

**TOWNSHIP OF CRANFORD
REORGANIZATION MEETING MINUTES
JANUARY 3, 2017
6:00 P.M.**

THIS MEETING IS IN COMPLIANCE WITH THE "OPEN PUBLIC MEETINGS ACT" AS ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED BY MAILING THE ANNUAL SCHEDULE OF MEETINGS TO THE CRANFORD CHRONICLE, THE HOME NEWS & TRIBUNE AND THE STAR LEDGER, BY POSTING SUCH ANNUAL MEETING SCHEDULE ON A BULLETIN BOARD IN THE TOWN HALL RESERVED FOR SUCH ANNOUNCEMENTS AND THE FILING OF SAID NOTICE WITH THE TOWNSHIP CLERK OF CRANFORD. FORMAL ACTION MAY BE TAKEN AT THIS MEETING.

Present: Mary O'Connor
Andis Kalnins
Ann Dooley
Patrick Giblin
Thomas Hannen

Absent: None

The Organization Meeting of the Township Committee of the Township of Cranford, County of Union, New Jersey, held on January 3, 2016 at 6:00 PM was called to order by Tara Rowley, Township Clerk.

The invocation was offered by Reverend Monsignor Timothy J. Shugrue of St. Michael's Roman Catholic Church, followed by the Flag Salute which was led by the Police and Fire Honorary Color Guard.

Oath of Office – Ann Dooley

Susan Dooley, Notary Public, administered the Oath of Office to Ann Dooley as a member of the Township Committee for a three (3) year term ending December 31, 2019.

Certificate of Election

Township Clerk Tara Rowley presented a Certificate of Election to Ann Dooley.

Oath of Office – Mary O'Connor

Assemblyman Jon M. Bramnick, administered the Oath of Office to Mary O'Connor as a member of the Township Committee for a three (3) year term ending December 31, 2019.

Certificate of Election

Township Clerk Tara Rowley presented a Certificate of Election to Mary O'Connor.

Election of Chairman for 2017

Township Clerk Tara Rowley called for nominations for the position of Chairman of the Township Committee for 2017. Patrick Giblin placed the name of Thomas H. Hannen, Jr. as Chairperson. No other names were placed in nomination. Township Clerk Tara Rowley closed the nominations.

Thomas H. Hannen, Jr. was elected to serve as Chairman of the Township Committee for the year 2017 by roll call vote as indicated:

Recorded vote:

Aye: Commissioners Hannen, Giblin, Dooley, Hannen and O'Connor

Nay: None

Abstained: None

Absent: None

Sheriff Joseph Cryan administered the Oath of Office to Thomas H. Hannen, Jr. as Chairman of the Township Committee for the year 2017.

Election of Vice Chairman for 2017

Township Clerk Tara Rowley called for nominations for Vice Chairman of the Township Committee for 2017. Ann Dooley placed the name of Patrick Giblin as Vice Chairman for the year 2017. No other names were placed in nomination. Township Clerk Tara Rowley closed the nominations.

Patrick Giblin was elected to serve as Vice Chairman of the Township Committee for the year 2017, by roll call vote as indicated:

Recorded vote:

Aye: Commissioners Hannen, Giblin, Dooley, Kalnins and O'Connor

Nay: None

Abstained: None

Absent: None

Assemblyman Thomas P. Giblin administered the Oath of Office to Patrick Giblin as Vice-Chairman of the Township Committee for the year 2017.

Mayoral Appointments of Township Commissioners

Finance	Andis Kalnins
Public Safety	Patrick F. Giblin
Public Works/Eng.	Ann Dooley
Public Affairs	Mary O'Connor

Mayoral Appointments to the Planning Board

Kathleen Murray as a Class IV Member (Environmental Commission representative) for a two (2) year term ending December 31, 2018

Daniel Aschenbach as an Alternate No. 1 Member for a two (2) year term ending December 31, 2018

Mayoral Appointments to Library Board

Susan Burke as a member for a five (5) year term ending December 31, 2021

Patricia Pavlak as a member for a five (5) year term ending December 31, 2021

Marge Shackell as an Associate Member for a one (1) year term ending December 31, 2017

Commissioner Patrick F. Giblin as Commissioner/Liaison

Mayoral Appointment to Emergency Management Council for 2017

Authorizing the appointment of Matthew Lubin as Emergency Management Coordinator to fill an unexpired term ending December 31, 2018

Fire Lieutenant Matthew Lubin, Coordinator; Fire Chief Daniel Czeh and Police Lieutenant Stephen Wilde, Deputy Coordinators; Mayor Thomas H. Hannen, Jr.; Township Administrator Terence Wall; Monika Koscova-Jencik, Sanitarian; Interim Supt. of Schools, Dr. Marilyn Birnbaum; Public Works Superintendent, Steven Wardell; Construction Code Official, Richard Belluscio; TV35 Representative, Edward Davenport; Citizen Representative Dr. Margaret (Peg) Pipchick; Consultant Ron Marotta; Dr. Michael Beams; Christopher Chapman

Mayoral Appointments to the Environmental Commission

David DesRochers as a member for a three (3) year term ending December 31, 2019

Gwen D'Amico as a member for a three (3) year term ending December 31, 2019

Ronald Margulis as Alternate No. 1 member for a two (2) year term ending December 31, 2018

Daniel Achenbach, Michael Bond, David Coughlin, Alyssa Frediani, William King, Edward O'Malley, Patricia Pavlak, Ana Pinto, David Pringle and Lawrence Russo as Associate Members for a one (1) year term ending December 31, 2017

Nelson Dittmar as Chairman for a one (1) year term ending December 31, 2017

Ann Dooley as Commissioner/Liaison

Mayoral Appointments to Historic Preservation Advisory Board

Kinney Clark as a Class A member for a three (3) year term ending December 31, 2019

Maureen Strazdon as a Class B member for a three (3) year term ending December 31, 2019

Pria McNeil as a Class C/High School member for a three (3) year term ending December 31, 2019

Loretta Smith as a Class C member for a three (3) year term ending December 31, 2019

William King as a Class C/Alternate No. 1 member for a two (2) year term ending December 31, 2018

Thomas Connolly, Michael Mason, Julie Murphy, Nancy Price and Stephen Price as Associate Members for a one (1) year term ending December 31, 2017

Maureen Strazdon as Chairperson for a one (1) year term ending December 31, 2017

Patrick F. Giblin as Commissioner/Liaison

Mayoral Appointments to the Tree Advisory Board

James Nichnadowicz as County Advisor for a one (1) year term ending December 31, 2017

Mary O'Connor as Commissioner/Liaison

Mayoral Appointment as Board of Education Liaison for 2017

Mayor Thomas H. Hannen, Jr.

RESOLUTIONS-by Roll Call Vote

On motion of Deputy Mayor Giblin, seconded by Commissioner Dooley and passed, the following resolution was adopted by roll call vote:

Resolution No. 2017-1:

WHEREAS, the Township of Cranford advertised for a Request for Qualifications (RFQ) for the Provision of Legal and Other Professional Services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Township of Cranford has deemed that the background, experience and qualifications of the respondent herein satisfy the criteria set forth in the RFQ; and

WHEREAS, Ryan J. Cooper, Esq. is the principal/sole owner of Law Office of Ryan J. Cooper LLC, 600 Linden Place, Cranford, New Jersey; and

WHEREAS, the Chief Financial Officer and the Director of Finance have certified to the availability of funds which is on file in the office of the Township Clerk.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, New Jersey, as follows:

1. **Ryan J. Cooper, Esq.** of Law Office of Ryan J. Cooper , 600 Linden Place, Cranford, New Jersey be and hereby, is appointed as Township Attorney for a one (1) year term ending December 31, 2017; and
2. **Ryan J. Cooper, Esq.,** be and hereby, is awarded a contract to provide all regular and routine activities of a municipal attorney, including and without limitation attendance at all Township Committee Meetings, preparation of ordinances and resolutions, as needed, consultations and conferences, legal research, rendering of legal advice and preparation of bid specifications and contracts at a cost of \$150 per hour, not to exceed \$60,000 during his one year term as Township Attorney; and
3. **Ryan J. Cooper, Esq.,** be and hereby, is awarded a contract to provide professional legal services, including and without limitation, litigation, tax appeal and legal work in connection with any pending litigation; real estate matters, attendance at meetings other than meetings of the Township Committee (federal, State, county and other local government entities); legal work in connection with any rehabilitation or redevelopment plans and redevelopment agreements; codification of ordinances and major revisions of chapters of the municipal code of the Township of Cranford; and such other legal services as the Township Committee may direct at a cost of \$150.00 per hour; and
4. The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with **Ryan J. Cooper, Esq.** and;
5. This contract is awarded pursuant to the "fair and open" process (N.J.S.A.19: 44A-20.5 et seq.).

Recorded vote:

Aye: Mayor Hannen, Deputy Mayor Giblin, Commissioners Dooley and O'Connor

Nay: Commissioner Kalnins

Abstained: None

Absent: None

RESOLUTIONS – By Consent Agenda

On motion of Deputy Mayor Giblin, seconded by Commissioner Kalnins and passed, the following resolutions were adopted by consent agenda:

Resolution No. 2017-02:

BE IT RESOLVED, that the Township Committee of the Township of Cranford hereby ratifies, approves and affirms the resignation of Kathleen Murray as a Class II member of the Planning Board effective December 31, 2016.

Resolution No. 2017-03:**STATEWIDE INSURANCE FUND RESOLUTION APPOINTING RISK MANAGEMENT CONSULTANT**

WHEREAS, The Township of Cranford (hereinafter “Local Unit”) has joined the Statewide Insurance Fund (hereinafter “Fund”), a joint insurance fund as defined in N.J.S.A. 40A: 10-36 *et seq.*; and

WHEREAS, the Bylaws require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the Fund; and

WHEREAS, the Local Unit has complied with relevant law with regard to the appointment of a Risk Management Consultant; and

WHEREAS, the Fund has requested its members to appoint individuals or entities to that position;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Cranford, in the County of Union, and State of New Jersey, as follows:

1. The Township Committee hereby appoints Willis Towers and Watson, 150 John F. Kennedy Parkway, Short Hills, NJ 07078 as its local Risk Management Consultant; and
2. The Mayor, Township Clerk and Risk Management Consultant are hereby authorized to execute the Risk Management Consultant’s Agreement for the year 2017.

Resolution No. 2017-04:

WHEREAS, the Township Committee of the Township of Cranford has promulgated municipal rules of procedure entitled “Bylaws of the Township Committee of the Township of Cranford”.

NOW, THEREFORE, BE IT RESOLVED that said Bylaws be, and hereby are adopted by the Township Committee of the Township of Cranford effective this 3rd day of January 2017.

