

**TOWNSHIP OF CRANFORD
REORGANIZATION MEETING MINUTES
JANUARY 4, 2016
7:00 P.M.**

THIS MEETING IS IN COMPLIANCE WITH THE "OPEN PUBLIC MEETINGS ACT" AS ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED BY MAILING THE ANNUAL SCHEDULE OF MEETINGS TO THE CRANFORD CHRONICLE, THE HOME NEWS & TRIBUNE AND THE STAR LEDGER, BY POSTING SUCH ANNUAL MEETING SCHEDULE ON A BULLETIN BOARD IN THE TOWN HALL RESERVED FOR SUCH ANNOUNCEMENTS AND THE FILING OF SAID NOTICE WITH THE TOWNSHIP CLERK OF CRANFORD. FORMAL ACTION MAY BE TAKEN AT THIS MEETING.

Present: **Andis Kalnins
Mary O'Connor
Robert D'Ambola
Thomas H. Hannen, Jr.
Patrick Giblin**

Absent: **None**

The Organization Meeting of the Township Committee of the Township of Cranford, County of Union, New Jersey, held on January 4, 2016 at 7:00 PM was called to order by Tara Rowley, Township Clerk.

The invocation was offered by Senior Pastor Rice of Cranford Alliance Church, followed by the Flag Salute which was led by the Police and Fire Honorary Color Guard.

Oath of Office – Thomas H. Hannen, Jr.

Mayor Steven Fulop, Mayor of Jersey City, administered the Oath of Office to Thomas H. Hannen, Jr. as a member of the Township Committee for a three (3) year term ending December 31, 2018.

Certificate of Election

Township Clerk Tara Rowley presented a Certificate of Election to Thomas H. Hannen, Jr.

Certificate of Election

Township Clerk Tara Rowley presented a Certificate of Election to Patrick F. Giblin.

Election of Chairman for 2016

Township Clerk Tara Rowley called for nominations for the position of Chairman of the Township Committee for 2016. Mary O'Connor placed the name of Andis Kalnins as Chairperson. No other names were placed in nomination. Township Clerk Tara Rowley closed the nominations.

Andis Kalnins was elected to serve as Chairman of the Township Committee for the year 2016 by roll call vote as indicated:

Recorded vote:

Aye: Commissioners Kalnins, O'Connor, D'Ambola, Hannen and Giblin

Nay: None

Abstained: None

Absent: None

Assemblyman Jon M. Bramnick administered the Oath of Office to Andis Kalnins as Chairman of the Township Committee for the year 2016.

Election of Vice Chairman for 2016

Township Clerk Tara Rowley called for nominations for Vice Chairman of the Township Committee for 2016. Robert D'Ambola placed the name of Mary O'Connor as Vice Chairman for the year 2016. No other names were placed in nomination. Township Clerk Tara Rowley closed the nominations.

Mary O'Connor was elected to serve as Vice Chairman of the Township Committee for the year 2016, by roll call vote as indicated:

Recorded vote:

Aye: Commissioners Kalnins, O'Connor, D'Ambola, Hannen and Giblin

Nay: None

Abstained: None

Absent: None

Assemblywoman Nancy F. Munoz administered the Oath of Office to Mary O'Connor as Vice-Chairman of the Township Committee for the year 2016.

Mayoral Appointments of Township Commissioners

Finance	Patrick Giblin
Public Safety	Mary O'Connor
Public Works/Eng.	Robert D'Ambola
Public Affairs	Thomas H. Hannen, Jr.

Mayoral Appointments to the Planning Board

Kathleen Murray as a Class II Member (Environmental Commission) for a three (3) year term ending December 31, 2018

Peter Taylor as a Class IV Member for a four (4) year term ending December 31, 2019

Julie Didzbalis as an Alternate No. 2 Member for a two (2) year term ending December 31, 2017

Mayoral Appointments to Library Board

Jeffrey Young as a member for a five (5) year term ending December 31, 2020

Commissioner Patrick F. Giblin as Commissioner/Liaison

Mayoral Appointment to Emergency Management Council for 2016

Police Chief James Wozniak as Coordinator for a three (3) year term ending December 31, 2018

Police Chief James Wozniak, Coordinator; Fire Chief Daniel Czeh and Fire Lieutenant Matthew Lubin, Deputy Coordinators; Mayor Andis Kalnins; Township Administrator Terence Wall; Monika Koscova-Jencik, Sanitarian; Interim Supt. of Schools, Dr. Marilyn Birnbaum; Township Engineer Carl O'Brien; Public Works Superintendent, Steven Wardell; Construction Code Official, Richard Belluscio; TV35 Representative, Edward Davenport; Citizen Representative Dr. Margaret (Peg) Pipchick; Consultant Ron Marotta; Dr. Michael Beams

Mayoral Appointments to the Environmental Commission

Nelson Dittmar as a member for a three (3) year term ending December 31, 2018

Kathleen Murray as Planning Board representative for a three (3) year term ending December 31, 2018

Donald Jones as a member for a three (3) year term ending December 31, 2018

John Hrebin as Alternate No. 2 member for a two (2) year term ending December 31, 2017

Daniel Achenbach, Alyssa Frediani, William King, Frank Klapinski, Edward O'Malley, Patricia Pavlak, Ana Pinto, David Pringle, Lawrence Russo and Mary Sudiak as Associate Members for a one (1) year term ending December 31, 2016

Nelson Dittmar as Chairman for a one (1) year term ending December 31, 2016

Mary O'Connor as Deputy Mayor/Liaison

Mayoral Appointments to Historic Preservation Advisory Board

Ronald Meeks as a Class C/Alternate No. 2 member for a two (2) year term ending December 31, 2017

Victor Bary, Michael Mason, Julie Murphy, Nancy Price and Stephen Price as Associate Members for a one (1) year term ending December 31, 2016

Maureen Strazdon as Chairperson for a one (1) year term ending December 31, 2016

Patrick F. Giblin as Commissioner/Liaison

Mayoral Appointments to the Tree Advisory Board

Barbara Krause for a three (3) year term ending December 31, 2018

Michael Venditti for a three (3) year term ending December 31, 2018

Frank D'Antonio for a three (3) year term ending December 31, 2018

James Nichnadowicz as County Advisor for a one (1) year term ending December 31, 2016

Michael Bange as an Associate Members for a one (1) year term ending December 31, 2016

Deputy Mayor Mary O'Connor as Commissioner/Liaison

Mayoral Appointment as Board of Education Liaison for 2016

Commissioner Thomas H. Hannen, Jr.

RESOLUTIONS-by Roll Call Vote

On motion of Commissioner D'Ambola, seconded by Commissioner O'Connor and passed, the following resolution was adopted by roll call vote:

Resolution No. 2015-1:

WHEREAS, there exists a need to engage experts to provide engineering services for the Township of Cranford; and

WHEREAS, the Township of Cranford advertised a Request for Qualifications (RFQ) for engineering services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq., and

WHEREAS, the Township of Cranford has deemed that the background, experience and qualifications of the respondents satisfy the criteria set forth in the RFQ; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, New Jersey that engineering services in calendar year 2016 be provided by the following firm:

1. Maser Consulting
2. NV5 Northeast, Inc.,
3. Hatch Mott MacDonald
4. Pei-Prestige Environmental
5. Becht Engineering
6. Grotto Engineering
7. M. Disko Associates
8. Atlantic Engineering Laboratories

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor O'Connor Commissioners D'Ambola, Hannen and Giblin

Nay: None

Abstained: None

Absent: None

On motion of Commissioner D'Ambola, seconded by Commissioner O'Connor and passed, the following resolution was adopted by roll call vote:

Resolution No. 2015-2:

WHEREAS, the Township of Cranford requires an expert to provide engineering services; and

WHEREAS, the Township of Cranford advertised a Request for Proposals (RFP) for engineering services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Township of Cranford deemed that the background, experience and qualifications of the respondent herein satisfy the criteria set forth in the RFP.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, New Jersey, as follows:

1. **Maser Consulting, 400 Valley Road, Suite 304, Mount Arlington, New Jersey 07856** be and hereby are awarded a contract to perform in-house engineering services at a fee not to exceed \$50,000; and
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with Maser Consulting; and
3. This contract is awarded pursuant to the "fair and open" process (N.J.S.A. 19:44A-20.5 et seq.) and;
4. This contract is conditional upon the Chief Financial Officer's certification as to the availability of funds.

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor O'Connor Commissioners D'Ambola, Hannen and Giblin

Nay: None

Abstained: None

Absent: None

On motion of Commissioner D'Ambola, seconded by Commissioner O'Connor and passed, the following resolution was adopted by roll call vote:

Resolution No. 2015-3:

BE IT RESOLVED by the Township Committee of the Township of Cranford, at a meeting held January 4, 2016 that Carl O'Brien be, and hereby is, appointed as Township Engineer for a one (1) year term ending December 31, 2016.

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor O'Connor Commissioners D'Ambola, Hannen and Giblin

Nay: None

Abstained: None

Absent: None

RESOLUTIONS – By Consent Agenda

On motion of Deputy Mayor O'Connor, seconded by Commissioner Giblin and passed, the following resolutions were adopted by consent agenda:

Resolution No. 2015-05:

WHEREAS, the Township of Cranford advertised for a Request for Qualifications (RFQ) for the Provision of Legal and Other Professional Services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Township of Cranford has deemed that the background, experience and qualifications of the respondent herein satisfy the criteria set forth in the RFQ; and

WHEREAS, **Diane U. Dabulas, Esq.** is a partner in the firm Rogut McCarthy, 37 Alden Street, Cranford, New Jersey; and

WHEREAS, the Chief Financial Officer and the Director of Finance have certified to the availability of funds which is on file in the office of the Township Clerk.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, New Jersey, as follows:

1. **Diane U. Dabulas, Esq.**, a partner in the firm Rogut McCarthy be and hereby, 37 Alden Street, Cranford, New Jersey be and hereby, is appointed as Township Attorney for a one (1) year term ending December 31, 2016; and
2. **Diane U. Dabulas, Esq.**, be and hereby, is awarded a contract to provide all regular and routine activities of a municipal attorney, including and without limitation attendance at all Township Committee Meetings, preparation of ordinances and resolutions, as needed, consultations and conferences, legal research, rendering of legal advice and preparation of bid specifications and contracts at a cost not to exceed \$60,000 during his one year term as Township Attorney; and
3. **Diane U. Dabulas, Esq.**, be and hereby, is awarded a contract to provide professional legal services, including and without limitation, litigation, tax appeal and legal work in connection with any pending litigation; real estate matters, attendance at meetings other than meetings of the Township Committee (federal, State, county and other local government entities); legal work in connection with any rehabilitation or redevelopment plans and redevelopment agreements; codification of ordinances and major revisions of chapters of the municipal code of the Township of Cranford; and such other legal services as the Township Committee may direct at a cost of \$145.00 per hour; and
4. The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with **Diane U. Dabulas, Esq.** and;
5. This contract is awarded pursuant to the "fair and open" process (N.J.S.A.19: 44A-20.5 et seq.); and

Resolution No. 2015-06:

WHEREAS, the Township Committee of the Township of Cranford has promulgated municipal rules of procedure entitled "Bylaws of the Township Committee of the Township of Cranford".

