

The Minutes of the **Official Meeting** of the Township Committee of the Township of Cranford, County of Union, State of New Jersey on **August 9, 2022** at 7:31 p.m. in Council Chambers.

This meeting is in compliance with the "Open Public Meetings Act" as Adequate notice of this meeting has been provided by e-mailing the annual schedule of meetings to THE WESTFIELD LEADER, THE UNION COUNTY LOCAL SOURCE, THE STAR LEDGER, AND TAP INTO CRANFORD, by posting such annual meeting schedule on a bulletin board in the Municipal Building reserved for such announcements and the filing of said notice with the Township Clerk of Cranford. Formal Action will be taken at this meeting.

PRESENT: Mayor Kathleen Miller Prunty
Deputy Mayor Jason Gareis
Commissioner Brian Andrews
Commissioner Gina Black
Commissioner Mary O'Connor

ABSENT: None

INVOCATION AND FLAG SALUTE

The invocation was led by Deputy Mayor Jason Gareis, followed by the flag salute.

MINUTE APPROVAL

On motion of Commissioner Black, seconded by Deputy Mayor Gareis and passed, the minutes of the Workshop Meeting of February 22, 2022, and Workshop Meeting of March 7, 2022, and Workshop Meeting of June 13, 2022, and Workshop Meeting of July 7, 2022 and Conference Meeting of March 8, 2022, and Official Meeting of April 12, 2022 were approved by indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Miller Prunty, Deputy Mayor Gareis, Commissioners Andrews, Black and O'Connor

Nay: None

Abstained: None

Absent: None

PAYMENT OF BILLS

On motion of Commissioner O'Connor, seconded by Commissioner Andrews and passed, the Bill List dated August 9, 2022, totaling \$14,125,963.10 was approved for payment by indicated vote of the Township Committee and is on file in the Office of the Township Clerk:

Recorded vote:

Aye: Mayor Miller Prunty, Deputy Mayor Gareis, Commissioners Andrews, Black and O'Connor

Nay: None

Abstained: None

Absent: None

MAYORAL ANNOUNCEMENTS

Mayor Miller Prunty invited Jay Boxwell, State Commander of the New Jersey Veterans of Foreign Wars, up to the podium and read the Mayor's Proclamations:

Jay Boxwell, State Commander of the New Jersey Veterans of Foreign Wars

WHEREAS, Jay Boxwell, a Cranford resident and Former Commander of Cranford's VFW Post #335 has been elected to the highest position in the New Jersey Department of the Veterans of Foreign Wars of the United States, as the new State Commander for New Jersey; and

WHEREAS, the 30,000 members of the VFW are counting on the officers under Commander Boxwell to keep important veterans' issues, benefits and healthcare, in front of the leaders of our State and Federal Government; and

WHEREAS, his knowledge of VFW bylaws and passion for improving the plight of veterans has greatly benefitted the Cranford VFW Post #335; and

WHEREAS, Jay Boxwell, a Navy Corpsman, saw duty in Nicaragua, Libya, served aboard the Battleship USS Iowa during the late 80's Middle East Wars and is an active VFW member for over 30 years; and WHEREAS, Commander Boxwell's love for his family; his wife and two daughters, his country and the community, has inspired his tremendous efforts as a leader to contribute to VFW activities, membership retention and advocate for others; and

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Cranford thank and commend Jay Boxwell for his dedication to our country and to our community for all his work as a leading advocate to our Veterans and wishes him much success in all his future endeavors.

Mr. Boxwell spoke about the charitable work conducted by the Veterans of Foreign Wars and thanked the Township Committee and Cranford residents for their support.

INFORMAL MEETING

Mayor Miller Prunty opened the informal meeting portion of the meeting and asked if there were any questions or comments. Hearing no comments, Mayor Miller Prunty closed the informal meeting portion of the meeting.

ORDINANCES – Final Reading and Public Hearing

Ordinance No. 2022-16:

The Township Clerk read by title only Ordinance No. 2022-16 entitled, “AN AMENDMENT TO THE CODE OF THE TOWNSHIP OF CRANFORD, CHAPTER 255, SECTION 5 TO UPDATE THE LAND DEVELOPMENT ESCROW AND FEES SCHEDULE”

Commissioner Andrews

Commissioner Andrews provided a brief overview Ordinance No. 2022-16.

Said ordinance having been advertised and posted in accordance with law, Commissioner Andrews opened the public hearing. Hearing no comments, Commissioner Andrews closed the public hearing. On motion of Commissioner Andrews, seconded by Commissioner O’Connor and passed, said ordinance was adopted by indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Miller Prunty, Deputy Mayor Gareis, Commissioners Andrews, Black and O’Connor

Nay: None

Abstained: None

Absent: None

Ordinance No. 2022-17:

The Township Clerk read by title only Ordinance No. 2022-17 entitled, “AN ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF CRANFORD CHAPTER 93, ARTICLE III, SECTIONS 28 AND 29” (pertaining to Police extra duty)

Deputy Mayor Gareis

Stated Ordinance No. 2022-17 pertained to Police Officer extra duty pay and briefly elaborated.

