

The Minutes of the **Official Meeting** of the Township Committee of the Township of Cranford, County of Union, State of New Jersey on **November 24, 2015** at 8:00 p.m. in Council Chambers.

THIS MEETING IS IN COMPLIANCE WITH THE "OPEN PUBLIC MEETINGS ACT" AS ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED BY MAILING THE ANNUAL SCHEDULE OF MEETINGS TO THE CRANFORD CHRONICLE, UNION COUNTY LOCAL SOURCE, AND THE STAR LEDGER, BY POSTING SUCH ANNUAL MEETING SCHEDULE ON A BULLETIN BOARD IN THE TOWN HALL RESERVED FOR SUCH ANNOUNCEMENTS AND THE FILING OF SAID NOTICE WITH THE TOWNSHIP CLERK OF CRANFORD. FORMAL ACTION MAY BE TAKEN AT THIS MEETING.

**PRESENT:** Mayor Andis Kalnins  
Deputy Mayor Mary O'Connor  
Commissioner Robert D'Ambola  
Commissioner Patrick F. Giblin  
Commissioner Thomas H. Hannen, Jr.

**ABSENT:** None

#### **INVOCATION AND FLAG SALUTE**

The invocation was led by Deputy Mayor O'Connor, followed by the flag salute.

#### **MINUTE APPROVAL**

On motion of Commissioner Hannen, seconded by Commissioner D'Ambola and passed, the minutes of the Workshop Meeting of November 9, 2015 and the Conference and Official Meetings of November 10, 2015, were approved by the indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor O'Connor, Commissioners D'Ambola, Giblin and Hannen

Nay: None

Abstained: None

Absent: None

#### **PAYMENT OF BILLS**

On motion of Commissioner Giblin, seconded by Deputy Mayor O'Connor and passed, the bills list dated November 24, 2015 totaling \$591,608.41, were approved for payment by recorded vote and are on file in the Office of the Township Clerk.

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor O'Connor and Commissioners D'Ambola, Giblin and Hannen

Nay: None

Abstained: None

Absent: None

#### **MAYORAL ANNOUNCEMENTS**

##### **Proclamation**

##### **Small Business Saturday**

**WHEREAS**, the government of Cranford, New Jersey, celebrates our local small businesses and the contributions they make to our local economy and community; according to the United States Small Business Administration, there are currently 23 million small businesses in the United States, they represent more than 99 percent of American employer firms, create more than two-thirds of the net new jobs, and generate 46 percent of private gross domestic product; and

**WHEREAS**, small businesses employ over 55 percent of the working population in the United States; and

**WHEREAS**, 89 percent of consumers in the United States agree that small businesses contribute positively to the local community by supplying jobs and generating tax revenue; and

**WHEREAS**, 87 percent of consumers in the United States agree that small businesses are critical to the overall economic health of the United States; and

**WHEREAS**, 93 percent of consumers in the United States agree that it is important for people to support the small businesses that they value in their community; and

**WHEREAS**, Cranford, New Jersey supports our local businesses that create jobs, boost our local economy and preserve our neighborhoods; and

**WHEREAS**, advocacy groups as well as public and private organizations across the country have endorsed the Saturday after Thanksgiving as Small Business Saturday.

**NOW, THEREFORE**, I, Andis Kalnins, Mayor of Cranford, New Jersey do hereby proclaim November 28, 2015, as: **SMALL BUSINESS SATURDAY** and urge the residents of our community, and communities across the country, to support small businesses and merchants on Small Business Saturday and throughout the year.

**Appointment to Emergency Management Council for 2015**

Dr. Marilyn Birnbaum, Interim Superintendent of Schools

**INFORMAL MEETING**

Mayor Kalnins opened the informal meeting portion of the meeting and asked if there were any questions or comments. Hearing no comments, Mayor Kalnins closed the informal meeting portion of the meeting.

