

The Minutes of the **Official Meeting** of the Township Committee of the Township of Cranford, County of Union, State of New Jersey on **September 29, 2015** at 8:00 p.m. in Council Chambers.

THIS MEETING IS IN COMPLIANCE WITH THE “OPEN PUBLIC MEETINGS ACT” AS ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED BY MAILING THE ANNUAL SCHEDULE OF MEETINGS TO THE CRANFORD CHRONICLE, UNION COUNTY LOCAL SOURCE, AND THE STAR LEDGER, BY POSTING SUCH ANNUAL MEETING SCHEDULE ON A BULLETIN BOARD IN THE TOWN HALL RESERVED FOR SUCH ANNOUNCEMENTS AND THE FILING OF SAID NOTICE WITH THE TOWNSHIP CLERK OF CRANFORD. FORMAL ACTION MAY BE TAKEN AT THIS MEETING.

**PRESENT:** Mayor Andis Kalnins  
Deputy Mayor Mary O’Connor  
Commissioner Barbara Bilger  
Commissioner Robert D’Ambola  
Commissioner Thomas H. Hannen, Jr.

**ABSENT:** None

#### **INVOCATION AND FLAG SALUTE**

The invocation was led by Deputy Mayor O’Connor, followed by the flag salute.

#### **MINUTE APPROVAL**

On motion of Commissioner Hannen, seconded by Commissioner D’Ambola and passed, the minutes of the Workshop Meeting of September 14, 2015 and the Conference and Official Meetings of September 15, 2015, were approved by the indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor O’Connor, Commissioners Bilger, D’Ambola and Hannen

Nay: None

Abstained: None

Absent: None

#### **PAYMENT OF BILLS**

On motion of Commissioner Bilger, seconded by Commissioner D’Ambola and passed, the bills list dated September 29, 2015 totaling \$1,649,887.62, were approved for payment by recorded vote and are on file in the Office of the Township Clerk.

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor O’Connor and Commissioners Bilger and D’Ambola

Nay: Commissioner Hannen

Abstained: None

Absent: None

#### **MAYORAL ANNOUNCEMENTS**

##### **Daughters of the American Revolution 125<sup>th</sup> Anniversary**

**WHEREAS**, October 11, 2015, marks the 125<sup>th</sup> anniversary of the founding of the National Society Daughters of the American Revolution to honor the memory and the spirit of the men and women who achieved American independence; and

**WHEREAS**, Nearly 1 million members have since fulfilled this vibrant service organization’s mission to promote historic preservation, education and patriotism; and

**WHEREAS**, Daughters are currently celebrating both their founding and their future by providing 10 million hours of service to America;

**WHEREAS**, The Crane’s Ford Chapter of the DAR was founded in Cranford in the year 1944 to complete this important service work on the local level;

**WHEREAS**, It is fitting and proper to accord official recognition to this vital organization and its memorable anniversary;

**NOW, THEREFORE**, I, Andis Kalnins, Mayor of the Township of Cranford, New Jersey, do hereby honor:

##### **THE DAUGHTERS OF THE AMERICAN REVOLUTION’S 125 YEARS OF SERVICE TO AMERICA**

And ask our citizens to reaffirm the ideals of our nation’s founders and to honor and respect the freedoms guaranteed to us through the Declaration of Independence and the United States Constitution.

##### **Put the Brakes on Fatalities Day**

**WHEREAS**, across the nation, traffic crashes caused approximately 32,675(est.) fatalities in 2014, and are the leading cause of death for young people ages 15 to 34; and,

**WHEREAS**, in New Jersey, 556 individuals lost their lives in traffic crashes in 2015; and,

**WHEREAS**, alcohol-related crashes accounted for 27.0 percent of the State’s traffic fatalities, while 26 percent of all fatal crashes involved traveling at unsafe speeds; and,

**WHEREAS**, motorcyclists, bicycle riders and pedestrians face increased risks on New Jersey’s roadways, as people opt for alternative modes of transportation; and,

**WHEREAS**, 60 motorcyclists, 11 bicyclists and 170 pedestrians were killed in New Jersey in traffic-related crashes in 2015; and,

**WHEREAS**, safer driving behaviors such as buckling up, every ride; obeying posted speed limits; stopping for pedestrians in crosswalks and using crosswalks when walking; avoiding aggressive driving behaviors; never driving impaired; wearing proper safety gear while riding a motorcycle or bicycle; and, focusing solely on driving by avoiding distractions, can dramatically reduce the number of traffic-related injuries and deaths;

**NOW, THEREFORE**, I, Andis Kalnins, Mayor of the Township of Cranford, New Jersey, do hereby proclaim October 10, 2015 as **PUT THE BRAKES ON FATALITIES DAY** And call upon everyone to put these lifesaving behaviors into practice to improve safety on the roadways in our community and throughout the State.

#### **POLICE DEPARTMENT ANNOUNCEMENTS**

On motion of Deputy Mayor O'Connor, seconded by Commissioner Bilger and passed, the following resolution was adopted by the following vote:

##### **Resolution No. 2015-346:**

**BE IT RESOLVED** by the Township Committee of the Township of Cranford at a meeting held September 29, 2015 that Matthew Nazzaro be, and hereby is, advanced to the rank of Sergeant within the Cranford Police Department effective September 29, 2015.

##### **Recorded vote:**

Aye: Mayor Kalnins, Deputy Mayor O'Connor, Commissioners Bilger and Hannen

Nay: None

Abstained: Commissioner D'Ambola

Absent: None

*(Oath of Office administered by Township Clerk Tara Rowley)*

#### **FIRE DEPARTMENT ANNOUNCEMENTS**

On motion of Deputy Mayor O'Connor, seconded by Commissioner Hannen and passed, the following resolution was adopted by the following vote:

##### **Resolution No. 2015-347:**

**BE IT RESOLVED** by the Township Committee of the Township of Cranford at a meeting held September 29, 2015 that Leo Schaeffer be, and hereby is, advanced to the rank of Captain within the Cranford Fire Department effective October 14, 2015.