Said ordinance having been advertised and posted in accordance with law, Deputy Mayor Gareis opened the public hearing. Hearing no comments, Deputy Mayor Gareis closed the public hearing. On motion of Deputy Mayor Gareis, seconded by Commissioner O’Connor and passed, said ordinance was adopted by indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Miller Prunty, Deputy Mayor Gareis, Commissioners Andrews, Black and O’Connor

Nay: None

Abstained: None

Absent: None

Ordinance No. 2022-18:

The Township Clerk read by title only Ordinance No. 2022-18 entitled, “AN ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF CRANFORD, CHAPTER 410, SECTION 65, SCHEDULE XII: TRUCKS OVER CERTAIN WEIGHTS EXCLUDED FOR THE ENTIRE LENGTH OF ORCHARD STREET”

Deputy Mayor Gareis

Deputy Mayor Gareis provided a brief overview of Ordinance No. 2022-18.

Mayor Miller Prunty

Provided information pertaining to the establishment of Ordinance No. 2022-18 and explained that it would prohibit large tractor trailer vehicles from using Orchard Street as a “cut-through” street.

Said ordinance having been advertised and posted in accordance with law, Deputy Mayor Gareis opened the public hearing. Hearing no comments, Deputy Mayor Gareis closed the public hearing. On motion of Deputy Mayor Gareis, seconded by Commissioner Black and passed, said ordinance was adopted by indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Miller Prunty, Deputy Mayor Gareis, Commissioners Andrews, Black and O’Connor

Nay: None

Abstained: None

Absent: None

ORDINANCES – Introduction

Ordinance No. 2022-19:

The Township Clerk read by title only Ordinance No. 2022-19 entitled, “AN ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF CRANFORD, IN THE COUNTY OF UNION, STATE OF NEW JERSEY, CHAPTER 223, ARTICLE I, SECTION 9 “PERMIT FEES” (pertaining to Fire Permit Fees)”

Deputy Mayor Gareis

Explained that Ordinance No. 2022-19 would bring the Township’s fire permit fees in line with the State fees.

Said ordinance was introduced and approved on first reading on motion of Deputy Mayor Gareis, seconded by Commissioner Black, and passed by the indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Miller Prunty, Deputy Mayor Gareis, Commissioners Andrews, Black and O’Connor
Nay: None
Abstained: None
Absent: None

Final Reading and Public Hearing for Ordinance No. 2022-19 to be held September 13, 2022 and the publication will take place in the Westfield Leader on August 18, 2022.

Ordinance No. 2022-20:

The Township Clerk read by title only Ordinance No. 2022-20 entitled, “AN ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF CRANFORD, IN THE COUNTY OF UNION, STATE OF NEW JERSEY, TO ADDRESS THE IMPROPER HOME COMPOSTING THAT CREATES A NUISANCE FOR NEIGHBORS AND MUST BE ABATED”

Commissioner Andrews

Stated that composting was good for the environment and explained that Ordinance No. 2022-20 sought to target an ongoing issue with rat infestations that was found to be caused by improperly maintained compost piles.

Said ordinance was introduced and approved on first reading on motion of Commissioner Andrews, seconded by Deputy Mayor Gareis, and passed by the indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Miller Prunty, Deputy Mayor Gareis, Commissioners Andrews, Black and O’Connor
Nay: None
Abstained: None
Absent: None

Final Reading and Public Hearing for Ordinance No. 2022-12 to be held September 13, 2022 and the publication will take place in the Westfield Leader on August 18, 2022.

Ordinance No. 2022-21: REMOVED FROM THE AGENDA

RESOLUTIONS – By Consent Agenda

On motion of Commissioner O’Connor, seconded by Commissioner Andrews and passed, the following resolutions were adopted by consent agenda:

Resolution No. 2022-298:

RESOLUTION AUTHORIZING A CONTRACT CHANGE ORDER FOR ADDITIONAL IMPROVEMENTS FOR THE RENOVATION OF THE RECREATION CENTER AT 375 CENTENNIAL AVENUE

WHEREAS, Tri-Form Construction Inc., 119 Liberty Street, Metuchen, New Jersey, 08840 was previously awarded a construction contract for the Renovation of the Cranford Recreation Center at 375 Centennial Avenue with a total project price of \$1,253,000.00; and

WHEREAS, the project is currently on-going and it is understood that the Township of Cranford would like to expedite the Renovation of the Cranford Recreation Center at 375 Centennial Avenue;

WHEREAS, DMR Architects has reviewed the requests and approved each, which outlines the estimated additional construction costs for said improvements to the Recreation Center in the amount of \$7,238.00;

WHEREAS, the Chief Financial Officer has certified that sufficient funds are available within the current and/or previously-adopted budget for said purpose.

WHEREAS, the following summarizes the allocation of the \$7,238.00 Change Order:

- Utilize the available funding from Capital Bond Ordinance C-04-21-010-000-209

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Cranford, Union County, New Jersey that the above referenced Change Order for the Renovation of the Cranford Recreation Center at 375 Centennial Avenue is awarded to Tri-Form Construction, Inc., 119 Liberty

Street, Metuchen, New Jersey, 08840 in the amount of \$7,238.00 (0.5% of the original contract amount of \$1,253,000.00).

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

I, Patricia Donahue, Township Clerk of the Township of Cranford, in the County of Union, State of New Jersey, do hereby certify that the forgoing is true and correct copy of a Resolution adopted by the Township Committee of the Township of Cranford, County of Union, State of New Jersey at a regular meeting of said Committee held on August 9, 2022.

