

The Minutes of the **Official Meeting** of the Township Committee of the Township of Cranford, County of Union, State of New Jersey on **December 15, 2015** at 8:00 p.m. in Council Chambers.

THIS MEETING IS IN COMPLIANCE WITH THE “OPEN PUBLIC MEETINGS ACT” AS ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED BY MAILING THE ANNUAL SCHEDULE OF MEETINGS TO THE CRANFORD CHRONICLE, UNION COUNTY LOCAL SOURCE, AND THE STAR LEDGER, BY POSTING SUCH ANNUAL MEETING SCHEDULE ON A BULLETIN BOARD IN THE TOWN HALL RESERVED FOR SUCH ANNOUNCEMENTS AND THE FILING OF SAID NOTICE WITH THE TOWNSHIP CLERK OF CRANFORD. FORMAL ACTION MAY BE TAKEN AT THIS MEETING.

PRESENT: Mayor Andis Kalnins
Deputy Mayor Mary O’Connor
Commissioner Robert D’Ambola
Commissioner Patrick F. Giblin
Commissioner Thomas H. Hannen, Jr.

ABSENT: None

INVOCATION AND FLAG SALUTE

The invocation was led by Deputy Mayor O’Connor, followed by the flag salute.

MINUTE APPROVAL

On motion of Commissioner Hannen, seconded by Commissioner D’Ambola and passed, the minutes of the Workshop Meeting of November 23, 2015 and the Conference and Official Meetings of November 24, 2015, were approved by the indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor O’Connor, Commissioners D’Ambola, Giblin and Hannen

Nay: None

Abstained: None

Absent: None

PAYMENT OF BILLS

On motion of Commissioner Giblin, seconded by Deputy Mayor O’Connor and passed, the bills list dated December 15, 2015 totaling \$4,774,928.19, were approved for payment by recorded vote and are on file in the Office of the Township Clerk.

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor O’Connor and Commissioners D’Ambola, Giblin and Hannen

Nay: None

Abstained: None

Absent: None

MAYORAL ANNOUNCEMENTS

Proclamation

St. Mark’s AME Church

WHEREAS, in 1908 a group of men and women of Cranford gathered in various homes and engaged in prayer meetings. In 1909 the group rented a Hall and continued the prayer meetings in the Hall and the attendance increased; and

WHEREAS, in 1910, under the pastorate of Rev. S.P. Kelly, the group was organized into an African Methodist Episcopal Church, which was later named Saint Marks; and

WHEREAS, from 1911 to 1912 the group worshiped under a tent, the late John Page built the first sanctuary in 1925. On July 13, 1925, under the pastorate of Rev. I.C. Steady, the cornerstone for the main sanctuary was laid. In 1943 under the leadership of Rev. J.J. Jenkins the parsonage was purchased; and

WHEREAS, in a pre-dawn fire, St. Marks nearly burned to the ground. On Sunday, March 5, 1989 it was decided to demolish the remains and construct a completely new edifice. After much prayer and hard work, their vision to build “Not just a building, but to build a Church” was realized with the dedication of the new sanctuary in 1993; and

WHEREAS, since St. Marks was organized, thirty ministers have served the congregation. Under the 30th Pastor, Rev. Carmon’s leadership and faithfulness of the congregation, St. Marks has been spiritually revitalized and has as its theme “Building the Kingdom of God, one Life at a Time”; and

WHEREAS, Rev. Wilfred Lewis aka “The Instructor” St. Mark’s illustrious pastor was appointed the new leader of Saint Mark A.M.E. Church in Cranford on Sunday April 27, 2014. He is a pastor, preacher, teacher and an anointed revivalist. He is also a visionary and waits in anticipation of what the Lord has in store for his loving and generous congregation.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Cranford congratulates St. Marks Church on the occasion of its 105th Anniversary and commends the many people who have built this loving and generous congregation in Cranford.

POLICE DEPARTMENT ANNOUNCEMENTS

On motion of Deputy Mayor O'Connor, seconded by Commissioner Giblin and passed, the following resolution was adopted by the following vote:

Resolution No. 2015-392:

BE IT RESOLVED by the Township Committee of the Township of Cranford, at a meeting held December 15, 2015 that Ali Muhammad be, and hereby is, appointed as a Probationary Patrol Officer within the Police Department, effective December 31, 2015.

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor O'Connor, Commissioners Bilger and Hannen

Nay: None

Abstained: Commissioner D'Ambola

Absent: None

(Oath of Office administered by Township Clerk Tara Rowley)

On motion of Deputy Mayor O'Connor, seconded by Commissioner Giblin and passed, the following resolution was adopted by the following vote:

Resolution No. 2015-393:

BE IT RESOLVED by the Township Committee of the Township of Cranford, at a meeting held December 15, 2015 that Robert Chamra be, and hereby is, appointed as a Probationary Patrol Officer within the Police Department, effective December 31, 2015.