Resolution No. 2017-05:

WHEREAS, the Township of Cranford provides health insurance coverage to its full time employees; and

WHEREAS, the annual municipal financial outlay to provide such health insurance coverage is very costly to the Township, with premiums becoming increasingly more expensive; and

WHEREAS, a Cranford Township employee may have other health insurance coverage through his/her spouse or civil union partner or otherwise; and

WHEREAS, pursuant to law, a local municipal employer is permitted to request a waiver by its employees of Township-provided health insurance coverage; and

WHEREAS, a municipality is permitted to allow its employees entitled to receive health insurance coverage to receive an incentive for waiving such coverage; and

WHEREAS, the Township of Cranford is desirous of authorizing such incentive;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, Union County, State of New Jersey, that for calendar year 2016 the Township will offer an incentive, in the prorated annual amount set forth below, to all employees who execute (or have executed) a form waiving all health insurance coverage for this year according to the following schedule:

Employee Coverage - 25 percent or \$5,000, whichever is less, of the amount saved by the Township, because of the employee’s waiver of health insurance coverage.

Employee and Child(ren) – 25 percent or \$5,000, whichever is less, of the amount saved by the Township, because of the employees waiver of health insurance coverage.

Employee & Spouse/ Civil Union Partner - 25 percent or \$5,000, whichever is less, of the amount saved by the Township, because of the employee’s waiver of health insurance coverage.

Family - 25 percent or \$5,000, whichever is less, of the amount saved by the Township, because of the employee’s waiver of health insurance coverage.

Provided that the employee qualified for and was entitled to such coverage during the 2016 calendar year; and

BE IT FURTHER RESOLVED that the coverage waiver incentive amount shall be prorated based upon the date on which the waiver form is executed by each individual Township employee; and

BE IT FURTHER RESOLVED that the dollar amount of the incentive to be paid to each such participating employee shall be distributed to the employee at the conclusion of calendar 2016; and

BE IT FURTHER RESOLVED that any employee waiving health insurance coverage hereunder shall have the option to reinstate Township health insurance coverage in accordance with the requirements of the Township’s Health Insurer and Plan(s) then in effect.

Resolution No. 2017-06:

WHEREAS, alcohol and drug abuse effects many lives especially our youth; and

WHEREAS, the best way to combat the problem of alcohol and drug abuse is through prevention and educational programs; and

WHEREAS, the Cranford Municipal Alliance is dedicated to a comprehensive and coordinated effort to reduce and prevent alcohol and drug abuse in Cranford to make our town safe for all our citizens – especially our young people, and will include in its Safe Homes Project such dedicated efforts; and

WHEREAS, the first prevention strategy involving the Safe Homes Project is “Zero Tolerance”, meaning no alcohol use by underage youth will be tolerated; underage drinkers will be held accountable for their actions.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford this 3rd day of January, 2017 that the Township Committee supports “Zero Tolerance” and urges all individuals, parent groups, PTAs, civic groups, schools, religious institutions, law enforcement, businesses, and all organizations to also support “Zero Tolerance” regarding alcohol and drug use.

Resolution No. 2017-07:

WHEREAS, N.J.S.40a: 4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2017 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty (30) days of the fiscal year; and

WHEREAS, the total appropriations in the 2016 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistance, is the sum of \$32,262,961.29; and

WHEREAS, 26.25% of the total appropriations in the 2016 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistance in said budget is the sum of \$ 8,469,027.34

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranford that the attached appropriations be made and a certified copy of this resolution be transmitted to the Chief Financial Officer for her records.

TOWNSHIP OF CRANFORD

2017 Temporary Budget

General Government:

Admin & Exec. Salaries	\$	66,414.86
Admin & Exec. Other Exp	\$	29,400.00
Legal Services	\$	131,250.00
Construction Code Salaries	\$	162,900.00
Construction Code OE	\$	25,000.00
Twp. Comm Salaries	\$	6,825.00
Twp. Comm. Other Exp	\$	7,087.50
Clerk Salaries	\$	58,118.29
Clerk Other Expenses	\$	14,700.00
Elections	\$	4,987.50
Codification Other Expenses	\$	2,887.50
Copier Other Expenses	\$	2,887.50
Municipal Court Salaries	\$	59,730.83
Municipal Court Other Exp	\$	4,868.06
Engineering Other Exp	\$	31,500.00
Financial Adm. Salaries	\$	79,800.00
Financial Adm. Other Exp	\$	50,000.00
Tax Collection Salaries	\$	40,162.50
Tax Collection Other Exp	\$	20,000.00
Audit	\$	41,350.00
Assmt. Of Taxes Salaries	\$	45,000.00
Assmt. Of Taxes Other Exp	\$	10,906.88
Channel 35 Salaries	\$	19,000.00
Channel 35 Other Exp	\$	4,803.75
Planning Bd. Other Exp.	\$	4,200.00
Zoning/Planning Brd Salary	\$	39,234.30

Zoning/Planning Other Exp	\$	4,488.75
Zoning Bd. Other Exp	\$	2,296.88
Public Defender Salaries	\$	1,050.00
Public Safety:		
Police Salaries	\$	1,574,287.58
Police Other Exp	\$	137,000.00
Fire Salaries	\$	814,913.36
Fire Other Exp	\$	36,750.00
Fire Prevention Other Exp	\$	918.75
Hydrant Service Other Exp	\$	85,365.00
EMS S&W	\$	40,000.00
EMS Other Exp	\$	10,762.50
Uniform Fire Safety OE	\$	22,732.50
Emergency Mgt OE	\$	2,625.00
Communications Other Exp	\$	33,000.00
DPW		
DPW Salary	\$	438,906.50
DPW Other Expenses	\$	107,730.00
Conservation Ctr Salaries	\$	11,156.25
Conservation Ctr Other Exp	\$	20,000.00
Recycling Other Expenses	\$	55,282.51
B&G Munic Bldg Other Exp	\$	25,777.50
B&G Firehouse Other Exp	\$	11,500.00
B&G Roundhouse DPW OE	\$	5,906.25
B&G Misc Other Exp	\$	11,287.50
B&G Community Center OE	\$	21,525.00
B&G Railroad Park Lot OE	\$	11,550.00
B&G Parking Garage OE	\$	30,000.00
B&G Grass Cutting Other Exp	\$	1,181.25
B&G Hanson House Other Exp	\$	1,312.50
B&G Pump Station OE	\$	2,362.50
B&G DT St. Lts Other Exp	\$	1,443.75
B&G Traffic Signals Other Exp	\$	1,575.00
Motor Oils & Fuels	\$	54,206.25
Health and Recreation:		
Health Salaries	\$	43,000.00
Health Other Exp	\$	22,128.75
Environmental Comm. Misc.	\$	918.75
Animal Control	\$	10,710.00
Recreation Salaries	\$	61,577.25
Youth Salaries	\$	11,000.00
Recreation Other Exp	\$	9,975.00
Rec Cranford West OE	\$	2,100.00
Celebration of Public Evts	\$	1,378.13
Senior Bus Transp Salaries	\$	5,314.05
Senior Bus Maintenance	\$	2,625.00
Insurance:		
General Liability	\$	119,500.00
Workers Compensation	\$	142,000.00
Employee Health	\$	1,609,875.00

Utilities:		
Street Lighting	\$	76,125.00
Utilities	\$	125,000.00
Social Security	\$	157,000.00
Free Public Library	\$	350,204.40
Communications S&W	\$	101,700.11
Communications Shared Services	\$	5,748.75
Birchwood Down Payment (Due to Capital)	\$	100,000.00
TEMPORARY APPROPRIATIONS SUBJECT TO PROVISIONS OF N.J.S.A. 40A	\$	7,499,787.73
Bond Principal	\$	1,970,000.00
Note Principal Including Pool	\$	1,319,172.33
Bond Interest	\$	502,879.00
Note Interest Including Pool	\$	451,551.56
Green Acres Loan Including Interest	\$	13,991.22
NJEIT Loan Including Interest	\$	536,902.60
TEMPORARY APPROPRIATIONS NOT SUBJECT TO PROVISIONS OF N.J.S.A. 40A	\$	4,794,496.71

Resolution No. 2017-08:
WHEREAS, N.J.S.40a: 4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2017 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and
WHEREAS, the date of this resolution is within the first thirty (30) days of the fiscal year; and
WHEREAS, the total appropriations in the 2016 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistance, is the sum of \$1,650,878.00; and
WHEREAS, 26.25% of the total appropriations in the 2016 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistance in said budget is the sum of \$435,355.48
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranford that the following appropriations be made and a certified copy of this resolution be transmitted to the Chief Financial Officer for her records:

Salaries and Wages	247,426.73
Miscellaneous Other Expenses	165,847.50
Social Security	<u>20,081.25</u>
	435,355.48

Resolution No. 2017-09:
WHEREAS, N.J.S.40a: 4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2017 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and
WHEREAS, the date of this resolution is within the first thirty (30) days of the fiscal year; and
WHEREAS, the total appropriations in the 2016 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistance, is the sum of \$189,828.00; and
WHEREAS, 26.25% of the total appropriations in the 2016 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistance in said budget is the sum of \$49,829.85
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranford that the following appropriations be made and a certified copy of this resolution be transmitted to the Chief Financial Officer for her records:

Appropriations – Special Improvement District

Salaries and Wages	\$28,329.53
Miscellaneous Other Expenses	<u>21,500.32</u>
Total Operating	49,829.85

Resolution No. 2017-10:

BE IT RESOLVED, by the Township Committee of the Township of Cranford at a meeting held January 3, 2017 that Catherine Hendrickson be, and hereby is, appointed as SPU Collector for a one (1) year term ending December 31, 2017.

Resolution No. 2017-11:

WHEREAS, NJSA 40A:5-17 allows for the cancellation of property tax refunds or delinquent amounts in the amount of less than \$10.00; and

WHEREAS, the Mayor and Township Committee of the Township of Cranford, in the County of Union, State of New Jersey, may authorize the Tax Collector of the Township of Cranford to process without further action on their part, any cancellation of property tax refunds or delinquencies of less than \$10.00.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Cranford, County of Union, State of New Jersey, that the Tax Collector of the Township of Cranford is hereby authorized to cancel said tax amounts as deemed necessary; and

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Tax Collector and Township Auditor.

Resolution No. 2017-12:

WHEREAS, the Mayor and Township Committee of the Township of Cranford, in the County of Union, State of New Jersey, may authorize the Tax Collector of the Township of Cranford to process without further action on their part, any cancellation of sewer refunds or delinquencies of less than \$10.00.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Cranford, County of Union, State of New Jersey, that the Tax Collector of the Township of Cranford is hereby authorized to cancel said sewer amounts as deemed necessary; and

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Tax Collector and Township Auditor.

Resolution No. 2017-13:

A RESOLUTION TO AUTHORIZE THE SALE OF TAX SALE CERTIFICATES AND CONVERT OUTSTANDING SEWER CHARGES TO TAX LIENS

WHEREAS, the Township Committee of the Township of Cranford is aware that properties within the Township are delinquent on their property taxes; and

WHEREAS, the Township Committee of the Township of Cranford is further aware that properties within the Township are delinquent on their sewer charges; and

WHEREAS, N.J.S.A. 54:5-1 et seq., “The Tax Sale Law,” permits a municipal official, pursuant to a resolution approved by the governing body, to hold a public auction for the sale of Tax Sale Certificates.