Resolution No. 2022-299:

WHEREAS, the Township of Cranford requires On-Site Brush Grinding in the Township of Cranford; and

WHEREAS, the Township of Cranford requested quotes for On-Site Brush Grinding through a non-fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Purchasing Agent has determined and certified in writing that the value of the contract will exceed \$17,500; and

WHEREAS, Peter Downes & Son Inc. of 80 Airport Road, West Milford, New Jersey 07480 has submitted a proposal dated June 21, 2022 indicating they will perform the On-Site Brush Grinding for \$35,100.00; and

WHEREAS, Peter Downes & Son Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Peter Downes & Son Inc. has not made any reportable contributions to a political or candidate committee in the Township of Cranford in the previous one year, and that the contract will prohibit Peter Downes & Son Inc. from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer has certified to the availability of funds which is on file in the office of the Township Clerk and said contract amount shall be charged to Account Number 2-01-26-290-145-214.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Cranford, authorizes the Purchasing Agent to enter into a contract with Peter Downes & Son Inc. as described herein; and,

BE IT FURTHER RESOLVED that the Business Entity Disclosure Certification, the Business Entity Contribution Disclosure Certification and the Determination of Value to be placed on file with this resolution.

Resolution No. 2022-300:

WHEREAS, the Township of Cranford wishes to purchase certain goods and services from an authorized vendor with Sourcewell (a cooperative purchasing company); and

WHEREAS, the purchase of goods and services from a cooperative purchasing entity is authorized by the Local Public Contracts Law, N.J. S. A. 40A:11-11; and

WHEREAS, Foley Inc., 855 Centennial Ave, Piscataway, New Jersey, 08855, has been awarded a Sourcewell contract, Contract No. 032119-CAT, for Construction Equipment; and

WHEREAS, Foley Inc will provide said goods and services to the Township of Cranford;

WHEREAS, the purchase of one (1) front end loader totals a cost of \$208,272.00; and,

WHEREAS, pursuant to the N.J.A.C. 5:30-5.5(b), the Chief Financial Officer has certified that sufficient funds are available and appropriated for this purchase, specifically that the Foley Inc. contract will be charged to Account No. C-04-22-012-000-212 (Bond Ordinance No. 2022-12); and

WHEREAS, said certification of availability of funds is on file in the office of the Township Clerk.

NOW THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Cranford be and hereby approves an award of contract to Foley Inc. for the purchase of one (1) a front-end loader for the Department of Public Works, at a cost not to exceed \$208,272.00 under Sourcewell Contract No. 032119-CAT.

BE IT FURTHER RESOLVED that the Mayor and Township Clerk be and hereby are authorized and directed to execute documents in connection with said award of contract.

Resolution No. 2022-301:

WHEREAS, the Township of Cranford wishes to purchase certain goods and services from an authorized vendor with the State of New Jersey's State Contract (a cooperative purchasing entity under the State of New Jersey, Department of the Treasury, Division of Purchase and Property); and

WHEREAS, The Township of Cranford is authorized by law to purchase goods and services from approved vendors who have been awarded by and have existing contracts with the State of New Jersey and/or authorized Cooperative Purchasing Programs; and

WHEREAS, the purchase of goods and services from a cooperative purchasing entity is authorized by the Local Public Contracts Law, N.J. S. A. 40A:11-11; and

WHEREAS, New Jersey Fire Equipment Company, 119-131 Route 22 East, Greenbrook, New Jersey, 08812, has been awarded a State of New Jersey contract, Contract No. 17-FLEET-00819 for Firefighter Protective Clothing and Equipment and;

WHEREAS, the purchase of thirty-eight (38) units of SCBA (Self-Contained Breathing Apparatus) Equipment totals a cost of \$436,634.00; and

WHEREAS, New Jersey Fire Equipment Company will provide said goods and services to the Township of Cranford;

WHEREAS, pursuant to the N.J.A.C. 5:30-5.5(b), the Chief Financial Officer has certified that sufficient funds are available and appropriated for this purchase, specifically that the New Jersey Fire Equipment Company contract will be charged to Account No. C-04-22-012-000-207; and

WHEREAS, said certification of availability of funds is on file in the office of the Township Clerk.

NOW THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Cranford be and hereby approves an award of contract to New Jersey Fire Equipment Company for the purchase of thirty-eight (38) units of SCBA (Self-Contained Breathing Apparatus) for the Fire Department, at a cost not to exceed \$436,634.00 under the New Jersey State Contract 17-FLEET-00819.

BE IT FURTHER RESOLVED that the Mayor and Township Clerk be and hereby are authorized and directed to execute documents in connection with said award of contract.