NOW, THEREFORE, BE IT RESOLVED that said Bylaws be, and hereby are adopted by the Township Committee of the Township of Cranford effective this 4th day of January 2016.

Resolution No. 2015-07:

WHEREAS, the Township of Cranford provides health insurance coverage to its full time employees; and

WHEREAS, the annual municipal financial outlay to provide such health insurance coverage is very costly to the Township, with premiums becoming increasingly more expensive; and

WHEREAS, a Cranford Township employee may have other health insurance coverage through his/her spouse or civil union partner or otherwise; and

WHEREAS, pursuant to law, a local municipal employer is permitted to request a waiver by its employees of Township-provided health insurance coverage; and

WHEREAS, a municipality is permitted to allow its employees entitled to receive health insurance coverage to receive an incentive for waiving such coverage; and

WHEREAS, the Township of Cranford is desirous of authorizing such incentive;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, Union County, State of New Jersey, that for calendar year 2016 the Township will offer an incentive, in the prorated annual amount set forth below, to all employees who execute (or have executed) a form waiving all health insurance coverage for this year according to the following schedule:

Employee Coverage - 25 percent or \$5,000, whichever is less, of the amount saved by the Township, because of the employee's waiver of health insurance coverage.

Employee and Child(ren) – 25 percent or \$5,000, whichever is less, of the amount saved by the Township, because of the employees waiver of health insurance coverage.

Employee & Spouse/ Civil Union Partner - 25 percent or \$5,000, whichever is less, of the amount saved by the Township, because of the employee's waiver of health insurance coverage.

Family - 25 percent or \$5,000, whichever is less, of the amount saved by the Township, because of the employee's waiver of health insurance coverage.

Provided that the employee qualified for and was entitled to such coverage during the 2016 calendar year; and

BE IT FURTHER RESOLVED that the coverage waiver incentive amount shall be prorated based upon the date on which the waiver form is executed by each individual Township employee; and

BE IT FURTHER RESOLVED that the dollar amount of the incentive to be paid to each such participating employee shall be distributed to the employee at the conclusion of calendar 2016; and

BE IT FURTHER RESOLVED that any employee waiving health insurance coverage hereunder shall have the option to reinstate Township health insurance coverage in accordance with the requirements of the Township's Health Insurer and Plan(s) then in effect.

Resolution No. 2015-08:

WHEREAS, alcohol and drug abuse effects many lives especially our youth; and

WHEREAS, the best way to combat the problem of alcohol and drug abuse is through prevention and educational programs; and

WHEREAS, the Cranford Municipal Alliance is dedicated to a comprehensive and coordinated effort to reduce and prevent alcohol and drug abuse in Cranford to make our town safe for all our citizens – especially our young people, and will include in its Safe Homes Project such dedicated efforts; and

WHEREAS, the first prevention strategy involving the Safe Homes Project is “Zero Tolerance”, meaning no alcohol use by underage youth will be tolerated; underage drinkers will be held accountable for their actions.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford this 4th day of January, 2016 that the Township Committee supports “Zero Tolerance” and urges all individuals, parent groups, PTAs, civic groups, schools, religious institutions, law enforcement, businesses, and all organizations to also support “Zero Tolerance” regarding alcohol and drug use.

Resolution No. 2015-09:

WHEREAS, N.J.S.40A: 4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2016 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty (30) days of the fiscal year; and

WHEREAS, the total appropriations in the 2015 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistance, is the sum of \$31,451,997.81; and

WHEREAS, 26.25% of the total appropriations in the 2015 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistance in said budget is the sum of \$ 8,256,149.43.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranford that the attached appropriations be made and a certified copy of this resolution be transmitted to the Chief Financial Officer for her records.

Resolution No. 2015-10:

WHEREAS, N.J.S.40a: 4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2016 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty (30) days of the fiscal year; and

WHEREAS, the total appropriations in the 2015 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistance, is the sum of \$1,660,109.00; and

WHEREAS, 26.25% of the total appropriations in the 2015 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistance in said budget is the sum of \$435,778.61

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranford that the following appropriations be made and a certified copy of this resolution be transmitted to the Chief Financial Officer for her records:

Salaries and Wages	251,109.86
Miscellaneous Other Expenses	164,587.50
Social Security	<u>20,081.25</u>
Temporary Appropriations Subject to NJSA 40A	435,778.61

Note Principle	5,583.00
Note Interest	<u>2,000.00</u>
Temporary Appropriations Not Subject to NJSA 40A	7,583.00

Resolution No. 2015-11:

WHEREAS, N.J.S.40a: 4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2016 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty (30) days of the fiscal year; and

WHEREAS, the total appropriations in the 2015 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistance, is the sum of \$189,828.00; and

WHEREAS, 26.25% of the total appropriations in the 2015 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistance in said budget is the sum of \$49,829.65

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranford that the following appropriations be made and a certified copy of this resolution be transmitted to the Chief Financial Officer for her records:

Appropriations – Special Improvement District

Salaries and Wages	\$28,329.53
Miscellaneous Other Expenses	<u>21,500.32</u>
Total Operating	49,829.85

Resolution No. 2015-12:

BE IT RESOLVED, by the Township Committee of the Township of Cranford at a meeting held January 4, 2016 that Catherine Hendrickson be, and hereby is, appointed as SPU Collector for a one (1) year term ending December 31, 2016.

Resolution No. 2015-13:

WHEREAS, NJSA 40A:5-17 allows for the cancellation of property tax refunds or delinquent amounts in the amount of less than \$10.00; and

WHEREAS, the Mayor and Township Committee of the Township of Cranford, in the County of Union, State of New Jersey, may authorize the Tax Collector of the Township of Cranford to process without further action on their part, any cancellation of property tax refunds or delinquencies of less than \$10.00.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Cranford, County of Union, State of New Jersey, that the Tax Collector of the Township of Cranford is hereby authorized to cancel said tax amounts as deemed necessary; and

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Tax Collector and Township Auditor.

Resolution No. 2015-14:

WHEREAS, the Mayor and Township Committee of the Township of Cranford, in the County of Union, State of New Jersey, may authorize the Tax Collector of the Township of Cranford to process without further action on their part, any cancellation of sewer refunds or delinquencies of less than \$10.00.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Cranford, County of Union, State of New Jersey, that the Tax Collector of the Township of Cranford is hereby authorized to cancel said sewer amounts as deemed necessary; and

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Tax Collector and Township Auditor.

Resolution No. 2015-15:**A RESOLUTION TO AUTHORIZE THE SALE OF TAX SALE CERTIFICATES AND CONVERT OUTSTANDING SEWER CHARGES TO TAX LIENS**

WHEREAS, the Township Committee of the Township of Cranford is aware that properties within the Township are delinquent on their property taxes; and

WHEREAS, the Township Committee of the Township of Cranford is further aware that properties within the Township are delinquent on their sewer charges; and

WHEREAS, N.J.S.A. 54:5-1 et seq., “The Tax Sale Law,” permits a municipal official, pursuant to a resolution approved by the governing body, to hold a public auction for the sale of Tax Sale Certificates.

WHEREAS, N.J.S.A. 40A:26A-1 et seq., the “Municipal and County Sewerage Act,” permits a municipal official, pursuant to a resolution approved by the governing body, to hold a public auction in the same manner as is provided for the sale of Tax Sale Certificates pursuant to N.J.S.A. 54:5-1 et seq. **NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Cranford hereby authorizes the Township Tax Collector or her designee to hold a public auction for the sale of outstanding property debt and to convert all outstanding sewer charges into liens against properties with outstanding sewer charges and sell those liens at public auction prior to the end of Calendar Year 2016.

Resolution No. 2015-16:

WHEREAS, the Township of Cranford has established a schedule of municipal charges for extraordinary services performed by the Township on private property; and
WHEREAS, the Township has billed the property owner in an attempt to collect these charges.
NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford that the Tax Collector is hereby authorized to advertise these unpaid charges in the notice of tax sale, and as per state statute, convert the unpaid charges to municipal liens to be sold at the annual tax sale as a municipal lien against the property enforceable in accordance with NJSA 54:5 et. seq.

Resolution No. 2015-17:

RESOLUTION INCREASING BID THRESHOLD AND APPOINTING A QUALIFIED PURCHASING AGENT, PURSUANT TO N.J.S.A. 40A:11-3a AND N.J.A.C. 5:34-5 ET. SEQ.
WHEREAS, the Local Public Contracts Law provides local contracting units with the ability to increase their bid threshold up to \$40,000.00; and
WHEREAS, N.J.S.A. 40A:11-3a, permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed, as well as grants the authorization to negotiate and award such contracts below the bid threshold; and
WHEREAS, N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and
WHEREAS, Jennifer Burns possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et. seq.; and
WHEREAS, the Township of Cranford desires to take advantage of an increased bid threshold;
NOW THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Cranford, Union County, State of New Jersey hereby increases its bid threshold to \$40,000.00; and
BE IT FURTHER RESOLVED, that the Township Committee of the Township of Cranford, Union County, State of New Jersey hereby appoints Jennifer Burns as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 40A:11-2(30) with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Township of Cranford.

Resolution No. 2015-18:

BE IT RESOLVED, by the Township Committee of the Township of Cranford at a meeting held January 4, 2016 that Terence M. Wall be, and hereby is, designated as the Statewide Insurance Fund Local Unit Commissioner for a one (1) year term ending December 31, 2016.

Resolution No. 2015-19:

BE IT RESOLVED, by the Township Committee of the Township of Cranford at a meeting held January 4, 2016 that Lavona Patterson be, and hereby is, designated as the Statewide Insurance Fund Safety and Loss Prevention Representative for a one (1) year term ending December 31, 2016.
NOW THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Cranford, Union County, State of New Jersey hereby increases its bid threshold to \$36,000.00; and
BE IT FURTHER RESOLVED, that the Township Committee of the Township of Cranford, Union County, State of New Jersey hereby appoints Terrence M. Wall as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 40A:11-2(30) with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Township of Cranford.

Resolution No. 2015-20:

WHEREAS, in accordance with N.J.A.C. 17:27-3.5, all public agencies that award contracts to goods and services vendors and/or construction contractors must designate an individual to serve as its Public Agency Compliance Officer; and
WHEREAS, the Public Agency Compliance Officer shall act as a liaison between the Division of Contract Compliance & Equal Employment Opportunity in Public Contracts and service providers, act as the municipality’s point of contact for all matters concerning the implementation and administration of the statute, and for administering contracting procedures pertaining to equal employment opportunity.
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranford that Tara Rowley be, and hereby is, appointed as Public Agency Compliance Officer for the Township of Cranford for the year 2016; and
BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Division of Contract Compliance & Equal Employment Opportunity in Public Contracts.