WHEREAS, N.J.S.A. 40A:26A-1 et seq., the “Municipal and County Sewerage Act,” permits a municipal official, pursuant to a resolution approved by the governing body, to hold a public auction in the same manner as is provided for the sale of Tax Sale Certificates pursuant to N.J.S.A. 54:5-1 et seq.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Cranford hereby authorizes the Township Tax Collector or her designee to hold a public auction for the sale of outstanding property debt and to convert all outstanding sewer charges into liens against properties with outstanding sewer charges and sell those liens at public auction prior to the end of Calendar Year 2017.

Resolution No. 2017-14:

WHEREAS, the Township of Cranford has established a schedule of municipal charges for extraordinary services performed by the Township on private property; and

WHEREAS, the Township has billed the property owner in an attempt to collect these charges.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford that the Tax Collector is hereby authorized to advertise these unpaid charges in the notice of tax sale, and as per state statute, convert the unpaid charges to municipal liens to be sold at the annual tax sale as a municipal lien against the property enforceable in accordance with NJSA 54:5 et. seq.

Resolution No. 2017-15:

RESOLUTION INCREASING BID THRESHOLD AND APPOINTING A QUALIFIED PURCHASING AGENT, PURSUANT TO N.J.S.A. 40A:11-3a AND N.J.A.C. 5:34-5 ET. SEQ.

WHEREAS, the Local Public Contracts Law provides local contracting units with the ability to increase their bid threshold up to \$40,000.00; and

WHEREAS, N.J.S.A. 40A:11-3a, permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed, as well as grants the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS, N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, Jennifer Burns possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et. seq.; and

WHEREAS, the Township of Cranford desires to take advantage of an increased bid threshold;

NOW THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Cranford, Union County, State of New Jersey hereby increases its bid threshold to \$40,000.00; and

BE IT FURTHER RESOLVED, that the Township Committee of the Township of Cranford, Union County, State of New Jersey hereby appoints Jennifer Burns as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 40A:11-2(30) with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Township of Cranford.

Resolution No. 2017-16:

BE IT RESOLVED, by the Township Committee of the Township of Cranford at a meeting held January 3, 2017 that Terence M. Wall be, and hereby is, designated as the Statewide Insurance Fund Local Unit Commissioner for a one (1) year term ending December 31, 2017.

Resolution No. 2017-17:

BE IT RESOLVED, by the Township Committee of the Township of Cranford at a meeting held January 3, 2017 that Lavona Patterson be, and hereby is, designated as the Statewide Insurance Fund Safety and Loss Prevention Representative for a one (1) year term ending December 31, 2017.

Resolution No. 2017-18:

WHEREAS, in accordance with N.J.A.C. 17:27-3.5, all public agencies that award contracts to goods and services vendors and/or construction contractors must designate an individual to serve as its Public Agency Compliance Officer; and

WHEREAS, the Public Agency Compliance Officer shall act as a liaison between the Division of Contract Compliance & Equal Employment Opportunity in Public Contracts and service providers, act as the municipality's point of contact for all matters concerning the implementation and administration of the statute, and for administering contracting procedures pertaining to equal employment opportunity.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranford that Tara Rowley be, and hereby is, appointed as Public Agency Compliance Officer for the Township of Cranford for the year 2017; and

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Division of Contract Compliance & Equal Employment Opportunity in Public Contracts.

Resolution No. 2017-19:

WHEREAS, the Township of Cranford advertised a Request for Qualifications (RFQ) for auditing and budgeting services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, N.J.S.A. 40A:5-4 et seq. requires a registered municipal accountant to perform an annual audit of annual books, accounts and financial transactions of the Township of Cranford; and

WHEREAS, the Township of Cranford has deemed that the background, experience and qualifications of the respondent herein satisfy the criteria set forth in the RFQ; and

WHEREAS, the Chief Financial Officer and the Finance Director have certified to the availability of funds which is on file in the office of the Township Clerk; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, New Jersey, as follows:

1. **Robert B. Cagnassola, Partner, for the firm of Suplee, Clooney & Company, 308 East Broad Street, Westfield, New Jersey** be and hereby are appointed Auditors for the Township of Cranford to perform the annual audits for year **2017** at a fee not to exceed \$41,350 and;
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with **Suplee, Clooney & Company** and;
3. This contract is awarded pursuant to the "fair and open" process (N.J.S.A. 19:44A-20.5 et seq.).

Resolution No. 2017-20:

WHEREAS, the Township of Cranford issued a Request for Qualifications (RFQ) for Bond Counsel services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq., and

WHEREAS, the Township of Cranford has deemed that the background, experience and qualifications of the respondent herein satisfy the criteria set forth in the RFQ; and

WHEREAS, the Township requires specialized legal services in connection with the authorization and the issuance of bonds or notes of the Township of Cranford (the "Township") in the County of Union, State of New Jersey, including the review of such procedures and the rendering of approving legal opinions acceptable to the financial community; and

WHEREAS, **Rogut McCarthy LLC** has submitted a proposal dated

November 22, 2016, indicating it would provide the above services based on the fees set forth in the firm's cost proposal; and

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, New Jersey as follows:

1. **Steve Rogut, Esquire**, for the firm of **Rogut McCarthy LLC, 37 Alden Street, Cranford, New Jersey**, be and hereby, is appointed Bond Counsel for the Township of Cranford for said services in calendar year 2017; and
2. The Mayor and Township Clerk of the Township of Cranford be, and hereby are authorized and directed to execute a contract with **Rogut McCarthy LLC**; and
3. This contract is awarded pursuant to the "fair and open" process (N.J.S.A. 19:44A-20.5 et seq.)

Resolution No. 2017-21:

WHEREAS, there exists a need for the Township of Cranford to engage an expert to provide affordable housing legal services; and

WHEREAS, the Township of Cranford advertised for a Request for Qualifications (RFQ) for the Provision of Legal and Other Professional Services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Township of Cranford has deemed that the background, experience and qualifications of the respondent herein satisfy the criteria set forth in the RFQ; and

WHEREAS, the Chief Financial Officer and the Director of Finance have certified to the availability of funds which is on file in the office of the Township Clerk.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, New Jersey, as follows:

1. **James J. Burke, Esq., of James J. Burke and Associates, LLC** be and hereby, is awarded a contract to provide affordable housing legal services at a cost of \$180 per hour, not to exceed \$7,500; and
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with **James J. Burke, Esq.** and;
3. This contract is awarded pursuant to the "fair and open" process (N.J.S.A. 19: 44A-20.5 et seq.); and

Resolution No. 2017-22:

WHEREAS, there exists a need for the Township of Cranford to engage an expert to provide environmental legal services; and

WHEREAS, the Township of Cranford advertised for a Request for Qualifications (RFQ) for the Provision of Legal and Other Professional Services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Township of Cranford has deemed that the background, experience and qualifications of the respondent herein satisfy the criteria set forth in the RFQ; and

WHEREAS, the Chief Financial Officer and the Director of Finance have certified to the availability of funds which is on file in the office of the Township Clerk.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, New Jersey, as follows:

1. **Wanda Chin Monahan, Esq.**, be and hereby, is awarded a contract to provide environmental legal services at a cost of \$275 per hour, not to exceed \$15,000; and
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with **Wanda Chin Monahan, Esq.** and;
3. This contract is awarded pursuant to the "fair and open" process (N.J.S.A. 19: 44A-20.5 et seq.); and

Resolution No. 2017-23:

WHEREAS, there exists a need for the Township of Cranford to engage an expert to provide redevelopment legal services; and

WHEREAS, the Township of Cranford advertised for a Request for Qualifications (RFQ) for the Provision of Legal and Other Professional Services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Township of Cranford has deemed that the background, experience and qualifications of the respondent herein satisfy the criteria set forth in the RFQ; and

WHEREAS, the Chief Financial Officer and the Director of Finance have certified to the availability of funds which is on file in the office of the Township Clerk.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, New Jersey, as follows:

1. **Wanda Chin Monahan, Esq.**, be and hereby, is awarded a contract to provide redevelopment legal services at a cost of \$275 per hour, not to exceed \$15,000; and
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract

- with **Wanda Chin Monahan, Esq.** and;
3. This contract is awarded pursuant to the “fair and open” process (N.J.S.A. 19:44A-20.5 et seq.); and

Resolution No. 2017-24:

WHEREAS, the Township of Cranford advertised for a Request for Qualifications (RFQ) for the Provision of Legal and Other Professional Services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq., and

WHEREAS, the Township of Cranford has deemed that the background, experience and qualifications of the respondent herein satisfy the criteria set forth in the RFQ; and

WHEREAS, the Chief Financial Officer and the Director of Finance have certified to the availability of funds which is on file in the office of the Township Clerk.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, New Jersey, as follows:

1. **Norman W. Albert, Esq. 23 North Avenue East, Cranford, New Jersey** be and hereby, is appointed as Municipal Prosecutor for a one (1) year term ending December 31, 2017; and
2. **Norman W. Albert, Esq.** is awarded a contract to provide all regular and routine activities of a prosecutor at a cost not to exceed \$40,000.00 during his term as Municipal Prosecutor; and
3. The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with **Norman W. Albert, Esq.**; and
4. This contract is awarded pursuant to the “fair and open” process (N.J.S.A. 19:44A-20.5 et seq.).

Resolution No. 2017-25:

BE IT RESOLVED by the Township Committee of the Township of Cranford, New Jersey that Mark Rothman, Esq. of Robbins and Robbins, LLP be and hereby is appointed as Alternate Municipal Prosecutor for a one (1) year term ending December 31, 2017.

Resolution No. 2017-26:

WHEREAS, there exists a need to engage experts to provide appraisal services for the Township of Cranford; and

WHEREAS, the Township of Cranford issued a Request for Qualifications (RFQ) for appraisal services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq., and

WHEREAS, the Township of Cranford has deemed that the background, experience and qualifications of the following respondents satisfy the criteria set forth in the RFQ.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, New Jersey that appraisal services during 2017 be provided by the following:

1. Appraisal Associates, Inc.

Resolution No. 2017-27:

WHEREAS, there exists a need to engage experts to provide engineering services for the Township of Cranford; and

WHEREAS, the Township of Cranford issued a Request for Qualifications (RFQ) for appraisal services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq., and

WHEREAS, the Township of Cranford has deemed that the background, experience and qualifications of the following respondents satisfy the criteria set forth in the RFQ.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, New Jersey that engineering services during 2017 be provided by the following:

1. Grotto Engineering;
2. H2M Architects and Engineers;
3. Harbor Consultants;
4. Maser Consulting, PA; and
5. Mott MacDonald.