Resolution No. 2022-302:

AUTHORIZING THE DOWNTOWN MANAGEMENT CORPORATION (DMC) USE OF EVENTBRITE FOR EVENT TICKETING SERVICES

WHEREAS, the Downtown Management Corp. (“DMC”) regularly organizes and promotes events as part of its mission to promote, brand, beautify, maintain, attract and grow business in the Special Improvement District, i.e., Cranford’s Downtown; and

WHEREAS, the safe and successful execution of certain events requires that the DMC manage the number and timing of attendees, primarily by selling and/or issuing attendees tickets for participating in the event; and

WHEREAS, the DMC is not an event management company and lacks the infrastructure, personnel, and experience to efficiently manage ticketing services; and

WHEREAS, Eventbrite is a leading events management service with an online self-service ticketing platform for issuing tickets and communicating with event attendees; and

WHEREAS, the cost of Eventbrite is borne by users who pay fees of approximately 2% of the ticket cost plus \$0.79 per ticket; and

WHEREAS, the Township Committee of the Township of Cranford has determined that the aggregate annual cost to users of the DMC’s use of Eventbrite for ticket management, inclusive of the base cost of the tickets plus fees, falls below the applicable bid-threshold; and

WHEREAS, the Township Committee agrees that residents and the DMC should have access to a consistent and reliable service for event ticket management.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, that the Township approves the DMC’s use of Eventbrite for purposes of managing attendee registration, ticketing, and communication for certain DMC events as needed.

Resolution No. 2022-303:

BE IT RESOLVED by the Township Committee of the Township of Cranford, that the Township Clerk be, and hereby is, authorized to post advertisements to the Township’s website and local newspaper(s) for the solicitation of bids for services to be provided within the Township of Cranford for:

“Roof Replacement of Cranford Firehouse”

Resolution No. 2022-304:

BE IT RESOLVED that the Township Committee of the Township of Cranford, at a meeting held August 9, 2022, hereby authorizes the submission of application to the Union County Open Space, Recreation and Historic Preservation Fund for a grant in connection with the 2022 Kids Recreation Trust Grant; and

BE IT FURTHER RESOLVED that the Mayor and Township Clerk are hereby authorized to sign any and all documents necessary in connection with said applications.

Resolution No. 2022-305:

RESOLUTION AUTHORIZING THE TOWNSHIP’S APPLICATION TO THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS (NJ DCA) AMERICAN RESCUE PLAN (ARP) FIREFIGHTER GRANT PROGRAM AND APPROVING THE PROPOSED USE OF FUNDS

WHEREAS, the New Jersey Department of Community Affairs (“NJ DCA”) is accepting applications to the American Rescue Plan Firefighter Grant (“Firefighter Grant”) program to support local fire departments by ensuring they have proper personal protective equipment, and

WHEREAS, the Township of Cranford desires to apply for and obtain grant funding from the NJ DCA for approximately \$75,000 to carry out a project to replace structural firefighting personal protective equipment (“PPE”) for personnel within the Cranford Fire Department.

NOW, THEREFORE BE IT RESOLVED by the Township of Cranford that at a meeting held on August 9, 2022, that the Township of Cranford does hereby authorize the application for such grant and the proposed use of such funds, and

BE IT FURTHER RESOLVED that the Township of Cranford recognizes and accepts the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the NJ DCA,

and also upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between the Township of Cranford and the New Jersey Department of Community Affairs, and

BE IT FURTHER RESOLVED that Fire Chief Daniel J. Czeh and Township Administrator Jamie Cryan are authorized to sign the application, grant agreement, and any other documents necessary in connection therewith.

Resolution No. 2022-306:

RESOLUTION SUPERSEDING RESOLUTION NO. 2022-193 APPROVING THE 2022 TOWNSHIP COMMITTEE MEETING SCHEDULE

BE IT RESOLVED, that the following is the schedule of Township Committee Meetings for the Year 2022; and

BE IT FURTHER RESOLVED, that formal action may be taken at Workshop or Official Meetings; and

BE IT FURTHER RESOLVED, that Workshop Meeting and Conference Meetings will be held in Room 108 and Official Meetings will be held in Room 107/Council Chambers; and

BE IT FURTHER RESOLVED that the Workshop Meetings will be held at 7:00 p.m.; and

BE IT FURTHER RESOLVED that Conference Meetings will be held at 7:00 p.m. and Official Meetings will be held at 7:30 p.m.; and

BE IT FURTHER RESOLVED that during Combined Workshop and Official Meeting dates, the Workshop Meeting will be held at 6:30 p.m. and the Official Meeting will be held at 8:00 p.m.:

Reorganization Meeting	Sunday, January 2nd	1:00 p.m.
Workshop Meeting Conference and Official	Monday, January 10th Tuesday, January 11th	7:00 p.m. 7:00 p.m. & 7:30 p.m.
Budget Meeting	Saturday, January 22nd	8:00 a.m.
Combined Workshop and Official	Tuesday, January 25th	6:30 p.m. 7:30 p.m.
Capital Budget Meeting	Thursday, February 3rd	6:00 p.m.
Workshop Meeting Conference and Official	Monday, February 7th Tuesday, February 8th	7:00 p.m. 7:00 p.m. & 7:30 p.m.
Combined Workshop and Official Meeting	Tuesday, February 22nd	6:30 p.m. 7:30 p.m.
Workshop Meeting Conference and Official	Monday, March 7th Tuesday, March 8th	7:00 p.m. 7:00 p.m. & 7:30 p.m.
Combined Workshop and Official Meeting	Tuesday, March 29th	6:30 p.m. 7:30 p.m.
Workshop Meeting Conference and Official	Monday, April 11th Tuesday, April 12th	7:00 p.m. 7:00 p.m. & 7:30 p.m.
Combined Workshop and Official Meeting	Tuesday, April 26th	6:30 p.m. 7:30 p.m.
Workshop Meeting Conference and Official	Monday, May 9th Tuesday, May 10th	7:00 p.m. 7:00 p.m. & 7:30 p.m.
Combined Workshop and Official	Tuesday, May 24th	6:30 p.m. 7:30 p.m.
Workshop Meeting Conference and Official	Monday, June 13th Tuesday, June 14th	7:00 p.m. 7:00 p.m. & 7:30 p.m.
Combined Workshop and Official	Tuesday, June 28th	6:30 p.m. 7:30 p.m.
Combined Workshop and Official	Thursday, July 7th*	6:30 p.m. 7:30 p.m.
Workshop Meeting	Monday, August 8th	7:00 p.m.