Resolution No. 2015-21:

WHEREAS, the Township of Cranford advertised a Request for Qualifications (RFQ) for auditing and budgeting services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, N.J.S.A. 40A:5-4 et seq. requires a registered municipal accountant to perform an annual audit of annual books, accounts and financial transactions of the Township of Cranford; and

WHEREAS, the Township of Cranford has deemed that the background, experience and qualifications of the respondent herein satisfy the criteria set forth in the RFQ; and

WHEREAS, the Chief Financial Officer and the Finance Director have certified to the availability of funds which is on file in the office of the Township Clerk; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, New Jersey, as follows:

1. **Robert B. Cagnassola, Partner, for the firm of Suplee, Clooney & Company, 308 East Broad Street, Westfield, New Jersey** be and hereby are appointed Auditors for the Township of Cranford to perform the annual audits for year **2016** at a fee not to exceed \$40,900 and;
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with **Suplee, Clooney & Company** and;
3. This contract is awarded pursuant to the “fair and open” process (N.J.S.A. 19:44A-20.5 et seq.).

Resolution No. 2015-22:

WHEREAS, the Township of Cranford issued a Request for Qualifications (RFQ) for Bond Counsel services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq., and

WHEREAS, the Township of Cranford has deemed that the background, experience and qualifications of the respondent herein satisfy the criteria set forth in the RFQ; and

WHEREAS, the Township requires specialized legal services in connection with the authorization and the issuance of bonds or notes of the Township of Cranford (the “Township”) in the County of Union, State of New Jersey, including the review of such procedures and the rendering of approving legal opinions acceptable to the financial community; and

WHEREAS, **Rogut McCarthy LLC** has submitted a proposal dated

November 23, 2015, indicating it would provide the above services based on the fees set forth in the firm’s cost proposal; and

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, New Jersey as follows:

1. **Steve Rogut, Esquire, for the firm of Rogut McCarthy LLC, 37 Alden Street, Cranford, New Jersey**, be and hereby, is appointed Bond Counsel for the Township of Cranford for said services in calendar year 2016; and
2. The Mayor and Township Clerk of the Township of Cranford be, and hereby are authorized and directed to execute a contract with **Rogut McCarthy LLC**; and
3. This contract is awarded pursuant to the “fair and open” process (N.J.S.A. 19:44A-20.5 et seq.)

Resolution No. 2015-23:

WHEREAS, there exists a need to engage experts to provide tax appeal legal services for the Township of Cranford; and

WHEREAS, the Township of Cranford advertised a Request for Qualifications (RFQ) for tax appeal legal services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq., and

WHEREAS, the Township of Cranford has deemed that the background, experience and qualifications of the respondents satisfy the criteria set forth in the RFQ; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, New Jersey that tax appeal legal services in calendar year 2016 be provided by the following firm:

1. McElroy, Deutsch, Mulvaney & Carpenter, LLP, Three Gateway Center, Newark, New Jersey 07102
2. Palumbo & Renaud & DeAppolonio, Attorneys at Law, 190 North Avenue East, Cranford New Jersey 07016
3. Florio, Perrucci, Steinhardt & Fader, LLC, and Mauro Savo

Resolution No. 2015-24:

WHEREAS, the Township of Cranford advertised a Request for Qualifications (RFQ) for the Provision of Legal and Other Professional Services; through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et. seq.; and

WHEREAS, the Township of Cranford has deemed that the background, experience and qualifications of the respondent satisfy the criteria set forth in the RFQ; and

WHEREAS, the Chief Financial Officer and the Director of Finance have certified to the availability of funds which is on file in the office of the Township Clerk.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, New Jersey, as follows:

1. **John DeMassi, Esquire, of the firm Schiller & Pittenger, 1771 Front Street, Scotch Plains, New Jersey 07076**, be and hereby is appointed as Public Defender for a one (1) year term ending December 31, 2016; and
2. **John DeMassi, Esquire**, be and hereby, is awarded a contract to provide all regular and routine activities of a public defender at a cost not to exceed \$4,000.00 during his term as Public Defender; and
3. The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with **John DeMassi, Esquire**; and
4. This contract is awarded pursuant to the “fair and open” process (N.J.S.A. 19:44A-20.5 et seq.);

Resolution No. 2015-25:

BE IT RESOLVED by the Township Committee of the Township of Cranford, New Jersey that Jared B. Weiss, Esq. of Fruchter, Weiss & Associates be and hereby is appointed as Alternate Public Defender for a one (1) year term ending December 31, 2016.

Resolution No. 2015-26:

WHEREAS, the Township of Cranford advertised for a Request for Qualifications (RFQ) for the Provision of Legal and Other Professional Services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq., and

WHEREAS, the Township of Cranford has deemed that the background, experience and qualifications of the respondent herein satisfy the criteria set forth in the RFQ; and

WHEREAS, the Chief Financial Officer and the Director of Finance have certified to the availability of funds which is on file in the office of the Township Clerk.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, New Jersey, as follows:

1. **Robert P. Donovan, Esq., McElroy Deutsch Mulvaney & Carpenter, LLP, Three Gateway Center, 100 Mulberry Street, Newark, New Jersey 07102** be and hereby, is appointed as Municipal Prosecutor for a one (1) year term ending December 31, 2016; and
2. **Robert P. Donovan, Esq.** is awarded a contract to provide all regular and routine activities of a prosecutor at a cost not to exceed \$52,200.00 during his term as Municipal Prosecutor; and
3. The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with **Robert P. Donovan, Esq.**; and
4. This contract is awarded pursuant to the “fair and open” process (N.J.S. A. 19:44A-20.5 et seq.).

Resolution No. 2015-27:

BE IT RESOLVED by the Township Committee of the Township of Cranford, New Jersey that Paul T. Scalia, Esq. be and hereby is appointed as Alternate Municipal Prosecutor for a one (1) year term ending December 31, 2016.

Resolution No. 2015-28:

WHEREAS, there exists a need to engage experts to provide labor attorney services for the Township of Cranford; and

WHEREAS, the Township of Cranford advertised a Request for Qualifications (RFQ) for labor attorney services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq., and

WHEREAS, the Township of Cranford has deemed that the background, experience and qualifications of the respondents satisfy the criteria set forth in the RFQ; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, New Jersey that labor attorney services in calendar year 2016 be provided by the following firms:

1. McElroy, Deutsch, Mulvaney & Carpenter, LLP, Three Gateway Center, Newark, New Jersey 07102
2. Florio, Perrucci, Steinhardt & Fader, LLC
3. Bauch Zucker Hatfield, LLC

Resolution No. 2015-29:

WHEREAS, there exists a need to engage experts to provide general litigation legal services for the Township of Cranford; and

WHEREAS, the Township of Cranford advertised a Request for Qualifications (RFQ) for tax appeal legal services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq., and

WHEREAS, the Township of Cranford has deemed that the background, experience and qualifications of the respondents satisfy the criteria set forth in the RFQ; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, New Jersey that general litigation legal services in calendar year 2016 be provided by the following firm:

1. Rogut McCarthy, 37 Alden Street, Cranford, New Jersey

2. McElroy, Deutsch, Mulvaney & Carpenter, LLP, Three Gateway Center, Newark, New Jersey 07102
3. Florio, Perrucci, Steinhardt & Fader, LLC
4. Mauro Savo

Resolution No. 2015-30:

WHEREAS, there exists a need to engage experts to provide environmental legal services for the Township of Cranford; and

WHEREAS, the Township of Cranford advertised a Request for Qualifications (RFQ) for tax appeal legal services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq., and

WHEREAS, the Township of Cranford has deemed that the background, experience and qualifications of the respondents satisfy the criteria set forth in the RFQ; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, New Jersey that environmental legal services in calendar year 2016 be provided by the following firm:

1. Florio, Perrucci, Steinhardt & Fader, LLC
2. Mauro Savo

Resolution No. 2015-31:

WHEREAS, there exists a need to engage experts to provide redevelopment legal services for the Township of Cranford; and

WHEREAS, the Township of Cranford advertised a Request for Qualifications (RFQ) for tax appeal legal services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq., and

WHEREAS, the Township of Cranford has deemed that the background, experience and qualifications of the respondents satisfy the criteria set forth in the RFQ; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, New Jersey that redevelopment legal services in calendar year 2016 be provided by the following firm:

1. Florio, Perrucci, Steinhardt & Fader, LLC
2. Jeffery R. Surenian & Associates

Resolution No. 2015-32:

WHEREAS, there exists a need to engage experts to provide planning services for the Township of Cranford; and

WHEREAS, the Township of Cranford issued a Request for Qualifications (RFQ) for planning services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq., and

WHEREAS, the Township of Cranford has deemed that the background, experience and qualifications of the following respondents satisfy the criteria set forth in the RFQ.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, New Jersey that planning services during 2016 be provided by the following:

1. Maser Consulting P.A., 53 Frontage Road, Suite 120, Clinton, NJ 08809; and
2. Matrix New World

Resolution No. 2015-33:

WHEREAS, there exists a need to engage experts to provide appraisal services for the Township of Cranford; and

WHEREAS, the Township of Cranford issued a Request for Qualifications (RFQ) for appraisal services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq., and

WHEREAS, the Township of Cranford has deemed that the background, experience and qualifications of the following respondents satisfy the criteria set forth in the RFQ.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, New Jersey that appraisal services during 2016 be provided by the following:

1. Appraisal Associates, Inc.
2. Timothy Hoffman, Inc.
3. Associated Appraisal Group

Resolution No. 2015-34:

A RESOLUTION AUTHORIZING A SHARED SERVICES CONTRACT WITH THE TOWNSHIP OF WESTFIELD FOR HEALTH SERVICES

BE IT RESOLVED by the Township Committee of the Township of Cranford that the Mayor and Township Clerk are hereby authorized to enter into a shared services agreement for public health services with the Town of Westfield.

Resolution No. 2015-35:

WHEREAS, the Township of Cranford seeks to enter into annual contracts with its utility companies that provide vital infrastructure and maintain the operations of the municipal government and emergency services;

WHEREAS, according to *NJSA 40A: 11-5. Exceptions*; the Township is permitted to award such contracts without public advertising for bids and therefore shall be awarded by resolution of the

governing body;

WHEREAS, a certifying signature from each utility company shall authorize these agreements, once annually;

WHEREAS, the Township will not seek claimant's certification and declaration signatures each time a purchase order is generated for payments to be issued to the following:

PSEG	Tioga Solar Union County
NJ American Water	Verizon
Elizabethtown Gas	Comcast
Jersey Central Power & Light (JCPL)	AT&T
Windstream (Paetec)	

WHEREAS, the Township reserves the right to enter into agreements with other utility companies throughout the year, where the same certifying signature shall authorize the agreement.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford that the aforementioned utility service providers will only require one signature annually as a certifying declaration for payment.

Resolution No. 2015-36:

BE IT RESOLVED by the Township Committee of the Township of Cranford at a meeting held January 1, 2016 that the Treasurer be, and hereby is, authorized to utilize Two Rivers Community Bank, TD Bank and Santander Bank as depositories; and

BE IT FURTHER RESOLVED that the Treasurer be, and hereby is, authorized to utilize any other banking institution as a depository which can provide a Government Unit Deposit Protection Act Certificate issued by the State of New Jersey, Department of Banking.

