

The Minutes of the **Conference Meeting** of the Township Committee of the Township of Cranford, County of Union, State of New Jersey on **August 16, 2016** at 7:30 p.m. in Room 108.

THIS MEETING IS IN COMPLIANCE WITH THE "OPEN PUBLIC MEETINGS ACT" AS ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED BY MAILING THE ANNUAL SCHEDULE OF MEETINGS TO THE WESTFIELD LEADER, THE UNION COUNTY LOCAL SOURCE, THE STAR LEDGER, AND TAP INTO CRANFORD, BY POSTING SUCH ANNUAL MEETING SCHEDULE ON A BULLETIN BOARD IN THE TOWN HALL RESERVED FOR SUCH ANNOUNCEMENTS AND THE FILING OF SAID NOTICE WITH THE TOWNSHIP CLERK OF CRANFORD. FORMAL ACTION MAY BE TAKEN AT THIS MEETING.

Present: Mayor Andis Kalnins
Deputy Mayor Mary O'Connor
Commissioner John Mallon
Commissioner Thomas H. Hannen, Jr.

Absent: Commissioner Patrick F. Giblin

PUBLIC COMMENTS

Mayor Kalnins opened the public comments portion of the meeting and asked if there were any questions or comments. Hearing no comments, Mayor Kalnins closed the public comment portion of the meeting.

Review Official Meeting Agenda

All items approved for action.

Upgrades to Council Chambers

Township Administrator Wall discussed upgrades to Council Chambers and the request to move forward with a new microphone audio system in 2016 as opposed to 2017. Also discussed the capital ordinances to be charged for the cost of the system.

Commissioner Hannen stated that he would support the resolution authorizing an award of contract for the upgrade, but feels additional information as to why there are remaining funds in these ordinances is needed.

The Township Committee was agreeable to moving forward with adoption of the resolution authorizing an award of contract for a new . Township Administrator Wall to follow up as to funding sources.

Request by Office of Downtown Business and Economic Development for authorization to hire a temporary employee

Discussion was held regarding the Downtown District Management Corporation's request for a temporary employee to fill a vacancy in the Downtown Business and Economic Development Office.

Commissioner Hannen feels the position should be a temporary part time position.

The Township Committee was agreeable to filling the position on a temporary, part-time basis.

The Township Committee moved to Council Chambers at 8:00 PM to conduct the Official Meeting.

Respectfully submitted,

Tara Rowley, RMC
Municipal Clerk

Dated: August 16, 2016