Conference and Official	Tuesday, August 9 th	7:00 p.m. & 7:30 p.m.
Workshop Meeting	Monday, September 12 th	7:00 p.m.
Conference and Official	Tuesday, September 13 th	7:00 p.m. & 7:30 p.m.
Combined Workshop and Official	Tuesday, September 27 th	6:30 p.m. 8:00 p.m.
Combined Workshop and Official	Tuesday, October 11 th	6:30 p.m. 8:00 p.m.
Workshop Meeting	Monday, October 24 th	7:00 p.m.
Conference and Official	Tuesday, October 25 th	7:00 p.m. & 7:30 p.m.
Combined Workshop and Official	Monday, November 14 th	6:30 p.m. 8:00 p.m.
Workshop Meeting	Monday, November 21 st	7:00 p.m.
Conference and Official	Tuesday, November 22 nd	7:00 p.m. & 7:30 p.m.
Workshop Meeting	Monday, December 12 th	7:00 p.m.
Conference and Official	Tuesday, December 13 th	7:00 p.m. & 7:30 p.m.

*Thursday, July 7th Township Committee Combined Workshop and Official Meetings added as Monday, July 11th and Tuesday, July 12th Township Committee Workshop, Conference and Official Meetings were cancelled.

Resolution No. 2022-307:

RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION – N.J.S.A. 40A: 4-87 (PERTAINING TO THE “2022 UNION COUNTY PUBLIC ART/MURAL GRANT (SID)”)

WHEREAS, N.J.S.A. 40A: 4-87 provides that the Director of the New Jersey Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an appropriation for the equal amount;

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Cranford in the County of Union, New Jersey, hereby requests the Director of the New Jersey Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2022 in the sum of \$5,000.00 which is now available from the “2022 Union County Public Art/Mural Grant (SID)” Program, pursuant to the provision of the statute; and

BE IT FURTHER RESOLVED that the like sum of \$5,000.00 is hereby appropriated under the caption “2022 Union County Public Art/Mural Grant (SID)” Program; and

BE IT FURTHER RESOLVED that the above is a result of a grant of \$5,000.00 from the “2022 Union County Public Art/Mural Grant (SID)” Program.

Resolution No. 2022-308:

RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION – N.J.S.A. 40A: 4-87 (PERTAINING TO THE ASSOCIATION OF NJ ENVIRONMENTAL COMMISSIONS (ANJEC) “2022 OPEN SPACE STEWARDSHIP GRANT”)

WHEREAS, N.J.S.A. 40A: 4-87 provides that the Director of the New Jersey Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an appropriation for the equal amount;

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Cranford in the County of Union, New Jersey hereby requests the Director of the New Jersey Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2022 in the sum of \$1,358.00 which is now available from the Association of NJ Environmental Commissions (ANJEC) “2022 Open Space Stewardship Grant” Program, pursuant to the provision of the statute; and

BE IT FURTHER RESOLVED that the like sum of \$1,358.00 is hereby appropriated under the caption “2022 Open Space Stewardship Grant” Program; and

BE IT FURTHER RESOLVED that the above is a result of a grant of \$1,358.00 from the ANJEC “2022 Open Space Stewardship Grant” Program.

Resolution No. 2022-309:

RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION – N.J.S.A. 40A: 4-87(PERTAINING TO THE PREVENTION AND WELLNESS ALLIANCE GRANT)

WHEREAS, N.J.S.A. 40A: 4-87 provides that the Director of the New Jersey Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an appropriation for the equal amount; **NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Cranford in the County of Union, New Jersey hereby requests the Director of the New Jersey Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2022 in the sum of \$1,884.00 which is now available as additional funding through the Governor’s Council on Alcoholism and Drug Abuse (GCADA) Municipal Alliance Program, through the County of Union, for the July 1, 2022 through June 30, 2023 grant year, pursuant to the provision of the statute; and

BE IT FURTHER RESOLVED that the like sum of \$1,884.00 is hereby appropriated under the caption “Prevention and Wellness Alliance Grant”, formerly Municipal Alliance; and

BE IT FURTHER RESOLVED that the above is a result of additional funding, in the amount of \$1,884.00, for the “Prevention and Wellness Alliance Grant”, through the County of Union.