Resolution No. 2017-28:

WHEREAS, there exists a need to engage experts to provide labor attorney services for the Township of Cranford; and

WHEREAS, the Township of Cranford advertised a Request for Qualifications (RFQ) for labor attorney services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq., and

WHEREAS, the Township of Cranford has deemed that the background, experience and qualifications of the respondents satisfy the criteria set forth in the RFQ; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, New Jersey that labor attorney services in calendar year 2017 be provided by the following firms:

1. Schenck, Price, Smith and King, 351 Sparta Avenue, Sparta, New Jersey 07871

Resolution No. 2017-29:

WHEREAS, there exists a need to engage experts to provide general litigation legal services for the Township of Cranford; and

WHEREAS, the Township of Cranford advertised a Request for Qualifications (RFQ) for tax appeal legal services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq., and

WHEREAS, the Township of Cranford has deemed that the background, experience and qualifications of the respondents satisfy the criteria set forth in the RFQ; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, New Jersey that general litigation legal services in calendar year 2017 be provided by the following firm:

1. Rogut McCarthy, 37 Alden Street, Cranford, New Jersey
2. McElroy, Deutsch, Mulvaney & Carpenter, LLP, Three Gateway Center, Newark, New Jersey 07102
3. Schenck, Price, Smith and King, 351 Sparta Avenue, Sparta, New Jersey 07871

Resolution No. 2017-30:

WHEREAS, there exists a need to engage experts to provide planning services for the Township of Cranford; and

WHEREAS, the Township of Cranford issued a Request for Qualifications (RFQ) for planning services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq., and

WHEREAS, the Township of Cranford has deemed that the background, experience and qualifications of the following respondents satisfy the criteria set forth in the RFQ.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, New Jersey that planning services during 2017 be provided by the following:

1. Maser Consulting P.A.; and
2. Harbor Consultants

Resolution No. 2017-31:

WHEREAS, there exists a need to engage experts to provide tax appeal legal services for the Township of Cranford; and

WHEREAS, the Township of Cranford advertised a Request for Qualifications (RFQ) for tax appeal legal services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq., and

WHEREAS, the Township of Cranford has deemed that the background, experience and qualifications of the respondents satisfy the criteria set forth in the RFQ; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, New Jersey that tax appeal legal services in calendar year 2017 be provided by the following firm:

1. McElroy, Deutsch, Mulvaney & Carpenter, LLP, Three Gateway Center, Newark, New Jersey 07102
2. Palumbo & Renaud & DeAppolonio, Attorneys at Law, 190 North Avenue East, Cranford New Jersey 07016

Resolution No. 2017-32:

WHEREAS, on 1/11/16, Governor Christie signed S1940/A2893 into law, that exempts boards of education and local government payments to entities under BPU jurisdiction from certain certification requirements; and

WHEREAS, the law states that towns are not required to go through the voucher process in order to pay their regulated utility bills and are permitted pay regulated utility bills when they are received; and

WHEREAS, the Township will not seek claimant's certification and declaration signatures each time a purchase order is generated for payments to be issued to the following (but not limited to):

PSEG	Tioga Solar Union County
NJ American Water	Verizon
Elizabethtown Gas	Comcast
Jersey Central Power & Light (JCPL)	AT&T
Windstream (Paetec)	Compass Energy

WHEREAS, the Township reserves the right to augment this list with through entering into agreements with other utility companies throughout the year, where the same law will apply.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford that the aforementioned utility service providers will be recognized under S1940/A2893.

Resolution No. 2017-33:

BE IT RESOLVED by the Township Committee of the Township of Cranford at a meeting held January 1, 2017 that the Treasurer be, and hereby is, authorized to utilize Two Rivers Community Bank, TD Bank and Santander Bank as depositories; and

BE IT FURTHER RESOLVED that the Treasurer be, and hereby is, authorized to utilize any other banking institution as a depository which can provide a Government Unit Deposit Protection Act Certificate issued by the State of New Jersey, Department of Banking.

Resolution No. 2017-34:

BE IT RESOLVED by the Township Committee of the Township of Cranford that the funds of the Township of Cranford deposited in the Two River Community Bank, 104 Walnut Avenue, Cranford, TD Bank 465 South Avenue, Cranford, New Jersey 07016 and Santander Bank, 2 Springfield Avenue, Cranford, New Jersey 07016, be subject to withdrawal upon checks signed by any two of the following officers:

Thomas H. Hannen, Jr.
Lavona Patterson

PROVIDED, HOWEVER, that checks drawn upon the payroll account shall require only the facsimile signature of Lavona Patterson.

Resolution No. 2017-35:

WHEREAS, it is required for the Township of Cranford to adopt and have on file a detailed Cash Management Plan regarding investments of Township funds.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford that the following Cash Management Plan is hereby adopted and it is to be kept on file in the offices of the Township Treasurer and Township Clerk:

I. STATEMENT OF PURPOSE

This Cash Management Plan (the "Plan") is prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to set forth the basis for the deposits ("Deposits") and investment ("Permitted Investments") of certain public funds of the Township of Cranford, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to insure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

II. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN

The Plan is intended to cover the deposit and/or investment of the following funds and accounts of the Township of Cranford.

1. Current Fund	6. General Capital Fund
2. Trust Assessment Fund	7. Swim Pool Operating Fund
3. Trust Fund	8. Swim Pool Capital Fund
4. SID/DMC Fund	9. COAH
5. Dog Trust Fund	10. CDBG Block Grant

III. DESIGNATION OF OFFICIALS OF THE TOWNSHIP OF CRANFORD AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN

The Chief Financial Officer of the Township of Cranford [and the Treasurer] (the "Designated Official") is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan.

IV. DESIGNATION OF DEPOSITORIES

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan, including any Certificates of Deposit which are not otherwise invested in Permitted Investments as provided for in this Plan:

All New Jersey Banks that provide a certificate of eligibility. Depositories for 2013 are Two River Community Bank, TD Bank and Sovereign Bank.

A "Certificate of Eligibility" is the certification issued by the New Jersey Department of Banking, Division of Banking, that a public depository is eligible to act as a depository for public funds and qualifies as a participant in the New Jersey Governmental Unit Depository Protection Act (GUPA). The Township of Cranford shall designate said depositories by resolution of the governing body each year in accordance with N.J.S.A. 40A:5-15.1.

V. AUTHORIZED INVESTMENTS

A. Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
- (2) Government money market mutual funds;
- (3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of the purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
- (4) Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located;
- (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units;
- (6) Local government investment pools;
- (7) Deposits with the State of New Jersey Cash Management Fund established pursuant to section I of P.L. 1977, c. 281 (C.52:18A-90.4); or
- (8) Agreements for the repurchase of fully collateralized securities if:
 - (a) the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a;
 - (b) the custody of collateral is transferred to a third party;
 - (c) the maturity of the agreement is not more than 30 days ;
 - (d) the underlying securities are purchased through a public depository as defined in section I of P.L. 1970, c.236 (C.17:9-41); and
 - (e) a master repurchase agreement providing for the custody and security of collateral is executed.

For purposes of the above language, the terms "government money market mutual fund" and "local government investment pool" shall have the following definitions:

Government Money Market Mutual Fund. An investment company or investment trust:

- (a) which is registered with the Securities and Exchange Commission under the "Investment Company. Act of 1940," 15 U.S.C. sec. 80a-1 et seq., and operated in accordance with 17 C.F.R. sec. 270.2a-7.
- (b) the portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and
- (c) which has:

- (i) attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or
- (ii) retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the "Investment Advisors Act of 1940," 15 U.S.C. sec. 80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

Local Government Investment Pool. An investment pool:

- (a) which is managed in accordance with 17 C.F.R. sec. 270.2a-7;
- (b) which is rated in the highest category by a nationally recognized statistical rating organization;
- (c) which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;
- (d) which is in compliance with rules adopted pursuant to the "Administrative Procedure Act," P.L. 1968, C.410 (c.52:14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments;
- (e) which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and
- (f) which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a national or State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967 c.9 (C.49.3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

VI. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGMENT OF RECEIPT OF PLAN

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Township of Cranford, then such instrument or security shall be covered by a custodial agreement--with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Township of Cranford to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any Permitted Investments that involve securities shall be executed by a "delivery versus payment" method to insure that such Permitted Investments are either received by the Township of Cranford or by a third party custodian prior to or upon the release of the Township's funds.

To assure that all parties with whom the Township of Cranford deals either by way of Deposits or Permitted Investments are aware of the authority and the limits set forth in this Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official(s).

VII. REPORTING REQUIREMENTS

The Designated Official(s) referred to in Section III hereof shall submit to the governing body of the Township of Cranford a monthly written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- A. The name of any institution holding funds of the Township of Cranford as a Deposit or a Permitted Investment.
- B. The amount of securities or Deposits purchased or sold during the immediately preceding month.
- C. The class or type of securities purchased or Deposits made.
- D. The book value of such Deposits or Permitted Investments.
- E. The earned income on such Deposits or Permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.
- F. The fees incurred to undertake such Deposits or Permitted Investments.
- G. The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.
- H. All other information which may be deemed reasonable from time to time by the governing body of the Township of Cranford.

VIII. TERM OF PLAN

Attached to this Plan is a resolution of the governing body of the Township of Cranford approving this Plan for such period of time. The Plan may be amended from time to time. To the extent that any amendment is adopted by the Township Committee of the Township of Cranford, the Designated Official is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

Resolution No. 2017-36:

WHEREAS, pursuant to N.J.S.A. 54-67 taxes are due and payable on the first day of February, May, August, and November of each year, and become delinquent if not paid on or before said days; **NOW, THEREFORE, BE IT RESOLVED** that a grace period of ten (10) days is hereby established; within which any installment of taxes or assessments may be received after the due date therefore without an additional charge of interest. The interest on delinquent installment of Taxes or Assessments shall be charged at the rate of 8% per annum on the first \$1,500 and 18% per annum on any amount in excess of \$1,500 to be calculated from the date that Tax was payable until the date of actual payment. Calculations are to be made in accordance with Chapter 75 of the Laws of 1991; and, **BE IT FURTHER RESOLVED** that a penalty of 6% will be imposed to any taxpayer with a delinquency in excess of \$10,000 who fails to pay that delinquency prior to the end of the calendar year...a delinquency consists of any Tax, Assessment or Interest amount due.

Resolution No. 2017-37:

BE IT RESOLVED by the Township Committee of the Township of Cranford, at a meeting held January 3, 2017 that the Union County Local Source, the Westfield Leader and the Star Ledger be and hereby are designated as the three (3) newspapers to which notices and other matters are to be provided under the Open Public Meetings Act (N.J.S.A.10:4-6 to 10:21) of the State of New Jersey, otherwise known as "The Sunshine Law"; and **BE IT FURTHER RESOLVED** that Tap into Cranford be and hereby is designated as the electronic news source for which notices and other matters are to be provided under the Open Public Meetings Act.

Resolution No. 2017-38:

BE IT RESOLVED, that the following is the schedule of Township Committee Meetings for the Year 2017, and

BE IT FURTHER RESOLVED, that formal action may be taken at Workshop or Official Meetings, and

BE IT FURTHER RESOLVED, that Workshop Meetings and Conference Meetings will be held in Room 108, and Official Meetings will be held in Room 107/Council Chambers; and

BE IT FURTHER RESOLVED that the first Workshop Meeting of each month will be held at 7:00 PM and will be dedicated to closed session discussion from 7:00 PM to 7:30 PM, and the second Workshop Meeting of each month will be held at 7:30 PM; and

BE IT FURTHER RESOLVED that Conference Meetings will be held at 7:30 PM and Official Meetings will be held at 8:00 PM; and

BE IT FURTHER RESOLVED that during combined Workshop and Official Meeting dates, the Workshop Meeting will be held at 7:00 PM and the Official Meeting at 8:00 PM; and

BE IT FURTHER RESOLVED that a Budget Workshop Meeting will be held on Saturday, February 4, 2017 at 8:00 AM.

