

The Minutes of the **Workshop Meeting** of the Township Committee of the Township of Cranford, County of Union, State of New Jersey on **May 28, 2019** at **7:07 p.m.** in Room 108.

THIS MEETING IS IN COMPLIANCE WITH THE "OPEN PUBLIC MEETINGS ACT" AS ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED BY E-MAILING THE ANNUAL SCHEDULE OF MEETINGS TO THE WESTFIELD LEADER, THE UNION COUNTY LOCAL SOURCE, THE STAR LEDGER, AND TAP INTO CRANFORD, BY POSTING SUCH ANNUAL MEETING SCHEDULE ON A BULLETIN BOARD IN THE TOWN HALL RESERVED FOR SUCH ANNOUNCEMENTS AND THE FILING OF SAID NOTICE WITH THE TOWNSHIP CLERK OF CRANFORD. FORMAL ACTION MAY BE TAKEN AT THIS MEETING.

**Present:** Mayor Patrick Giblin  
Deputy Mayor Ann Dooley  
Commissioner Thomas H. Hannen, Jr.\*  
Commissioner Jean-Albert Maisonneuve  
Commissioner Mary O'Connor

**Absent:** None

\*Commissioner Hannen entered Room 108 at 7:11 p.m.

### **Public Comments**

Mayor Giblin opened the public comments portion of the meeting and asked if there were any questions or comments. Hearing no comments, Mayor Giblin closed the public comment portion of the meeting.

### **Cranford Court R6 Zoning**

Zoning Officer Jason Bottcher provided an overview of a zoning matter pertaining to Cranford Court, specifically that the Zoning designation of R6 was incorrect. Mr. Bottcher stated that the Cranford Court R6 zoning designation was discovered when a Cranford resident from Cranford Court submitted a recent Zoning application to the Planning and Zoning office. He noted that the R6 designation created a burden for the residents on Cranford Court. Further discussion ensued as to the cause of the wrong Zoning designation, other R6 zones in the Township and possible Official Meeting dates to introduce and adopt an ordinance which would rectify the situation.

### **Limousine Resolutions**

Referencing the two proposed limousine resolutions on the following evening's Official Meeting Agenda, Township Clerk Patricia Donahue stated that the Clerk's Office issued limousine licenses as well as updated limousine licenses with new vehicle information. She stated that her office's review of previous years showed that the Committee used to adopt resolutions pertaining to the limousine licenses. However, Ms. Donahue noted that more recently, the Committee's authorization of limousine licenses via resolution adoption was less consistent. Township Attorney Ryan Cooper noted that the Township Code was silent on whether the Committee needed to authorize these licenses. Discussion ensued. Mayor Giblin directed Township Clerk Donahue to keep the two limousine resolutions on the following evening's Official Meeting Agenda.

### **N.J.I.B. Construction Loan Resolution**

Administrator Cryan provided a brief summary of Resolution Number 2019-219 which the Commissioners would consider at the following evening's Official Meeting. He noted that the resolution pertained to formalizing funding for Phase 2B. Township Attorney Ryan Cooper stated that approval of the resolution would authorize the Township to close on the New Jersey Infrastructure Bank loan and briefly elaborated.

### **Tree Damages Reimbursement on Lennox Avenue**

Commissioner Hannen spoke about a resident on Lennox Avenue who sought relief regarding tree damage on the resident's property. He stated that the damage occurred during Hurricane Irene and despite the resident contacting the Township about the matter, the Township did not take down the tree. Commissioner Hannen said that the resident requested that the Township reimburse the resident for the deductible payment incurred when the resident sought to rectify the property situation.

### **Summer Hours**

Administrator Cryan distributed a summary of summer hours in Union County municipalities. He noted that 11 (eleven) of the 21 (twenty-one) municipalities had Summer hours on Friday. He briefly elaborated about how the various municipalities accounted for the shorter Friday work day, i. e., shorter Monday through Thursday

lunches, earlier Monday through Thursday arrival and/or evening work hours. Commissioner Hannen stated that during last year's Summer hour tenure, there was no means of tracking hours. He spoke about complaints received. Discussion ensued regarding the need for an employee time and attendance tracking system.