##### **Recorded vote:**

Aye: Mayor Kalnins, Deputy Mayor O'Connor, Commissioners Bilger and D'Ambola

Nay: None

Abstained: Commissioner Hannen

Absent: None

*(Oath of Office administered by Township Clerk Tara Rowley)*

On motion of Deputy Mayor O'Connor, seconded by Commissioner Bilger and passed, the following resolution was adopted by the following vote:

##### **Resolution No. 2015-348:**

**BE IT RESOLVED** by the Township Committee of the Township of Cranford at a meeting held September 29, 2015 that Christopher Vollero be, and hereby is, advanced to the rank of Lieutenant within the Cranford Fire Department effective October 14, 2015.

##### **Recorded vote:**

Aye: Mayor Kalnins, Deputy Mayor O'Connor, Commissioners Bilger and D'Ambola

Nay: None

Abstained: Commissioner Hannen

Absent: None

*(Oath of Office administered by Township Clerk Tara Rowley)*

On motion of Deputy Mayor O'Connor, seconded by Commissioner Bilger and passed, the following resolution was adopted by the following vote:

##### **Resolution No. 2015-349:**

**BE IT RESOLVED** by the Township Committee of the Township of Cranford at a meeting held September 29, 2015 that Robert Moran be, and hereby is, appointed as a Probationary Firefighter within the Cranford Fire Department, effective October 14, 2015.

##### **Recorded vote:**

Aye: Mayor Kalnins, Deputy Mayor O'Connor, Commissioners Bilger and D'Ambola

Nay: None

Abstained: Commissioner Hannen

Absent: None

*(Oath of Office administered by Township Clerk Tara Rowley)*

#### **FIVE MINUTE RECESS**

#### **INFORMAL MEETING**

Mayor Kalnins opened the informal meeting portion of the meeting and asked if there were any questions or comments. Hearing no comments, Mayor Kalnins closed the informal meeting portion of the meeting.

## **ORDINANCES – Introduction**

### **Ordinance No. 2015-33:**

The Township Clerk read by title only Ordinance No. 2015-33 entitled, “AN ORDINANCE TO AMEND AND SUPPLEMENT PART II GENERAL LEGISLATION, CHAPTER 98 DOGS AND OTHER ANIMALS OF THE CODE OF THE TOWNSHIP OF CRANFORD”

Said ordinance was approved on first reading on motion of Commissioner Hannen, seconded by Deputy Mayor O’Connor, and passed by the indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor O’Connor, Commissioners Bilger, D’Ambola and Hannen

Nay: None

Abstained: None

Absent: None

### **Final Reading and Public Hearing for Ordinance No. 2015-33 to be held October 27, 2015.**

## **RESOLUTIONS – By Consent Agenda**

On motion of Commissioner D’Ambola, seconded by Deputy Mayor O’Connor and passed, the following resolutions were adopted by consent agenda:

### **Resolution No. 2015-328:**

**WHEREAS**, Christopher DiFabio, Patrolman within the Police Department, is qualified for a leave of absence pursuant to the Federal Family Medical Leave Act (FMLA), New Jersey Family Leave Act (NJFLA) and the New Jersey Paid Family Leave Act (NJPFLA) for the birth of his child.

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Cranford that Christopher DiFabio is approved for a FMLA/NJFLA/NJPFLA leave of absence beginning November 16, 2015 through December 4, 2015, using accumulated time as available as employee so elects;

**BE IT FURTHER RESOLVED** that Christopher DiFabio shall comply with all provisions of law during the FMLA/NJFLA/NJPFLA leave of absence, including providing all required medical proofs.

### **Resolution No. 2015-329:**

**WHEREAS**, at a meeting held August 12, 2014, the Township Committee adopted Resolution No. 2014-3096 which authorized an award of contract to AJM Contractors, Inc. for South Union Avenue (Section 2)

Improvements funded by the New Jersey Department of Transportation (NJDOT) Local Aid Grant Program and the Township of Cranford; and

**WHEREAS**, on or about September 18, 2015, AJM Contractors, Inc. submitted Maintenance Bond No. 39BCSHG2825M, Payment Bond No. 39BCSHG2825 and Performance Bond No. 39BCSHG2825 in connection with the aforesaid project; and

**WHEREAS**, the Township’s Engineering Department, per correspondence dated September 18, 2015, has recommended the release of any bonds previously submitted by AJM Contractors, Inc.;

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Cranford hereby authorizes the release of Performance Bond No. 39BCSGT1667 to AJM Contractors, Inc. in connection with South Union Avenue (Section 2) Improvements.

### **Resolution No. 2015-330:**

**WHEREAS**, at a meeting held April 21, 2015, the Township Committee adopted Resolution No. 2015-180 which authorized an award of contract to Jo-MED Contracting Corp. for the Carpenter Place Detention Basin Pipe Repairs funded by the NJDCA, CDGB – DR 2013 Grant and the Township of Cranford; and

**WHEREAS**, on or about September 18, 2015, Jo-MED Contracting Corp. submitted Maintenance Bond No. A7673MB in connection with the aforesaid project; and

**WHEREAS**, the Township’s Engineering Department, per correspondence dated September 18, 2015, has recommended the release of any bonds previously submitted by

Jo-MED Contracting Corp.;

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Cranford hereby authorizes the release of Performance Bond No. A7673 to Jo-MED Contracting Corp. in connection with Carpenter Place Detention Basin Pipe Repairs.