Resolution No. 2022-310:

GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT

WHEREAS, N.J.S.A. 40A: 5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year **2021** has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A: 5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled “Comments and Recommendations”; and

WHEREAS, the members of the governing body have personally reviewed, at a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled “Comments and Recommendations”, as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

STATE OF NEW JERSEY
COUNTY OF UNION

We, members of the governing body of the Township of Cranford, in the County of Union, being duly sworn according to law, upon our oath depose and say:

1. We are duly elected members of the Township Committee of the Township of Cranford in the County of Union;
2. In the performance of our duties, and pursuant to N.J.A.C. 5:30-6.5, we have familiarized ourselves with the contents of the Annual Municipal Audit filed with the Clerk pursuant to N.J.S.A. 40A:5-6 for the year **2021**;
3. We certify that we have personally reviewed and are familiar with, as a minimum, the sections of the Annual Report of Audit entitled “Comments and Recommendations.”

(L.S.) Kathleen Miller Prunty	(L.S.)
(L.S.) Jason Gareis	(L.S.)
(L.S.) Brian Andrews	(L.S.)
(L.S.) Gina Black	(L.S.)
(L.S.) Mary O'Connor	(L.S.)

 Patricia Donahue, RMC
 Township Clerk

Sworn to and subscribed before me this
 _____ Day of _____

 Notary Public of New Jersey

The Municipal Clerk (or Clerk of the Board of Chosen Freeholders as the case may be) shall set forth the reason for the absence of signature of any members of the governing body.

IMPORTANT: This certificate must be sent to the Bureau of Financial Regulation and Assistance, Division of Local Government Services, P.O. Box 803, Trenton, New Jersey 08625.

NOW, THEREFORE BE IT RESOLVED that the Township Committee of the Township of Cranford hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

Resolution No. 2022-311:

WHEREAS, the New Jersey Division of Local Government Services has promulgated a regulation that each municipality shall prepare and submit a Corrective Action Plan that “shall cover all findings and recommendations in the audit report, including state, federal, and general findings, as well as the status of all prior year findings and recommendations” and that the governing body shall approve said Corrective Action Plan.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Cranford, on this 9th day of August 2022, hereby approves the Corrective Action Plan as submitted by the Chief Financial Officer as follows:

TOWNSHIP OF CRANFORD
CORRECTIVE ACTION PLAN FOR THE 2021 AUDIT REPORT

Recommendation No. 1:

That the practice of issuing confirming purchase orders be discontinued.

Corrective Action Plan:

The practice of confirming purchase orders has been addressed with all Department Heads and purchases are continually assessed for compliance. The Township Committee has adopted a Purchasing manual to provide a resource and accountability reserve for departments to access and continues the practice of blanket purchase orders for standard monthly payments to avoid the practice of confirming purchase orders.

Recommendation No. 2:

That the Board of Health Departments turn over receipts to the Treasurer within 48 hours of receipt as required by N.J.S.A. 40A:5-15.

Corrective Action Plan:

The practice of turning over receipts within 48 hours is being addressed with the Board of Health to ensure their departmental processes support this requirement. The Township will be conducting a re-evaluation of departmental procedures related to receipt submissions and make any necessary adjustments to maintain compliance.

Resolution No. 2022-312:

BE IT RESOLVED by the Township Committee of the Township of Cranford on the 9th day of August, 2022 that the following check(s) will be refunded by the Tax Collector to the lien holder according to statutory requirements:

Redemption of Certificate# 21-00003

Block 543 Lot 14: **18 Alan O’Kell Rd**
FIG CUST FIGNJ19LLC & SEC PTY
PO Box 54226
New Orleans, LA 70154

Refund: \$31,594.91
(2-01-55-000-010-029)

Premium: \$93,600.00
(T-15-00-000-106-000)

Resolution No. 2022-313:

BE IT RESOLVED by the Township Committee of the Township of Cranford on the 9th day of August, 2022 that the Tax Collector be and hereby is authorized to expunge the following 2022 real estate taxes for the reason noted:

100% Disabled Veteran-As of May 6, 2022

Block 278 Lot 11
Gerrity, Ryan & Carly
427 Union Avenue North
Cranford, N.J. 07016

Expunged: \$8,769.15

100% Disabled Veteran-As of February 7, 2022

Block 126 Lot 13
Shara, Eugene & Kathleen
25 Brown Terrace
Cranford, N.J. 07016

Expunged: \$13,209.63

Resolution No. 2022-314:

BE IT RESOLVED, by the Township Committee of the Township of Cranford on the 9th day of August, 2022 that the Tax Collector has been authorized to refund tax overpayments for the reason noted:

Homestead Rebate –Exempt Vet*

Block 460 Lot 2
Saftlas, Joyce & Elliott
121 Wilshire Drive
Cranford, N.J. 07016

Refund \$1,000.00*
(2-01-55-000-010-025)

Exempt Vet Refund Overpayment & Homestead Credit

Block 126 Lot 13
Shara, Eugene & Kathleen
25 Brown Terrace
Cranford, N.J. 07016

Refund \$3,168.44
(2-01-55-000-010-025)

Exempt Vet Refund Overpayment

Block 278 Lot 11
Gerrity, Ryan & Carly
427 Union Avenue North
Cranford, N.J. 07016

Refund \$2,071.71
(2-01-55-000-010-025)

Resolution No. 2022-315:

SUPPORTING THE 2022 DRIVE SOBER OR GET PULLED OVER STATEWIDE LABOR DAY CRACKDOWN FOR THE TOWNSHIP OF CRANFORD

WHEREAS, approximately one-third of all fatal traffic crashes in the United States involve drunk

drivers; and

WHEREAS, impaired driving crashes cost the United States almost \$50 billion a year; and