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor O'Connor, Commissioners Bilger and Hannen

Nay: None

Abstained: Commissioner D'Ambola

Absent: None

(Oath of Office administered by Township Clerk Tara Rowley)

On motion of Deputy Mayor O'Connor, seconded by Commissioner Giblin and passed, the following resolution was adopted by the following vote:

Resolution No. 2015-394:

BE IT RESOLVED by the Township Committee of the Township of Cranford, at a meeting held December 15, 2015 that Lynn Galvez be, and hereby is, appointed as a Probationary Patrol Officer within the Police Department, effective December 31, 2015.

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor O'Connor, Commissioners Bilger and Hannen

Nay: None

Abstained: Commissioner D'Ambola

Absent: None

(Oath of Office administered by Township Clerk Tara Rowley)

FIVE MINUTE RECESS

INFORMAL MEETING

Mayor Kalnins opened the informal meeting portion of the meeting and asked if there were any questions or comments. Hearing no comments, Mayor Kalnins closed the informal meeting portion of the meeting.

ORDINANCES – Final Reading and Public Hearing

Ordinance No. 2015-36:

The Township Clerk read by title only Ordinance No. 2015-36 entitled, "AN ORDINANCE FIXING THE SALARIES AND WAGES OF CERTAIN OFFICIALS AND EMPLOYEES OF THE TOWNSHIP OF CRANFORD, NEW JERSEY FOR THE YEAR 2015"

Said ordinance having been advertised and posted in accordance with law, Commissioner Giblin opened the public hearing. Hearing no comments, Commissioner Giblin closed the public hearing. On motion of Commissioner Giblin, seconded by Commissioner D'Ambola and passed, said ordinance was adopted by indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor O'Connor, Commissioners D'Ambola, Giblin and Hannen

Nay: None

Abstained: None

Absent: None

Ordinance No. 2015-37:

The Township Clerk read by title only Ordinance No. 2015-37 entitled, "AN ORDINANCE AMENDING AND SUPPLEMENTING THE "LAND DEVELOPMENT ORDINANCE", OF THE TOWNSHIP OF CRANFORD, COUNTY OF UNION, STATE OF NEW JERSEY, CHAPTER 136, ENTITLED LAND DEVELOPMENT"

Said ordinance having been advertised and posted in accordance with law, Commissioner Hannen opened the public hearing. Hearing no comments, Commissioner Hannen closed the public hearing. On motion of Commissioner Hannen, seconded by Deputy Mayor O'Connor and passed, said ordinance was adopted by indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor O'Connor, Commissioners D'Ambola, Giblin and Hannen

Nay: None

Abstained: None

Absent: None

RESOLUTIONS – By Consent Agenda

On motion of Commissioner Giblin, seconded by Commissioner D'Ambola and passed, the following resolutions were adopted by consent agenda:

Resolution No. 2015-395:

Moved to Roll call Vote (see below)

Resolution No. 2015-396:

Moved to Roll Call Vote (see below)

Resolution No. 2015-397:

Moved to Roll Call Vote (see below)

Resolution No. 2015-398:

BE IT RESOLVED by the Township Committee of the Township of Cranford, at a meeting held December 15, 2015, that Kathleen Lenahan be and hereby is appointed as Assistant to the Tax Assessor.

Resolution No. 2015-399:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CRANFORD, IN THE COUNTY OF UNION, NEW JERSEY, DESIGNATING A \$2,200,000 BOND ANTICIPATION NOTE, DATED NOVEMBER 30, 2015, PAYABLE JUNE 30, 2016, AS A "QUALIFIED TAX-EXEMPT OBLIGATION" PURSUANT TO SECTION 265(b)(3) OF THE INTERNAL REVENUE CODE OF 1986, AS AMENDED

WHEREAS, the Township of Cranford, in the County of Union, New Jersey (the "Township") intends to issue a \$2,200,000 Bond Anticipation Note, dated November 30, 2015, payable June 30, 2016 (the "Note"); and

WHEREAS, the Township desires to designate the Note as a "qualified tax-exempt obligation" pursuant to Section 265(b)(3) of the Internal Revenue Code of 1986, as amended (the "Code");

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, in the County of Union, New Jersey, as follows:

SECTION 1. The Note is hereby designated as a "qualified tax-exempt obligation" for the purpose of Section 265(b)(3) of the Code.

SECTION 2. It is hereby determined and stated that (1) said Note is not a "private activity bond" as defined in the Code and (2) the Township and its subordinate entities, if any, do not reasonably anticipate issuing in excess of \$10 million of new money tax-exempt obligations (other than private activity bonds) during the calendar year 2015.

SECTION 3. It is further determined and stated that the Township has, as of the date hereof, issued the following tax-exempt obligations (other than the Note) during the calendar year 2015, viz:

<u>Amount</u>	<u>Dated - Due</u>
\$9,700,000 BAN	1/30/15 – 1/29/16
496,860 BAN	5/21/15 – 5/20/16
8,600,000 BAN	5/22/15 – 5/20/16
153,355 BAN	9/11/15 – 9/9/16
80,000 SEN	9/11/15 – 9/9/16

SECTION 4. The Township will, to the best of its ability, attempt to comply with respect to the limitations on issuance of tax-exempt obligations pursuant to Section 265(b)(3) of the Code; however, said Township does not covenant to do so, and hereby expressly states that a covenant is not made hereby.

