

The Minutes of the **Conference Meeting** of the Township Committee of the Township of Cranford, County of Union, State of New Jersey on **February 10, 2015** at 7:30 p.m. in Room 108.

THIS MEETING IS IN COMPLIANCE WITH THE "OPEN PUBLIC MEETINGS ACT" AS ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED BY FAXING THE ANNUAL SCHEDULE OF MEETINGS TO THE CRANFORD CHRONICLE, UNION COUNTY LOCAL SOURCE, AND THE STAR LEDGER, BY POSTING SUCH ANNUAL MEETING SCHEDULE ON A BULLETIN BOARD IN THE TOWN HALL RESERVED FOR SUCH ANNOUNCEMENTS AND THE FILING OF SAID NOTICE WITH THE TOWNSHIP CLERK OF CRANFORD. FORMAL ACTION MAY BE TAKEN AT THIS MEETING

Present: Mayor Andis Kalnins
Deputy Mayor Lisa M. Adubato
Commissioner Robert D'Ambola
Commissioner Mary O'Connor
Commissioner Thomas H. Hannen, Jr.

Absent: None

PUBLIC COMMENTS

Mayor Kalnins opened the public comments portion of the meeting and asked if there were any questions or comments. Hearing no comments, Mayor Kalnins closed the public comment portion of the meeting.

Review Official Meeting Agenda

Ordinance No. 2015-05:

Discussion held regarding Ordinance No. 2015-05, which fixes salaries and wages of certain officials and employees for the Year 2015. Discussion held as to the Police Chief's salary and whether it includes a stipend for health benefits costs.

Discussion held as to the salary ranges for the Police Chief's position and the Assistant CFO's position and the need to move these positions to the range that is consistent with the salary.

Resolution No. 2015-131:

Commissioner Hannen discussed a proposed amendment to the Township Committee's Bylaws and feels the amendment language should be specified in the resolution.

The Township Committee was agreeable to Commissioner Hannen's suggestion.

Resolution No. 2015-131 to be amended to include the amendment language.

All items were approved for action.

2015 Municipal Budget

Health Department

Regional Environmental Health Specialist Monika Koscova-Jencik discussed the proposed 2015 budget for the Health Department.

Discussion held regarding the reduction in the proposed salary and wages budget due to staffing changes.

Discussion held regarding an increase in the budget for photocopier costs.

Discussion held regarding the budget for vital statistics.

Regional Environmental Health Specialist Jencik also discussed the budget for the Environmental Commission's projects and animal control expenses.

TV35

TV35 Station Manager Davenport discussed the proposed 2015 budget for TV35. Explained the need for an increase in miscellaneous expenses due to the purchase of a music catalog that is required for internet and TV broadcasts and the PEG channel. Also discussed the need to replace equipment for the Township's radio station.

Discussion held as to whether funding for the radio station should be included in the capital budget.

Land Development Ordinance – Building Coverage Ratio

Mayor Kalnins discussed the Building Coverage Ratio that was included in the recently adopted Land Development Ordinance and informed the Township Committee that an amendment might be necessary. Explained that Planning and Zoning Director Robert Hudak is researching the matter and would advise.

The Township Committee moved to Council Chambers at 8:00 PM to conduct the Official Meeting.

On motion of Commissioner O'Connor, seconded by Commissioner D'Ambola and passed, the Township Committee returned to Room 108 to continue with the Conference Meeting at 8:43 PM.

Commissioner Hannen and Mayor Kalnins departed the meeting at 8:43 PM due to potential conflicts of interest.

CLOSED SESSION

On motion of Commissioner O'Connor, seconded by Deputy Mayor Adubato and passed, the following resolution was adopted by roll call vote:

Resolution No. 2015-105.4:

BE IT RESOLVED that the Township Committee will go into closed session to discuss a personnel matter in connection with the Fire Department, the minutes of which will be released at some time in the future at the discretion of the Township Committee:

Recorded vote:

Aye: Deputy Mayor Adubato, Commissioners D'Ambola and O'Connor

Nay: None

Abstained: None

Absent: Mayor Kalnins and Commissioner Hannen

On motion of Commissioner D'Ambola, seconded by Commissioner O'Connor and passed, the Township Committee returned to open session at 9:00 PM.

On motion of Commissioner D'Ambola, seconded by Commissioner O'Connor and passed, the Township Committee adjourned at 9:00 PM.

Respectfully submitted,

Tara Rowley, RMC
Municipal Clerk

Dated: February 10, 2015