**ORDINANCES – Final Reading and Public Hearing****Ordinance No. 2015-35:**

The Township Clerk read by title only Ordinance No. 2015-35 entitled, “AN ORDINANCE TO AMEND CHAPTER 28 FIRE DEPARTMENT AND CHAPTER A266 (FIRE DEPARTMENT RULES AND REGULATIONS) OF THE CODE OF THE TOWNSHIP OF CRANFORD”

Said ordinance having been advertised and posted in accordance with law, Deputy Mayor O’Connor opened the public hearing. Hearing no comments, Deputy Mayor O’Connor closed the public hearing. On motion of Deputy Mayor O’Connor, seconded by Commissioner Giblin and passed, said ordinance was adopted by indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor O’Connor, Commissioners D’Ambola and Giblin

Nay: None

Abstained: Commissioner Hannen

Absent: None

**ORDINANCES – Introduction****Ordinance No. 2015-36:**

The Township Clerk read by title only Ordinance No. 2015-36 entitled, “AN ORDINANCE FIXING THE SALARIES AND WAGES OF CERTAIN OFFICIALS AND EMPLOYEES OF THE TOWNSHIP OF CRANFORD, NEW JERSEY FOR THE YEAR 2015”

Said ordinance was approved on first reading on motion of Commissioner Giblin, seconded by Commissioner D’Ambola, and passed by the indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor O’Connor, Commissioners D’Ambola, Giblin and Hannen

Nay: None

Abstained: None

Absent: None

**Final Reading and Public Hearing for Ordinance No. 2015-36 to be held December 15, 2015.****Ordinance No. 2015-37:**

The Township Clerk read by title only Ordinance No. 2015-37 entitled, “AN ORDINANCE AMENDING AND SUPPLEMENTING THE “LAND DEVELOPMENT ORDINANCE”, OF THE TOWNSHIP OF CRANFORD, COUNTY OF UNION, STATE OF NEW JERSEY, CHAPTER 136, ENTITLED LAND DEVELOPMENT”

Said ordinance was approved on first reading on motion of Commissioner Hannen, seconded by Deputy Mayor O’Connor, and passed by the indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor O’Connor, Commissioners D’Ambola, Giblin and Hannen

Nay: None

Abstained: None

Absent: None

**Final Reading and Public Hearing for Ordinance No. 2015-37 to be held December 15, 2015.****RESOLUTIONS – By Consent Agenda**

On motion of Commissioner D’Ambola, seconded by Commissioner Hannen and passed, the following resolutions were adopted by consent agenda:

**Resolution No. 2015-377:**

**WHEREAS**, N.J.S.A. 40A: 4-58 provides for appropriation transfers during the last two (2) months of the year, when it has been determined it is necessary to expand for any of the purposes specified in the budget an amount in excess of the sum appropriated therefore and where it has been further determined that there is an excess in any appropriation over and above the amount deemed to be necessary to fulfill the purpose of such appropriation, the Governing Body may, by Resolution setting forth the facts, adopted by not less than two-thirds vote of the full membership thereof, transfer the amount of such excess to those appropriations deemed to be insufficient.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Cranford, in the County of Union and State of New Jersey, that the Chief Financial Officer be and the same is hereby authorized to make transfers among the 2015 budget appropriations in accordance with the following schedule of transfers.

Account	From	To
Legal Other Expenses	\$32,000.00	
Fire Other Expenses		\$10,000.00
Engineering Other Expenses		\$22,000.00
	\$32,000.00	\$32,000.00
	\$32,000.00	\$32,000.00

**Resolution No. 2015-378:**

**RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION – N.J.S.A. 40A: 4-87**

**WHEREAS**, N.J.S.A. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

**WHEREAS**, the Director may also approve the insertion of an appropriation for the equal amount;

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Cranford in the County of Union, New Jersey hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2015 in the sum of \$4,500.00 which is now available as a revenue from the 2015 Greening Grant Award, pursuant to the provision of the statute; and

**BE IT FURTHER RESOLVED** that the like sum of \$4,500.00 is hereby appropriated under the caption “Union County Greening Grant”; and

**BE IT FURTHER RESOLVED** that the above is a result of a County grant of \$4,500.00 from the 2015 Greening Union County Program.

**Resolution No. 2015-379:**

**WHEREAS**, the Township of Cranford has a need to acquire IT Services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 40A: 11-5 (dd); and,

**WHEREAS**, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$17,500; and,

**WHEREAS, Lifeline Technology Solutions** has completed and submitted a Business Entity Disclosure Certification which certifies that Lifeline Technology Solutions has not made any reportable contributions to a political or candidate committee in the Township of Cranford in the previous one year, and that the contract will prohibit the **Lifeline Technology Solutions** from making any reportable contributions through the term of the contract, and

**WHEREAS, Lifeline Technology Solutions** has submitted a Business Entity Contribution Certification which certifies that **Lifeline Technology Solutions** has not made any reportable contribution during the past twelve (12) month period, pursuant to N.J.S.A. 19:44A-1 et seq.; and

**WHEREAS**, the Chief Financial Officer has certified as to the availability of funds which is on file in the office of the Township Clerk. Pursuant to N.J.A.C. 5:30-5.4

**NOW THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Cranford authorizes:

1. Authorize the issuance of and payment of purchase orders in an amount not to exceed \$25,996; and
2. The Business Entity Disclosure Certification and Business Entity Contribution Disclosure Certification be placed on file with a copy of this resolution; and
3. A copy of this resolution be published as required by law within twenty (20) days of its adoption.