### **Resolution No. 2015-331:**

**Removed from Agenda**

### **Resolution No. 2015-332:**

**WHEREAS**, the Township of Cranford requires an expert to provide engineering design and construction administration services in connection with the 2015 Paver Reset Program; and

**WHEREAS**, the Township of Cranford advertised a Request for Proposals (RFP) for engineering services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS**, the Township of Cranford deemed that the background, experience and qualifications of the respondent herein satisfy the criteria set forth in the RFP; and

**WHEREAS**, the certification of funds by the Chief Financial Officer and engineering services that are to be provided are subject to the expiration of the estoppel period.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Cranford, New Jersey, as follows:

1. **Maser Consulting, 400 Valley Road, Suite 304, Mount Arlington, New Jersey 07856** be and hereby are awarded a contract to perform engineering services in connection with the aforementioned project at a fee not to exceed \$15,250.00; and
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with Maser Consulting; and
3. This contract is awarded pursuant to the “fair and open” process (N.J.S.A. 19:44A-20.5 et seq.).

**Resolution No. 2015-333:**

**WHEREAS**, the Borough of Garwood and the Township of Cranford have heretofore entered into a Shared Services Agreement (“Agreement”) regarding the provision of certain Uniform Construction Code inspection and enforcement services performed by the Township for the Borough; and

**WHEREAS**, the parties to said agreement have agreed to extend and modify same as set forth at length in an agreement on file with the Township Clerk;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Cranford, County of Union, State of New Jersey, that an Agreement between the Borough of Garwood and the Township of Cranford be and hereby is approved and that the Mayor and Clerk are hereby authorized to execute same.

**Resolution No. 2015-334:**

**WHEREAS**, the Township of Cranford (herein referred to as the Township) is the lead agency for the Cranford Police Cooperative Pricing System, System Identifier 47-CPCPS, pursuant to N.J.A.C. 5:34-7.1, et seq.; and

**WHEREAS**, the Township advertised for bids for police and administrative vehicles; and

**WHEREAS**, the Township received sealed bids on September 15, 2015; and

**WHEREAS**, the bid of the lowest responsible bidder for the vehicles listed below was determined to be Beyer Chrysler Jeep Dodge Ram, 200 Ridgedale Avenue, Morristown, New Jersey 07962 (hereinafter referred to as the Successful Bidder by submitting a bid proposal as follows:

**PURCHASE**

<b><u>VEHICLE TYPE</u></b>	<b><u>UNIT PRICE</u></b>
2016 Dodge Ram 1500 Crew Cab 4x4	\$22,276.00
2016 Dodge Durango SSV	\$26,261.00
2016 Dodge Charger PPV	\$22,119.00

**TWO YEAR LEASE WITH PURCHASE OPTION**

<b><u>VEHICLE TYPE</u></b>	<b><u>Total Payment to Purchase after 2 Years</u></b>
2016 Dodge Ram 1500 Crew Cab 4x4	\$23,025.07
2016 Dodge Durango SSV	\$27,143.90
2016 Dodge Charger PPV	\$22,862.80

**THREE YEAR LEASE WITH PURCHASE OPTION**

<b><u>VEHICLE TYPE</u></b>	<b><u>Total Payment to Purchase after 3 Years</u></b>
2016 Dodge Ram 1500 Crew Cab 4x4	\$23,479.75
2016 Dodge Durango SSV	\$27,679.91
2016 Dodge Charger PPV	\$23,314.27

**WHEREAS**, the Successful Bidder has agreed to provide the goods/services bid upon to registered members of the Cranford Police Cooperative Pricing System; and

**WHEREAS**, N.J.A.C. 5:34-7.1, et seq., requires that a Master Contract be entered into between the lead agency and the successful bidder;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Cranford that the bid for the provision of police and administrative vehicles as listed above to the Township of Cranford and to registered members of the Cranford Police Cooperative Pricing System be and is hereby awarded to Beyer Chrysler Jeep Dodge Ram, 200 Ridgedale Avenue, Morristown, New Jersey 07962, as more particularly set forth in the Successful Bidder’s Bid proposal dated September 15, 2015, which bid proposal is on file in the Office of the Township Clerk; and

**BE IT FURTHER RESOLVED** that the Mayor and Township Clerk be and are hereby authorized and directed to enter into a Master Contract agreement with the Successful Bidder in the form approved by the Township Attorney.

**Resolution No. 2015-335:**

**WHEREAS**, the Township of Cranford (herein referred to as the Township) is the lead agency for the Cranford Police Cooperative Pricing System, System Identifier 47-CPCPS, pursuant to N.J.A.C. 5:34-7.1, et seq.; and

**WHEREAS**, the Township advertised for bids for police and administrative vehicles; and

**WHEREAS**, the Township received sealed bids on September 15, 2015; and  
**WHEREAS**, the bid of the lowest responsible bidder for the vehicles listed below was determined to be Beyer Ford, 170 Ridgedale Avenue, Morristown, New Jersey 07962 (hereinafter referred to as the Successful Bidder) by submitting a bid proposal as follows:

<u>VEHICLE TYPE</u>	<u>PURCHASE</u>	<u>UNIT PRICE</u>
2016 Ford SPI		\$26,068.00
2016 Ford UPI		\$24,613.00
2016 Ford Expedition SSV		\$29,121.00

**TWO YEAR LEASE WITH PURCHASE OPTION**

<u>VEHICLE TYPE</u>	<u>Total Payment to Purchase after 2 Years</u>
2016 Ford SPI	\$26,944.42
2016 Ford UPI	\$25,440.55
2016 Ford Expedition SSV	\$30,099.94

**THREE YEAR LEASE WITH PURCHASE OPTION**

<u>VEHICLE TYPE</u>	<u>Total Payment to Purchase after 3 Years</u>
2016 Ford SPI	\$27,746.49
2016 Ford UPI	\$25,942.93
2016 Ford Expedition SSV	\$30,694.33

**WHEREAS**, the Successful Bidder has agreed to provide the goods/services bid upon to registered members of the Cranford Police Cooperative Pricing System; and  
**WHEREAS**, N.J.A.C. 5:34-7.1, et seq., requires that a Master Contract be entered into between the lead agency and the successful bidder;  
**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Cranford that the bid for the provision of police and administrative vehicles as listed above to the Township of Cranford and to registered members of the Cranford Police Cooperative Pricing System be and is hereby awarded to Beyer Ford, 170 Ridgedale Avenue, Morristown, New Jersey 07962, as more particularly set forth in the Successful Bidder’s Bid proposal dated September 15, 2015, which bid proposal is on file in the Office of the Township Clerk; and  
**BE IT FURTHER RESOLVED** that the Mayor and Township Clerk be and are hereby authorized and directed to enter into a Master Contract agreement with the Successful Bidder in the form approved by the Township Attorney.