Resolution No. 2015-37:

BE IT RESOLVED by the Township Committee of the Township of Cranford that the funds of the Township of Cranford deposited in the Two River Community Bank, 104 Walnut Avenue, Cranford, TD Bank 465 South Avenue, Cranford, New Jersey 07016 and Santander Bank, 2 Springfield Avenue, Cranford, New Jersey 07016, be subject to withdrawal upon checks signed by any two of the following officers:

Andis Kalnins
Lavona Patterson

PROVIDED, HOWEVER, that checks drawn upon the payroll account shall require only the facsimile signature of Lavona Patterson.

Resolution No. 2015-38:

WHEREAS, it is required for the Township of Cranford to adopt and have on file a detailed Cash Management Plan regarding investments of Township funds.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford that the following Cash Management Plan is hereby adopted and it is to be kept on file in the offices of the Township Treasurer and Township Clerk:

I. STATEMENT OF PURPOSE

This Cash Management Plan (the "Plan") is prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to set forth the basis for the deposits ("Deposits") and investment ("Permitted Investments") of certain public funds of the Township of Cranford, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to insure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

II. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN

The Plan is intended to cover the deposit and/or investment of the following funds and accounts of the Township of Cranford.

1. Current Fund	6. General Capital Fund
2. Trust Assessment Fund	7. Swim Pool Operating Fund
3. Trust Fund	8. Swim Pool Capital Fund
4. SID/DMC Fund	9. COAH
5. Dog Trust Fund	10. CDBG Block Grant

**III. DESIGNATION OF OFFICIALS OF THE TOWNSHIP OF CRANFORD
AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN**

The Chief Financial Officer of the Township of Cranford [and the Treasurer] (the "Designated Official") is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan.

IV. DESIGNATION OF DEPOSITORIES

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan, including any Certificates of Deposit which are not otherwise invested in Permitted Investments as provided for in this Plan:

All New Jersey Banks that provide a certificate of eligibility. Depositories for 2013 are Two River Community Bank, TD Bank and Sovereign Bank.

A "Certificate of Eligibility" is the certification issued by the New Jersey Department of Banking, Division of Banking, that a public depository is eligible to act as a depository for public funds and qualifies as a participant in the New Jersey Governmental Unit Depository Protection Act (GUPA). The Township of Cranford shall designate said depositories by resolution of the governing body each year in accordance with N.J.S.A. 40A:5-15.1.

V. AUTHORIZED INVESTMENTS

A. Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
- (2) Government money market mutual funds;
- (3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of the purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
- (4) Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located;
- (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units;
- (6) Local government investment pools;
- (7) Deposits with the State of New Jersey Cash Management Fund established pursuant to section I of P.L. 1977, c. 281 (C.52:18A-90.4); or
- (8) Agreements for the repurchase of fully collateralized securities if:
 - (a) the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a;
 - (b) the custody of collateral is transferred to a third party;
 - (c) the maturity of the agreement is not more than 30 days ;

- (d) the underlying securities are purchased through a public depository as defined in section I of P.L. 1970, c.236 (C.17:9-41); and
- (e) a master repurchase agreement providing for the custody and security of collateral is executed.

For purposes of the above language, the terms "government money market mutual fund" and "local government investment pool" shall have the following definitions:

Government Money Market Mutual Fund. An investment company or investment trust:

- (a) which is registered with the Securities and Exchange Commission under the "Investment Company. Act of 1940," 15 U.S.C. sec. 80a-1 et seq., and operated in accordance with 17 C.F.R. sec. 270.2a-7.
- (b) the portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and
- (c) which has:
 - (i) attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or
 - (ii) retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the "Investment Advisors Act of 1940," 15 U.S.C. sec. 80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

Local Government Investment Pool. An investment pool:

- (a) which is managed in accordance with 17 C.F.R. sec. 270.2a-7;
- (b) which is rated in the highest category by a nationally recognized statistical rating organization;
- (c) which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;
- (d) which is in compliance with rules adopted pursuant to the "Administrative Procedure Act," P.L. 1968, C.410 (c.52:14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments;
- (e) which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and
- (f) which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a national or State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967 c.9 (C.49.3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

VI. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGMENT OF RECEIPT OF PLAN

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Township of Cranford, then such instrument or security shall be covered by a custodial agreement--with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Township of Cranford to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any Permitted Investments that involve securities shall be executed by a "delivery versus payment" method to insure that such Permitted Investments are either received by the Township of Cranford or by a third party custodian prior to or upon the release of the Township's funds.

To assure that all parties with whom the Township of Cranford deals either by way of Deposits or Permitted Investments are aware of the authority and the limits set forth in this Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official(s).

VII. REPORTING REQUIREMENTS

The Designated Official(s) referred to in Section III hereof shall submit to the governing body of the Township of Cranford a monthly written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- A. The name of any institution holding funds of the Township of Cranford as a Deposit or a Permitted Investment.
- B. The amount of securities or Deposits purchased or sold during the immediately preceding month.
- C. The class or type of securities purchased or Deposits made.
- D. The book value of such Deposits or Permitted Investments.
- E. The earned income on such Deposits or Permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.
- F. The fees incurred to undertake such Deposits or Permitted Investments.
- G. The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.
- H. All other information which may be deemed reasonable from time to time by the governing body of the Township of Cranford.

VIII. TERM OF PLAN

Attached to this Plan is a resolution of the governing body of the Township of Cranford approving this Plan for such period of time. The Plan may be amended from time to time. To the extent that any amendment is adopted by the Township Committee of the Township of Cranford, the Designated Official is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

Resolution No. 2015-39:

WHEREAS, the Township wishes to start charging service and or technical fees to pay for the cost of processing Visa, Mastercard and Discover credit transactions; and
WHEREAS, Title 54 allows for these types of fees to be collected by various municipal departments to pay for the processing costs for those residents wishing to use this payment option.
NOW, THEREFORE, BE IT RESOLVED that the following additions to the Township fee ordinance is amended as follows:

<u>CREDIT CARD FEE</u>	<u>TRANSACTION DESCRIPTION</u>	<u>DEPARTMENT</u>
\$ 0.50	Parking	POLICE
\$ 5.00	Accident and Firearm Reporting	POLICE
\$ 5.00	Pool Memberships and Program Fees	RECREATION
\$ 2.50	Fire Permits	FIRE
\$ NJ State Law	Posting Bail	MUNICIPAL COURT
\$ NJ State Law	Violations – Fines and Costs	MUNICIPAL COURT

Resolution No. 2015-40:

WHEREAS, pursuant to N.J.S.A. 54-67 taxes are due and payable on the first day of February, May, August, and November of each year, and become delinquent if not paid on or before said days;

NOW, THEREFORE, BE IT RESOLVED that a grace period of ten (10) days is hereby established; within which any installment of taxes or assessments may be received after the due date therefore without an additional charge of interest. The interest on delinquent installment of Taxes or Assessments shall be charged at the rate of 8% per annum on the first \$1,500 and 18% per annum on any amount in excess of \$1,500 to be calculated from the date that Tax was payable until the date of actual payment. Calculations are to be made in accordance with Chapter 75 of the Laws of 1991; and,

BE IT FURTHER RESOLVED that a penalty of 6% will be imposed to any taxpayer with a delinquency in excess of \$10,000 who fails to pay that delinquency prior to the end of the calendar year...a delinquency consists of any Tax, Assessment or Interest amount due.

Resolution No. 2015-41:

BE IT RESOLVED by the Township Committee of the Township of Cranford, at a meeting held January 4, 2016 that the Union County Local Source, the Westfield Leader and the Star Ledger be and hereby are designated as the three (3) newspapers to which notices and other matters are to be provided under the Open Public Meetings Act (N.J.S.A.10:4-6 to 10:21) of the State of New Jersey, otherwise known as "The Sunshine Law"; and

BE IT FURTHER RESOLVED that Tap into Cranford be and hereby is designated as the electronic news source for which notices and other matters are to be provided under the Open Public Meetings Act.

Resolution No. 2015-42:

BE IT RESOLVED, that the following is the schedule of Township Committee Meetings for the Year 2016, and

BE IT FURTHER RESOLVED, that formal action may be taken at Workshop or Official Meetings, and

BE IT FURTHER RESOLVED, that Conference Meetings and Workshop Meetings will be held in Room 108, and Official Meetings will be held in Room 107, Council Chambers; and

BE IT FURTHER RESOLVED that Workshop Meetings will be held at 7:30 PM, Conference Meetings at 7:30 PM, and Official Meetings at 8:00 PM; and

BE IT FURTHER RESOLVED that during combined Workshop and Official Meeting dates, the Workshop Meeting will be held at 7:00 PM and the Official Meeting at 8:00 PM.

**Combined Workshop
and
Official Meeting**

Workshop Meeting

**Conference Meeting
and
Official Meeting**

	January 11	January 12
	January 25	January 26
	February 8	February 9
	February 22	February 23
	March 7	March 8
	March 21	March 22
	April 11	April 12
	April 25	April 26
	May 9	May 10
	May 23	May 24
	June 13	June 14
	June 27	June 28
	July 11	July 12
	August 15	August 16
	September 12	September 13
	September 26	September 27
October 4	October 24	October 25
November 14	November 28	November 29
	December 12	December 13

Resolution No. 2015-43:

WHEREAS, application has been made to the Cranford Police Department by L&J Body and Fender Works as to inclusion on the official towing operators list for the Township of Cranford for the year 2016; and

WHEREAS, the Cranford Chief of Police has conducted a review and has recommended approval of said application.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranford on this 4th day of January 2016, that L&J Body and Fender Works, 720 Boulevard, Kenilworth, New

Jersey be and hereby is designated as the official towing operator for the Township of Cranford for the year 2016.

Resolution No. 2015-44:

WHEREAS, N.J.S. Appendix A: 9-33, et seq. of the New Jersey Statutes permits the Township of Cranford to establish and maintain an auxiliary police organization to assist and augment the regular police force during disasters and other emergency conditions; and

WHEREAS, in recognition of the many years of dedicated service by members of the Cranford Auxiliary Police Department; and

WHEREAS, the Township of Cranford desires to formally recognize and formalize the Cranford Auxiliary Police Department in the best interests of the citizens of Cranford; and

WHEREAS, the Cranford Auxiliary Police Department is subject to all laws, regulations, memoranda, and Executive Orders issued by competent authority through the New Jersey Office of Emergency Management and the Local Emergency Management Coordinator during declared states of emergency; and

WHEREAS, the Cranford Auxiliary Police Department will be under the immediate control of the Chief of Police during their assigned training missions in accordance with all laws, regulations, memoranda, and Executive Orders issued by competent authority.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Cranford that the Cranford Auxiliary Police Department is formally established with the powers and duties set forth in N.J.S. App. A: 9-33 et seq. of New Jersey Statutes as revised and the rules, regulation, memoranda, and Executive Orders promulgated by or through the New Jersey Office of Emergency Management, the Local Emergency Management Coordinator, and the Chief of Police.