WHEREAS, twenty-one (21) per cent (%) of motor vehicle fatalities nationwide in 2018 (the last year for which complete data is available) were alcohol-related; and

WHEREAS, an enforcement crackdown is planned to combat impaired driving; and

WHEREAS, the State of New Jersey, Division of Highway Traffic Safety, has asked law enforcement agencies throughout the state to participate in the *2022 Drive Sober or Get Pulled Over Statewide Labor Day Crackdown*; and

WHEREAS, the project will involve increased impaired driving enforcement from August 19, 2022 through September 5, 2022; and

WHEREAS an increase in impaired driving enforcement and a reduction in impaired driving will save lives on our roadways;

NOW, THEREFORE, BE IT RESOLVED, that the Township of Cranford declares its support for the *2022 Drive Sober or Get Pulled Over Statewide Labor Day Crackdown* from August 19, 2022 through September 5, 2022 and pledges to increase awareness of the dangers of drinking and driving.

Resolution No. 2022-316:

REMOVED FROM AGENDA

Resolution No. 2022-317:

A RESOLUTION AWARDING A CONTRACT FOR CONSTRUCTION SERVICES FOR THE FLOOD MITIGATION ASSISTANCE PROGRAM (CFDA #97.029) FMA-PJ-02-NJ-2017-005 TO NDP CONSTRUCTION, LLC

WHEREAS, there exists a need to engage experts to provide Construction Services for the Flood Mitigation Assistance Program (CFDA #97.029) FMA-PJ-02-NJ-2017-005 at 2 Venetia Avenue and 9 Richmond Avenue; and

WHEREAS, on January 20, 2022 the Township publicly advertised a notice to bidders for the receipt of bids by February 9, 2022, for the provision of the Construction Services for the Flood Mitigation Assistance Program, with no bids being received by the aforesaid date; and

WHEREAS, on February 17, 2022, the Township publicly advertised for a second time a notice to bidders for the receipt of bids by March 18, 2022, for the provision of the aforesaid Construction Services for the Flood Mitigation Assistance Program, with no bids being received by the aforesaid date; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5(3), where bids have been advertised on two (2) occasions and no bids have been received on both occasions in response to the advertisement, a municipality may negotiate and award a contract upon the adoption of a resolution by a two-thirds affirmative vote of the authorized membership of the governing body; and

WHEREAS, a contract in conformance with the advertised bids has been negotiated with NDP Construction, LLC, 200 Tornillo Way, Suite 110, Tinton Falls, New Jersey, 07712 for the provision of the aforesaid Construction Services for the Flood Mitigation Assistance Program; and

WHEREAS, the Chief Financial Officer has certified to the availability of funds for the engagement of Construction Services for the Flood Mitigation Assistance Program which is on file in the office of the Township Clerk, and said contract amount shall be charged to Ordinance No. 2020-07.

NOW, THEREFORE, BE IT RESOLVED, by the Township of Cranford that the contract for the aforesaid project is hereby awarded to NDP Construction, LLC, with an address of 200 Tornillo Way, Suite 110, Tinton Falls, New Jersey, 07712 in the amount of \$726, 207.00.

Resolution No. 2022-318:

REMOVED FROM AGENDA

Resolution No. 2022-319:

BE IT RESOLVED by the Township Committee of the Township of Cranford, that the Township Clerk be, and hereby is authorized to post advertisements to the Township's website and local newspaper for the solicitation of qualifications for services to be provided within the Township of Cranford for:

**HOME ELEVATION PROJECT
(CFDA#97.029)
FMA-PJ-02-NJ-2017-005**

Resolution No. 2022-320:

WHEREAS, Sweethearts LLC applied for and was subsequently granted required approval by the Township of Cranford to film a movie production tentatively entitled *Sweethearts (the "Picture")*; and **WHEREAS**, Sweethearts LLC has requested use of the Township of Cranford's name and sign in the Picture; and

BE IT RESOLVED by the Township Committee of the Township of Cranford hereby grants authorization to Sweethearts LLC for the use of the Township of Cranford's name and sign in the Picture, and authorizes the Mayor to execute the Release memorializing such agreement.

Recorded vote:

Aye: Mayor Miller Prunty, Deputy Mayor Gareis, Commissioners Andrews, Black and O'Connor

Nay: None

Abstained: None

Absent: None

PUBLIC COMMENTS

Mayor Miller Prunty opened the public comments portion of the meeting and asked if there were any questions or comments.

William Thilly, 22 Bloomingdale Avenue – Mr. Thilly extended his friendship to all and spoke about the importance of getting to know fellow residents. He spoke about Ordinance No. 2022-20 pertaining to composting and stated that he had discussed the issue of rodents with various individuals throughout the Township. Mr. Thilly also discussed the Birchwood reservoir as well as issues regarding flooding on Chestnut Street and Casino Avenue. Discussion ensued.

Terrence Curran, 514 Lexington Avenue – Mr. Curran pointed out that the title of Resolution No 2022-315 pertaining to the 2022 Drive Sober or Get Pulled Over Statewide Labor Day Crackdown appeared incorrectly on the agenda. He asked if it should be corrected and went on to discuss the ramifications of drunk driving and spoke about its long-term devastating effects. Mr. Curran spoke about the Pedestrian Safety committee and the Cranford Police Department's efforts to utilize pedestrian decoys. Mr. Curran commended their efforts to make the roads safer.

