

The Minutes of the **Workshop Meeting** of the Township Committee of the Township of Cranford, County of Union, State of New Jersey on **March 4, 2019** at 7:00 p.m. in Room 108.

THIS MEETING IS IN COMPLIANCE WITH THE "OPEN PUBLIC MEETINGS ACT" AS ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED BY E-MAILING THE ANNUAL SCHEDULE OF MEETINGS TO THE WESTFIELD LEADER, THE UNION COUNTY LOCAL SOURCE, THE STAR LEDGER, AND TAP INTO CRANFORD, BY POSTING SUCH ANNUAL MEETING SCHEDULE ON A BULLETIN BOARD IN THE TOWN HALL RESERVED FOR SUCH ANNOUNCEMENTS AND THE FILING OF SAID NOTICE WITH THE TOWNSHIP CLERK OF CRANFORD. FORMAL ACTION MAY BE TAKEN AT THIS MEETING.

Present: Mayor Patrick Giblin
Deputy Mayor Ann Dooley
Commissioner Thomas H. Hannen, Jr.*
Commissioner Jean-Albert Maisonneuve
Commissioner Mary O'Connor

Absent: None

Public Comments

Mayor Giblin opened the public comments portion of the meeting and asked if there were any questions or comments. Hearing no comments, Mayor Giblin closed the public comment portion of the meeting.

*Commissioner Hannen entered Room 108 at 7:06 p.m.

Closed Session

On motion of Deputy Mayor Dooley, seconded by Commissioner O'Connor and passed, the following resolution was adopted by roll call vote:

Resolution No. 2019-93.7

BE IT RESOLVED that the Township Committee will go into closed session to discuss the following, the minutes of which will be released at some time in the future at the discretion of the Township Committee:

Real Estate Matters

- Centennial Avenue Tennis Courts

Legal Matters

- Legal update

- Affordable Housing update

Contractual

- Township Administrator

Minute Review

- Closed Session Minutes of February 19 and 25, 2019

Recorded Vote:

Aye: Mayor Giblin, Deputy Mayor Dooley, Commissioners Hannen, Maisonneuve and O'Connor
 Nay: None
 Abstained: None
 Absent: None

On motion of Commissioner O'Connor, seconded by Deputy Mayor Dooley and passed, the Township Committee returned to open session at 7:41 p.m.

2019 Municipal Budget – Tax Assessor

Township Administrator Jamie Cryan stated that the Tax Assessor could not attend the meeting. Discussion ensued regarding the Tax Assessor's department budget including proposed salary increases for both Tax Assessor Department employees, outside professional expenses, professional development expenses and miscellaneous other expenses. Mayor Giblin requested backup materials for the proposed salary increases.

2019 Municipal Budget

Chief Financial Officer (CFO) Lavona Patterson provided an update on the 2019 Municipal Budget process. Discussion ensued. Mayor Giblin inquired whether there were any questions about the budget. Deputy Mayor Dooley inquired about terminal pay. Township Attorney Ryan Cooper advised that a terminal pay discussion should occur in Closed Session. Further Budget discussion ensued. Mayor Giblin inquired about the timing of the Municipal Budget process. CFO Patterson responded that the Budget introduction would occur on March 26th and if approved, the budget adoption consideration would occur on April 30th. Further budget discussion ensued regarding the Budget surplus.

2019 Capital Budget

Administrator Cryan noted that Capital Budget requests were heard at last week's Capital Budget meeting. He provided a summary of such requests. Mayor Giblin reviewed the requests by department. Discussion ensued including discussion about the Office of Emergency Management's radio system costs, editing the Public Work's capital budget with the removal of the Roll-off truck, previous year Downtown Management (DMC) monies, a specific road intersection cost, whether the paved lots should be improved and if so, which lots, and electric

car charging stations for the paved lots. Further discussion ensued regarding the Pool and Recreation capital requests, including a brief discussion regarding the removal of a people counter request.

R-Licenses- Commissioner O'Connor

Commissioner O'Connor spoke about the "R Licenses" presentation she had attended at the November 2018 League of Municipalities Conference. She elaborated about both Hackensack's and municipalities without traditional downtown areas' interest in the R Licenses.

Commissioner O'Connor noted that she had brought this agenda topic to the meeting once before. Mayor Giblin inquired whether this issue should be brought to the Planning Board. Township Attorney Ryan Cooper counselled that the Township not move forward on the R License issue until legislation had been passed. Discussion ensued.

2019 Capital Budget (continued)

Mayor Giblin noted that further discussion regarding the Capital Budget would occur at the following evening's Conference Meeting. Discussion ensued regarding both the Recreation department and putting more monies towards paving roads.

Review Official Meeting Agenda

Commissioner Hannen requested that following evening's Official Meeting resolution regarding a proposed Shared Services agreement with the County for Emergency Dispatch Services be put on Roll Call vote. Deputy Mayor Dooley inquired about the updated 83 Myrtle Street resolution and associated contract. Township Clerk Patricia Donahue stated that the Township website would reflect updates for three resolutions, specifically the Maser Consulting in-house engineering services resolution, the Zoning Officer appointment resolution and the County's Emergency Dispatch Services resolution.

Minute Approval – Closed Session Minutes of February 19 and 25, 2019

Deputy Mayor Dooley recommended an edit to the January 29th Official Meeting minutes regarding the PILOT agreement. Commissioner Hannen requested that the "typo" mistake of former Committee member's name Andis Kalnins be removed from the Official Meeting minutes. Commissioner O'Connor noted that she had one change to the January 29th Official Meeting Minutes and would forward it to Municipal Clerk Patricia Donahue for Committee review.

Township Administrator Reports

Mr. Cryan noted that Mr. Robertazzi and he had toured the Woodbridge Community Center and had a very good meeting with Woodbridge colleagues.

Commissioner Reports

Deputy Mayor Dooley stated that the Department of Public Works employees had done a great job with street cleanup during the recent snow storm.

Closed Session

On motion of Commissioner Hannen, seconded by Deputy Mayor Dooley, and passed, the following resolution was adopted by roll call vote:

Resolution No. 2019-93.7

BE IT RESOLVED that the Township Committee will go into closed session to discuss the following, the minutes of which will be released at some time in the future at the discretion of the Township Committee:

Real Estate Matters

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Legal Matters

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- Affordable Housing update

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Minute Review

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Recorded Vote:

Aye:	Mayor Giblin, Deputy Mayor Dooley, Commissioners Hannen, Maisonneuve and O'Connor
Nay:	None
Abstained:	None
Absent:	None

On motion of Commissioner Hannen, seconded by Deputy Mayor Dooley and passed, the Township Committee returned to open session at 9:24 p.m.

On motion of Commissioner Hannen, seconded by Commissioner O'Connor and passed, the Township Committee adjourned at 9:24 p.m.

Respectfully submitted,

Dated: March 4, 2019

Patricia Donahue