Resolution No. 2015-45:

WHEREAS, the Township of Cranford is in need of implementing a formal policy regarding travel and expenses reimbursement.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, on this 1st day of January 2016 that the following constitute the official travel and expenses reimbursement policy of the Township of Cranford:

1. All travel and expenses must be incurred in conjunction with an activity that falls in the area of the employee's job profession and responsibility;
2. All costs to be incurred must have the pre-approval of employee's department manager;
3. All incurred expenses must be encumbered and paid in the manner set forth in the Township's Payment of Claims ordinance;
4. Travel advances are permitted upon approval of the department manager. Within one week of employee's return, however a complete accounting and documentation of incurred expenses must be submitted to the Department of Finance along with any advance remaining. Failure to do so will result in employee being charged for all unsubstantiated expenses;
5. All of the above expenses, when incurred by department managers, must have the approval of the Township Administrator;
6. The Township will reimburse employees using their personal vehicle at the rate allowed by the Internal Revenue Service;
7. All mileage reimbursement must be for travel outside the Township;
8. As an alternative to being reimbursed at the rate allowed by the IRS, an employee may receive a lump sum amount per year for using their personal vehicle.

Resolution No. 2015-46:

RESOLUTION APPROVING THE USE OF THE UNION COUNTY PRINT SHOP FOR PRINTING SERVICES THE TOWNSHIP OF CRANFORD REQUIRES PURSUANT TO N.J.S.A. 40A: 11-5 (2)

WHEREAS, the annual amount of expenditures for printing services is in excess of the bid threshold and public advertising for bids for a contract for such services is an exception to the Local Public Contracts Law if "It is to be made or entered into with the United States of America, county or municipality of any board, body, officer, agency or authority therefore and any other state or subdivision thereof." pursuant to N.J.S.A. 40A:11-5 (2); and

WHEREAS, the County of Union, Office of Intergovernmental Relations, is authorized to coordinate and facilitate the use of its print shop by municipalities in the County of Union which may be interested; and

WHEREAS, Township departments and offices desire to utilize the County of Union's print shop for various multi-part forms; licenses; program brochures, fliers, and event programs; handbooks; signs and cards; business cards; stationary; envelopes, etc.; and

WHEREAS, the 2016 budget will provide departmental appropriations for printing; and printing costs the Township incurs will be charged accordingly.

NOW THEREFORE BE IT RESOLVED that the Township Committee of the Township of Cranford hereby approves the use of the Union County Print Shop by various Township departments and offices for 2016.

BE IT FURTHER RESOLVED that the Township Clerk is hereby authorized and directed to forward a certified copy of this resolution to the Union County Manager and the Union County Coordinator of Community Relations.

Resolution No. 2015-47:

BE IT RESOLVED by the Township Committee of the Township of Cranford, at a meeting held January 4, 2016 that Carl O'Brien, Township Engineer, be, and hereby is, designated as Land Subdivision Searcher for a one (1) year term ending December 31, 2016.

Resolution No. 2015-48:

BE IT RESOLVED by the Township Committee of the Township of Cranford, at a meeting held January 4, 2016 that Carl O'Brien, Township Engineer, be, and hereby is, designated as Municipal Improvement Searcher for a one (1) year term ending December 31, 2016.

Resolution No. 2015-49:

BE IT RESOLVED by the Township Committee of the Township of Cranford, at a meeting held January 4, 2016 that Carl O'Brien, Township Engineer, be, and hereby is, designated as the Township Potable/Navigable Water Reporting Agent for a one (1) year term ending December 31, 2016.

Resolution No. 2015-50:

BE IT RESOLVED by the Township Committee of the Township of Cranford, at a meeting held January 4, 2016 that Catherine Hendrickson, Tax Collector, be, and hereby is, designated as Municipal Lien Searcher for a one (1) year term ending December 31, 2016.

Resolution No. 2015-51:

BE IT RESOLVED by the Township Committee of the Township of Cranford, at a meeting held January 4, 2016 that Richard Belluscio, Construction Code Official, be, and hereby is, designated as Development Coordinator to the Development Review Committee for a one (1) year term ending December 31, 2016; and

BE IT FURTHER RESOLVED that Downtown Business and Economic Development Director Kathleen Miller Prunty and Township Engineer Carl O'Brien be appointed as members of the Development Review Committee.

Resolution No. 2015-52:

BE IT RESOLVED by the Township Committee of the Township of Cranford that Mary O'Connor be and hereby is designated as Deputy Mayor/Liaison for Senior Citizen Issues.

Resolution No. 2015-53:

BE IT RESOLVED by the Township Committee of the Township of Cranford that Andis Kalnins be and hereby is designated as Mayor/Liaison for Chamber of Commerce.

Resolution No. 2015-54:

BE IT RESOLVED, by the Township Committee of the Township of Cranford at a meeting held January 4, 2016 that the following persons be, and hereby are, appointed to the Airplane Noise Pollution Committee for the year 2016– Wayne D. Greenstone, William Ilaria, Jeff Pistol, Michael Rockliff and Commissioner/Liaison Mary O'Connor

Resolution No. 2015-55:

BE IT RESOLVED, by the Township Committee of the Township of Cranford at a meeting held January 4, 2016 that the following people be, and hereby are, appointed to the Bicycle Safety Board for the year 2016 - Police Chief James Wozniak, Lieutenant Edward Davenport, Detective Steven D'Ambola (Chairman), Michael Caulfield, Thomas Dunn, Charles Kerman, Linda Vultaggio, Susan C. Wilson, and Commissioner/Liaison Mary O'Connor

Resolution No. 2015-56:

BE IT RESOLVED, by the Township Committee of the Township of Cranford at a meeting held January 4, 2014 that the following be, and hereby are, appointed to the Building, Grounds & Real Property Committee for the year 2016 – Mayor Andis Kalnins (Chairman); Commissioner Patrick F. Giblin (Commissioner/Liaison); Township Administrator Terence M. Wall; Township Attorney Diane Dabulas, Esq., Tax Assessor Peter J. Barnett; and Township Engineer Carl O'Brien

Resolution No. 2015-57:

BE IT RESOLVED, by the Township Committee of the Township of Cranford at a meeting held January 4, 2014 that the following persons be, and hereby are, appointed to the Cable TV Advisory

Committee for the year 2016 – Edward Davenport (Chairperson), Timothy Davies, Gerry Dobbins, Christine Hoffman, Anne Occi, Robert Pipchick, Michael Plick, Stephen Robertazzi, John Salerno, Donald C. Smith, Ann Steinbach, George Steinbach, Donna Vaupel, Bernhard Wagenblast, and Commissioner/Chairperson Mary O'Connor

Resolution No. 2015-58:

BE IT RESOLVED, by the Township Committee of the Township of Cranford at a meeting held January 4, 2016 that the following persons be, and hereby are, appointed to the Centennial Village Committee for 2016 - Julie Amitie, Marc Caccavale, Jackie Carr, Julie Didzbalis, Jennifer Erdos, Patrick Forker, Eric Kiamie, Bohdan Lukaschewsky, David Monte, James Mustillo, Matthew Nazzaro, Kendall O'Brien, Nora Ryan, Chiara Siliato (Chairperson), Barbara Sorrentino, Kimberly Thornton, Suzanne Welsh, Commissioner/Liaison Mary O'Connor

Resolution No. 2015-59:

BE IT RESOLVED, by the Township Committee of the Township of Cranford at a meeting held January 4, 2016 that the following persons be, and hereby are, appointed to the Clean Communities Committee for the year 2016 – Marc Brown, Myron Borden, Nelson Dittmar Jr., Martin Schwartz, and Commissioner/Chairperson Thomas H. Hannen, Jr.

Resolution No. 2015-60:

BE IT RESOLVED, by the Township Committee of the Township of Cranford at a meeting held January 4, 2016 that the following persons be, and hereby are, appointed to the Complete Streets and Safe Routes to School Committee for the year 2016 – Brian Andrews, Sergio Capozzi, Anthony Durante, Lynda Feder, John Hrebin, Bohdan Lukachewsky, David Monte, Patricia Pavlak, Kathleen Miller Prunty (Chairperson), and Chris Quigley

Resolution No. 2015-61:

BE IT RESOLVED, by the Township Committee of the Township of Cranford at a meeting held January 4, 2016 that the following persons be, and hereby are, appointed to the Cranford Business Park Improvement Committee for the year 2016 – John Apisa, Brian Denny, Joseph Fazio, Douglas Petschow, Peter Barnett, Tax Assessor, Terence M. Wall, Township Administrator, and Deputy Mayor/Liaison Mary O'Connor

Resolution No. 2015-62:

BE IT RESOLVED, by the Township Committee of the Township of Cranford at a meeting held January 4, 2016 that the following persons be, and hereby are, appointed to the Cranford Community Connection for the year 2016 – Lee Blowe, Jackie Carr, Marita Dow, Patrick Forker, Martha Garcia, Randy Geis, Kendall O'Brien, Kurt Petschow, and Mary O'Connor as Commissioner/Liaison

Resolution No. 2015-63:

BE IT RESOLVED, by the Township Committee of the Township of Cranford at a meeting held January 4, 2016 that Amelia McHugh be, and hereby is, appointed to the Cranford Housing Board, Inc. for a three (3) year term ending December 31, 2018.

Resolution No. 2015-64:

BE IT RESOLVED, by the Township Committee of the Township of Cranford at a meeting held January 4, 2016 that the following persons be, and hereby are, appointed to the Cranford West Committee for the year 2016 – Michael Baton, James Bausch, James Ciuba, Trevor Deal, Tim Goodwin, Craig Miklencic (Chairperson), Linda Miklencic, Frank Rinaldi, Steve Scheremeta, Trevor Shaw, Joseph Troiano and Commissioner/Liaison Thomas H. Hannen, Jr.

Resolution No. 2015-65:

BE IT RESOLVED by the Township Committee of the Township of Cranford, at a meeting held January 4, 2016 that Deputy Mayor Mary O'Connor be, and hereby is, appointed as Commissioner/Liaison (1) to the Downtown District Management Corporation for a one (1) year term ending December 31, 2016.

Resolution No. 2015-66:

BE IT RESOLVED by the Township Committee of the Township of Cranford, at a meeting held January 4, 2016 that Thomas O'Brien be, and hereby is, appointed as a Resident (2) member of the Downtown District Management Corporation for a three (3) year term ending December 31, 2018.

Resolution No. 2015-67:

BE IT RESOLVED by the Township Committee of the Township of Cranford, at a meeting held January 4, 2016 that Paul LaCorte be, and hereby is, appointed as an Owner (3) member of the Downtown District Management Corporation for a three (3) year term ending December 31, 2018.

Resolution No. 2015-68:

BE IT RESOLVED by the Township Committee of the Township of Cranford, at a meeting held January 4, 2016 that Stefanie Lalor be, and hereby is, appointed as a Proprietor/Business Employee (4) member of the Downtown District Management Corporation for a three (3) year term ending December 31, 2018.