Combined Workshop and Official Meeting	Workshop Meeting	Conference Meeting and Official Meeting
	January 9	January 10
	January 23	January 24
	February 13	February 14
	February 27	February 28
	March 13	March 14
	March 27	March 28
	April 10	April 11
	April 24	April 25
	May 8	May 9
	May 22	May 23
	June 12	June 13
	June 26	June 27
	July 17	July 18
	August 14	August 15
	September 11	September 12
	September 25	September 26
October 10	October 23	October 24
November 13	November 27	November 28
	December 18	December 19

Resolution No. 2017-39:

WHEREAS, application has been made to the Cranford Police Department by L&J Body and Fender Works as to inclusion on the official towing operators list for the Township of Cranford for the year 2017; and

WHEREAS, the Cranford Chief of Police has conducted a review and has recommended approval of said application.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford on this 3rd day of January 2017, that L&J Body and Fender Works, 720 Boulevard, Kenilworth, New Jersey, be and hereby is designated as the official towing operator for the Township of Cranford for the year 2017.

Resolution No. 2017-40:

WHEREAS, N.J.S. Appendix A: 9-33, et seq. of the New Jersey Statutes permits the Township of Cranford to establish and maintain an auxiliary police organization to assist and augment the regular police force during disasters and other emergency conditions; and

WHEREAS, in recognition of the many years of dedicated service by members of the Cranford Auxiliary Police Department; and

WHEREAS, the Township of Cranford desires to formally recognize and formalize the Cranford Auxiliary Police Department in the best interests of the citizens of Cranford; and

WHEREAS, the Cranford Auxiliary Police Department is subject to all laws, regulations, memoranda, and Executive Orders issued by competent authority through the New Jersey Office of Emergency Management and the Local Emergency Management Coordinator during declared states of emergency; and

WHEREAS, the Cranford Auxiliary Police Department will be under the immediate control of the Chief of Police during their assigned training missions in accordance with all laws, regulations, memoranda, and Executive Orders issued by competent authority.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Cranford that the Cranford Auxiliary Police Department is formally established with the powers and duties set forth in N.J.S. App. A: 9-33 et seq. of New Jersey Statutes as revised and the rules, regulation, memoranda, and Executive Orders promulgated by or through the New Jersey Office of Emergency Management, the Local Emergency Management Coordinator, and the Chief of Police.

Resolution No. 2017-41:

WHEREAS, the Township of Cranford is in need of implementing a formal policy regarding travel and expenses reimbursement.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, on this 3rd day of January 2017 that the following constitute the official travel and expenses reimbursement policy of the Township of Cranford:

1. All travel and expenses must be incurred in conjunction with an activity that falls in the area of the employee’s job profession and responsibility;

2. All costs to be incurred must have the pre-approval of employee's department manager;
3. All incurred expenses must be encumbered and paid in the manner set forth in the Township's Payment of Claims ordinance;
4. Travel advances are permitted upon approval of the department manager. Within one week of employee's return, however a complete accounting and documentation of incurred expenses must be submitted to the Department of Finance along with any advance remaining. Failure to do so will result in employee being charged for all unsubstantiated expenses;
5. All of the above expenses, when incurred by department managers, must have the approval of the Township Administrator;
6. The Township will reimburse employees using their personal vehicle at the rate allowed by the Internal Revenue Service;
7. All mileage reimbursement must be for travel outside the Township;
8. As an alternative to being reimbursed at the rate allowed by the IRS, an employee may receive a lump sum amount per year for using their personal vehicle.

Resolution No. 2017-42:

RESOLUTION APPROVING THE USE OF THE UNION COUNTY PRINT SHOP FOR PRINTING SERVICES THE TOWNSHIP OF CRANFORD REQUIRES PURSUANT TO

N.J.S.A. 40A: 11-5 (2)

WHEREAS, the annual amount of expenditures for printing services is in excess of the bid threshold and public advertising for bids for a contract for such services is an exception to the Local Public Contracts Law if "It is to be made or entered into with the United States of America, county or municipality of any board, body, officer, agency or authority therefore and any other state or subdivision thereof." pursuant to N.J.S.A. 40A:11-5 (2); and

WHEREAS, the County of Union, Office of Intergovernmental Relations, is authorized to coordinate and facilitate the use of its print shop by municipalities in the County of Union which may be interested; and

WHEREAS, Township departments and offices desire to utilize the County of Union's print shop for various multi-part forms; licenses; program brochures, fliers, and event programs; handbooks; signs and cards; business cards; stationery; envelopes, etc.; and

WHEREAS, the 2017 budget will provide departmental appropriations for printing; and printing costs the Township incurs will be charged accordingly.

NOW THEREFORE BE IT RESOLVED that the Township Committee of the Township of Cranford hereby approves the use of the Union County Print Shop by various Township departments and offices for 2017.

BE IT FURTHER RESOLVED that the Township Clerk is hereby authorized and directed to forward a certified copy of this resolution to the Union County Manager and the Union County Coordinator of Community Relations.

Resolution No. 2017-43:

BE IT RESOLVED by the Township Committee of the Township of Cranford, at a meeting held January 3, 2017 that Catherine Hendrickson, Tax Collector, be, and hereby is, designated as Municipal Lien Searcher for a one (1) year term ending December 31, 2017.

Resolution No. 2017-44:

BE IT RESOLVED by the Township Committee of the Township of Cranford that Thomas H. Hannen, Jr. be and hereby is designated as Liaison for Senior Citizen Issues.

Resolution No. 2017-45:

BE IT RESOLVED by the Township Committee of the Township of Cranford that Andis Kalnins be and hereby is designated as Mayor/Liaison for Chamber of Commerce.

Resolution No. 2017-46:

BE IT RESOLVED, by the Township Committee of the Township of Cranford at a meeting held January 3, 2017 that the following persons be, and hereby are, appointed to the Airplane Noise Pollution Committee for the year 2017– Wayne D. Greenstone, William Ilaria, Jeff Pistol, Michael Rockliff and Commissioner/Liaison Mary O'Connor

Resolution No. 2017-47:

BE IT RESOLVED, by the Township Committee of the Township of Cranford at a meeting held January 3, 2017 that Barbara Krause be, and hereby is, appointed as a Member to the Union County Air Traffic Noise Advisory Board for a two (2) year term ending December 31, 2018.

Resolution No. 2017-48:

BE IT RESOLVED, by the Township Committee of the Township of Cranford at a meeting held

January 3, 2017 that William Ilaria be, and hereby is, appointed as an Alternate Member to the Union County Air Traffic Noise Advisory Board for a two (2) year term ending December 31, 2018.

Resolution No. 2017-49:

BE IT RESOLVED, by the Township Committee of the Township of Cranford at a meeting held January 3, 2017 that the following people be, and hereby are, appointed to the Bicycle Safety Board for the year 2017 - Police Chief James Wozniak, Lieutenant Edward Davenport, Detective Steven D'Ambola (Chairman), Michael Caulfield, Charles Kerman, Linda Vultaggio, Susan C. Wilson, and Commissioner/Liaison Andis Kalnins

Resolution No. 2017-50:

BE IT RESOLVED, by the Township Committee of the Township of Cranford at a meeting held January 3, 2017 that the following persons be, and hereby are, appointed to the Cable TV Advisory Committee for the year 2017 – Edward Davenport (Chairperson), Timothy Davies, Gerry Dobbins, Christine Hoffman, Marnie Nathanson, Anne Occi, Robert Pipchick, Michael Plick, Sandra Quintiero, Stephen Robertazzi, John Salerno, Belinda Schwartz, Donald C. Smith, Ann Steinbach, George Steinbach, Donna Vaupel, Edward Warner, Bernhard Wagenblast, and Commissioner Ann Dooley

Resolution No. 2017-51:

BE IT RESOLVED, by the Township Committee of the Township of Cranford at a meeting held January 3, 2017 that the following persons be, and hereby are, appointed to the Centennial Village Committee for 2017 - Julie Amitie, Marc Caccavale, Jackie Carr, Julie Didzbalis, Patrick Forker, Eric Kiamie, Maritza Matlosz, James Mustillo, Nancy Macniven, Matthew Nazzaro, Kendall O'Brien, Nora Ryan, Chiara Siliato (Chairperson), Barbara Sorrentino, Rebecca Tantillo, Kimberly Thornton, Suzanne Welsh, Commissioner/Liaison Mary O'Connor

Resolution No. 2015-52:

BE IT RESOLVED, by the Township Committee of the Township of Cranford at a meeting held January 3, 2017 that the following persons be, and hereby are, appointed to the Clean Communities Committee for the year 2017 – Myron Borden, Peg Carlton, Nelson Dittmar Jr., Susan Lucas, Martin Schwartz, and Commissioner/Chairperson Mary O'Connor.

Resolution No. 2017-53:

BE IT RESOLVED, by the Township Committee of the Township of Cranford at a meeting held January 3, 2017 that the following persons be, and hereby are, appointed to the Cranford Business Park Improvement Committee for the year 2017 – John Apisa, Brian Denny, Joseph Fazio, Douglas Petschow, Peter Barnett, Tax Assessor, Terence M. Wall, Township Administrator, and Deputy Mayor/Liaison Patrick F. Giblin

Resolution No. 2017-54:

BE IT RESOLVED, by the Township Committee of the Township of Cranford at a meeting held January 3, 2017 that the following persons be, and hereby are, appointed to the Cranford Community Connection for the year 2017 – Julie Amitie, Lee Blowe, Jackie Carr, Danielle Deco, Marita Dow, Patrick Forker, Randy Geis, Susan Lopez, Marnie Nathanson, David Salomon and Ann Dooley as Commissioner/Liaison

Resolution No. 2017-55:

BE IT RESOLVED, by the Township Committee of the Township of Cranford at a meeting held January 3, 2017 that Cindy Capodice be, and hereby is, appointed to the Cranford Housing Board, Inc. for a three (3) year term ending December 31, 2019.

Resolution No. 2017-56:

BE IT RESOLVED, by the Township Committee of the Township of Cranford at a meeting held January 3, 2017 that Christopher Chapman be, and hereby is, appointed to the Cranford Housing Board, Inc. for a three (3) year term ending December 31, 2019.

Resolution No. 2017-57:

BE IT RESOLVED, by the Township Committee of the Township of Cranford at a meeting held January 3, 2017 that the following persons be, and hereby are, appointed to the Cranford West Committee for the year 2017– Michael Baton, James Bausch, James Ciuba, Trevor Deal, Tim Goodwin, Craig Mıklencic (Chairperson), Linda Mıklencic, Frank Rinaldi, Steve Scheremeta, Trevor Shaw, Joseph Troiano and Commissioner/Liaison Andis Kalnins

Resolution No. 2017-58:

BE IT RESOLVED by the Township Committee of the Township of Cranford, at a meeting held January 3, 2017 that Deputy Mayor Patrick Giblin be, and hereby is, appointed as Commissioner/Liaison

(1) to the Downtown District Management Corporation for a one (1) year term ending December 31, 2017.

Resolution No. 2017-59:

BE IT RESOLVED by the Township Committee of the Township of Cranford, at a meeting held January 3, 2017 that Jean Maisonneuve be, and hereby is, appointed as a Resident (2) member to the Downtown District Management Corporation to fill an unexpired term ending December 31, 2018.

