

The Minutes of the **Official Meeting** of the Township Committee of the Township of Cranford, County of Union, State of New Jersey on **April 24, 2018** at 7:39 p.m. in Council Chambers.

This meeting is in compliance with the "Open Public Meetings Act" as Adequate notice of this meeting has been provided by Mailing the annual schedule of meetings to THE WESTFIELD LEADER, THE UNION COUNTY LOCAL SOURCE, THE STAR LEDGER, AND TAP INTO CRANFORD, by posting such annual meeting schedule on a bulletin board in the town hall reserved for such announcements and the filing of said notice with the Township Clerk of Cranford. Formal Action MAY be taken at this meeting.

Present: Mayor Thomas H. Hannen, Jr.
Deputy Mayor Ann Dooley
Commissioner Patrick F. Giblin
Commissioner Mary O'Connor

ABSENT: Commissioner Jean-Albert Maisonneuve

INVOCATION AND FLAG SALUTE

The invocation was led by Deputy Mayor Dooley, followed by the flag salute led by Boy Scout Troop No. 75.

MINUTE APPROVAL

On motion of Commissioner Giblin, seconded by Commissioner O'Connor and passed, the minutes of the Official Meeting March 27, 2018, the Workshop Meeting of April 9, 2018 and the Conference Meeting April 10, 2018 were approved by indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Hannen, Deputy Mayor Dooley, Commissioners Giblin and O'Connor

Nay: None

Abstained: None

Absent: Commissioner Maisonneuve

PAYMENT OF BILLS

On motion of Commissioner O'Connor, seconded by Commissioner Giblin and passed, the Bill Lists dated April 10, 2018, totaling \$267,108.76 was approved for payment by indicated vote of the Township Committee and is on file in the Office of the Township Clerk:

Recorded vote:

Aye: Mayor Hannen, Deputy Mayor Dooley, Commissioners Giblin and O'Connor

Nay: None

Abstained: None

Absent: Commissioner Maisonneuve

MAYORAL ANNOUNCEMENTS

Arbor Day

WHEREAS, Arbor Day was initiated in what was once a treeless plain in the State of Nebraska and in the 19th century by pioneers coming from an abundance of trees, shrubs and flowers in their home states; and
WHEREAS, Arbor Day was originally proclaimed to be April 22nd, the birthday of J. Sterling Morton, a journalist, who through his newspaper spread agricultural data and his own enthusiasm for plantings; and
WHEREAS, Mr. Morton also encouraged plantings not only by individuals but by civic organizations and volunteer groups, so that during the 1870's more and more states passed legislation to observe Arbor Day, with the tradition beginning in schools in 1882 and spreading to many countries around the world; and
WHEREAS, while other holidays memorialize past events, Arbor Day proposes for the future, living trees being far superior to cold marble as a tribute, and are essential as windbreaks to keep soil from blowing, as well as for fuel, building materials and shade from the hot sun; and
WHEREAS, Arbor Day is the last Friday in April annually in the State of New Jersey.
NOW, THEREFORE, I, Thomas H. Hannen, Jr., Mayor of the Township of Cranford proclaim Friday, April 27, 2018 as **ARBOR DAY** in the Township of Cranford and encourage the support of all residents to join in the greening of our community.

Holocaust

WHEREAS, the Holocaust was the systematic persecution and annihilation of Jews, and other ideological and political groups by the Nazi regime and its collaborators between 1933 and 1945, where six million men, women and children were murdered; and
WHEREAS, the history of the Holocaust offers an opportunity to reflect on the moral responsibilities of individuals, societies, and governments; and
WHEREAS, we the people of the Township of Cranford should always remember the terrible events of the Holocaust and remain vigilant against hatred, persecution, and tyranny; and
WHEREAS, our global family regardless of race, religion or creed should actively rededicate ourselves to the principles of individual freedom in a just society; and
NOW, THEREFORE, I, Thomas H. Hannen, Jr., Mayor of the Township of Cranford, pursuant to an Act of Congress (Public Law 96-388, October 7, 1980), do hereby honor the victims of the Holocaust and the survivors

as well as the rescuers and liberators, and proclaim that we, as a community, should work to promote human dignity and confront hate whenever and wherever it occurs.