**Resolution No. 2015-380:**

**WHEREAS**, the Township of Cranford wishes to purchase a new dump truck from an authorized vendor under the State of New Jersey Cooperative Purchasing Program for the Township’s Department of Public Works; and

**WHEREAS**, the purchase of goods and services by a local contracting unit under the New Jersey State Cooperative Purchasing Program is authorized by N.J.S.A. 40A:11-12; and

**WHEREAS, Bucks County International, Inc., 134 Old Oxford Valley Road, Langhorne, PA 19047**, has been awarded New Jersey State Contract #79123 for provision of the desired dump truck; and  
**WHEREAS**, Bucks County International, Inc., has advised that it will provide the dump truck at a total cost not to exceed \$70,359.00; and  
**WHEREAS**, the Chief Financial Officer has certified to the availability of funds which are on file in the Office of the Township Clerk.  
**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Cranford that Bucks County International, Inc., be, and hereby is, awarded a contract for the purchase of new dump truck for the Department of Public Works at a cost not to exceed \$70,359.00 under New Jersey State Contract #79123; and  
**BE IT FURTHER RESOLVED** that the Mayor and Township Clerk be and hereby are authorized and directed to execute an agreement and related documents in connection with said award of contract, subject to final approval by the Township Attorney.

**Resolution No. 2015-381:**

**BE IT RESOLVED** by the Township Committee of the Township of Cranford, on this 24th day of November 2015, that the Mayor be, and hereby is, authorized to execute an Employment Agreement between the Township of Cranford and the Fire Chief.

**Resolution No. 2015-382:**

**WHEREAS**, an application has been filed by Manminder Singh, 142 Centennial Avenue, Cranford, New Jersey, for a limousine/livery service vehicle license for Preet LLC.; and  
**WHEREAS**, the submitted vehicle license application form is complete in all respects, the fees have been paid, and a favorable recommendation has been provided by the Chief of Police; and  
**WHEREAS**, the applicant has complied with the provisions of N.J.S.A. 48:16-13 et seq. with respect to proof of insurance.  
**NOW, THEREFORE BE IT RESOLVED** that the Township Committee of the Township of Cranford does hereby approve, effective November 24, 2015, the issuance of a limousine/livery service vehicle license to Manminder Singh (dba Preet, LLC.) for a license term ending December 31, 2015.

**Resolution No. 2015-383:**

**BE IT RESOLVED** by the Township Committee of the Township of Cranford on the 24<sup>th</sup> day of November 2015 that the Tax Collector be and hereby is authorized to refund the following payments of 2015 real estate taxes for reasons noted:

**Overpayment of 2015 Taxes:**

Block 248 Lot 17.01

National Title Agency  
 701 Route 73 N., Suite 1  
 Marlton, N.J. 08053  
 Attn: Rose Engel

**Refund: \$ 2,270.31**  
 (5-01-55-000-010-025)

Block 146 Lot 18

Joanne Garrastazu & Roger Daniels  
 504 Gallows Hill Road  
 Cranford, N.J. 07016-1705

**Refund: \$ 104.79**  
 (5-01-55-000-010-025)

**Resolution No. 2015-384:**

**BE IT RESOLVED** by the Township Committee of the Township of Cranford on the 24<sup>th</sup> day of November 2015 that the following checks will be refunded by the Tax Collector to the lien holder according to statutory requirements:

**Redemption of Certificate# 15-00012**

Block 285 Lot 8  
 FWDSL & Associates, LP  
 17 W. Cliff Street  
 Somerville, N.J. 08876

**Refund: \$ 368.78**  
 (5-01-55-000-010-029)  
**Premium: \$ 200.00**  
 (T-15-00-000-106-000)

**Redemption of Certificate# 15-00016**

Block 320 Lot 58  
 US Bank as Custodian for BV001 Trst & Crdtrs  
 50 South 16<sup>th</sup> Street, Suite 2050  
 Philadelphia, Pa. 19102-2513