SECTION 5. The issuing officers of the Township be and they hereby are authorized to deliver a certified copy of this resolution to the original purchaser of the Note and to further provide such original purchaser with a certificate of obligations issued during the calendar year 2015 dated as of the date of delivery of the Note.

SECTION 6. This resolution shall take effect immediately upon its adoption.

Resolution No. 2015-400:

WHEREAS, N.J.S.A. 40A: 4-58 provides for appropriation transfers during the last two (2) months of the year, when it has been determined it is necessary to expand for any of the purposes specified in the budget an amount in excess of the sum appropriated therefore and where it has been further determined that there is an excess in any appropriation over and above the amount deemed to be necessary to fulfill the purpose of such appropriation, the Governing Body may, by Resolution setting forth the facts, adopted by not less than two-thirds vote of the

full membership thereof, transfer the amount of such excess to those appropriations deemed to be insufficient. **NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Cranford, in the County of Union and State of New Jersey, that the Chief Financial Officer be and the same is hereby authorized to make transfers among the 2015 budget appropriations in accordance with the following schedule of transfers.

Account	From	To
Salary Adjustment Account	\$50,000.00	
Fire Other Expenses		\$50,000.00
	<hr/>	<hr/>
	\$50,000.00	\$50,000.00
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Resolution No. 2015-401:

WHEREAS, prior years Grant Receivable balances exist in the records of the Township of Cranford; and
WHEREAS, the balances are as follows:

Alcohol Education Rehabilitation Fund	3.00
Federal Bulletproof Vest Program	3,434.65
Drive Sober or Get Pulled Over	6,875.00
Pedestrian Safety Grant	1.00
Safe Routes to School	28.00
H1N1 Grant	473.48
Union County Recycling Enhancement Grant	7,500.00
Homeland Security Firefighter Grant	<u>40,284.00</u>
TOTAL GRANT RECEIVABLES TO CANCEL	\$58,599.13

WHEREAS, prior years Grant Appropriation Reserve balances exist in the records of the Township of Cranford; and

WHEREAS, the balances are as follows:

Alcohol Education Rehabilitation Fund	3.00
Drive Sober or Get Pulled Over	6,450.00
Pedestrian Safety Grant	1.37
Sustainable NJ Grant	2,011.42
H1N1 Grant	10,000.00
Union County Senior Focus Grant	12,323.70
Recycling Grant	7,500.00
Homeland Security Firefighter Grant	<u>9,630.00</u>
TOTAL GRANT APPROPRIATIONS TO CANCEL	\$47,919.49

WHEREAS, prior years General Capital Fund Receivable balances exist in the records of the Township of Cranford; and

WHEREAS, the balances are as follows:

UC ORD 2000-23, 2001-22, 2003-3, 2005-23, 2005-47, 2006-50, 2008-33, 2010-24	81,504.75
NJ DOT South Union Ave/Lincoln	11,666.03
NJ DOT ORD 07-07	6,799.75
NJ DOT 2010-43	108,050.29
US Dept of Energy 2010-43	45,000.00
NJ DOT Solar Powered 2010-32	9,000.00
NJ DOT Holly Phase II 2010-46	<u>26,280.72</u>
TOTAL GEN CAPITAL FUND RECEIVABLES TO CANCEL	\$288,301.54

WHEREAS, prior years General Capital Fund Cancellation balances exist in the records of the Township of Cranford; and

WHEREAS, the balances are as follows:

ORD 07-07	6,799.75
ORD 10-24	1,727.63
ORD 10-43	108,050.29
ORD 10-43	45,000.00
ORD 10-46	<u>8,275.56</u>
TOTAL GENERAL CAPITAL FUND CANCEL	\$169,853.23

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, in the County of Union and State of New Jersey, that the Chief Financial Officer be and the same is hereby authorized to cancel the balances from the records of the Township.

Resolution No. 2015-402:**RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION – N.J.S.A. 40A: 4-87**

WHEREAS, N.J.S.A. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an appropriation for the equal amount;

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Cranford in the County of Union, New Jersey hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2015 in the sum of \$8,054.65, which is now available as a revenue from the State of New Jersey, pursuant to the provision of the statute; and

BE IT FURTHER RESOLVED that the like sum of \$8,054.65 is hereby appropriated under the caption “Drunk Driving Enforcement Fund”; and

BE IT FURTHER RESOLVED that the above is a result of a State grant of \$8,054.65 from the State of New Jersey Drunk Driving Enforcement Program.

Resolution No. 2015-403:**REMOVED FROM AGENDA****Resolution No. 2015-404:**

WHEREAS, James Andrew Fair (“Seller”) is the owner of vacant real property located at Arthur Street, Cranford, New Jersey, also known as Block 608, Lot 4 on the Tax Map of the Township of Cranford, County of Union, State of New Jersey (hereinafter referred to as the “**Property**”); and

WHEREAS, pursuant to N.J.S.A. 40A:12-13 et seq., the Township of Cranford would be authorized to purchase the Property; and

WHEREAS, the Property is being sold “AS IS”, and the Seller makes no representations as to the condition of the Property; and

WHEREAS, the Township of Cranford Township Committee deems it desirable and in the best interests of the Township to acquire the Property as the Township is the owner of contiguous properties.