Resolution No. 2014-69:

BE IT RESOLVED by the Township Committee of the Township of Cranford, at a meeting held January 4, 2016 that Barry O'Donovan be, and hereby is, appointed as a Proprietor/Business Employee (4) member of the Downtown District Management Corporation for a three (3) year term ending December 31, 2018.

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Resolution No. 2015-70:

BE IT RESOLVED, by the Township Committee of the Township of Cranford at a meeting held January 4, 2016 that Frank D'Antonio, Paul LaCorte, and Dr. Chris Lenza be, and hereby are, appointed to the Flag Committee for a one (1) year term ending December 31, 2016.

Resolution No. 2015-71:

BE IT RESOLVED, by the Township Committee of the Township of Cranford at a meeting held January 4, 2016 that the following persons be, and hereby are, appointed to the Flood Control Advisory Committee for the year 2016 – Commissioner/Liaison Thomas H. Hannen, Jr., Township Engineer Carl O'Brien; Daniel J. Aschenbach, Mark Bagniewski, Richard Buontempo, Robert Colonna, John DeCotiis, Cindy Gallagher, Walter Gallagher, Ellen Hunt, Natalia Knapp, Louis Lambe, Ronald Margulis, James Masterson, Nicholas Melchiorre, Emil Metz, Elaine Meyer, Joseph Musillo, Barry O'Donovan, Michael Pender, Judy Pender, Robert I. Puhak, Jonathan Schrier, Jeremy Tomlinson, and Dr. Saul Zucker

Resolution No. 2015-72:

BE IT RESOLVED, by the Township Committee of the Township of Cranford at a meeting held January 4, 2016 that the following persons be, and hereby are, appointed to the Green Team for the year 2016:

Pamela Beelitz	Regular Member	Citizen Representative
Carol Berns	Regular Member	Environmental Commission
Kristin Caccavale	Regular Member	Citizen Representative
Ann Darby	Regular Member	Environmental Commission
Rebecca Deczynski	Regular Member	Citizen Representative
David DesRochers	Regular Member	Environmental Commission
Nelson Dittmar	Regular Member	Environmental Commission
Lynda Feder	Regular Member	Environmental Commission
Thomas H. Hannen, Jr.	Regular Member	Commissioner/Liaison
Janet Hopkins	Regular Member	Citizen Representative
John Hrebin	Regular Member	Citizen Representative
Steve Jandoli	Regular Member	Environmental Commission
Ann Marie Mahon	Regular Member	Citizen Representative
Edward O'Malley	Regular Member	Citizen Representative
Pat Pavlak	Regular Member	Citizen Representative
Ana Pinto	Regular Member	Citizen Representative
Kathleen Prunty	Regular Member	Director of Downtown Business and Economic Development
Dianne Schmitt	Regular Member	Citizen Representative
Gregg Spadaro	Regular Member	Citizen Representative
Gerri Stiner	Regular Member	Citizen Representative
Mary Catherine Sudiak	Regular Member	Citizen Representative

Resolution No. 2015-73:

BE IT RESOLVED, by the Township Committee of the Township of Cranford at a meeting held January 4, 2016 that Ed Force is hereby appointed to the Grievance Committee for a three (3) year term ending December 31, 2018

Resolution No. 2015-74:

BE IT RESOLVED, by the Township Committee of the Township of Cranford at a meeting held January 4, 2016 that David W. Robinson and Michael Plick are hereby appointed as Alternate Members of the Grievance Committee for a one (1) year term ending December 31, 2016.

Resolution No. 2015-75:

BE IT RESOLVED, by the Township Committee of the Township of Cranford at a meeting held January 4, 2016 that Ed Force is hereby appointed as Chairman of the Grievance Committee for a one (1) year term ending December 31, 2016.

Resolution No. 2015-76:

BE IT RESOLVED, by the Township Committee of the Township of Cranford, at a meeting held January 4, 2016 that David Cummings be, and hereby is, appointed to the Hyatt Hills Golf Course Commission, for a five (5) year term ending December 31, 2020.

Resolution No. 2015-77:

BE IT RESOLVED, by the Township Committee of the Township of Cranford at a meeting held January 4, 2016 that the following be, and hereby are, appointed to the Memorial Day Committee for the year 2016 – Barbara Bilger, Jay Boxwell, Frank D’Antonio, Gerald Dobbins, Mark Dingelstedt, Beth Marotta, Heinz Ricken, Chris Sands, Donald Sweeney, Stephen Robertazzi, Chairman, and Commissioner/Liaison Thomas H. Hannen, Jr.

Resolution No. 2015-78:

BE IT RESOLVED by the Township Committee of the Township of Cranford, at a meeting held January 1, 2016 that Deputy Mayor Mary O’Connor and Carl O’Brien, Township Engineer be, and hereby are, appointed as members of the Morses Creek Flood Control Commission for a one (1) year term ending December 31, 2016.

Resolution No. 2015-79:

BE IT RESOLVED, by the Township Committee of the Township of Cranford, at a meeting held January 4, 2016 that the following persons be, and hereby are, appointed to the Municipal Alliance for the year 2016 – JoAnn Boyle, Interim Superintendent of Schools Dr. Marilyn Birnbaum, Marigrace Flynn, William Ilaria (Chairperson), Christine Jablonski, Elizabeth Kellett, Jo Kornberger, Township Sanitarian Monika Koscova-Jencik, Linda S. Leifer, Maryanne Del Negro-Mason, Michael Mason, Megan McCann, Kathleen Murray, Police Sergeant Matthew Nazzaro, Kara Noesner, Alexandra Paulyson, Police Detective Kelly Reider, Recreation and Parks Director Stephen Robertazzi, Mary Sudiak, Inessa Vaccaro, Susan Wilson, Police Chief James Wozniak, Brad Young, and Deputy Mayor Mary O’Connor as Commissioner/Liaison

Resolution No. 2015-80:

BE IT RESOLVED, by the Township Committee of the Township of Cranford, at a meeting held January 4, 2016 that Maryanne Del Negro-Mason be, and hereby is, appointed as the Municipal Alliance Program Coordinator for a one (1) year term expiring December 31, 2016.

Resolution No. 2015-81:

BE IT RESOLVED, by the Township Committee of the Township of Cranford at a meeting held January 4, 2016 that the following persons be, and hereby are, appointed to the Parking Committee for the year 2016 – Michael Venditti, Charles Baniewicz, Police Chief James Wozniak, Lieutenant Edward Davenport (Chairperson), Barry O’Donovan, Kathleen Miller Prunty, and Mary O’Connor, Commissioner/Liaison

Resolution No. 2015-82:

BE IT RESOLVED by the Township Committee of the Township of Cranford, at a meeting held January 4, 2016, that Mayor Andis Kalnins be and hereby is appointed as a Class I Member to the Planning Board, for a one (1) year term ending December 31, 2016.

Resolution No. 2015-83:

BE IT RESOLVED by the Township Committee of the Township of Cranford, at a meeting held January 4, 2016 that Mary O’Connor be and hereby is appointed as official Township Representative to the Planning Board, Class III, for a one (1) year term ending December 31, 2016.

Resolution No. 2015-84:

BE IT RESOLVED by the Township Committee of the Township of Cranford, at a meeting held January 4, 2016 that Thomas H. Hannen, Jr. be, and hereby is, appointed as Commissioner/Liaison to the Rahway Valley Sewerage Authority for a one (1) year term ending December 31, 2016.

Resolution No. 2015-85:

BE IT RESOLVED by the Township Committee of the Township of Cranford, at a meeting held January 4, 2016 that Hugh Welsh be, and hereby is, appointed as Liaison to the Raritan Valley Rail Coalition for a one (1) year term ending December 31, 2016; and

BE IT FURTHER RESOLVED that Cameron Andre be, and hereby is, appointed as Alternate Liaison to the Raritan Valley Rail Coalition for a one (1) year term ending December 31, 2016.

Resolution No. 2015-86:

BE IT RESOLVED, by the Township Committee of the Township of Cranford at a meeting held January 4, 2016 that the following persons be, and hereby are, appointed to the Records Management

Committee for the year 2016 – Peter Barnett, Beverly Bobertz, Jennifer Burns, Heather Capone (Chairperson), Patricia Cullen, Lori Donnelly, Monika Koscova-Jencik, Melissa Marotta, Tracy Wenskoski, Sergeant Gerard Quinn, Tara Rowley, Cathy Scotti, Steven Wardell, and Marie Wenk

Resolution No. 2015-87:

BE IT RESOLVED, by the Township Committee of the Township of Cranford, at a meeting held January 4, 2016 that the following persons be, and hereby are, appointed to the Recreation and Parks Advisory Board for the year 2016 – Stephen Robertazzi, Director of Parks and Recreation, Craig Miklencic (Cranford West Committee Liaison), Donald Barone (Senior Citizen Representative), Brian Andrews, Luis Bringuier, Susan Cave, Peter Coates, Mark Dinglestedt, Marita Dow, Martha Garcia (Chairperson), Maria Harris, Kevin Illing, Stephani Kwiatkowski, Deborah Leber, Carolyn Capone Pugliese, Heinz Ricken, Laura Schoppman, Wally Shackell, Catherine Sheridan, Donald Sweeney, and Commissioner/Liaison Thomas H. Hannen, Jr.

Resolution No. 2015-88:

BE IT RESOLVED, by the Township Committee of the Township of Cranford, at a meeting held January 4, 2016 that the following persons be, and hereby are, appointed to the River Maintenance Committee for the year 2016 – Daniel J. Aschenbach, Carol Berns, Robert Berns, Leo D. Blanes, Marlene Bostel, Patricia Brink, David Donohue, Caroline Duffy, Lynda Feder, Rob Gmelin, Kevin Illing, Bette Jane Kowalski, Edward Leicht, Ronald Margulis, James Matten, Kevin Papa, Maria Paradiso, Lori Puhak, Robert Puhak, Brian Rodgers, Richard J. Salls, Christine Sbaratta, Tony Sbaratta, Deborah Schnapf, Wally K. Shackell, Jr. (Chairperson), Robert Scheurer, Michael Scotti, Martha Sturm, Donald Sweeney, Anthony Trama, and Commissioner Thomas H. Hannen, Jr.

Resolution No. 2015-89:

BE IT RESOLVED, by the Township Committee of the Township of Cranford at a meeting held January 4, 2016 that the following persons be, and hereby are, appointed to the Theodore Roosevelt Park Committee for the year 2016 – Kevin Cumiskey, Darren Gottesman, James Haughey, Steve Jandoli, Joseph Kardos, Dawn Nalepa, Peter Turnamian, Stephen Robertazzi, Joseph Van Bergen, Daniel Westervelt, Vita Zoltak, and Commissioner Patrick F. Giblin as Commissioner/Liaison

Resolution No. 2015-90:

BE IT RESOLVED, by the Township Committee of the Township of Cranford at a meeting held January 4, 2016 that the following be, and hereby are, appointed to the Swim Pool Utility Advisory Board for the year 2016 – Stephen Robertazzi, Recreation and Parks Director, James Byrne, Marybeth Byrne, Kevin Campbell, Susan Cave (Gators Representative), Gerry Dobbins, John Hartnett, Karl Heinze, Eileen Leahey, Joseph Starkey (Chairperson), and Commissioner/Liaison Thomas H. Hannen, Jr.