**Refund: \$ 18,206.44**  
 (5-01-55-000-010-029)  
**Premium: \$ 33,100.00**  
 (T-15-00-000-106-000)

**Redemption of Certificate# 15-00029**

Block 487 Lot 12  
 Harmara, LLC  
 770 Featherbed Lane  
 Clark, N.J. 07066

**Refund: \$ 368.79**  
 (5-01-55-000-010-029)  
**Premium: \$ 300.00**  
 (T-15-00-000-106-000)

**Redemption of Certificate# 15-00033**

Block 505.01 Lot 1 Qualifier C0309  
 DTW Associates, LLC

**Refund: \$ 385.76**  
 (5-01-55-000-010-029)

1355 Martine Avenue  
Plainfield, N.J. 07060

**Premium:** \$ 300.00  
(T-15-00-000-106-000)

**Redemption of Certificate# 15-00035**

Block 526 Lot 8  
DTW Associates, LLC  
1355 Martine Avenue  
Plainfield, N.J. 07060

**Refund:** \$ 322.58  
(5-01-55-000-010-029)

**Premium:** \$ 300.00  
(T-15-00-000-106-000)

**Redemption of Certificate# 15-00043**

Block 604 Lot 3  
DTW Associates, LLC  
1355 Martine Avenue  
Plainfield, N.J. 07060

**Refund:** \$ 411.59  
(5-01-55-000-010-029)

**Premium:** \$ 300.00  
(T-15-00-000-106-000)

**Redemption of Certificate# 15-00048**

Block 644 Lot 16.01  
Harmara, LLC  
770 Featherbed Lane  
Clark, N.J. 07066

**Refund:** \$ 1,158.68  
(5-01-55-000-010-029)

**Premium:** \$ 1,400.00  
(T-15-00-000-106-000)

**Resolution No. 2015-385:**

**BE IT RESOLVED**, that the Township Committee of the Township of Cranford on this 24th day of November 2015 hereby authorizes the following holidays for Township employees for the year 2016;

<b><u>Holiday</u></b>	<b><u>Actual Date</u></b>	<b><u>Employee Holiday</u></b>
New Year’s Day	Friday, January 1 <sup>st</sup>	Friday, January 1 <sup>st</sup>
Martin Luther King Jr.	Monday, January 18th	Monday, January 18th
Lincoln’s Birthday	Friday, February 12 <sup>th</sup>	Friday, February 12th
Washington’s Birthday	Monday, February 15 <sup>th</sup>	Monday, February 15th
Good Friday	Friday, March 25th	Friday, March 25th
Memorial Day	Monday, May 30th	Monday, May 30th
Independence Day	Monday, July 4 <sup>th</sup>	Monday, July 4th
Labor Day	Monday, September 5th	Monday, September 5th
Columbus Day	Monday, October 10 <sup>th</sup>	Monday, October 10th
Election Day	Tuesday, November 8th	Friday, November 25th
Veteran’s Day	Friday, November 11 <sup>th</sup>	Friday, November 11th
Thanksgiving Day	Thursday, November 24 <sup>th</sup>	Thursday, November 24th
Christmas Day	Sunday, December 25 <sup>th</sup>	Monday, December 26 <sup>th</sup>

**Resolution No. 2015-386:**

**BE IT RESOLVED** that the Green Thumb Garden Club is permitted to post signs on municipal property to promote its annual Holiday Boutique event to be held on December 6, 2015 at the Hanson House, and that said signs shall be posted not more than ten (10) days prior to the event, and shall be removed the day following the event.

**Resolution No. 2015-387:**

**WHEREAS**, Mark Paving Co., Inc., contractor for the 2014 Cranford Paving Program has submitted a maintenance bond to the Township Clerk in connection said project.

**NOW, THEREFORE BE IT RESOLVED** that the Township Committee of the Township of Cranford authorizes the release of the bid bond to Mark Paving Co., Inc., in connection with the 2014 Cranford Paving Program.