Eagle Scout-Andrew J. Tobin

WHEREAS, Andrew Tobin of Cranford Boy Scout Troop 75 has completed all requirements to earn the rank of Eagle Scout; and

WHEREAS, the Eagle Scout rank is the highest earned rank in scouting. Past history indicates only two percent of all boys who joins scouting persevere to attain this distinctive accomplishment; and

WHEREAS, Eagle Scout Tobin has worked very hard over the past several years in Scouting and has accomplished many things. He earned numerous Merit Badges in a variety of areas, held Troop Patrol Leadership positions, participated in many camping and hiking opportunities and performed numerous hours of Community Service; and

WHEREAS, Andrew's project involved the renovation, cleaning and repair of the recreation room of McAuley Hall's Health Care Center in Watchung, NJ. He received \$1,100 in generous donations to complete the transformation. He led his fellow Scouts and volunteers in removing and replacing the kitchen cabinets, painting the walls with soothing colors and tranquil designs, installing ceiling fans in the sun room and a fish tank for the center's patients to enjoy. He also donated large-print books to the center's library; and

WHEREAS, Upon completion of this project, the patients of McAuley Hall and their families have a more comfortable place to spend their time and enjoy the center's lovely programs.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Cranford commend and congratulate Andrew Tobin for his outstanding achievement and wish him success in all his future endeavors.

Eagle Scout-Adam Eichholtz

WHEREAS, Adam Eichholtz of Cranford Boy Scout Troop 75 has completed all requirements to earn the rank of Eagle Scout; and

WHEREAS, the Eagle Scout rank is the highest earned rank in scouting. Past history indicates only two percent of all boys who joins scouting persevere to attain this distinctive accomplishment; and

WHEREAS, Eagle Scout Eichholtz has worked very hard over the past several years in Scouting and has accomplished many things. He earned various Merit Badges in a variety of areas, held an Assistant Senior Patrol Leadership position, participated in many camping and hiking opportunities and performed numerous hours of Community Service; and

WHEREAS, Adam's project was to spruce up the playground area at Lincoln Park. He led a group of adult and youth volunteers to compete the renovation. The seat and backrest of four park benches were replaced and two adult size picnic tables were assembled and installed so children who attend Summer Park Camp have a place to sit and do crafts. A hopscotch court made from cement pavers was also added along with other enhancements to improve the overall appearance of the park.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Cranford commend and congratulate Adam Eichholtz for his outstanding achievement and wish him success in all his future endeavors.

Eagle Scout-Matthew Anstatt

WHEREAS, Matthew L. Anstatt of Cranford Boy Scout Troop 75 has completed all requirements to earn the rank of Eagle Scout; and

WHEREAS, the Eagle Scout rank is the highest earned rank in scouting. Past history indicates only two percent of all boys who joins scouting persevere to attain this distinctive accomplishment; and

WHEREAS, Eagle Scout Tobin has worked very hard over the past several years in Scouting and has accomplished many things. He earned numerous Merit Badges in a variety of areas, held Troop Patrol Leadership positions, participated in many camping and hiking opportunities and performed numerous hours of Community Service; and

WHEREAS, Matthew's project was to revitalize Memorial Park by leading a group of adult and youth volunteers to rebuild six park benches, repaint the metal frames and replace the wood that formed their seats and backs. He also created a new stone walkway that lead to a previously isolated monument and used paving stones to landscape around various monuments in the park; and

WHEREAS, he also completed other enhancements to improve the overall appearance of the park.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Cranford commend and congratulate Matthew L. Anstatt for his outstanding achievement and wish him success in all his future endeavors.

INFORMAL MEETING

Mayor Hannen opened the informal meeting portion of the meeting and asked if there were any questions or comments. Hearing no comments, Mayor Hannen closed the informal meeting portion of the meeting.