NOW, THEREFORE, BE IT RESOLVED, that the Township of Cranford is authorized to acquire the Property for a price of approximately \$20,000.

BE IT FURTHER RESOLVED, that the Business Administrator and/or Chief Financial Officer are hereby authorized, directed and empowered to execute, any and all documents required in connection with the purchase of the Property, including but not limited to purchase agreements and escrow documents.

Resolution No. 2015-405:

BE IT RESOLVED by the Township Committee of the Township of Cranford, at a meeting held December 15, 2015, that the Fire Chief be, and hereby is, authorized to submit an application to the Federal Emergency Management Agency, U.S. Department of Homeland Security, in connection with the Assistance to Firefighters Grant Program; and

BE IT FURTHER RESOLVED that the Mayor and Township Clerk are hereby authorized to sign any required documents in connection with said grant.

Resolution No. 2015-406:

BE IT RESOLVED by the Township Committee of the Township of Cranford at a meeting held December 15, 2015, that the following alcoholic beverage license be, and hereby is, renewed for the term 2015-2016:

RETAIL CONSUMPTION LICENSE

2003-33-004-007

Cervantes Inc.

T/A Cervantes of Spain

24 North Avenue, East

BE IT FURTHER RESOLVED that Alcoholic Beverage License 2003-33-004-007 issued to Cervantes Inc. be renewed subject to the following condition, in accordance with the Code of the Township of Cranford:

"Restaurant - Conditional License"; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the NJ Division of Alcoholic Beverage Control.

Resolution No. 2015-407:

Moved to Roll Call Vote (see below)

Resolution No. 2015-408:

BE IT RESOLVED by the Township Committee of the Township of Cranford on the 15th day of December 2015 that the Tax Collector be and hereby is authorized to refund the following payments of 2015 real estate taxes for reasons noted:

Overpayment of 2015 Sewer:

Block 143 Lot 10 Frederick & Lisa Degenhardt 472 Brookside Pl. Cranford, N.J. 07016-1648	Account# 625-0	Refund: \$ 47.21 (5-01-55-000-010-026)
Block 207 Lot 11 William & Lisa Mc Cann 132 Herning Ave. Cranford, N.J. 07016-1964	Account# 1868-0	Refund: \$ 10.44 (5-01-55-000-010-026)
Block 332 Lot 1 Qualifier C002B Block 332 Lot 1 Qualifier C010B Parkway Village Assn. c/o Community Mgmt 1030 Clifton Ave. Clifton, N.J. 07013	Account# 4073-0 Account# 4092-0	Refund: \$ 78.78 <u> \$ 78.78</u> Total: \$157.56 (5-01-55-000-010-026)
Block 444 Lot 3 Eugene & Eileen Fay 8 Clark St. Cranford, N.J. 07016-2702	Account# 5174-0	Refund: \$ 34.50 (5-01-55-000-010-026)
Block 496 Lot 12 David Aldredge 8 Hickory Street Cranford, N.J. 07016	Account# 6129-0	Refund: \$ 27.00 (5-01-55-000-010-026)
Block 554 Lot 66 Secretary of HUD 451 7 th Street S.W. Washington, D.C. 20410	Account# 7193-0	Refund: \$143.60 (5-01-55-000-010-026)
Block 636 Lot 2 14 Commerce Realty % Mack-Cali P.O. Box 7810 Edison, N.J. 08818	Account# 8176-0	Refund: \$ 45.11
Block 636 Lot 3 M-C Properties Co Rlty % Mack-Cali P.O. Box 7810 Edison, N.J. 08818	Account# 8177-0	Refund: \$ 26.26
Block 639 Lot 3 11 Commerce Dr Assoc % Mack-Cali P.O. Box 7810 Edison, N.J. 08818	Account# 8190-0	Refund: \$ 17.17
Block 639 Lot 5.01 Mack-Cali Bldg V Assoc, LLC P.O. Box 7810 Edison, N.J. 08818	Account# 8192-0	Refund: \$ 17.19
Block 641 Lot 1 25 Commerce Rlty, LLC % Mack-Cali Rlty P.O. Box 7810 Edison, N.J. 08818	Account# 8204-0	Refund: \$ 41.69
Block 643 Lot 3.011 20 Commerce Dr Assoc % Mack-Cali P.O. Box 7810 Edison, N.J. 08818	Account# 8217-0	Refund: <u>\$ 66.51</u> Total: \$ 213.93 (5-01-55-000-010-026)

Overpayment of 2015 Tax:

Block 198 Lot 25
Eric Jacobson & Judy Devine
15 Doering Way
Cranford, N.J. 07016-1844

Refund: \$3,737.00
(5-01-55-000-010-025)

Resolution No. 2015-409:

BE IT RESOLVED by the Township Committee of the Township of Cranford on the 15th day of December 2015 that the following checks will be refunded by the Tax Collector to the lien holder according to statutory requirements:

Redemption of Certificate# 13-00023

Block 407 Lot 21
US Bank as Custodian for TLCF 2012A, LLC
50 South 16th St. Suite 1950
Philadelphia, Pa. 19102-2513

Refund: \$ 1,143.34
(5-01-55-000-010-029)
Premium: \$ 1,800.00
(T-15-00-000-106-000)

Redemption of Certificate# 15-00006

Block 183 Lot 9.02
MTAG Custodian for Alterna Funding II
PO Box 54967
New Orleans, La. 70154

Refund: \$ 9,097.14
(5-01-55-000-010-029)
Premium: \$ 23,000.00
(T-15-00-000-106-000)

Redemption of Certificate# 15-00007

Block 217 Lot 5.01
DTW Associates, LLC
1355 Martine Avenue
Plainfield, N.J. 07060

Refund: \$ 369.46
(5-01-55-000-010-029)
Premium: \$ 300.00
(T-15-00-000-106-000)

Redemption of Certificate# 15-00019

Block 332 Lot 1 Qualifier C030A
DTW Associates, LLC
1355 Martine Avenue
Plainfield, N.J. 07060

Refund: \$ 387.67
(5-01-55-000-010-029)
Premium: \$ 300.00
(T-15-00-000-106-000)

Redemption of Certificate# 15-00034

Block 515 Lot 14
DTW Associates, LLC
1355 Martine Avenue
Plainfield, N.J. 07060

Refund: \$ 369.46
(5-01-55-000-010-029)
Premium: \$ 300.00
(T-15-00-000-106-000)

Redemption of Certificate# 15-00037

Block 572 Lot 10
FWDSL & Associates, LP
17 W. Cliff Street
Somerville, N.J. 08876

Refund: \$13,017.97
(5-01-55-000-010-029)
Premium: \$31,000.00
(T-15-00-000-106-000)

Redemption of Certificate# 15-00044

Block 608 Lot 16
FWDSL & Associates, LP
17 W. Cliff Street
Somerville, N.J. 08876

Refund: \$ 526.89
(5-01-55-000-010-029)
Premium: \$ 1,100.00
(T-15-00-000-106-000)

Redemption of Certificate# 15-00045

Block 611 Lot 14
US Bank as Custodian for Phoenix
2 Liberty Place - TLSCG
50 South 16th St. Suite 2050
Philadelphia, Pa. 19102

Refund: \$17,427.06
(5-01-55-000-010-029)
Premium: \$30,000.00
(T-15-00-000-106-000)

Redemption of Certificate# 15-00047

Block 627 Lot 7
Harmara, LLC
770 Featherbed Lane
Clark, N.J. 07066

Refund: \$ 399.58
(5-01-55-000-010-029)
Premium: \$ 300.00
(T-15-00-000-106-000)

Resolution No. 2015-410:

BE IT RESOLVED by the Township Committee of the Township of Cranford on the 15th day of December 2015 that the Tax Collector had been and hereby was authorized to refund overpayments for reason noted:

State Tax Court Judgments:

Block 533 Lot 18.01
 Michael I Schneck Trustee for NRIG
 301 South Livingston Avenue Ste.105
 Livingston, N.J. 07039

Refund 2012: \$ 1,364.25
Refund 2013: 1,403.00
Total: \$ 2,767.25
(5-01-55-000-010-028)

Block 541 Lot 2 Qualifier C06
 Block 541 Lot 2 Qualifier C07
 H-Cranford Conduit % Hartz Mt.
 400 Plaza Drive
 PO Box 2038
 Secaucus, N.J. 07096

Refund 2015: \$ 5,441.34
Refund 2015: 12,228.51
Total: \$17,669.85
(5-01-55-000-010-028)

Block 639 Lot 4
 Saiber, LLC
 Attorney Trust Account
 200
 Florham Park, N.J. 07932

Refund 2013: \$ 5,005.90
Refund 2014: 7,227.50
Refund 2015: 8,858.13 Columbia Turnpike Suite
Total: \$21,091.53
(5-01-55-000-010-028)

Resolution No. 2015-411:

WHEREAS, the Township of Cranford wishes to purchase certain goods and services from an authorized vendor under the Passaic County Cooperative Pricing System; and

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Law, N.J. S. A. 40A:11-12; and

WHEREAS, at a meeting held August 11, 2015, the Township Committee adopted Resolution No. 2015-277 amending the contract with **Aton Computing, 1 East High Street, Somerville, NJ 08876** in connection with the provision of computer network and information technology services provided to the Township of Cranford during the year 2015; and

WHEREAS, it is necessary to amend said contract for an additional amount of \$10,000; and

WHEREAS, the Chief Financial Officer has certified to the availability of funds which is on file in the office of the Township Clerk.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, New Jersey, approves the amended contract awarded to **Aton Computing, 1 East High Street, Somerville, NJ 08876** for the provision of computer network and information technology services via issuance of total purchase orders not to exceed \$45,500.00

Resolution No. 2015-412:

Moved to Roll Call Vote (see below)

Resolution No. 2015-413:

WHEREAS, the Township of Cranford requires an expert to provide NJDOT Driveway Access Permit Services in connection with Block 195, Lot 2; and

WHEREAS, the Township of Cranford advertised a Request for Proposals (RFP) for engineering services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Township of Cranford deemed that the background, experience and qualifications of the respondent herein satisfy the criteria set forth in the RFP; and

WHEREAS, the certification of funds by the Chief Financial Officer and engineering services that are to be provided are subject to the expiration of the estoppel period.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, New Jersey, as follows:

1. **Maser Consulting, 400 Valley Road, Suite 304, Mount Arlington, New Jersey 07856** be and hereby are awarded a contract to perform engineering services in connection with the aforementioned project at a fee not to exceed \$11,000; and
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with Maser Consulting; and
3. This contract is awarded pursuant to the "fair and open" process (N.J.S.A. 19:44A-20.5 et seq.).

Resolution No. 2015-414:

WHEREAS, the Township of Cranford requires an expert to provide engineering services in connection with the proposed Improvements to High Street and Maple Place; and

WHEREAS, the Township of Cranford advertised a Request for Proposals (RFP) for engineering services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Township of Cranford deemed that the background, experience and qualifications of the respondent herein satisfy the criteria set forth in the RFP; and

WHEREAS, the Chief Financial Officer has certified as to the availability of funds, which is on file in the Office of the Township Clerk.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, New Jersey, as follows:

1. **Maser Consulting, 400 Valley Road, Suite 304, Mount Arlington, New Jersey 07856** be and hereby are awarded a contract to perform engineering services in connection with the aforementioned project at a fee not to exceed \$34,750; and
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with Maser Consulting; and
3. This contract is awarded pursuant to the “fair and open” process (N.J.S.A. 19:44A-20.5 et seq.).

Resolution No. 2015-415:

WHEREAS, the Township of Cranford requires an expert to provide engineering services in connection with the Township’s participation in the National Flood Insurance-Community Rating System; and

WHEREAS, the Township of Cranford advertised a Request for Proposals (RFP) for engineering services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Township of Cranford deemed that the background, experience and qualifications of the respondent herein satisfy the criteria set forth in the RFP; and

WHEREAS, the Chief Financial Officer has certified as to the availability of funds, which is on file in the Office of the Township Clerk.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, New Jersey, as follows:

1. **Maser Consulting, 400 Valley Road, Suite 304, Mount Arlington, New Jersey 07856** be and hereby are awarded a contract to perform engineering services in connection with the aforementioned project at a fee not to exceed \$28,750; and
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with Maser Consulting; and
3. This contract is awarded pursuant to the “fair and open” process (N.J.S.A. 19:44A-20.5 et seq.).

Resolution No. 2015-416:

WHEREAS, the Chief Financial Officer has certified to the availability of funds which are on file in the Office of the Township Clerk.

WHEREAS, as member #29897 of the NJPA Purchasing System, the Township of Cranford wishes to purchase certain goods and services from an authorized vendor; and

WHEREAS, the purchase of goods and services by local contracting units through federally recognized Purchasing Systems is authorized by the Local Public Contracts Law, N.J. S. A. 40A:11-12 (b) ; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranford that McGrath Municipal Equipment, LLC, PO Box 422, Springfield, NJ 07081 be, and hereby is, awarded a contract for the purchase of new Hot Box for the Department of Public Works at a quoted price of \$31,512.00 under NJPA Contract – 11312-FRM.

Resolution No. 2015-417:

Moved to Roll Call Vote (see below)

Resolution No. 2015-418:

BE IT RESOLVED by the Township Committee of the Township of Cranford, at a meeting held December 15, 2015 that Patricia Cullen as Assistant Zoning Officer be, and hereby is, appointed as Assistant Zoning Officer effective January 4, 2016.

Resolution No. 2015-419:

Moved to Roll Call Vote (see below)

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor O’Connor, Commissioners D’Ambola, Giblin and Hannen

Nay: None

Abstained: None

Absent: None

RESOLUTIONS – By Roll Call Vote

On motion of Deputy Mayor O’Connor, seconded by Commissioner Hannen and passed, the following resolution was adopted by **roll call vote**:

Resolution No. 2015--395:

WHEREAS, Derek Farbanec, Detective within the Police Department, is qualified for a leave of absence pursuant to the Federal Family Medical Leave Act (FMLA), New Jersey Family Leave Act (NJFLA) and the New Jersey Paid Family Leave Act (NJPFLA) for the birth of his child.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Cranford that Derek Farbanec is approved for a FMLA/NJFLA/NJPFLA leave of absence beginning January 25, 2016, using accumulated time as available as employee so elects;

BE IT FURTHER RESOLVED that Derek Farbanec shall comply with all provisions of law during the FMLA/NJFLA/NJPFLA leave of absence, including providing all required medical proofs.