**Resolution No. 2015-388:**

**RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION – N.J.S.A. 40A: 4-87**

**WHEREAS**, N.J.S.A. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

**WHEREAS**, the Director may also approve the insertion of an appropriation for the equal amount;

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Cranford in the County of Union, New Jersey hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2015 in the sum of \$4,019.40 which is now available as a revenue from the Federal Bulletproof Partnership Grant, pursuant to the provision of the statute; and

**BE IT FURTHER RESOLVED** that the like sum of \$4,019.40 is hereby appropriated under the caption “Federal Bulletproof Partnership Grant”; and

**BE IT FURTHER RESOLVED** that the above is a result of a Federal grant of \$4,019.40 from the Federal Bulletproof Partnership Grant.

**Resolution No. 2015-389:**

**WHEREAS**, the Mayors Council on the Rahway River Watershed (Council) was established to address conditions of serious and repeated flood damage within municipalities along the Rahway River Watershed; and **WHEREAS**, the participating municipalities of the Council act in a cooperative manner to engage in planning, engineering, legal and environmental assessment activities to commence a process to determine the most feasible and effective program for alleviation of these flooding events; and **WHEREAS**, the Township of Cranford, as a participating member of the Council, has agreed to participate in a cost sharing agreement with other member municipalities of the Council to pay for the cost of the aforementioned activities; and **WHEREAS**, the Township Committee will make payment to the Township of Millburn, who is the lead agency for the cost sharing agreement; and **WHEREAS**, the Chief Financial Officer has certified to the availability of funds which is on file in the office of the Township Clerk. **NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Cranford be and hereby authorizes the Mayor and Township Clerk to execute Municipal Cost Sharing Agreement-FY 2016 for the funding of activities conducted in connection with the Mayors Council on the Rahway River Watershed; and **BE IT FURTHER RESOLVED** that the Township Committee of the Township of Cranford agrees to pay \$20,000.00 to the Millburn Township-Joint Municipal Escrow Fund for the performance of services enumerated in Municipal Cost Sharing Agreement-FY 2016.

**Resolution No. 2015-390:**

**A RESOLUTION APPROVING SALARY STEP PROGRESSION FOR EMPLOYEES PURSUANT TO THE TOWNSHIP’S SALARY ORDINANCE**

**WHEREAS**, at a meeting held March 10, 2015, the Township Committee adopted Ordinance No. 2015-05, which established ranges with minimum and maximum salaries and progressive salary steps for certain job titles within the Township of Cranford; and **WHEREAS**, pursuant to Ordinance No. 2015-05, the Township Committee reserves the right and discretion to make salary adjustments at any time as it deems it to be in the public interest and in the interests of good management; and **WHEREAS**, the Township has appropriated funds in the 2015 municipal budget sufficient to offset the costs of any salary adjustments effectuated hereby. **NOW, THEREFORE, BE IT RESOLVED** that the Township Committee be and hereby approves the progression in steps for the following employees in the following job titles as recommended by the Township Administrator:

<i>Effective November 23, 2015:</i>				
<b>Name</b>	<b>Title</b>	<b>Range #</b>	<b>Step #</b>	<b>Salary</b>
Carol Cole	Executive Secretary	12	4	\$60,185
Catherine Hendrickson	Tax Collector	10	3	\$68,934
Terence Wall	Township Administrator	2	Maximum	\$159,523

**Resolution No. 2015-391:**

**WHEREAS**, at its regularly scheduled meeting of November 23, 2015 at 7:30 PM in the Municipal Building, 8 Springfield Avenue, Room 108, the Township Committee of the Township of Cranford, Union County, New Jersey, held discussion regarding the proposal for funding Community Development Fiscal Year 2016-2017 (Year 42) programs; and **WHEREAS**, said meeting was advertised in compliance with the “Open Public Meetings Act”; and **WHEREAS**, the Township Committee of the Township of Cranford agrees with the prioritization of proposed programs as presented. **NOW THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Cranford at a meeting held November 24, 2015, that the Mayor and Township Clerk be, and hereby are, authorized to sign the Community Development Block Grant application for funding Fiscal Year 2016-2017 (Year 42) projects.

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor O’Connor, Commissioners D’Ambola, Giblin and Hannen  
 Nay: None  
 Abstained: None  
 Absent: None

**PUBLIC COMMENTS**

Mayor Kalnins opened the public comments portion of the meeting and asked if there were any questions or comments.

Cranford resident, 42-44 West Holly Street, discussed the need to repair the water fountain in the Municipal Building. Also spoke in support of the military and sang a song in support of all veterans. In addition, discussed his support for the reactivation of Muhlenberg Hospital. Discussed the tragedy in Paris and feels the United States needs to be prepared. Extended best wishes to everyone for a Happy Thanksgiving.