**Resolution No. 2015-336:**

**WHEREAS**, the Township of Cranford (herein referred to as the Township) is the lead agency for the Cranford Police Cooperative Pricing System, System Identifier 47-CPCPS, pursuant to N.J.A.C. 5:34-7.1, et seq.: and  
**WHEREAS**, the Township advertised for bids for police and administrative vehicles; and  
**WHEREAS**, the Township received sealed bids on September 15, 2015; and  
**WHEREAS**, the bid of the lowest responsible bidder for the vehicles listed below was determined to be Hertrich Fleet Services, 1427 Bay Road, Milford, Delaware 19963 (hereinafter referred to as the Successful Bidder) by submitting a bid proposal as follows:

<u>VEHICLE TYPE</u>	<u>PURCHASE</u>	<u>UNIT PRICE</u>
2016 Chevrolet Caprice PPV		\$27,257.00

**TWO YEAR LEASE WITH PURCHASE OPTION**

<u>VEHICLE TYPE</u>	<u>Total Payment to Purchase after 2 Years</u>
2016 Chevrolet Caprice PPV	\$28,865.88

**THREE YEAR LEASE WITH PURCHASE OPTION**

<u>VEHICLE TYPE</u>	<u>Total Payment to Purchase after 3 Years</u>
2016 Chevrolet Caprice PPV	\$29,571.01

**WHEREAS**, the Successful Bidder has agreed to provide the goods/services bid upon to registered members of the Cranford Police Cooperative Pricing System; and  
**WHEREAS**, N.J.A.C. 5:34-7.1, et seq., requires that a Master Contract be entered into between the lead agency and the successful bidder;  
**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Cranford that the bid for the provision of police and administrative vehicles as listed above to the Township of Cranford and to registered members of the Cranford Police Cooperative Pricing System be and is hereby awarded to Hertrich

Fleet Services, 1427 Bay Road, Milford, Delaware 19963, as more particularly set forth in the Successful Bidder's Bid proposal dated September 15, 2015, which bid proposal is on file in the Office of the Township Clerk; and

**BE IT FURTHER RESOLVED** that the Mayor and Township Clerk be and are hereby authorized and directed to enter into a Master Contract agreement with the Successful Bidder in the form approved by the Township Attorney.

**Resolution No. 2015-337:**

**WHEREAS**, the Township of Cranford (herein referred to as the Township) is the lead agency for the Cranford Police Cooperative Pricing System, System Identifier 47-CPCPS, pursuant to N.J.A.C. 5:34-7.1, et seq.; and  
**WHEREAS**, the Township advertised for bids for police and administrative vehicles; and  
**WHEREAS**, the Township received sealed bids on September 15, 2015; and  
**WHEREAS**, the bid of the lowest responsible bidder for the vehicles listed below was determined to be Mall Chevrolet, 75 Haddonfield Rd, Cherry Hill, New Jersey 08002 (hereinafter referred to as the Successful Bidder) by submitting a bid proposal as follows:

**PURCHASE**

<b><u>VEHICLE TYPE</u></b>	<b><u>UNIT PRICE</u></b>
2016 Chevrolet Tahoe 2WD PPV	\$35,440.00
2016 Chevrolet Tahoe 4WD PPV	\$38,140.00
2016 Chevrolet Suburban 4WD	\$42,650.00

**TWO YEAR LEASE WITH PURCHASE OPTION**

<b><u>VEHICLE TYPE</u></b>	<b><u>Total Payment to Purchase after 2 Years</u></b>
2016 Chevrolet Tahoe 2WD PPV	\$37,361.70
2016 Chevrolet Tahoe 4WD PPV	\$40,164.92
2016 Chevrolet Suburban 4WD	\$43,290.00

**THREE YEAR LEASE WITH PURCHASE OPTION**

<b><u>VEHICLE TYPE</u></b>	<b><u>Total Payment to Purchase after 3 Years</u></b>
2016 Chevrolet Tahoe 2WD PPV	\$38,274.40
2016 Chevrolet Tahoe 4WD PPV	\$41,146.09
2016 Chevrolet Suburban 4WD	\$44,347.51

**WHEREAS**, the Successful Bidder has agreed to provide the goods/services bid upon to registered members of the Cranford Police Cooperative Pricing System; and

**WHEREAS**, N.J.A.C. 5:34-7.1, et seq., requires that a Master Contract be entered into between the lead agency and the successful bidder;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Cranford that the bid for the provision of police and administrative vehicles as listed above to the Township of Cranford and to registered members of the Cranford Police Cooperative Pricing System be and is hereby awarded to Mall Chevrolet, 75 Haddonfield Rd, Cherry Hill, New Jersey 08002, as more particularly set forth in the Successful Bidder's Bid proposal dated September 15, 2015, which bid proposal is on file in the Office of the Township Clerk; and

**BE IT FURTHER RESOLVED** that the Mayor and Township Clerk be and are hereby authorized and directed to enter into a Master Contract agreement with the Successful Bidder in the form approved by the Township Attorney.

