

The Minutes of the **Workshop Meeting** of the Township Committee of the Township of Cranford, County of Union, State of New Jersey on **January 26, 2015** at 7:30 PM.

**THIS METING IS IN COMPLIANCE WITH THE “OPEN PUBLIC MEETINGS ACT” AS ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED BY MAILING THE ANNUAL SCHEDULE OF MEETINGS TO THE CRANFORD CHRONICLE, THE UNION COUNTY LOCAL SOURCE, THE WESTFIELD LEADER, THE STAR LEDGER, AND TAP INTO CRANFORD, BY POSTING SUCH ANNUAL MEETING SCHEDULE ON A BULLETIN BOARD IN THE TOWN HALL RESERVED FOR SUCH ANNOUNCEMENTS AND THE FILING OF SAID NOTICE WITH THE TOWNSHIP CLERK OF CRANFORD. FORMAL ACTION MAY BE TAKEN AT THIS MEETING.**

Present: Mayor Andis Kalnins  
Deputy Mayor Lisa M. Adubato  
Commissioner Robert D’Ambola  
Commissioner Mary O’Connor  
Commissioner Thomas H. Hannen, Jr.

Absent: None

Mayor Kalnins discussed the need to revise the agenda for tonight’s meeting as a result of the storm that is expected and suggested cancellation of the Conference and Official Meetings scheduled for January 27, 2015.

### **2015 Municipal Budget**

Township Administrator Wall discussed the 2015 Municipal Budget workbook that was distributed to the Township Committee and the information it contains. Also discussed the progress that has been made with the budget.

Mayor Kalnins requested that a summary of the entire budget be provided to the Township Committee. Also requested that budget data for the year 2011 be included.

Township Administrator Wall to follow up.

### **PUBLIC COMMENTS**

Mayor Kalnins opened the public comments portion of the meeting and asked if there were any questions or comments. Hearing no comments, Mayor Kalnins closed the public comment portion of the meeting.

### **Minute approval – Closed Session Minutes of January 12 and 13, 2015**

On motion of Commissioner Hannen, seconded by Commissioner D’Ambola and passed, the Closed Session Minutes of January 12 and 13, 2015 were approved by the indicated vote of the Township Committee.

#### **Recorded vote:**

Aye: Mayor Kalnins, Deputy Mayor Adubato and Commissioners D’Ambola, O’Connor and Hannen

Nay: None

Abstained: None

Absent: None

### **PAYMENT OF BILLS**

Discussion held regarding the FEMA elevation project and payment to Davie Shoring, Inc.

Township Administrator Wall to follow up concerning the issue involving Davie Shoring, Inc.’s subcontractors. Payment to Davie Shoring, Inc. to be held, if necessary.

Discussion held regarding payment to Polaris Library Systems in connection with the Cranford Library’s Integrated Library Automation System.

On motion of Deputy Mayor Adubato, seconded by Commissioner O’Connor and passed, the bills list dated January 26, 2015 totaling \$5,800,530.26, was approved for payment by recorded vote and is on file in the Office of the Township Clerk.

#### **Recorded vote:**

Aye: Mayor Kalnins, Deputy Mayor Adubato, Commissioners D’Ambola, O’Connor and Hannen

Nay: None

Abstained: None

Absent: None

**MINUTE APPROVAL**

On motion of Commissioner D’Ambola, seconded by Commissioner Hannen and passed, the minutes of the Workshop Meeting of January 12, 2015 and Conference and Official Meetings of January 13, 2015 were approved by the indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor Adubato, Commissioners D’Ambola, O’Connor and Hannen

Nay: None

Abstained: None

Absent: None

**RESOLUTIONS – By Consent Agenda**

On motion of Deputy Mayor Adubato, seconded by Commissioner O’Connor and passed, the following resolutions were adopted by consent agenda:

**Resolution No. 2015-115:**

**BE IT RESOLVED** by the Township Committee of the Township of Cranford, at a meeting held January 27, 2015 that Jessi Powell be, and hereby is, appointed as a part-time Registered Environmental Health Specialist within the Health Department effective January 28, 2015.

**Resolution No. 2015-116:**

**WHEREAS**, N.J.S.A. 40A: 4-58 provides for appropriation transfers during the first three (3) months of the year, when it has been determined it is necessary to expand for any of the purposes specified in the budget an amount in excess of the sum appropriated therefore and where it has been further determined that there is an excess in any appropriation over and above the amount deemed to be necessary to fulfill the purpose of such appropriation, the Governing Body may, by Resolution setting forth the facts, adopted by not less than two-thirds vote of the full membership thereof, transfer the amount of such excess to those appropriations deemed to be insufficient.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Cranford, in the County of Union and State of New Jersey, that the Chief Financial Officer be and the same is hereby authorized to make transfers among the 2014 budget appropriations in accordance with the following schedule of transfers.