Mayor Kalnins informed the resident that a new water fountain has been ordered.

Hearing no further comments, Mayor Kalnins closed the public comment portion of the meeting.

## **PROFESSIONAL COMMENTS**

### **Township Administrator Terence Wall**

- Wished everyone a Happy Thanksgiving.

### **Township Attorney Diane U. Dabulas**

- Wished everyone a Happy Thanksgiving;
- Provided an update regarding litigation involving Cranford Development Associates. Announced that the hearing concerning the Township's appeal would be held December 1, 2015 in New Brunswick. Advised the public to contact her with any questions. Explained that while the public is permitted to attend the hearing, they would not be given an opportunity to speak. Only arguments from counsel would be heard.

## **COMMISSIONER REPORTS/COMMENTS**

### **Commissioner Thomas H. Hannen, Jr.**

- Wished everyone a Happy Thanksgiving;
- Discussed the winter months ahead and urged residents to check on elderly friends and neighbors;
- Discussed the holiday season and difficulties some face because of illness. Also discussed the armed forces away from home for the holidays.

### **Commissioner Patrick F. Giblin**

- Wished everyone a Happy Thanksgiving;
- Discussed the Township holiday events to be held on November 27, 2015;
- Announced that Shop Small Saturday would be held on November 28, 2015 and encouraged residents to support downtown businesses.

### **Commissioner Robert D'Ambola**

- Discussed various events being hosted by the Friends of the Public Library and provided contact information for those interested in attending;
- Stated that leaf pickup is progressing and asked residents to refrain from placing heavy objects in leaf piles and to refrain from parking on leaf piles. Also reminded residents to keep storm drains clear of debris;
- Provided an Engineering update on the following projects:
  - Announced that the North Avenue Station Pedestrian Improvement Project is nearly complete, with the final item being the installation of the traffic signal. Feels this project serves as a traffic calming measure in the downtown;
  - Stated that the Township is planning to add two (2) sites to the 2016 de-silting project. Explained that this is a time sensitive program because of regulations with the river;
  - Announced that Phase 2B of the Clean Water and Drinking Infrastructure project would be progressing in the spring;
  - Stated that the 2015 Paving Project would end on December 15, 2015 due to cold weather, and would begin again in the spring;
  - Announced that the Paver Repair Project would continue during the winter months;
  - Discussed a list of streets to be paved by Elizabethtown Gas and stated that he is hopeful that this paving would start in the spring after the cold weather breaks.
- Discussed the information provided in the Cranford Newsletter;
- Wished everyone a safe and Happy Thanksgiving.

### **Deputy Mayor Mary O'Connor**

- Discussed the 1<sup>st</sup> Annual Turkey Trot being hosted by The Friends of Colin. Provided information for those interested in participating;
- Discussed the American Red Cross Blood Drive to be held November 27, 2015. Provided information for those interested in donating;
- Discussed various holiday events to be held in Downtown Cranford;
- Discussed Shop Small Saturday to be held on November 28, 2015 and encourage residents to support downtown merchants;
- Discussed the house tour to be hosted by the Junior Women's Club on December 6, 2015. Provided information for those interested in attending;
- Announced that the Cranford Fire Department is encouraging everyone to be safe over the holiday season;
- Discussed those who were lost this Thanksgiving and her appreciation for all we have as Americans;

- Wished everyone a Happy Hanukah and a Happy Thanksgiving.

**Mayor Andis Kalnins**

- Announced that the Cranford High School football team would be playing for the State Championship. Congratulated the team for accomplishing this achievement for two (2) consecutive years;
- Congratulated the Police Athletic League (PAL) teams that made it to the Super Bowl for the A and D divisions. This is the first time Cranford has made it this far;
- Congratulated the Girls Powder Puff Senior Class Team for its win against the Junior Powder Puff team;
- Discussed various Chamber of Commerce holiday activities that would be held in Downtown Cranford on November 27, 2015;
- Discussed Shop Small Saturday and encouraged residents to support local merchants;
- Thanked the Cranford Clergy Council for the Thanksgiving Day Service;
- Wished everyone a Happy Thanksgiving and a Happy Hanukah.

On motion of Commissioner D'Ambola, seconded by Deputy Mayor O'Connor and passed, the Township Committee adjourned at 8:35 PM.

Respectfully submitted,

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Tara Rowley, RMC  
Township Clerk

Date: November 24, 2015