Resolution No. 2017-60:

BE IT RESOLVED by the Township Committee of the Township of Cranford, at a meeting held January 3, 2017 that Joseph Colangelo be, and hereby is, appointed as a Resident (2) member to the Downtown District Management Corporation for a three (3) year term ending December 31, 2019.

Resolution No. 2017-61:

BE IT RESOLVED by the Township Committee of the Township of Cranford, at a meeting held January 3, 2017 that Maureen Tinen be, and hereby is, appointed as an Owner (3) member to the Downtown District Management Corporation for a three (3) year term ending December 31, 2019.

Resolution No. 2017-62:

BE IT RESOLVED by the Township Committee of the Township of Cranford, at a meeting held January 3, 2017 that Clara Nunziato be, and hereby is, appointed as a Proprietor/Business Employee (4) member to the Downtown District Management Corporation for a three (3) year term ending December 31, 2019.

Resolution No. 2017-63:

BE IT RESOLVED by the Township Committee of the Township of Cranford, at a meeting held January 3, 2017 that Barry O'Donovan be, and hereby is, appointed as the Chairperson of the Downtown District Management Corporation for a one (1) year term ending December 31, 2017.

Resolution No. 2017-64:

BE IT RESOLVED, by the Township Committee of the Township of Cranford at a meeting held January 3, 2017 that Frank D'Antonio, Paul LaCorte, and Dr. Christopher Lenza be, and hereby are, appointed to the Flag Committee for a one (1) year term ending December 31, 2017.

Resolution No. 2017-65:

BE IT RESOLVED, by the Township Committee of the Township of Cranford at a meeting held January 3, 2017 that the following persons be, and hereby are, appointed to the Flood Control Advisory Committee for the year 2017 – Commissioner/Liaison Thomas H. Hannen, Jr., Daniel J. Aschenbach, Mark Bagniewski, Robert Bobucky, Richard Buontempo, Robert Colonna, John DeCotiis, Cindy Gallagher, Walter Gallagher, Ellen Hunt, Louis Lambe, Ronald Margulis, Joseph Musillo, Barry O'Donovan, Michael Pender, Robert I. Puhak, Ernest Sabato, Jonathan Schrier, Janet Sharkey, Ann Steinbach, Jeremy Tomlinson and Support Team member Leo Coakley.

Resolution No. 2017-66:

BE IT RESOLVED, by the Township Committee of the Township of Cranford at a meeting held January 3, 2017 that the following persons be, and hereby are, appointed to the Green Team for the year 2017:

Pamela Beelitz	Regular Member	Citizen Representative
Carol Berns	Regular Member	Environmental Commission
Kristin Caccavale	Regular Member	Citizen Representative
Gwen D'Amico	Regular Member	Environmental Commission
Ann Darby	Regular Member	Citizen Representative
Rebecca Deczynski	Regular Member	Citizen Representative
David DesRochers	Regular Member	Environmental Commission
Nelson Dittmar	Regular Member	Environmental Commission
Lynda Feder	Regular Member	Environmental Commission
Janet Hopkins	Regular Member	Citizen Representative
Steve Jandoli	Regular Member	Environmental Commission
Ann Marie Mahon	Regular Member	Citizen Representative
Edward O'Malley	Regular Member	Citizen Representative
Pat Pavlak	Regular Member	Citizen Representative
Ana Pinto	Regular Member	Citizen Representative
Kathleen Prunty	Regular Member	Director of Downtown Business and Economic Development
Dianne Schmitt	Regular Member	Citizen Representative
Gregg Spadaro	Regular Member	Citizen Representative

Gerri Stiner
Andis Kalnins

Regular Member
Regular Member

Citizen Representative
Commissioner/Liaison

Resolution No. 2017-67:

BE IT RESOLVED, by the Township Committee of the Township of Cranford at a meeting held January 3, 2017 that John Mallon is hereby appointed to the Grievance Committee for a three (3) year term ending December 31, 2019.

Resolution No. 2017-68:

BE IT RESOLVED, by the Township Committee of the Township of Cranford at a meeting held January 3, 2017 that Edward O'Malley and Michael Plick are hereby appointed as Alternate Members of the Grievance Committee for a one (1) year term ending December 31, 2017.

Resolution No. 2017-69:

BE IT RESOLVED, by the Township Committee of the Township of Cranford at a meeting held January 3, 2017 that Ed Force is hereby appointed as Chairman of the Grievance Committee for a one (1) year term ending December 31, 2017.

Resolution No. 2017-70:

BE IT RESOLVED, by the Township Committee of the Township of Cranford at a meeting held January 3, 2017 that the following be, and hereby are, appointed to the Memorial Day Committee for the year 2017 – Barbara Bilger, Jay Boxwell, Gerald Dobbins, Mark Dingelstedt, Beth Marotta, Heinz Ricken, Chris Sands, Donald Sweeney, Stephen Robertazzi, Chairman, and Commissioner/Liaison Andis Kalnins

Resolution No. 2017-71:

BE IT RESOLVED, by the Township Committee of the Township of Cranford, at a meeting held January 3, 2017 that the following persons be, and hereby are, appointed to the Municipal Alliance for the year 2017 – Samantha Attialese, Interim Superintendent of Schools Dr. Marilyn Birnbaum, Peg Carlton, Kathryn Cleary, Marigrace Flynn, William Ilaria (Chairperson), Elizabeth Kellett, Township Sanitarian Monika Koscova-Jencik, Linda S. Leifer, Elizabeth Lynch, Maryanne Del Negro-Mason, Michael Mason, Kathleen Murray, Police Sergeant Matthew Nazzaro, Alexandra Paulyson, Elyse Pravda, Recreation and Parks Director Stephen Robertazzi, Inessa Vaccaro, Kim Weidner, Aaryn Wichelns, Susan Wilson, Police Chief James Wozniak, Brad Young, and Mary O'Connor as Commissioner/Liaison

Resolution No. 2017-72:

BE IT RESOLVED, by the Township Committee of the Township of Cranford, at a meeting held January 3, 2017 that Maryanne Del Negro-Mason be, and hereby is, appointed as the Municipal Alliance Program Coordinator for a one (1) year term expiring December 31, 2017.

Resolution No. 2017-73:

BE IT RESOLVED, by the Township Committee of the Township of Cranford at a meeting held January 3, 2017 that the following persons be, and hereby are, appointed to the Parking Committee for the year 2017 – Michael Venditti, Charles Baniewicz, Police Chief James Wozniak, Lieutenant Edward Davenport (Chairperson), Barry O'Donovan, Kathleen Miller Prunty, and Patrick F. Giblin , Commissioner/Liaison

Resolution No. 2017-74:

BE IT RESOLVED, by the Township Committee of the Township of Cranford at a meeting held January 3, 2017 that the following persons be, and hereby are, appointed to the Pedestrian Safety Committee for the year 2017 – Brian Andrews (Chairperson), Sergio Capozzi, Anthony Durante, Lynda Feder, George Galan, James Kent Lucas, Susan Lucas, Bohdan Lukachewsky, David Monte, Jessica Orr, Patricia Pavlak, Kathleen Miller Prunty, Chris Quigley and Patrick F. Giblin (Commissioner/Liaison)

Resolution No. 2017-75:

BE IT RESOLVED by the Township Committee of the Township of Cranford, at a meeting held January 3, 2017, that Mayor Thomas H. Hannen, Jr. be and hereby is appointed as a Class I Member to the Planning Board, for a one (1) year term ending December 31, 2017.

Resolution No. 2017-76:

BE IT RESOLVED by the Township Committee of the Township of Cranford, at a meeting held January 3, 2017 that Ann Dooley be and hereby is appointed as official Township Representative to the Planning Board, Class III, for a one (1) year term ending December 31, 2017.

Resolution No. 2017-77:

BE IT RESOLVED by the Township Committee of the Township of Cranford, at a meeting held January 3, 2017 that Andis Kalnins be, and hereby is, appointed as

Commissioner/Liaison to the Rahway Valley Sewerage Authority for a one (1) year term ending December 31, 2017.

Resolution No. 2017-78:

BE IT RESOLVED by the Township Committee of the Township of Cranford, at a meeting held January 3, 2017 that Hugh Welsh be, and hereby is, appointed as Liaison to the Raritan Valley Rail Coalition for a one (1) year term ending December 31, 2017; and

BE IT FURTHER RESOLVED that Cameron Andre be, and hereby is, appointed as Alternate Liaison to the Raritan Valley Rail Coalition for a one (1) year term ending December 31, 2017.

Resolution No. 2017-79:

BE IT RESOLVED, by the Township Committee of the Township of Cranford at a meeting held January 3, 2017 that the following persons be, and hereby are, appointed to the Records Management Committee for the year 2017 – Peter Barnett, Beverly Bobertz, Jennifer Burns, Heather Capone (Chairperson), Patricia Cullen, Lori Donnelly, Monika Koscova-Jencik, Sergeant Russell Luedecker, Melissa Marotta, Tara Rowley, Cathy Scotti, Steven Wardell, Marie Wenk, and Tracy Wenskoski

Resolution No. 2017-80:

BE IT RESOLVED, by the Township Committee of the Township of Cranford, at a meeting held January 3, 2017 that the following persons be, and hereby are, appointed to the Recreation and Parks Advisory Board for the year 2017 - Stephen Robertazzi, Director of Parks and Recreation, Craig Miklencic (Cranford West Committee Liaison), Donald Barone (Senior Citizen Representative), Brian Andrews, Luis Bringuier, Susan Cave, Peter Coates, Mark Dinglestedt, Marita Dow, Martha Garcia, Darren Gottesman, Maria Harris, Kevin Illing, Stephani Kwiatkowski, Deborah Leber, Brittany McDyer, Carolyn Capone Pugliese, Heinz Ricken, Laura Schoppman, Wally Shackell, Catherine Sheridan, Donald Sweeney, and Commissioner/Liaison Patrick F. Giblin

Resolution No. 2017-81:

BE IT RESOLVED, by the Township Committee of the Township of Cranford, at a meeting held January 3, 2017 that the following persons be, and hereby are, appointed to the River Maintenance Committee for the year 2017 – Daniel J. Aschenbach, Carol Berns, Robert Berns, Leo D. Blanes, Marlene Bostel, Patricia Brink, David Donohue, Caroline Duffy, Lynda Feder, Rob Gmelin, Kevin Illing, Bette Jane Kowalski, Edward Leicht, Ronald Margulis, James Matten, Kevin Papa, Maria Paradiso, Lori Puhak, Robert Puhak, Brian Rodgers, Christine Sbaratta, Tony Sbaratta, Robert Scheurer, Deborah Schnapf, Michael Scotti (Chairperson), Wally K. Shackell, Jr., Martha Sturm, Donald Sweeney, Anthony Trama, and Commissioner Patrick F. Giblin

Resolution No. 2017-82:

BE IT RESOLVED, by the Township Committee of the Township of Cranford at a meeting held January 3, 2017 that the following be, and hereby are, appointed to the Swim Pool Utility Advisory Board for the year 2017 – Stephen Robertazzi, Recreation and Parks Director, James Byrne, Marybeth Byrne, Susan Cave (Gators Representative), Gerry Dobbins, John Hartnett, Karl Heinze, Eileen Leahey, Joseph Starkey (Chairperson), and Commissioner/Liaison Ann Dooley

Resolution No. 2017-83:

BE IT RESOLVED, by the Township Committee of the Township of Cranford at a meeting held January 3, 2017 that the following persons be, and hereby are, appointed to the Teen Center Advisory Board for the year 2017 – Lauren Byrne, Ashley Cave, Christina Duverglas, Ben Fries, Jack Garcia, Shamus Garcia, Kelly Gorman, Cameron Hay, Abigail Hipkin, Sabrina Huwang, Mary Clare King, Brandon Miller, Catherine McMullan, Sophia McMullan, Heinz Ricken, Wally K. Shackell, Maggie Sheridan, Daniel Stryker, Todd Sweeney, Brittany Welsh, Ian Winter, Stephen Robertazzi, Recreation and Parks Director and Patrick F. Giblin as Commissioner/Liaison

Resolution No. 2017-84:

BE IT RESOLVED by the Township Committee of the Township of Cranford, at a meeting held January 3, 2017 that Stephen Robertazzi be, and hereby is, appointed as a delegate to Union County Community Development Revenue Sharing Block Grant Committee for a one (1) year term ending December 31, 2017; and

BE IT FURTHER RESOLVED that, Commissioner Andis Kalnins be, and hereby is, appointed as Alternate No. 1 and Commissioner Ann Dooley be and hereby is appointed as Alternate No. 2 to said committee, each for a one (1) year term ending December 31, 2017.