Deputy Mayor Dooley suggested that the decision to move forward or not to move forward with Summer hours should lie with Administrator Cryan. Commissioner Hannen stated that he was not in favor of closing early on Summer Fridays and elaborated. Commissioner O'Connor stated that she was in favor of Summer hours. Commissioner O'Connor inquired why Cranford couldn't successfully implement Summer hours if other municipalities could. She noted that Summer hours were good for employee morale. Commissioner Maisonneuve stated that the Summer hours decision should lie with Administrator Cryan. Mayor Giblin stated that he agreed that the Summer hours decision should lie with the Administrator and suggested a 2 p.m. close.

### **Proposed Ordinance Restricting Retail Use of Plastic Bags and Certain One-Use Non-Recyclables**

Deputy Mayor Dooley spoke about introducing an ordinance which would pertain to restricting the retail use of plastic bags and certain one-use non-recyclable materials. Township Attorney Ryan Cooper and Deputy Mayor Dooley spoke about a State of New Jersey statute which pertained to these issues. Deputy Mayor Dooley noted that certain municipalities in New Jersey were adopting ordinances which restricted plastic bags, straws and Styrofoam. Discussion ensued including conversation regarding the feedback from the Cranford business community pertaining to this proposal.

### **Review Official Meeting Agenda**

Referencing the Bill List, Commissioner Hannen and Deputy Mayor Dooley inquired about the Township payment to Riker Danzig Scherer Hyland and Perretti, LLP. Township Attorney Ryan Cooper responded.

### **Minute Approval – April 8<sup>th</sup> and April 9 Closed Session Minutes**

The Committee moved by unanimous vote to approve the Closed Session minutes of April 8<sup>th</sup> and April 9, 2019.

Deputy Mayor Dooley and Commissioner Hannen both noted that the Workshop Meeting minutes for April 8<sup>th</sup> needed to be updated to include the catenary remarks which occurred during the PSE&G upgrade presentation on April 8<sup>th</sup>.

### **Public Comments**

Mayor Giblin opened the public comments portion of the meeting and asked if there were any questions or comments. Mr. David Pringle of Walnut Avenue 1) thanked the Committee for their work with the PSE&G proposed upgrade initiative and 2) noted that he liked the proposed Plastic bag ordinance. Hearing no further comments, Mayor Giblin closed the public comment portion of the meeting.

The Township Committee moved to Council Chambers at 7:38 p.m. to conduct the Official Meeting.

The Official Meeting ended at 8:42 p.m. The Township Committee then returned to the Workshop Meeting in Room 108 at 8:44 p.m.

### **Closed Session**

On motion of Commissioner Hannen, seconded by Commissioner O'Connor and passed, the following resolution was adopted by roll call vote:

#### **Resolution No. 2019-93.15**

**BE IT RESOLVED** that the Township Committee will go into closed session to discuss the following, the minutes of which will be released at some time in the future at the discretion of the Township Committee:

#### **Real Estate**

- 6 Franklin Avenue

#### **Legal Matters**

- Legal Update
- Affordable Housing Update

#### **Contractual**

- Township Administrator

#### **Minutes**

- Closed Session Minutes of April 8<sup>th</sup> and April 9, 2019

Recorded Vote:

Aye: Mayor Giblin, Deputy Mayor Dooley, Commissioners Hannen, Maisonneuve and O'Connor  
Nay: None  
Abstained: None  
Absent: None

On motion of Commissioner Maisonneuve, seconded by Commissioner O'Connor and passed, the Township Committee returned to open session at 9:20 p.m.

On motion of Commissioner Maisonneuve, seconded by Commissioner O'Connor and passed, the Township Committee adjourned at 9:20 p.m.

Respectfully submitted,

Patricia Donahue  
Township Clerk

Dated: May 28, 2019