**Resolution No. 2015-338:**

**WHEREAS**, on August 21, 2015, two (2) bids were received for the Collection and Marketing of Recyclable Materials; and

**WHEREAS**, **Great Northern Recycling, Inc.** is the lowest responsible bidder for this contract at a low bid price as follows:

Year 1 – \$155,600
Year 2 - \$155,600
Year 3 - \$155,600
Year 4 – \$155,600
Year 5 – \$155,600
<b>Total Cost \$778,000.00</b>

**WHEREAS**, a contract for the collection and disposition of recyclable material may be awarded that does not in the aggregate exceed 5 years pursuant to N.J.S.A. 40A:11-15(3) and;

**WHEREAS**, the Chief Financial Officer has certified to the availability of funds which is on file in the office of the Township Clerk; and

**NOW THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Cranford, on this 29th day of September 2015 **Giordano Companies, Inc., 142-156 Frelinghuysen Avenue, Newark, New Jersey 07114** be, and hereby is, awarded the contract for the Collection and Marketing of Recyclable Materials for a five (5) year period as indicated herein; and

**BE IT FURTHER RESOLVED**, that the Mayor and Township Clerk are hereby authorized and directed to execute a contract with Giordano Companies, Inc.

**Resolution No. 2015-339:**

**RESOLUTION AWARDING CONSTRUCTION CONTRACT FOR THE 2015 CRANFORD PAVING PROJECT FUNDED BY A UNION COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND A BOND ORDINANCE PROVIDED BY THE TOWNSHIP OF CRANFORD, UNION COUNTY, NEW JERSEY.**

**WHEREAS**, Thursday, September 17, 2015 at 10:00 am, bids were opened in the presence of the Township Engineer, Carl P. O'Brien, PE, and the Township Clerk, Tara Rowley; and

**WHEREAS**, there were four (4) bids received with the low bidder of the Base Bid plus Alternate Bid A and Alternate Bid B for the projects being Mark Paving Co. Inc., 77 Cutters Dock Road, Woodbridge, NJ 07095 with a total price of \$2,378,830.90; and

**WHEREAS**, Maser Consulting P.A. and other appropriate Township Officials have reviewed the bids and recommend award of contract for this project to Mark Paving Co. Inc.; and

**WHEREAS**, the Chief Financial Officer reviewed the available funding for the improvements and has certified that sufficient funds are available within the current and/or previously adopted budget for said purpose by way of bond ordinance 2015-24; and

**WHEREAS**, this Project is partially funded by CDBG and a bond ordinance provided by Township of Cranford; and

**WHEREAS**, this project is in the best interest of the health, safety and welfare of the general public in the Township of Cranford.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Cranford, Union County, New Jersey that the above referenced construction project is awarded to Mark Paving Co. Inc., 77 Cutters Dock Road, Woodbridge, NJ 07095, with a total bid price of \$2,378,830.90 for the Base Bid, Alternate A and Alternate B; and

**BE IT FURTHER RESOLVED**, that this Resolution shall take effect immediately.

**Resolution No. 2015-340:**

**WHEREAS**, the Director of Finance has certified to the availability of funds which is on file in the office of the Township Clerk; and

**WHEREAS**, on September 22, 2015 one (1) bid was received for the Removal and Transportation of 2015 Leaf Collection Material for the Cranford Township Department of Public Works; and

**WHEREAS**, the specifications and bid proposal forms provided for a base bid for removal and transportation of 13,000 cubic yards (maximum) of 2015 Leaf Collection Material, and an alternate bid that includes loading 13,000 cubic yards (maximum) of 2015 Leaf Collection Material at the Cranford Conservation Center and transporting to the Union County facility; and

**WHEREAS**, the Superintendent of Public Works and other appropriate Township Officials have reviewed the bids and recommend an award of contract for the alternate bid for this service to **S. Rotondi & Sons, Inc., P.O. Box 1407, Summit, NJ 07902** at a low bid price of \$43,550.

**NOW THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Cranford on this 7<sup>th</sup> day of October 2014, that **S. Rotondi & Sons, Inc.**, be, and hereby is, awarded the contract for **the Removal and Transportation of 2015 Leaf Collection Material for the Cranford Township Department of Public Works**; and

**BE IT FURTHER RESOLVED**, that the Mayor and Township Clerk are hereby authorized and directed to sign a contract with **S. Rotondi & Sons, Inc.**

**Resolution No. 2015-341:**

**WHEREAS**, most gasoline-powered leaf blower engines have only primitive noise abatement features that may create noise levels in excess of one hundred (100) decibels; and

**WHEREAS**, pollutants from such engines include hydrocarbons, nitrogen oxides, carbon monoxide, and carbon dioxide; and

**WHEREAS**, pollutants contribute to health problems, to the creation of ground level ozone, to the formation of acid rain, and to increased levels of greenhouse gas; and

**WHEREAS**, blower driven materials may include toxic or hazardous materials, which may place walkers, cyclists, children, and people with respiratory ailments at special risk; and

**WHEREAS**, using human powered rakes to remove leaves from yards is seen to have no negative impact on the environment and helps to promote a peaceful and quiet environment; and

**WHEREAS**, the exercise provided by such activity generally contributes to improved health; and

**WHEREAS**, sharing leaf raking responsibilities within families is intended to demonstrate the positive characteristics of working around the home and the benefits of families spending time together; and

**WHEREAS**, neighborhoods will appreciate the tranquility;

**NOW THEREFORE BE IT RESOLVED** that the Township of Cranford designates November 6 through 8, 2015 in collection zones 2 and 3 as Rake Days; and

**BE IT FURTHER RESOLVED** that November 13-15, 2015 be designated as Rake Days in collection zones 1 and 4; and

**BE IT FURTHER RESOLVED** that residents are encouraged to voluntarily forgo the use of powered leaf blowers and rake leaves during the designated days.