Resolution No. 2017-85:

BE IT RESOLVED by the Township Committee of the Township of Cranford, at a meeting held January 3, 2017 that the following be and hereby are appointed to Union County District Solid Waste Advisory Board – Commissioner Ann Dooley as Representative, Commissioner Mary O'Connor as Alternate

Representative and Township Sanitarian Monika Koscova-Jencik, for a one (1) year term ending December 31, 2017.

Resolution No. 2017-86:

BE IT RESOLVED by the Township Committee of the Township of Cranford, at a meeting held January 3, 2017 that the following be designated as representatives to the Union County League of Municipalities for a one (1) year term ending December 31, 2017:

Mayor Thomas H. Hannen, Jr. – Representative

Deputy Mayor Patrick F. Giblin – Alternate Representative

Resolution No. 2017-87:

BE IT RESOLVED by the Township Committee of the Township of Cranford, at a meeting held January 3, 2017 that Hugh Welsh be, and hereby is, appointed as delegate to the Union County Transportation Advisory Board for a one (1) year term ending December 31, 2017; and

BE IT FURTHER RESOLVED that Ronald Zuber be and hereby is appointed as an alternate delegate to the Union County Transportation Advisory Board for a one (1) year term ending December 31, 2017.

Resolution No. 2017-88:

BE IT RESOLVED by the Township Committee of the Township of Cranford, at a meeting held January 3, 2017 that Ronald Marotta be, and hereby is, appointed to the Zoning Board of Adjustment for a four (4) year term ending December 31, 2020.

Resolution No. 2017-89:

BE IT RESOLVED by the Township Committee of the Township of Cranford, at a meeting held January 3, 2017 that Victoria Drake be, and hereby is, appointed to the Zoning Board of Adjustment for a four (4) year term ending December 31, 2020.

Resolution No. 2017-90:

BE IT RESOLVED by the Township Committee of the Township of Cranford, at a meeting held January 3, 2017 that Brian Trelease be, and hereby is, appointed as an Alternate No. 1 member to the Zoning Board of Adjustment for a two (2) year term ending December 31, 2018.

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor O'Connor, Commissioners D'Ambola, Hannen and Giblin

Nay: None

Abstained: None

Absent: None

PUBLIC COMMENTS

Mayor Kalnins opened the public comments portion of the meeting and asked if there were any questions or comments. Hearing no comments, Mayor Kalnins closed the public comment portion of the meeting.

PROFESSIONAL COMMENTS

Township Clerk Tara Rowley

- Congratulated Commissioner Ann Dooley on being elected to the Township Committee and Commissioner O'Connor on her reelection;
- Congratulated Deputy Mayor Giblin and Mayor Hannen on their election to their respective positions;
- Congratulated Township Attorney Cooper on his appointment;
- Wished everyone a Happy New Year.

Mayor Thomas H. Hannen, Jr.

- Discussed Township Administrator Wall's absence this evening and extended his condolences to Township Administrator Wall on the passing of his nephew.

Township Attorney Ryan J. Cooper, Esq.

- Congratulated Commissioner O'Connor and Commissioner Dooley on their election to the Township Committee;
- Congratulated Mayor Hannen and Deputy Mayor Giblin on their election as Mayor and Deputy Mayor;
- Stated that he looks forward to working with everyone.

COMMISSIONER COMMENTS

Commissioner Mary O'Connor

Good Evening. I would like to offer a special thank you to Assemblyman Jon Bramnick for swearing me in this evening and extend my thanks to our legislative team Congressman Leonard Lance, Senator Tom Kean and Assemblywoman Nancy Munoz for their continued support of Cranford and its residents. And welcome to our guests, Assemblyman Thomas Giblin, Sherriff Joseph Cryan and Freeholder Kowalski, Thank you to Monsignor Shugrue for his invocation and to our police and fire honor guard for leading the flag salute. Of course, a very special thanks to my family, my parents Pat and Jim Noon, my sister and brothers, nieces nephews, cousins aunts and uncles who stood behind me and kept me going throughout last fall's campaign, and especially to my daughter, Nell, for her unending love and support. It is not easy when a family member runs for public office and none of us would be here without our family and friends behind us and I am extremely grateful.

And I would like to thank the residents of Cranford who put their faith in me by voting to re-elect me to the Township Committee. I will work very hard to ensure your trust is well placed.

A number of people throughout the past three years have asked me why I do this. Some have even remarked that this is a thankless job. I couldn't disagree more. Representing you, the residents of Cranford has been probably, next to raising my daughter, the most rewarding thing I have ever done. For the past three years, Cranford has been a model of both progress and fiscal responsibility. The Engineering Model we put in place in 2014 led to unprecedented progress. Twenty miles of roads repaved, drainage, flood and pedestrian safety projects all moved forward after years of neglect. I cannot urge this Township Committee strongly enough to continue with this model. It has been cost effective, has led to numerous public safety improvements and increased property values. It has been a success and needs to continue.

Something that I am perhaps proudest of, is founding the Cranford Community Connection. It has been a community building effort that brought us the Cranford Town wide Barbecue, Mayor's wellness events and other important programs. Although I will no longer be liaison to the "Connection", I will continue to be an active volunteer in their initiatives.

For three years I have had the privilege of working with our Police and Fire departments as Public Safety Commissioner. During last years' re-accreditation process, our Police Department was ranked one of the top New Jersey Police Departments. Recently our Fire Chief was named President of the Union County Fire Chiefs Association. It is not just our own who recognize the great work being done by our Public Safety Professionals, it is others in the county and state. They are true professionals and earn our support every single day.

I am looking forward to working as the Commissioner of Public Affairs. This is a wonderful opportunity to work with different community groups on their initiatives, and help spread the word about all the good things happening in Cranford. One area that I intend to focus a lot of energy on is pedestrian safety and awareness. While pedestrian stanchions and lights help raise awareness, they are not the solution. I was trying to cross Walnut Avenue just the other day, I was at the crosswalk, I had pressed the button so the pedestrian lights were flashing and there was a stanchion in the crosswalk. Four cars going in one direction and one from the other ignored everything. We need to change behavior and the only way we can do that is through education and enforcement. To that end, I will be working closely with the police and our schools on the Street Smart program, and we need to ensure that our Police Department is adequately staffed to get the job done.

Last year we had several forums on important initiatives in Cranford. As Public Affairs Commissioner, I will be working with Channel 35 to develop a new program where you can learn about how our municipality works, and keep you informed on everything Cranford. Working with our Administrator, I will focus on broadening communications through our web site, newsletters and social media. And, I will continue having office hours on the first Tuesday evening of the month. There is a lot of work to be done in this area and I look forward to working with all of our departments, committees and boards to keep you better informed.

Thank you to Commissioner Kalnins for his exceptional leadership as Mayor over the past three years and to Commissioner Mallon for his service on the Township Committee. Thank you also to our Administrator Terence Wall, CFO Lavona Paterson, Clerk Tara Rowley, former Township Attorney Diane Dabulas and their support staffs for the help they provided throughout last year. So many times I have had to reach out to the Departments of Public Works, Engineering, Building and Zoning, and Recreation and Parks. They have always responded and I am grateful for their assistance. Congratulations to Mayor Hannen and Deputy Mayor Giblin on their appointments. Welcome Commissioner Dooley and I look forward to working with the entire Township Committee toward a productive 2017.

As someone who grew up here in Cranford, I've said it often, I love this town. I treasure the connections I have made here and I am humbled and grateful to be given the opportunity to continue as a Township Commissioner.

Have a healthy and safe New Year and I wish you all good things in 2017.

Commissioner Andis Kalnins

Happy New Year to everyone!

I would like to thank everyone for being here today, especially Monsignor Shugrue. Thank you for your inspiring words and all of your work with the Cranford Clergy Council and the other organizations in town. I would also like to thank Assemblyman Bramnick for participating in the swearing in ceremonies, along with Senator Kean and Assemblywoman Munoz who are here tonight. They are our legislative representatives and have all been very good friends to Cranford, and support us at every turn. Thank you also to Sherriff Cryan and Assemblyman Thomas Giblin for participating in the swearing in ceremonies, and to Freeholder Kowalski for attending our reorganization meeting. We appreciate all of the support from Union County on our flood projects, parks and other various projects. We have several former commissioners here and many people from the public. This meeting each year is the most important, as we start the New Year and the new direction for Cranford in 2017.

Congratulations to Ann Dooly on her election and Mary O'Connor on her reelection. Congratulations to Tom Hannon on his election to Mayor and Patrick Giblin on his election to Deputy Mayor. I would also like to thank John Mallon for his service to this committee over the last year and for his special insight and financial conservatism.

It has been a privilege to serve the Township of Cranford as Mayor over the last 3 years. I feel that we have accomplished a lot in the last few years and I am hopeful that the plans we put in place will continue to provide the services we need in the township and still keep the taxes as low as possible.

Through the outsourced engineering services we restarted and completed so many capital projects that were started, and in effect paid for, but caught up under the old engineering model. We have resumed the maintenance of our streets and have come to a sustainable capital program which should be able to keep up with road maintenance while maintaining our debt level and the taxes to pay for that debt.

We have put good people in place on the professional staff, we have built controls that will keep our government running more efficiently and at the same time we have started to reengage the government working with the public and responding to their needs. We have modified the hours of several of our departments to be more available to the public, who, after all, are our customers and we are the ultimate customer service organization. We have updated our website to make it easier for people to get the information they need and added credit card payment options to bring our government into at least the 1980s.

We have had great progress in updating engagement with the police and fire departments, and the township staff, working with the citizens and business communities, and have modernized the organization and ordinances for those departments to standardize and modernize their operations for the changes that are occurring in Cranford.