Resolution No. 2015-91:

BE IT RESOLVED, by the Township Committee of the Township of Cranford at a meeting held January 4, 2016 that the following persons be, and hereby are, appointed to the Teen Center Advisory Board for the year 2016 – Lauren Byrne, Ashley Cave, Christina Duverglas, Ben Fries, Jack Garcia, Shamus Garcia, Kelly Gorman, Cameron Hay, Abigail Hipkin, Sabrina Huwang, Mary Clare King, Brandon Miller, Heinz Ricken, Wally K. Shackell (Chairperson), Daniel Stryker, Todd Sweeney, Brittany Welsh, Ian Winter, Stephen Robertazzi, Recreation and Parks Director and Mary O'Connor as Commissioner/Liaison

Resolution No. 2015-92:

BE IT RESOLVED by the Township Committee of the Township of Cranford, at a meeting held January 4, 2016 that Stephen Robertazzi and Carl O'Brien be, and hereby are, appointed as delegates to Union County Community Development Revenue Sharing Block Grant Committee for a one (1) year term ending December 31, 2016; and

BE IT FURTHER RESOLVED that, Mayor Andis Kalnins be, and hereby is, appointed as Alternate No. 1 and Commissioner Patrick F. Giblin be and hereby is appointed as Alternate No. 2 to said committee, each for a one (1) year term ending December 31, 2016.

Resolution No. 2015-93:

BE IT RESOLVED by the Township Committee of the Township of Cranford, at a meeting held January 4, 2016 that the following be and hereby are appointed to Union County District Solid Waste Advisory Board – Commissioner Robert D'Ambola as Representative, Commissioner Mary O'Connor as Alternate Representative, Township Engineer Carl O'Brien, and Sanitarian Monika Koscova-Jencik, for a one (1) year term ending December 31, 2016.

Resolution No. 2015-94:

BE IT RESOLVED by the Township Committee of the Township of Cranford, at a meeting held January 4, 2016 that the following be designated as representatives to the Union County League of Municipalities for a one (1) year term ending December 31, 2016:

Mayor Andis Kalnins – Representative
 Deputy Mayor Mary O'Connor – Alternate Representative

Resolution No. 2015-95:

BE IT RESOLVED by the Township Committee of the Township of Cranford, at a meeting held January 4, 2016 that Hugh Welsh be, and hereby is, appointed as delegate to the Union County Transportation Advisory Board for a one (1) year term ending December 31, 2016; and

BE IT FURTHER RESOLVED that Ronald Zuber be and hereby is appointed as an alternate delegate to the Union County Transportation Advisory Board for a one (1) year term ending December 31, 2016.

Resolution No. 2015-96:

BE IT RESOLVED by the Township Committee of the Township of Cranford, at a meeting held January 4, 2016 that Robert Bovasso be, and hereby is, appointed to the Zoning Board of Adjustment for a four (4) year term ending December 31, 2019.

Resolution No. 2015-97:

BE IT RESOLVED by the Township Committee of the Township of Cranford, at a meeting held January 4, 2016 that Karolina Dehnhard be, and hereby is, appointed as an Alternate No. 2 member to the Zoning Board of Adjustment for a two (2) year term ending December 31, 2017.

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor O'Connor, Commissioners D'Ambola, Hannen and Giblin

Nay: None

Abstained: None

Absent: None

PUBLIC COMMENTS

Mayor Kalnins opened the public comments portion of the meeting and asked if there were any questions or comments. Hearing no comments, Mayor Kalnins closed the public comment portion of the meeting.

PROFESSIONAL COMMENTS

Township Clerk Tara Rowley

- Stated that she looks forward to working with everyone again in 2016;
- Wished everyone a Happy New Year.

Township Administrator Terrance Wall

- Wished everyone a Happy New Year and a successful 2016;
- Congratulated Commissioner Hannen on being reelected to the Township Committee;
- Congratulated Commissioner Giblin on his campaign;
- Congratulated Mayor Kalnins and Deputy Mayor O'Connor on being reappointed to the positions of Mayor and Deputy Mayor;
- Wished Commissioner D'Ambola the best in his future endeavors and stated that it was a tremendous pleasure to work with him;
- Stated that all Township employees work together to serve the constituents of Cranford and that he looks forward to working with everyone in 2016;
- Wished everyone a Happy New Year.

Township Attorney Diane U. Dabulas, Esq.

- Wished everyone a Happy New Year;
- Thanked the Township Committee for reappointing her as Township Attorney for 2016 and stated that she looks forward to serving Cranford and working with the Township Committee.

COMMISSIONER COMMENTS

Commissioner Thomas H. Hannen, Jr.

Good Evening. Thank you Pastor Rice, Mayor Fulop, Assemblyman Bramnick and Assemblywoman Munoz. It is a pleasure to see my friends Freeholder Kowalski, and Freeholder Mirabella here tonight also. (Asks for them to please stand) I think I also saw FMBA President Ed Donnelly in the audience.

Honored guests, ladies and gentlemen, it was an honor to have Mayor Fulop with us this evening. I am impressed with Mayor Fulop's tenure in Jersey City. His new ideas and the vitality he has brought to municipal government has been an inspiration. I look forward to working with him to tackle the challenges that face working families in Cranford and throughout New Jersey.

Three short years ago, I was elected to the Township Committee for my first term. As I start the beginning of my second term, I am equally honored and grateful for the opportunity to serve the residents of

Cranford once again.

I would like to thank my wife Cindy and my sons Tom and Dan, and my daughters Katie and Erin. As all of the members of this Township Committee will attest, the time away from one's family in running for office, preparing for meetings and carrying out the duties of our offices, is all time spent away from the ones we love and cherish, especially my patient, sainted wife. She has become adept at having control of the TV remote while I'm out. We serve at the pleasure of the people who elect us, but with the advice and consent of our spouses and families. I am additionally blessed to have with me tonight, my Mom. Mom is always there, watching our meetings asking me questions about what is going on, and lending a consoling ear when I'm frustrated. Thank you Mom.

When I was first elected, our Police and Fire Departments were at seriously low levels of manpower. Removing boots on the street to do administrative duties, especially dispatching, was a common occurrence. Exceeding budgeted overtime trying to handle Emergency Medical Services hampered efficient use of Fire Department manpower. Both of those departments have been brought up to appropriate staffing levels and allows the Township Committee to focus on other pressing issues in our community.

Our job is to continue to strive to keep Cranford affordable for our senior residents. The drain of senior talent in our community to more affordable towns, impacts the wealth of knowledge and commitment to keep Cranford a multigenerational strong community. Affordable housing for seniors looking to retire, while keeping ties to the community in which they raised their children and made Cranford a better place, should be a priority. Services for seniors are as important as services for other segments of the community if we wish to keep these valuable members of our community engaged in Cranford's future. A new senior bus, to replace the one in which we continue to spend thousands of dollars on repairs, should be a priority for this year's Capital budget.

Our downtown should also become a priority this year. Enhancing opportunities for businesses to locate and thrive in our downtown should be a major focus of the Township Committee. We are under pressure from neighboring community's growth in retail opportunities. To that end, next year's holiday season parking plan should make ALL areas of downtown available for free 3 hour parking, and not just the municipal lots that parking fees were waived in this year. The confusion that this caused to shoppers, and the tickets that were issued this year only continues to push shoppers down Walnut Avenue to the new mall in Clark and other towns that make parking free for the holiday season. A comprehensive plan for the development of North Avenue, to repeat the success of the businesses on South Avenue, I hope will show the Township Committee's focus on the downtown business district. As property values increase in the business district, it relieves pressure on residential property taxes.

Our pool complex will be getting an upgrade this year. This renews our commitment to provide safe recreational facilities and opportunities for our residents. I hope we continue our work on upgrading our parks and field sports facilities in the coming year. The Township's ability to combine County Kids Recreation Trust Funds with our own efforts to improve the safety and use of these fields benefits all of us.

Congratulations to the various sports teams that have excelled over the past year. Cranford's young athletes continue to make us proud of their efforts and dedication and the community spirit that continues to grow while watching the results of their hard work.

We have many exciting opportunities in Cranford this year. We have many assets as a community. Sports, recreation, a downtown waiting to be rediscovered, and transportation systems in New Jersey, transit rail and bus lines which all enhance our attractiveness as a community. All of these provide the backdrop for the most important asset of our community, its citizens. The many volunteer efforts by people in scouting, first aid, PAL, CBSL, soccer, lacrosse, church volunteer groups for the CROP walk, various charities, and the hosting of the homeless, the Jay-cees and all the others, continue to make Cranford a very special place. I am proud and honored to serve on the Cranford Township Committee. My wish to all is a safe and healthy New Year.

Commissioner Patrick F. Giblin

Thank you and Happy New Year. I would like to start off by recognizing some of our elected officials that are here or were here: Freeholder Kowalski and Freeholder Mirabella, Assemblywoman Munoz and Assemblyman Bramnick and Mayor Fulop, who made the trip out from Jersey City to swear in Tom.

Congratulations to Tom as he begins his second term. A lot has been said about Tom's dedication to Cranford and having known him for the better half of five years, Tom has Cranford's best interest at heart through and through.

I want to congratulate Deputy Mayor O'Connor and Mayor Kalnins and Commissioner D'Ambola. I wish

them best of luck in their future endeavors.

I would have been up there getting sworn in with Tom tonight if it were not for the Special Election. So I kind of jumped into the role for two months now, through “baptism by fire”, one might say. It’s been a great experience so far.

I would also like to thank some of our professionals at the Township level that have been a tremendous asset to help me quickly fall into the role here: Tara Rowley the Township Clerk, Administrator Terence Wall and Township Attorney Diane Dabulas. I also want to recognize some of the Cranford professionals, department heads that are here tonight: we have Chief Wozniak, Captain Patterson, and Captain Van Bergen from the Cranford Police Department. From the Fire Department we have Captain Schaefer and Lieutenant Lubin. From the Department of Public Works we have Steve Wardell, Engineer Carl O’Brien, and our CFO that I have been working extremely close with and will continue to do in the next year, Lavona Patterson. Thank you all for getting me quickly acclimated to my new role.

On behalf of the Township Committee, it was mentioned by the Mayor before, the many names that you see on the committees, those are the things that make Cranford a great place to live. They do an awful lot of the leg work for people like us. They bring us great ideas and help us to implement them. So thank you for your service. If you’re new to the role and new to the committee and if there is any way I can be of assistance, particularly if I’m one of the liaisons for the committee we are working with, please do not hesitate to reach out.

Thanks again and Happy New Year.

Commissioner Robert D’Ambola

I would like to take the next 2 hours telling you what a great job we have done...