<u>Account</u>	<u>From</u>	<u>To</u>
Tax Assessor Other Expenses	\$ 9,000.00	
Finance S&W	\$10,000.00	
Construction Code Other Expenses		\$9,000.00
Finance Other Expenses		<u>10,000.00</u>
	\$19,000.00	\$19,000.00

**Resolution No. 2015-117:**

**BE IT RESOLVED** by the Township Committee of the Township of Cranford on the 27<sup>th</sup> day of January 2015 that the following checks will be refunded by the Tax Collector to the lien holder according to statutory requirements:

**Redemption of Certificate #13-00006**

Block 189 Lot 7  
US Bank Custodian for ProCap III, LLC  
50 South 16<sup>th</sup> St. Suite 1950  
Philadelphia, Pa. 19102

**Refund: \$ 69,193.75**

**Premium: \$106,000.00**

**Redemption of Certificate #14-00009**

Block 195 Lot 1  
Tower Fund/Ebury Fund I NJ, LLC  
P.O. Box 37695  
Baltimore, Md. 21297-3695

**Refund: \$ 3,209.58**

**Premium: \$ 5,000.00**

**Resolution No. 2015-118:**

**WHEREAS**, Mary A. Valdivia, an employee of the Municipal Court, is qualified for a leave of absence pursuant to the Federal Family Medical Leave Act (FMLA) and the New Jersey Family Leave Act (NJFLA).

**NOW THEREFORE BE IT RESOLVED** that the Township Committee of the Township of Cranford hereby authorizes FMLA/NJFLA leave of absence using accumulated time as available if employee so elects; and;

**BE IT FURTHER RESOLVED**, that Mary A. Valdivia shall comply with all provisions of law during the FMLA/NJFLA leave of absence, including providing all required medical proofs if applicable.

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor Adubato, Commissioners D'Ambola, O'Connor and Hannen

Nay: None

Abstained: None

Absent: None

On motion of Commissioner O'Connor, seconded by Commissioner Hannen and passed, the following resolution was adopted by roll call vote:

**Resolution No. 2015-105.2:**

**BE IT RESOLVED** that the Township Committee will go into closed session to discuss the following, the minutes of which will be released at some time in the future at the discretion of the Township Committee:

**Personnel**

- 2015 appointments to committees, boards and commissions

**Legal**

- CDA v. Township of Cranford
- Edan Ben Elazar v Marcietta Cleaners, Inc.
- Dietz Street

**Contractual**

- FEMA Elevation Project
- Christiani Street
- Government Strategies

**Minute Review**

- Review of Closed Session Minutes of January 12 and 13, 2015

**Personnel (continued)**

- Police Department
- Fire Department

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor Adubato, Commissioners D'Ambola, O'Connor and Hannen

Nay: None

Abstained: None

Absent: None

On motion of Commissioner Hannen seconded by Commissioner D'Ambola and passed, the Township Committee returned to open session at 8:30 PM.

On motion of Commissioner O'Connor, seconded by Commissioner D'Ambola and passed, the Conference and Official Meetings scheduled for January 27, 2015 were cancelled as a result of the expected snowstorm.

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor Adubato, Commissioners D'Ambola, O'Connor and Hannen

Nay: None

Abstained: None

Absent: None

**RESOLUTIONS – By Consent Agenda (continued)**

On motion of Deputy Mayor Adubato, seconded by Commissioner Hannen and passed, the following resolutions were adopted by consent agenda:

**Resolution No. 2015-119:**

**BE IT RESOLVED** by the Township Committee of the Township of Cranford, at a meeting held January 26, 2015 that David Salomon be, and hereby is, appointed to the Zoning Board of Adjustment as an Alternate No. 1 member for a two (2) year term ending December 31, 2016.

**Resolution No. 2015-120:**

**BE IT RESOLVED** by the Township Committee of the Township of Cranford, at a meeting held January 26, 2015 that Maureen Tinen be, and hereby is, appointed as an Owner (3) member of the Downtown District Management Corporation to fill an unexpired term ending December 31, 2016.

**Resolution No. 2015-121:**

**BE IT RESOLVED** by the Township Committee of the Township of Cranford, at a meeting held

January 26, 2015 that Anthony Durante be, and hereby is, appointed as a Resident (2) member of the Downtown District Management Corporation for a three (3) year term ending December 31, 2017.

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor Adubato, Commissioners D’Ambola, O’Connor and Hannen

Nay: None

Abstained: None

Absent: None

On motion of Commissioner O’Connor, seconded by Commissioner D’Ambola and passed, the following resolution was adopted by roll call vote:

**Resolution No. 2015-105.2: (continued)**

**BE IT RESOLVED** that the Township Committee will go into closed session to discuss the following, the minutes of which will be released at some time in the future at the discretion of the Township Committee:

**Personnel (continued)**

- Fire Department

Recorded vote:

Aye: Mayor Kalnins, Deputy Mayor Adubato, Commissioners D’Ambola, O’Connor and Hannen

Nay: None

Abstained: None

Absent: None

On motion of Commissioner O’Connor seconded by Commissioner D’Ambola and passed, the Township Committee returned to open session at 8:52 PM.

On motion of Commissioner O’Connor, seconded by Commissioner D’Ambola and passed, the Township Committee adjourned at 8:52 PM.

Respectfully submitted,

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Tara Rowley, RMC  
Township Clerk

Dated: January 26, 2015