We still have some significant challenges; we continue to push for the major flood control project with the Army Corps of Engineers. But while we push that project, we will continue to do what we can locally to maintain the river and finish the storm water management projects that have been on the books for over a decade. We have funded the engineering of the Orchard Brook Project last year, and have started the work with the DEP and the preliminary engineer work. We have been approved for the funding of the Phase 2B flood control project, on the north side of the river, from the State, and we have applied for a grant to fund the Phase 3, on the south side of the river, of the local flood control project. We were turned down for the grant this year but we are poised to resubmit for grant funding again in 2017.

And now that we have lost the Birchwood fight in the Supreme Court, we have entered into a significant deal that will help our Township, but that deal has a lot of work to be done and requires the political fortitude to see it through to its successful completion.

Now that we have direction on Birchwood, we can refocus our efforts to improve the North Avenue corridor and unload the MDTV building and finally get it back in service within the zoning rules of our Township.

And we have done all of this while keeping a continuing emphasis on keeping taxes down by balancing

what we need and those services that we want. We have seen at least on a municipal level some of the lowest tax increase over the last two years. I will continue to emphasize fiscal responsibility as we build the 2017 budget.

We have done a lot over the last few years, and I hope that we can keep the progress going.

My thoughts and prayers go out to the family of our Township Administrator, who is not here today because of his young nephew who lost a tough battle with cancer. We are with you in this painful time.

And finally a thank you to my family for putting up with me for the last 5 years and allowing me to serve on this committee and to serve our community. Congratulations to my son Patrick who tonight got his second High School Varsity Wrestling pin. I wish I could have been there, but I was there in spirit. But, that is the kind of thing that they “put up with.”

Thank you Mayor.

Commissioner Ann Dooley

Good evening everyone and thank you to the residents of Cranford for your confidence and your support. Thank you to B.J. Kowalski and John Salerno and all those who helped me along the way in the campaign. Special thank you to my family and my friends and to Kent and Sue Lucas. The support that was given to me by all of you through the whole process was immense and I really do appreciate it.

I want to thank my brother Tom for a game effort in trying to swear me in tonight, but he’s so choked up with emotion, or actually laryngitis, that he couldn’t do it and my sister-in-law Sue stepped in, and I thank her very much for doing that.

I cannot tell you how anxious I am to roll up my sleeves and get to work for each and every one of you and each and every resident of the town. I will be the commissioner of Public Works and I will tell you that road repaving will indeed be a top priority. We will move apace, and if we meet challenges you will know. We will be transparent and communicative. We will be public and current with letting you know which roads, when and why they were selected.

With respect to the engineering fees that this Township has been paying over the last two years, nearly \$2 million, please note I have negotiated over \$200 million in Public Works contracts in my career. I will work extensively to limit that budget, to curtail it, to make sure it appropriate and to make sure that the right model, whether it is an in-house Engineering Department, or a continuation of an out-source program is selected.

Additionally, there will be an intelligent and pragmatic coordination of the public utilities with respect to the repaving of our roadways. That has not been happening. We will work very hard to make sure that that coordination makes sense so that the roads we pave are not then torn up by the public utilities requiring additional work.

With respect to desilting, we will desilt, and I will certainly push for us to desilt the river at the choke points along Springfield Avenue, by the mill and the other critical choke points. This must be a focal point. When it comes to flood control and flood mitigation Cranford cannot tread water. The current is too fast here. We must do what we can for ourselves and desilting is that thing. Commissioner Kalnins referenced what was going on with respect to the Army Corps of Engineers and the phases of flood control. They are terrific, they are not imminent in terms of shovel to dirt. We must persevere with them but we must take care of ourselves. And that desilting program is something I will push and support strenuously.

I will also be an official member of the Planning Board. I pledge to work with that experienced and talented group to foster, prepare and plan for a smart visionary and appropriate development of our Township and the protection of our open space. We will be proactive not reactive. We will be forward thinking, not stationary, and we will compete and win the best uses, the most contemporary and forward looking uses as possible for our underutilized spaces.

As a Commissioner I am actually looking forward to all of my appointments and assignments with each committee and group I am privileged to work with. I will join in to seek and identify and achieve signature accomplishments that will burnish our town’s quality of life and render us a destination. I will work with all of you members of the Cranford Community Connection, the Swim Pool Utility, TV35 and the Environmental Commission. I look forward to working with each and every one of you to make it so to make Cranford a destination for the future, not just for now but into the future.

And I look very much forward to working with this committee and with Ryan Cooper. When we were

pursuing looking at a Township attorney, I will tell you that I spoke with every single attorney I did not know. I practiced law for 25 years so I knew several of them who had submitted responses to the RFP for Township attorney. Ryan surprised me, he knocked my socks off. I couldn't be more excited to see him as our Township Attorney. Ryan has expertise in areas we desperately need: digitization, management of records, research and in cloud research. It's a huge advantage to us because we are so far behind in those areas it will make us that much more efficient and that much more accomplished. Additionally, I cannot tell you how impressed I am with Ryan's very, very smart intelligent and diligent education in municipal law. He has pursued his education in that area extensively. And, lastly, the thing that makes me very excited about him is that fifty-four (54%) percent of my taxes go to the Board of Education. Ryan has served as a member of the Board of Education and, as such, the cross germination of his ideas and his experience on the Board of Education will serve us immensely as Township Attorney. And again I am very excited that he will be our Township Attorney.

And congratulations to Deputy Mayor Giblin and to Mayor Hannen on their appointments. And to Commissioner O'Connor on her reappointment. I'm excited to be here and excited to work with everyone. Thank you.

Deputy Mayor Patrick F. Giblin

Thank you and Happy New Year.

I do want to take a second to recognize some of our dignitaries that were here today: Assemblywoman Munoz, Assemblyman Bramnick, Senator Kean, Sheriff Joseph Cryan and Freeholder Kowalski. Thank you for coming out and helping with the ceremonial part as well as the support. We do count on much support from the County and from the State and I know that with my experience, your door and your phone is always open to each of us to help us with the many things that come across our desk.

I want to take a second to acknowledge the people up here on the dais, the professionals. I mentioned Tara Rowley the Township Clerk who just finished her tenth year with sixteen year in total with Cranford. We heard about our Administrator Terence Wall. My condolences are with the Wall family tonight after the loss of his nephew at 19 years of age. Certainly way too soon and it gives each of us a reminder that life is very short. So our thoughts are with Terence and his family. As well as our new Township Attorney Ryan Cooper. Ryan comes, as Commissioner Dooley just mentioned, to us by way of the Board of Education. So our gain is their loss and I think his experience with his time on the Board of Education who is getting over half of our tax dollars are going to our wonderful school system. I think he brings a unique to our discussions at the Township Committee level.

I want to congratulate Mary O'Connor on her re-election to the Township Committee and Ann Dooley on her election. It's been a pleasure working with Mary last year and I look forward to working with her this year. Ann congratulations as well. I look forward to working with you and many long hours and nights that are going to our meetings.

It's worth noting, at least according to Wikipedia, that Commissioner O'Connor and Commissioner Dooley are respectively the eighth and ninth women to serve on the Cranford Township Committee. It's a big shock. It's a much lower number than I would have guessed. So you are in a unique position to set a wonderful role model for the young ladies and the girls of Cranford and I look forward to your involvement.

I want to congratulate our Mayor, Thomas Hannen. Again it's been a pleasure working with you for the past year and I look forward to another great year. Same with Commissioner Kalnins.

As Commissioner of Public Safety for the 2017 year I will be working closely with the Police and Fire. We do have some representatives from the Police and Fire here. I'm not going to mention all the names but I will point out that Chief Wozniak is here, thank you for your attendance, and Chief Czeh, as well as many members of the Police and Fire departments. I look forward to working with you over the next year. .

I forgot to mention my dad...I can't tell you how many, probably dozens of swear-ins as a child I've attended, so it's really neat to have him come down and swear me in now for the second time, this time as Deputy Mayor. And he has certainly set a great role model for me politically with his lifetime of service. My mother as well, what would you do without your mom, right? So thank you so much as well. As to my beautiful wife Tara and three kids Owen, James and Caroline, I love you very much and I can't tell you how much I appreciate the sacrifice that you take for my desire to be on the Township Committee. I know it's quite a lot on you and I appreciate that very much.

Thank you.

Mayor Thomas H. Hannen, Jr.

Deputy Mayor Giblin really said it best at this point. The amount of time that we take away from our families is quite significant and they're the ones who end up on the short end of that stick. If I could ask any family member, either immediate or extended, that is here in support for one of the commissioners, please stand for a moment so that we can thank you for the time that you allow us to do this. Please stand. Thank you very much. These are the people that really sacrifice on our behalf.

Not to be redundant with all of the nice comments that have been made here, but I would also like to extend my congratulations to Commissioner O'Connor and Commissioner Dooley for their election and thank Commissioner Kalnins for his stewardship over the past three (3) years as Chairman of the Township Committee. Thank you everyone who is here that came out this evening. Monsignor Shugrue, as always your inspirational words on our behalf are very much appreciated and we will keep them in mind as we go through the year.

Again, thank you for all the dignitaries that came out to see us tonight to swear us in and offer their support, as has been mentioned before, including our Freeholder B.J. Kowalski. Thank you very much.

Looking for big things this year. I am honored and humbled by the confidence that my colleagues have shown to have me chair of the 2017 Township Committee. As always, Cranford faces challenges, that as Commissioner Kalnins has pointed out, those challenges will be overcome, not easily but with much forethought and diligence on this Township Committee's part. We all stand ready to meet that challenge for the future. We've asked the committees that have been appointed this evening to come up with their goals and objectives for 2017 so we can further show the citizens of this community how we intend to move the Township of Cranford forward.

Some of the committees that have been staffed in the past year have been rearranged somewhat. We want to thank diligently those members who have severed on past committees, whether it be Planning Board, or particularly the Zoning Board, for the time that they have taken out of their life to help us with moving Cranford forward, and I offer my personal thanks for all the work that they have done in the past.

Next and probably very importantly on my behalf, I'd like to thank my wife Cindy. She has stood by me and allowed me out of the house on those evenings. Sometimes I think because she said once before, she just wants control of the remote. The longer that I'm out, she can watch whatever programs she wants.

To my daughters Katie and Erin, my sons Thomas and Daniel, thank you for your support. And for your friends, colleagues and let's call them associates that have been there to help us out also. Thank you very much. We have many department heads here this evening, as Commissioner Giblin pointed out, and I want to thank you all for coming tonight. It means a lot to the Township Committee that the department heads have shown up to express their support and offer their hand on behalf of the Cranford municipal family to make sure that we are able to perform the jobs that we are doing. So thank you.

Mom, I love you. Wish you could have been here tonight and look forward to you coming in the future. I really wish you were here. Holidays are for family and this particular holiday as much as any other reminded me of that once again. From our municipal family up here to the family of the Township of Cranford we wish you a happy and healthy 2017.

Thank you very much.

On motion of Deputy Mayor Giblin, seconded by Commissioner Kalnins and passed, the Township Committee adjourned at 7:00 PM.

Respectfully submitted,

Tara Rowley, RMC
Municipal Clerk

Dated: January 3, 2017