I will not do for two reasons- 1, you will all hurt me, and 2, I would be lying.

There are over 175 municipal employees that are standing behind us that did a great job. That doesn’t include the numerous legal, financial, engineering and health department firms along with hundreds of Cranford volunteers serving on numerous committees. With their assistance, they make us look good and they make it look easy to sit up here. Cranford residents are lucky to have this entire team to make this town the great place it is.

The Members of the Township Committee are just visitors passing through. Sure we get a handsome salary that comes to about .25 per hour, but hey someone has to get the perks. Our job is to provide direction. We are similar to the rulers of Spain back in 1492. We collect money from the residents and give it to Christopher Columbus who is represented by our Administrator. We tell him to go find a new world, keep it under budget and do it as fast as you can, with less people and less money than he needs to accomplish this goal. The only words of advice we provide is - **watch out for the edge**. We leave out the part about tidal waves, angry whales, and pirates that may severely impact their journey. We stand at the shore and bid him a bon voyage.

He steers the ship while his professional crew of department heads manage the day-to-day duties of the mission. The Department heads oversee their own respective crews that manage their respective part of the ship. It’s a long tough trip but they always do a great job.

If you don’t already know it, Cranford has excellent emergency services comprised of police, fire, and EMS. For the past two years I have had the privilege of working with what I call the invisible emergency service, which is the Department of Public Works. They also work outside, in every type of weather, sometimes at night or on weekends. They were working this Thanksgiving due to a major water main break. I call them invisible because they just show up whenever needed, without lights and sirens.

I often tell the story at the police academy about the lifeguard that spots a drowning boy way out in the ocean. Without hesitation he jumps into the frigid water and swims with all his might against the current. He latches on to the boy and fights his way back to shore. He breathes life back into the boy and then rolls over exhausted. The boy’s grandmother comes up and stands over the panting lifeguard and says, “He had a hat.”

I used this story to express to police recruits that whatever you do is never enough. It wasn’t until I sat on the Township Committee did I understand that I was missing the real point of the story; and that is, you should always try to do more, no matter how hard it is, and not expect a thank you. If you do receive one, then that’s just icing on the cake.

Every member of Cranford Township should do everything in their power to get to the results of a problem or a question. Sometimes the result is not what you were looking for, but the public should be satisfied that the result was arrived at after all options were explored and without bias. It is the public’s

job to hold the Township to this standard. We didn't take this job to make friends or make people happy. We took this job to make Cranford a better place. We are getting better at this but there is always room for improvement.

Steve Jobs said, "The only way to do great work is to love what you do. If you haven't found it yet, keep looking. Don't settle."

I had a great time as Commissioner and learned something new every day. I would like to thank all of those people that I had the pleasure of working with and for. I thank you for the extreme privilege to sit here.

Have a safe and Happy New Year.

Commissioner Mary O'Connor

Good Evening. I would like to offer a special thank you to Assemblywoman Nancy Munoz for swearing me in as Deputy Mayor. Congratulations to Mayor Kalnins on his re-appointment and Commissioner Hannen on his re-election and Commissioner Giblin on his election. Thank you to our legislative team Senator Kean, Assemblyman Bramnick and Assemblywoman Munoz and Freeholders Mirabella and Kowalski for their continued support of the Township of Cranford and its residents. Thank you to Pastor Rice for his wonderful invocation and the police and fire honor guard. Thank you to my daughter Nell and my family for their continued support.

Having grown up here in Cranford, I've known for a long time that's it's a great town. Throughout the past year, I've had the opportunity to meet many people who are new to Cranford. The reasons they move here are many; good schools, safe streets, business opportunities, but over and over again, I hear the same thing; this is a wonderful place to live. Whether your neighborhood is College Estates, Indian Village, English Village or Riverfront, the people who live and work in this town look after each other. Not many towns are like that.

For the past two years, Cranford has been a model of both progress and fiscal responsibility. The street-repaving program started in 2014 will continue and we are partnering with the utility companies to have additional streets paved at no expense to taxpayers. With new leadership in both the Police and Fire Departments, we have staffed those Departments so the residents of Cranford are protected, and made sure our public safety personnel have the equipment they need to do their jobs effectively. The School Resource Program that began in 2014 has been so successful, that last year it was expanded so we can reach even more young people during these critical years. Here in the Municipal Building, we are defining the roles of our internal departments and creating goals, objectives and milestones for all of our employees so that resident needs continue to be met and exceptional service is provided. And we continue to fight against the Birchwood project. Development in Cranford needs to be in our hands, guided by our objectives, and taking into consideration our schools, infrastructure and storm-water management needs.

There has been a new level of community involvement and outreach that has taken place. The Cranford Community Connection in partnership with the Municipal Alliance and assisted by our Police and Fire "grill masters", hosted the first Cranford Cookout and over one thousand residents attended. The Mayor's Wellness Campaign and the Cranford Historical Preservation Advisory Board held a Historic Walk through our downtown area. There have been bike tours of Cranford and wellness events. Our Artisan Market takes off again in January and we hope to reopen the Farmer's Market in the spring. The Recreation and Parks Department along with the Community Connection held the first Holiday Decorating Contest. So many people enjoyed taking part that we will not only make it an annual event, but expand it to Halloween next year. These are the things that bring the community together and help make Cranford such a wonderful place to live. The greatest asset our town has is the people who live here, and every opportunity we have to bring people together makes Cranford stronger.

But, there is always more work to be done. Communications is an area that always needs improvement. This year I will continue to offer Open Door visits on the first Tuesday of every month between 7:00 and 8:30 pm. If you have something you would like to bring to our attention, please stop by and chat. And this year I will be focusing on bringing about town hall forums on the issues that face Cranford. We need to be more diligent in addressing abandoned and run down properties. Residents who work hard to maintain their properties should not be negatively impacted by absentee owners who have abandoned theirs. And as liaison to the Downtown Management Corporation, I will work hard to promote our downtown businesses. These are our neighbors and a vital part of our community and they need our support.

Sadly, we seemed to say an unusual number of good byes this year to some of our most dedicated public servants. Barbara Ragone, Art Nathan, George McDonough Greg Sgroi, Leo McMahon, and Henry Dreyer among others. They leave behind a legacy of public service and commitment to Cranford. I

encourage all of you to follow their example and become a part of this great community.

Thank you to our Administrator Terence Wall, CFO Lavona Paterson, Township Attorney Diane Dabulas and their support staffs for the help they provide throughout the year, and thank you to the many people behind the scenes that help make all the good things happen, the Departments of Public Works, Recreation and Parks, Police and Fire and all of our Municipal Departments and employees. And a special thank you to our Township Clerk, Tara Rowley, for not only doing another fabulous reading of the many resolutions on tonight's agenda, but for the work she and her staff do throughout the year to keep us informed and organized. Thank you to my fellow Commissioners. It is a privilege to serve with you.

I am honored to serve as your Deputy Mayor. Thank you all for your support throughout the past year. I look forward to another year of progress for Cranford. Have a happy, healthy and safe New Year.

Mayor Andis Kalnins

Happy New Year to everyone! I would like to thank everyone for being here today, especially Senior Pastor Rice. Thank you for your inspiring words and all of your work with the Cranford Clergy Council and the other organizations in town. I would also like to thank Assemblyman Bramnick and Assemblywoman Muñoz for participating in the swearing in ceremonies. They have all been very good friends to Cranford and support us at every turn. Thank you also to Mayor Fulop for participating in the swearing in ceremonies, and to Freeholders Kowalski and Mirabella for attending our reorganization meeting. We appreciate all of the support from Union County on our flood projects, parks and other various projects. We have several former commissioners here and many people from the public. This meeting each year is the most important as we start the New Year and the new direction of Cranford in 2016.

I am excited to have the opportunity to serve the people of Cranford for another year and especially to serve my 3rd term as Mayor. I believe that the consistency of the last couple of years have allowed us to achieve some significant accomplishments and I believe that the stability that this type of continuity will bring will allow us to hit the ground running in 2016 and to continue the work that we have started. We have put good people in place on the professional staff, we have built controls that will keep our government running more efficiently and at the same time we have started to reengage the government working with the public and responding to their needs. We have modified the hours of several of our departments to be more available to the public, who, after all, are our customers. We have updated our website to make it easier for people to get the information they need and we will work in 2016 to add additional functionality to the website so people can have access to the services they need on a 24x7 basis, as that is what people expect in today's world.

We will continue the progress of additional engagement with the Police and Fire Departments and the township staff working with the citizens and business communities.

We will continue the focus on rebuilding our roads and infrastructure. This is a problem that was decades in the making, and although we have made great strides over the last couple of years, we still have a lot of work to do. We will be able to do this by adhering to a financial plan that balances the work that needs to be done with the financial costs.

We have made some great strides in the downtown. We have several new buildings that are all fully occupied, both with residents and businesses. But we still have some buildings that are in desperate need of renovation. We have updated the zoning regulations to provide a good standard for the revitalization of the downtown buildings. We will continue to work toward getting some of the dilapidated buildings rebuilt and focus on the process of getting new businesses into the empty spaces as quickly as possible, by getting government out of the way.

We have rewritten the property maintenance codes to consolidate and simplify them. We have seen some good success with many of the properties that have been eyesores now being better maintained. We need to keep that focus on those properties, and make sure that they continue the maintenance or, better yet, get them out of the bank process and to people who want to live in Cranford and maintain their own homes.

We will also continue to work with the Mayors Council on Rahway River to insure that our project stays in the spotlight and that it continues to move forward through the Army Corps of Engineers process to finish the study so that we can get Congressional funding to build the project. I will be going down to Washington on January 26th to keep the focus on the importance of our project in Congress and to keep it moving as we go from the study to fighting to get the project funded for Construction. But while we push that project, we will continue to do what we can locally to maintain the river and finish the storm water management projects that have been on the books for over a decade. We have funded the engineering of the Orchard Brook Project last year, and have started the work with the DEP

and the preliminary engineer work. We have submitted the Phase IIB flood control project, on the North side of the river, for State funding, and we have applied for a grant to fund the Phase III, on the South side of the river, of the local flood control project.

And we have done all of this while keeping a continuing emphasis on keeping taxes down by balancing what we need and those services that we want. We have seen at least on a Municipal level some of the lowest tax increases over the last two years. We will continue to emphasize fiscal responsibility as we build the 2016 budget.

Lastly, I would like to thank my family who has given so much for me to be here. Without their support of letting me out night after night, weekend event after weekend event, and all of the times in between, I could not be here or be effective. Thank you to my wife Joanne, Caitlin, Patrick and Michael for all of the missed hockey, football, soccer, wrestling, lacrosse, swimming practices and games. I think the work we do here to keep the Township of Cranford is worth it and will be worth it, and hopefully someday you will too.

Thank you all. God Bless Cranford!

On motion of Deputy Mayor O'Connor, seconded by Commissioner D'Ambola and passed, the Township Committee adjourned at 8:06 PM.

Respectfully submitted,

Tara Rowley, RMC
Municipal Clerk

Dated: January 4, 2016