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor O'Connor and Commissioners Giblin and Hannen

Nay: None

Abstained: Commissioner D'Ambola

Absent: None

On motion of Deputy Mayor O'Connor, seconded by Commissioner Hannen and passed, the following resolution was adopted by **roll call vote**:

Resolution No. 2015--396:

BE IT RESOLVED by the Township Committee of the Township of Cranford, at a meeting held December 15, 2015, that the resignation of Timothy Lisowski as Communications Officer within the Cranford Police Department be and hereby is accepted, with regrets, effective December 16, 2015.

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor O'Connor and Commissioners Giblin and Hannen

Nay: None

Abstained: Commissioner D'Ambola

Absent: None

On motion of Deputy Mayor O'Connor, seconded by Commissioner Hannen and passed, the following resolution was adopted by **roll call vote**:

Resolution No. 2015--397:

BE IT RESOLVED by the Township Committee of the Township of Cranford, at a meeting held December 15, 2015, that the resignation of Lynne Galvez as Communications Officer within the Cranford Police Department be and hereby is accepted, with regrets, effective December 31, 2015.

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor O'Connor and Commissioners Giblin and Hannen

Nay: None

Abstained: Commissioner D'Ambola

Absent: None

On motion of Deputy Mayor O'Connor, seconded by Commissioner Giblin and passed, the following resolution was adopted by **roll call vote**:

Resolution No. 2015--407:

BE IT RESOLVED, by the Township Committee of the Township of Cranford on this 15th day of December 2015, that the carryover of 2015 vacation days for various Township employees be, and hereby are, authorized; and

BE IT FURTHER RESOLVED, that all 2015 vacation days must be used prior to March 31, 2016; and

BE IT FURTHER RESOLVED that the Township Administrator be and hereby is authorized to approve the extension of unused 2015 vacation days beyond the March 31 deadline for those employees unable to exhaust this leave due to extraordinary circumstances.

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor O'Connor and Commissioners D'Ambola and Giblin

Nay: None

Abstained: Commissioner Hannen

Absent: None

On motion of Commissioner D'Ambola, seconded by Commissioner Giblin and passed, the following resolution was adopted by **roll call vote**:

Resolution No. 2015--412:

WHEREAS, the Township of Cranford requires an expert to provide survey and preliminary engineering design services in connection with the Orchard Brook Improvements; and

WHEREAS, the Township of Cranford advertised a Request for Proposals (RFP) for engineering services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Township of Cranford deemed that the background, experience and qualifications of the respondent herein satisfy the criteria set forth in the RFP; and

WHEREAS, the certification of funds by the Chief Financial Officer and engineering services that are to be provided are subject to the expiration of the estoppel period.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, New Jersey, as follows:

1. **Maser Consulting, 400 Valley Road, Suite 304, Mount Arlington, New Jersey 07856** be and hereby are awarded a contract to perform engineering services in connection with the aforementioned project at a fee not to exceed \$ 62,200; and

- 2. The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with Maser Consulting; and
- 3. This contract is awarded pursuant to the “fair and open” process (N.J.S.A. 19:44A-20.5 et seq.).

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor O’Connor and Commissioners D’Ambola and Giblin
Nay: Commissioner Hannen
Abstained: None
Absent: None

On motion of Commissioner D’Ambola, seconded by Deputy Mayor O’Connor and passed, the following resolution was adopted by roll call vote:

Resolution No. 2015--417:

A RESOLUTION APPROVING SALARY STEP PROGRESSION FOR EMPLOYEES PURSUANT TO THE TOWNSHIP’S SALARY ORDINANCE

WHEREAS, at a meeting held March 10, 2015, the Township Committee adopted Ordinance No. 2015-05, which established ranges with minimum and maximum salaries and progressive salary steps for certain job titles within the Township of Cranford; and

WHEREAS, pursuant to Ordinance No. 2015-05, the Township Committee reserves the right and discretion to make salary adjustments at any time as it deems it to be in the public interest and in the interests of good management; and

WHEREAS, the Township has appropriated funds in the 2015 municipal budget sufficient to offset the costs of any salary adjustments effectuated hereby.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee be and hereby approves the progression in steps for the following employees in the following job titles as recommended by the Township Administrator:

<i>Effective December 21, 2015:</i>				
Name	Title	Range #	Step #	Salary
Kathleen Miller Prunty	Director of Downtown Business and Economic Development	9	N/A	\$79,657

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor O’Connor and Commissioner D’Ambola
Nay: Commissioners Giblin and Hannen
Abstained: None
Absent: None

On motion of Commissioner D’Ambola, seconded by Deputy Mayor O’Connor and passed, the following resolution was adopted by roll call vote:

Resolution No. 2015--419:

WHEREAS, Paley Construction Company, Inc., contractor for renovations to the upper level of the Municipal Building, has submitted a maintenance bond to the Township Engineer in connection said project; and

WHEREAS, the Township Engineer has indicated that Paley Construction Company, Inc. has completed the project and has met all requirements for final payment and is recommending the return of performance guarantees currently on file with the Township Clerk of the Township of Cranford.

NOW, THEREFORE BE IT RESOLVED that the Township Committee of the Township of Cranford authorizes the release of Performance Bond No. DSG0001124 and Payment Bond No. DSG0001124 to Paley Construction Company, Inc. in connection with renovations to the upper level of the Municipal Building.