**Resolution No. 2015-342:**

**BE IT RESOLVED** by the Township Committee of the Township of Cranford on the 29<sup>th</sup> day of September 2015 that the following checks will be refunded by the Tax Collector to the lien holder according to statutory requirements:

**Redemption of Certificate # 14-00011**

Block 198 Lot 13  
US Bank as Custodian for BV001 Trust  
50 South 16<sup>th</sup> St. Suite 2050  
Philadelphia, PA 19102-2513

**Refund:           \$315.17**

(5-01-55-000-010-029)

**Premium:       \$500.00**

(T-15-00-000-106-000)

**Redemption of Certificate # 14-00020**

Block 271 Lot 5  
MTAG as Custodian for Alterna Funding I  
P.O. Box 54817  
New Orleans, LA 70154

**Refund:           \$60,396.31**

(5-01-55-000-106-000)

**Premium:       \$109,000.00**

(T-15-00-000-106-000)

**Resolution No. 2015-343:**

**BE IT RESOLVED** by the Township Committee of the Township of Cranford on the 29<sup>th</sup> day of September 2015 that the Tax Collector be and hereby is authorized to refund sewer taxes for reasons noted:

**OVERPAYMENT OF SEWER:**

Block 292 Lot 3.01  
TH Cranford Property, LLC  
2201 Main Street  
Evanston, IL 60202

**Account# 3389-2 Refund:       \$140.00**

**Account# 3389-3 Refund:       \$140.00**

**Total:           \$280.00**

(5-01-55-000-010-026)

**Resolution No. 2015-343A:**

**BE IT RESOLVED** by the Township Committee of the Township of Cranford at a meeting held September 29, 2015 that the resignation of Maria Maramonte as Technical Assistant within the Construction Code Office be and hereby is accepted, with regrets, effective October 1, 2015.

**Recorded vote:**

Aye: Mayor Kalnins, Deputy Mayor O'Connor, Commissioners Bilger, D'Ambola and Hannen

Nay: None

Abstained: None

Absent: None

**RESOLUTION – By Roll Call Vote**

On motion of Deputy Mayor O'Connor, seconded by Commissioner Bilger and passed, the following resolution was adopted by **roll call vote**:

**Resolution No. 2015-344:**

**BE IT RESOLVED** by the Township Committee of the Township of Cranford at a meeting held September 29, 2015 that Matthew Lubin be, and hereby is, appointed as Fire Official effective October 1, 2015.

**Recorded vote:**

Aye: Mayor Kalnins, Deputy Mayor O'Connor and Commissioners Bilger and D'Ambola

Nay: None

Abstained: Commissioner Hannen

Absent: None

On motion of Deputy Mayor O'Connor, seconded by Commissioner Bilger and passed, the following resolution was adopted by **roll call vote**:

**Resolution No. 2015-345:**

**BE IT RESOLVED** by the Township Committee of the Township of Cranford at a meeting held September 29, 2015 that Peter Graczyk be, and hereby is, appointed as Special Law Enforcement Officer within the Cranford Police Department, effective September 29, 2015.

**Recorded vote:**

Aye: Mayor Kalnins, Deputy Mayor O'Connor and Commissioners Bilger and Hannen

Nay: None

Abstained: Commissioner D'Ambola

Absent: None



## **PUBLIC COMMENTS**

Mayor Kalnins opened the public comments portion of the meeting and asked if there were any questions or comments.

Carrie Spitz, Coalition Pilgrim Pipeline, discussed the proposed Pilgrim Pipeline and informed the Township Committee that the Board of Education would be adopting a resolution opposing the pipeline. Discussed concerns with the pipeline and requested that the Township Committee consider adopting an ordinance to oppose the unregulated pipeline. Believes that Cranford currently has an unregulated pipeline running through the municipality and explained that the Borough of Roselle has one as well. Suggested that the Township Committee adopt an ordinance grandfathering the current pipeline and opposing the Pilgrim Pipeline, similar to an ordinance that was adopted by Roselle.

Madeline Spitz, 14 Yale Terrace, discussed her concerns with the proposed Pilgrim Pipeline being constructed in Cranford and stated that a portion of its proposed location would be adjacent to Hillside Avenue School. Feels this is unacceptable, dangerous and incomprehensible and urged the Township Committee to adopt an ordinance opposing the pipeline.

Barbra Krause, 20 Pittsfield Street, requested clarification of the award of contract for the removal and transportation of leaf collection material.

Mayor Kalnins explained that this contract provides for the removal and transport of leaves from the Cranford Conservation Center to the Union County facility.

Mrs. Krause commended the Public Safety Officers promoted and appointed this evening and commended the Township Committee for its support of these departments.

Hearing no further comments, Mayor Kalnins closed the public comment portion of the meeting.

## **PROFESSIONAL COMMENTS**

### **Township Administrator Terence M. Wall**

- Congratulated Police Department and Fire Department personnel on their promotions and appointments this evening.

## **COMMISSIONER REPORTS/COMMENTS**

### **Commissioner Thomas H. Hannen, Jr.**

- Congratulated Public Safety employees that were promoted and appointed this evening and stated that he hopes to continue with these staffing levels as funds permit;
- Referred to comments made at the previous Official Meeting concerning engineering services and the costs associated with an engineering consultant versus an in-house engineer. Stated that the comments made by his colleague at the previous Official Meeting were prompted by a newspaper article that appeared in the Westfield Leader. Commissioner Hannen further explained that discussion of operating hours for the Engineering Department was held during a prior Workshop Meeting, and he was quoted in the newspaper when he commented during that discussion. Provided a response to comments made by his colleague from the previous Official Meeting as follows:
  - Engineering Department Communications  
Stated that residents were informed at the previous Township Committee meeting that engineering services in the Township of Cranford are costing more than they did two (2) years ago. Also stated that two (2) years ago the Township had a full-time Township Engineer. As of August 2015, engineering services have cost the Township of Cranford \$360,000. When the Township had full time engineering services, which included 2 full-time engineers and a drafts person, the cost of salaries and wages for these individuals was approximately \$240,000. Also referred to comments made regarding a lack of communication between the former Township Engineer and the Township Committee. Feels these comments were inaccurate and stated that there was significant communication by the former Township Engineer concerning various projects, including armoring of the dikes, flooding issues and the downtown train station. Feels the Township Committee might not have liked the communication, because many projects were coming in over budget, but feels communication did occur.
  - Orchard Brook Project  
Feels it is inaccurate to fault the former Township Engineer for the stalling of the Orchard Brook Project. Explained that the Orchard Brook Project was stalled due to impacted residents' unwillingness to grant easements, and due to the lack of a decision by the Township Committee to exercise the power of eminent domain.