ORDINANCES – Introduction

Ordinance No. 2018-09:

The Township Clerk read by title only Ordinance No. 2018-09 entitled, "BOND ORDINANCE TO AUTHORIZE THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS AND THE ACQUISITION OF NEW ADDITIONAL OR REPLACEMENT EQUIPMENT AND MACHINERY, NEW COMMUNICATION AND SIGNAL SYSTEMS EQUIPMENT, NEW INFORMATION TECHNOLOGY EQUIPMENT AND A

NEW FIRE ENGINE AND NEW AUTOMOTIVE VEHICLES, INCLUDING ORIGINAL APPARATUS AND EQUIPMENT, IN, BY AND FOR THE TOWNSHIP OF CRANFORD, IN THE COUNTY OF UNION, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$4,565,500 TO PAY THE COST THEREOF, TO APPROPRIATE VARIOUS GRANTS, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS ”

Said ordinance was approved on first reading on motion of Commissioner O’Connor, seconded by Deputy Mayor Dooley, and passed by the indicated vote of the Township Committee:

Recorded vote:

Aye: Mayor Hannen, Deputy Mayor Dooley, Commissioners Giblin and O’Connor

Nay: None

Abstained: None

Absent: Commissioner Maisonneuve

Final Reading and Public Hearing for Ordinance No. 2018-09 to be held May 22, 2018.

RESOLUTIONS – By Consent Agenda

On motion of Commissioner Giblin, seconded by Commissioner O’Connor and passed, the following resolutions were adopted by consent agenda:

Resolution No. 2018-182:

BE IT RESOLVED, by the Township Committee of the Township of Cranford at a meeting held April 24, 2018 that Kevin Trocciola be, and hereby is, appointed to the Cranford Community Connection for the year 2018

Resolution No. 2018-183:

A RESOLUTION APPROVING SALARY PROGRESSION FOR EMPLOYEES PURSUANT TO THE TOWNSHIP’S SALARY ORDINANCE

WHEREAS, at a meeting held May 24, 2016, the Township Committee adopted Ordinance No. 2016-06, which established ranges with minimum and maximum salaries for certain job titles within the Township of Cranford; and

WHEREAS, pursuant to Ordinance No. 2016-06, the Township Committee reserves the right and discretion to make salary adjustments at any time as it deems it to be in the public interest and in the interests of good management; and

NOW, THEREFORE, BE IT RESOLVED that the Township Committee be and hereby approves the progression for the following employee in the following job title as recommended by the Township Administrator:

<i>Effective April 11, 2018:</i>				
Name	Title	Range #	Step #	Salary
Erik Hastrup	Asst. Public Works Superintendent	9	COLA	\$84,897.00

Resolution No. 2018-184:

WHEREAS, there exists a need to engage experts to provide general litigation services for the Township of Cranford; and

WHEREAS, the Township of Cranford advertised for a Request for Qualifications (RFQ) for general litigation services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq., and

WHEREAS, at a meeting held January 9, 2018, the Township Committee adopted Resolution No. 2018-101, authorizing an award of contract to McElroy, Deutsch, Mulvaney & Carpenter, LLP for the aforementioned service at a fee not to exceed \$25,000.00; and

WHEREAS, it is necessary to amend said contract for an additional amount not to exceed \$50,000.00; and

WHEREAS, the Chief Financial Officer has certified to the availability of funds which is on file in the office of the Township Clerk.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Cranford, be and hereby amends the contract awarded to McElroy, Deutsch, Mulvaney & Carpenter, LLP for general litigation services via issuance of purchase orders in an amount not to exceed \$75,000.00

BE IT FURTHER RESOLVED that said contract amount shall be charged to Account No. 8-01-20-155-100-214.

Resolution No. 2018-185:

WHEREAS, there exists a need to engage experts to provide general litigation services for the Township of Cranford; and

WHEREAS, the Township of Cranford advertised for a Request for Qualifications (RFQ) for general litigation services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq., and

WHEREAS, at a meeting held January 2, 2018, the Township Committee adopted Resolution No. 2018-32, authorizing an award of contract to Ryan J. Cooper, Esq. for the aforementioned service at a fee not to exceed \$30,000.00; and

WHEREAS, it is necessary to amend said contract for an additional amount not to exceed \$60,000.00; and

WHEREAS, the Chief Financial Officer has certified to the availability of funds which is on file in the office of the Township Clerk.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Cranford, be and hereby amends the contract awarded to Ryan J. Cooper, Esq. for general litigation services via issuance of purchase orders in an amount not to exceed \$90,000.00.