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor O’Connor and Commissioners D’Ambola and Giblin
Nay: Commissioner Hannen
Abstained: None
Absent: None

PUBLIC COMMENTS

Mayor Kalnins opened the public comments portion of the meeting and asked if there were any questions or comments. Hearing no comments, Mayor Kalnins closed the public comment portion of the meeting.

PROFESSIONAL COMMENTS

Township Administrator Terence Wall

- Wished everyone happy holidays;
- Discussed the 2016 Municipal Budget and the process to be followed.

Township Attorney Diane U. Dabulas

- Wished everyone happy holidays;
- Discussed the hearing held by the appellate court concerning the Township's appeal of litigation involving Cranford Development Associates (CDA), and the Township's appeal of the Department of Environmental Protection's issuance of a Flood Hazard Area permit to CDA. Explained that arguments were heard and the Township is awaiting a decision.

COMMISSIONER REPORTS/COMMENTS**Commissioner Thomas H. Hannen, Jr.**

- Extended his condolences to Former Mayor Henry Dreyer's family. Stated that Mayor Dreyer was a fixture of the community and a very active member during his term on the Township Committee;
- Discussed the appeal of litigation involving CDA. Stated that he attended the hearing with Township Attorney Dabulas and Deputy Mayor O'Connor and felt satisfied with the Township's representation. Also stated that he is hopeful that the Township will be successful in winning its appeal;
- Wished everyone happy holidays.

Commissioner Patrick F. Giblin

- Wished everyone happy holidays;
- Congratulated the Cranford High School Football Team for winning the State Championship;
- Congratulated the Cranford Jaycees, the Fire Department and Police Department on hosting a successful "Operation Santa" event;
- Discussed free parking in Downtown Cranford during the holiday season;
- Discussed holiday events sponsored by the Cranford Chamber of Commerce.

Commissioner Robert D'Ambola

- Expressed condolences to Library Director John Malar on the passing of his father;
- Congratulated the newly appointed Police Officers and wished them well;
- Discussed the progress in addressing property maintenance issues and abandoned properties. Explained that the Township has already issued several violations and feels it is important for the 2016 Township Committee to continue with this effort;
- Commended the Department of Public Works for their efforts concerning the water main break that occurred on Thanksgiving Day;
- Discussed the warm weather and the fact that there has been no impact to salt supplies and overtime costs;
- Discussed the status of the North Avenue Station Pedestrian Improvement Project and commended the efforts of Township Engineer O'Brien to expedite the operation of the new traffic signal;
- Discussed the adoption of the resolution specific to the Orchard Brook Project;
- Announced that paving would continue due to the warm weather. Discussed roads recently paved and those next on the schedule;
- Discussed the paving agreement the Township has with Elizabethtown Gas Company;
- Wished everyone a happy and safe holiday season.

Deputy Mayor Mary O'Connor

- Thanked the Torini family for the free holiday concert they hosted. Feels the event was a success and believes it will be a new holiday tradition;
- Discussed the holiday decorating contest hosted by Cranford Community Connection and the Recreation and Parks Department. Stated that she is hopeful that this will also be a new holiday tradition and provided information for those interested in participating;
- Urged pedestrians to be careful crossing streets in the downtown area and to use the crosswalks. Also urged drivers to slow down and to give pedestrians the right-of-way;
- Encouraged residents to support local merchants during the holiday season.
- Announced that the Fire Department is continually looking for new training methods to provide Cranford and the surrounding communities with the highest level of professional service. Explained that vehicle extrication is one area that needs constant competitive training and provided information for anyone interested in donating damaged/old vehicles and old lawn equipment for training purposes;
- Announced that the Toys for Tots program would be running through this weekend;
- Discussed the new recycling contract which allows for single stream recycling;
- Extended her condolences to the family of former Mayor Henry Dreyer. Stated that Mayor Dreyer loved serving Cranford as a Commissioner and especially as Mayor;
- Congratulated the newly appointed Police Officers on joining the Police Department, which she feels is the best police force in New Jersey;
- Congratulated the Cranford High School Football team on winning the State Championship;
- Encouraged residents to support those in need during the holidays;
- Wished everyone a happy holiday season.

Mayor Andis Kalnins

- Extended his condolences to the family of former Mayor Henry Dreyer. Stated that the Dreyer family has been a cornerstone of the Cranford Community for many years and feels Mayor Dreyer's dedication to the community always stood out;
- Extended his condolences to Library Director John Malar on the passing of his father;
- Congratulated the Cranford High School Football team on winning the State Championship;
- Thanked the Chamber of Commerce for hosting various holiday events;
- Informed residents that this would be the last televised Township Committee meeting for the year. A Special Meeting would be held on December 21, 2015 for year-end items. Also announced that the Reorganization Meeting would be held on January 4, 2016 at 7:00 PM in Council Chambers;
- Wished everyone a happy holiday season.

On motion of Commissioner Hannen, seconded by Deputy Mayor O'Connor and passed, the Township Committee adjourned at 9:25 PM.

Respectfully submitted,

Date: December 15, 2015

Tara Rowley, RMC
Township Clerk