- Stormwater Management Regulations  
Discussed violations issued to the Township with respect to non-compliance with stormwater management regulations. Explained that it is his understanding that the violation issued was related to the Township's lack of a basin to clean its street sweeper.
- National Flood Insurance Program's Community Rating System (NFIP-CRS)  
Discussed NFIP-CRS and explained that while the current Township Engineer is being credited with the Township's participation in this program, volunteer members of the Flood Control Advisory Board actually initiated the Township's participation in this program and handled it until the time an expert was required. Stated that once it was determined that an expert was necessary, Maser Consulting was not selected as that expert. Also stated that the NFIP-CRS Program would save residents ten (10%) percent on flood insurance premiums next year.
- Paving Programs  
Discussed paving programs throughout the years and explained that it is not the Township Engineer who paves the roads. Stated that the Township Committee must authorize funding for road paving. Discussed meetings he attended in 2013 with then Finance Commissioner Kalnins, and former Township Administrator Hartnett, to discuss the need for road resurfacing. Working within the confines of the budget, a \$50,000 down payment was allocated for approximately \$1,000,000 in paving work. Also discussed the Township Committee's decision in 2013 to cancel prior bond ordinances for projects that were not completed and explained that this enabled the Township Committee to move forward with more recent paving programs. Also discussed the coordination of road resurfacing with utility companies and discussed an ordinance adopted earlier this year which would prohibit the opening of roads by utility companies once a road has been paved, unless it is an emergency. Stated that this ordinance was initiated because the gas company opened Herning Avenue for utility work immediately after the Township paved the road. Stated that the Township did not know this was occurring because it did not have the proper oversight in place.
- North Avenue Station Pedestrian Project  
Discussed the North Avenue Station Pedestrian Improvement Project and the fact that it is over budget. Explained that the project was originally brought to the Township of Cranford as a beautification project through the Transit Village Grant Program. Stated that the "nomenclature" of pedestrian safety has been "hung onto" this project after the fact. Discussed the award to the Township in the amount of \$500,000 in grant funds for the project. Stated that the Township solicited bids on two (2) occasions and the cost of the project is approximately \$1,200,000. Stated that he has reviewed the plans for this project many times, and does not see any additional shelter for commuters taking the bus, and the upper railroad platform still has not been repaired. Feels the taxpayers of Cranford should not be responsible for the additional \$700,000 for this project, which he feels will only benefit New Jersey Transit buses. Also stated that the additional funds needed for this project were provided through previous bond ordinances for road repairs that were not done. Feels it was more appropriate to use these funds for road repairs rather than the North Avenue Station Pedestrian Improvement Project and feels the Township needs to "live" within its budget.
- Engineering review of building and zoning permits  
Referred to discussion during the Workshop and Conference Meetings regarding the potential implementation of an escrow fee for engineering reviews of building and zoning permit applications. Discussed the number of applications and the fact that the Township Committee was just informed that escrow was not collected for engineering reviews of these applications. Explained that there is a "tune up" process that is needed when you bring in a new firm to provide services that taxpayers are used to having done for them. Explained that the Township Committee considered implementation of a fee for engineering reviews that would be charged to construction and zoning permit applicants. Also discussed the proposed amount of the fee that would be charged, depending on whether the property is located in the flood zone. Stated that he does not feel it is appropriate for the taxpayers to be "nickel and dimed" on different aspects of building permits. Feels the cost of the building permit should suffice. Also discussed his conversation with a resident who was charged \$500.00 for a permit for an air conditioner condenser. Explained that if the Township Committee had agreed to move forward with an escrow fee, this resident would have been required to pay an additional \$250.00 for the Township Engineer to review the application. Stated that this is a service residents came to expect as part of the tax bill.
- Benefits and pension costs and Engineering Department hours of operation  
Referred to comments made at the previous meeting that the Township is not required to pay pension or health benefits costs with a consulting engineer. Stated that he understands that there is a cost to running a business and he is "flabbergasted" if the Township thinks it is not paying for Maser Consulting's pension, health benefits and overhead costs. Also discussed the office hours for the consulting engineer and does not feel enough service is being provided to the Township of Cranford;
- Municipal Building Parking Lot Improvements  
Discussed improvements to the Municipal Building Parking Lot that were funded through the Community Development Block Grant-Disaster Recovery Program. Stated that the Township

Committee decided to add a two-way driveway to the former exit driveway at an additional expense to taxpayers. Explained that Maser Consulting received an additional \$20,000 for oversight of this project and also stated that these are the types of services that would have been provided through an in-house engineering staff. Feels the Township should not allow taxpayers to be “nickel and dimed” for engineering services.