Hearing no further comments, Mayor Miller Prunty closed the public comments portion of the meeting.

PROFESSIONAL COMMENTS

Township Clerk Patricia Donahue

- Inquired about the protocol for changing the typographical error in Resolution No. 2022-315 if it was found to be necessary.

Township Administrator Jamie Cryan

- Explained the Corrective Action Plan for the 2021 audit;
- Thanked the Finance Department, the Township Committee and the Department Heads for making the 2021 audit a success;
- Discussed the authorization of an award of contract for the Home Elevation project.

Township Clerk Patricia Donahue confirmed that Resolution No. 2022-315 pertaining to the 2022 Drive Sober or Get Pulled Over Statewide Labor Day Crackdown was correct.

COMMISSIONER REPORTS/COMMENTS

Commissioner Gina Black

- Congratulated newly-elected State Commander of the New Jersey Veterans of Foreign Wars Jay Boxwell;
- Discussed Resolution No. 2022-298 pertaining to a Change Order for Tri-Form Construction Inc. for the Recreation Center at 375 Centennial Avenue project; stated that the "finishing touches" for the 375 Centennial Avenue project were being done and noted that staffing and fees were being worked out; stated that the Recreational facility at 375 Centennial Avenue was expected to have a limited opening at the end of September; noted that the Township was awaiting the arrival of nets and scoreboards;
- Reminded members of the public that the Centennial Village Group would be hosting their annual Music Fest on September 24th; spoke about the work of the Centennial Village Group;
- Congratulated municipal employees for "surviving the audit" and thanked Chief Financial Officer Lavona Patterson for her audit presentation;
- Spoke about Resolution No. 2022-306 pertaining to the 2022 Township Committee Meeting Schedule and explained that the schedule had been slightly revised to have the remaining Combined Township Committee Meetings begin at 8 p.m.;
- Wished everyone a good remaining end-of-summer.

Commissioner Mary O'Connor

- Congratulated Jay Boxwell on his well-deserved appointment to serve as the State Commander of the New Jersey Veterans of Foreign Wars;

- Announced that the Cranford Public Library (Library) had joined the Middlesex Automation Consortium; spoke about conversion work at the Library during the current week;
- Thanked the Finance Department, Administration Department and all other Municipal Offices that assisted in the 2021 Municipal Audit; Stated that in 2013, there were thirty (30) comments on the Township Audit and stated that “thanks to the work of Chief Financial Officer Lavona Patterson”, the number of comments had consistently been reduced to only one (1) or two (2) comments a year and briefly elaborated;
- Urged members of the public to participate in Cranford’s Restaurant Week;
- Wished everyone a good remaining end-of-summer.

Commissioner Brian Andrews

- Congratulated State Commander of the New Jersey Veterans of Foreign Wars Jay Boxwell;
- Spoke about Pedestrian Safety and efforts that were being made by the Township to address such issue; Stated that new crosswalks were being installed at Lincoln Avenue and Grove Street as well as Springfield Avenue and Penn Road;
- Announced that the Elm Street paving project had been completed and provided a brief Township road work update;
- Thanked members of the public for contacting the Engineering Department with their concerns;
- Spoke about Cranford’s Restaurant Week and asked members of the public to try out a new restaurant.

Deputy Mayor Jason Gareis

- Congratulated Jay Boxwell who was appointed as the State Commander of the New Jersey Veterans of Foreign Wars; stated that the Jaycees hold their meetings at the VFW Post and he always feel very welcome;
- Thanked members of the Cranford Police Department for putting out an outstanding National Night Out on August 6th; thanked Detective Ali Muhammad for spearheading the National Night Out event;
- Stated that he was pleased about the adoption of Resolution No. 2022-317 which awarded a construction services contract for the Flood Mitigation Assistance Program; spoke about Cranford’s work and was hopeful that fourteen (14) more homes would be raised; stated that house raising was the best way to protect one’s home from flood damage and encouraged residents living in flood prone areas of the Township to consider getting their houses raised or to look in into getting on the list for the Flood Mitigation Assistance Program;
- Discussed the previous evening’s Board of Health Meeting and asked that residents make sure their dogs and cats were up to date with rabies shots;
- Thanked the County of Union for the 2022 Union County Public Art/Mural Grant award;
- Asked that residents take advantage of Restaurant Week.

Mayor Kathleen Miller Prunty

- Congratulated Jay Boxwell on his appointment to Commander of the New Jersey Veterans of Foreign Wars;
- Announced that the Cranford Clean Communities Committee would be holding their Fall Clean Up Day on September 24th at 9 a.m.;
- Spoke about the importance of volunteer organizations and the positive impact they have on the Township;
- Thanked all of the volunteer organizations for their hard work and reminded residents of all the people who step forward to make Cranford the town that it is;
- Urged residents to check on the sick and elderly in the hot weather;
- Wished everyone a good remaining end-of-summer.

On motion of Commissioner O’Connor, seconded by Commissioner Black and passed, the Township Committee adjourned at 8:24 p.m.

Respectfully submitted,

8/9/2022

Date: August 9, 2022

Patricia Donahue, RMC
Township Clerk