call vote:

Resolution No. 2015-305:

A RESOLUTION APPROVING SALARY STEP PROGRESSION FOR EMPLOYEES PURSUANT TO THE TOWNSHIP’S SALARY ORDINANCE

WHEREAS, at a meeting held March 10, 2015, the Township Committee adopted Ordinance No. 2015-05, which established ranges with minimum and maximum salaries and progressive salary steps for certain job titles within the Township of Cranford; and

WHEREAS, pursuant to Ordinance No. 2015-05, the Township Committee reserves the right and discretion to make salary adjustments at any time as it deems it to be in the public interest and in the interests of good management; and

WHEREAS, the Township has appropriated funds in the 2015 municipal budget sufficient to offset the costs of any salary adjustments effectuated hereby.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee be and hereby approves the progression in steps for the following employees in the following job titles as recommended by the Township Administrator:

<i>Effective August 17, 2015:</i>				
Name	Title	Range #	Step #	Salary
Melissa Marotta	Executive Secretary	12	3	\$55,727

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor Adubato and Commissioners D’Ambola and O’Connor
Nay: None
Abstained: Commissioner Hannen
Absent: None

PUBLIC COMMENTS

Mayor Kalnins opened the public comments portion of the meeting and asked if there were any questions or comments. Hearing no comments, Mayor Kalnins closed the public comment portion of the meeting.

PROFESSIONAL COMMENTS - None

COMMISSIONER REPORTS/COMMENTS

Commissioner Thomas H. Hannen, Jr.

- Thanked Commissioner O’Connor for honoring former Commissioner George McDonough during the invocation and discussed Mr. McDonough’s dedication to public service.

Commissioner Robert D'Ambola

- Commended the Police Department and all public safety personnel for its successful National Night Out event. Also thanked the Fire Department for its participation by barbequing for the event;
- Discussed various events being hosted by the Friends of the Public Library and provided contact information for those interested in attending;
- Discussed various engineering projects and road construction projects that are currently in progress and suggested residents register for Nixle for road closure information and updates;
- Announced that the 2014 Paving Program is complete and discussed the adoption of Ordinance No. 2015-24, which includes funding for the 2015 Paving Program. Explained that the 2015 Paving Program would run until November and resume in the spring. A list of streets included in the program would be posted on the Township's website;
- Discussed the North Avenue Sanitary Sewer Project. Explained that it is underway and should be complete this week. Also explained that it should resolve water flow issues that have been a problem for the Township for a number of years;
- Discussed road paving in Downtown Cranford to be conducted by Elizabethtown Gas;
- Discussed the North Avenue Station Pedestrian Improvement Project. Construction is scheduled to begin next week. Explained that twenty-six (26) parking spaces would be lost but an additional twenty (20) parking spaces would be available at the MDTV Building. In addition, Municipal Lot No. 3 would be renovated next year which might provide additional parking spaces;
- Announced that the Municipal Building's parking lot is closed for repairs and residents should park in Municipal Lot No. 1 during construction.

Commissioner Mary O'Connor

- Discussed Cranford's National Night Out and thanked everyone who supported the event. Feels it was a success and hopes to see a bigger turnout next year;
- Encouraged residents to support the Farmers Market. Explained that proceeds support community projects and activities, such as the Mayor's Wellness Campaign and the Cranford Cookout. Provided information for those interested;
- Congratulated and welcomed the newly appointed Communications Officers, Emergency Medical Technicians and Call Members to the Fire Department;
- Discussed ongoing construction within the Township and asked residents to be patient. Feels these projects are long overdue and thanked Township Engineer O'Brien and his staff for their efforts. Also thanked Commissioner D'Ambola and Township Administrator Wall for keeping the community informed. Feels these improvements will have a positive long term impact on public safety, property values and the community as a whole.

Deputy Mayor Lisa M. Adubato

- Discussed the passing of former Commissioner George McDonough and extended her condolences to his family;
- Commended Township Clerk Rowley for her efforts in managing the meeting agenda;
- Wished everyone a great summer.

Mayor Andis Kalnins

- Announced that the Chamber of Commerce would be hosting its car show late this week and encouraged residents to attend;
- Discussed the status of the Army Corps of Engineers study for regional flood control and informed residents that he would be attending a meeting regarding "Option 9", which includes retention at the Orange Reservoir, modification of the Lenape Control Basin and channelization in the Rahway River. Explained that funding is available to complete the study, but more funding is needed from Congress to complete the project;
- Discussed the passing of former Township Engineer Gregory Sgroi. Feels Mr. Sgroi was the "father" of flood control in Cranford;
- Discussed the passing of former Commissioner George McDonough and expressed his condolences to his family and friends.

On motion of Commissioner D'Ambola, seconded by Deputy Mayor Adubato and passed, the Township Committee adjourned at 8:30 PM.

Respectfully submitted,

Tara Rowley, RMC
Township Clerk

Date: August 11, 2015