#### **Commissioner Robert D’Ambola**

- Congratulated Public Safety personnel on their promotions and appointments this evening;
- Referred to Commissioner Hannen’s comments with respect to engineering services and statements that services were provided by the former in-house engineer for free. Explained that no service is provided for free and further stated that the former engineer did not accomplish a percentage of what the current engineering consultant has accomplished. Discussed all the projects that have been completed under the engineering consultant’s oversight, including road resurfacing, downtown improvements, and improvements to the Municipal Building, and explained that oversight by the Township Engineer is needed for all of these projects. Responded to Commissioner Hannen’s comments as follows:
  - Road resurfacing  
Explained that Commissioner Hannen is correct when he stated that Maser Consulting does not pave the roads, but they do oversee the work that is being done to ensure that it is being done properly. Stated that there was approximately one half (1/2) of a mile of roadway paved when Commissioner Hannen was Mayor, as opposed to over five (5) miles of roadway being paved now. Stated that there are millions of more dollars being spent on projects that need oversight. Also explained that although the Township previously had an in-house engineer, the Township still had to outsource for engineering services for projects. Explained that the cost for outsourcing for these engineering services was not included when the cost for the in-house engineer’s salaries was mentioned earlier.
  - Orchard Brook Project  
Explained that the Orchard Brook Project was “put on the shelf” and easements were not obtained for the project. Explained that when he talked to different residents, many told him that “nobody ever came back” with respect to the Orchard Brook Project. Explained that letters were sent to residents that would be impacted by the project, but no follow up was done by the Township after the letters were sent. Feels more effort to ensure that the project remains on track is necessary. Explained that the Township must now “start from scratch” because of new regulations implemented by the New Jersey Department of Environmental Protection (NJNDEP). Explained that the project would also be more expensive.
  - North Avenue Pedestrian Safety Improvement Project  
Discussed the North Avenue Pedestrian Improvement Project and stated that it is his understanding that this was always the title of the project. Feels this project will beautify the area and stated that construction is well underway. Asked residents to patronize businesses and stores being impacted while construction is occurring. Also referred to the comment concerning repairs to the upper railroad platform and explained that improvements to the platform are included in a separate project being conducted by New Jersey Transit and were never planned as part of the North Avenue Station Pedestrian Project. Explained that repairs to the platform were ready to move forward but were cancelled by New Jersey Transit for financial reasons.
  - Engineering review of building and zoning permits  
Explained that the proposed escrow fee for an engineering review of building and zoning permit applications would only be required if the property is located in the flood zone or because current ordinances require an engineering review. Explained that Cranford is a very regulated town because of flooding, and the engineer’s oversight is needed to protect the homeowner and to ensure that work is being done properly.

#### **Commissioner Barbara Bilger**

- Congratulated the Public Safety personnel promoted and appointed this evening;
- Discussed that the PBA fundraising event that was held on September 25, 2015 and extended thanks to those who attended and supported the effort. Also thanked merchants for their generous donations.

#### **Deputy Mayor Mary O’Connor**

- Referred to comments that were made with respect to a \$500 permit fee for an air conditioner condenser. Explained that she spoke to three (3) Township professionals regarding this issue and was informed that the fee for an air conditioner condenser is \$150.00. Stated that she would like to know the name and address of this resident because if a \$500.00 permit fee was paid, an issue exists that must be resolved;
- Discussed the Orchard Brook Project. Informed residents that she traveled to Trenton last year with Commissioner D’Ambola to meet with NJDEP concerning the Orchard Brook Project because many residents expressed concern with the lack of progress with the project. These concerns were expressed to them when they were campaigning. Also stated that representatives of Garwood attended the meeting with NJDEP because the project also impacts Garwood. During that meeting they were informed by NJDEP that not only was the design no longer in compliance, but applications for permits were never submitted by the Township. Feels the project was handled poorly from its inception. Stated that it is the

Township Committee's commitment to get the project "back on track" and to have it completed properly in an effort to reduce flooding in Cranford;

- Discussed the upcoming Second Annual Mayors Wellness Campaign and the events to be held. Provided information for those interested in attending;
- Congratulated Public Safety personnel promoted and appointed this evening. Commended their efforts and welcomed those newly appointed.

**Mayor Andis Kalnins**

- Announced that the Scarecrow Stroll event would be coming to Downtown Cranford and provided information for those interested in participating;
- Discussed the Engineering Department and related costs for an in-house engineer versus a consulting engineer. Stated that more projects are being completed now with the present consulting engineer and explained that many of these projects were "leftover" from previous years. Stated that he agrees with Commissioner Hannen's statement that the cost of salaries in 2013 for the former Township Engineer, former Assistant Township Engineer and former drafts person were \$240,000. Explained that in addition to the \$240,000 spent on salaries, the Township incurred costs for benefits (\$49,000), and costs for outside engineering consultants (\$152,000) for design work that could not be handled by the in-house engineer, for a total cost of approximately \$441,000 in 2013. Further stated that the Township completed approximately \$1,000,000 worth of infrastructure projects in 2013. Explained that to date in 2015, the Township has spent \$360,000 for engineering services, and might spend close to or more than the \$441,000 spent in 2013, but instead of \$1,000,000 worth of projects being done, \$4,000,000 worth of projects would be done. Feels the Township is getting a better percentage on the cost of work being done. Also stated that more work is getting done with the tax rate remaining stable. Also referred to comments concerning benefits and pension costs. Stated that while the Township is paying overhead costs to Maser Consulting, it is included in the fee being charged to the Township. It is not a "hidden" number missing from the total. Also referred to comments made with respect to coordination with utility companies. Stated that the model ordinance that was adopted by the Township Committee which helps prevent utility companies from opening a roadway for utility work after it has been paved was provided by Maser Consulting. Also feels the issue with Herning Avenue is a good example of the oversight being provided by Maser Consulting. Explained that Maser Consulting properly issued the permit to the gas company, but because of the way the permit was issued, and because of Maser Consulting's oversight, the gas company was forced to repave Herning Avenue, curb-to-curb, at their cost. Feels this is what having the right engineer and oversight in place will accomplish.
- Congratulated Public Safety personnel promoted and appointed this evening. Feels Cranford has the best Police Department and Fire Department in the State of New Jersey and the country.

On motion of Commissioner Hannen, seconded by Deputy Mayor O'Connor and passed, the Township Committee adjourned at 9:40 PM.

Respectfully submitted,

Date: September 29, 2015

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Tara Rowley, RMC  
Township Clerk