BE IT FURTHER RESOLVED that said contract amount shall be charged to Account No. 8-01-20-155-100-214.

Resolution No. 2018-186:

WHEREAS, the Township of Cranford required an expert to provide redevelopment legal services to the Township of Cranford; and

WHEREAS, the Township of Cranford advertised a Request for Proposals (RFP) for Redevelopment legal services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, at a meeting held January 2, 2018, the Township Committee adopted Resolution No. 2018-23, authorizing an award of contract to Wanda Chin Monahan, Esq. for the aforementioned service at a fee not to exceed \$15,000.00; and

WHEREAS, it is necessary to amend said contract for an additional amount not to exceed \$50,000.00; and

WHEREAS, the Chief Financial Officer has certified to the availability of funds which is on file in the office of the Township Clerk.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Cranford, be and hereby amends the contract awarded to **Wanda Chin Monahan, Esq. , 50 Cardinal Drive, Suite 102,**

Westfield, NJ 07090 for redevelopment legal services via issuance of purchase orders in an amount not to exceed \$65,000.00.

BE IT FURTHER RESOLVED that said contract amount shall be charged to

Account No. 8-01-20-155-100-214 in the amount of \$10,000.00 and

Account No. C-04-16-028-000-S20 in the amount of \$40,000.00.

Resolution No. 2018-187:

WHEREAS, the Township of Cranford required an expert to provide environmental legal services to the Township of Cranford; and

WHEREAS, the Township of Cranford advertised a Request for Proposals (RFP) for environmental legal services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, at a meeting held January 2, 2018, the Township Committee adopted Resolution No. 2018-22, authorizing an award of contract to Wanda Chin Monahan, Esq. for the aforementioned service at a fee not to exceed \$15,000.00; and

WHEREAS, it is necessary to amend said contract for an additional amount not to exceed \$7,500.00; and

WHEREAS, the Chief Financial Officer has certified to the availability of funds which is on file in the office of the Township Clerk.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Cranford, be and hereby amends the contract awarded to **Wanda Chin Monahan, Esq., 50 Cardinal Drive, Suite 102,**

Westfield, NJ 07090 for environmental legal services via issuance of purchase orders in an amount not to exceed \$22,500.00.

BE IT FURTHER RESOLVED that said contract amount shall be charged to

Account No. C-04-16-028-000-S20 in the amount of \$7,500.00.

Resolution No. 2018-188:

WAIVER OF ALL PERMIT FEES FOR ANY AND ALL PERMITS NEEDED TO MAKE NECESSARY STRUCTURAL ACCESSIBILITY MODIFICATIONS TO THE HOME OF DISABLED RESIDENT, COL. ARTHUR BILENKER, 9 SPRING GARDEN STREET, CRANFORD, NEW JERSEY

WHEREAS, on July 3, 2017, Cranford resident Col. Arthur Bilenker, residence located at 9 Spring Garden Street, Cranford, New Jersey suffered a catastrophic accident which has rendered him disabled; and

WHEREAS, Col. Bilenker remains hospitalized at the VA Hospital in East Orange, New Jersey and is expected to return to his residence in Cranford; and

WHEREAS, before his return home, Col. Bilenker's residence at 9 Spring Garden Street, Cranford, New Jersey, will need accessibility modifications which include, but are not limited to: full or partial reconstruction of a bathroom with relocation of plumbing and fixtures, electrical improvements to support hospital equipment, electrical and gas improvements to support the installation of an emergency generator and access ramping; and

WHEREAS, prior to any construction work residents are expected to pay municipal permit fees, including construction and zoning fees pursuant to Cranford Code **§255-7 Professional Fees**; and

WHEREAS, pursuant to N.J.S.A. 52:27D-126e the Township Committee may waive construction permit and enforcing agency fees for certain construction projects to benefit persons with disabilities;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranford, New Jersey as follows: The Township Construction Official is directed to waive all construction permit and related fees for any permits required at 9 Spring Garden for construction, reconstruction, alteration or improvement designed and undertaken solely to promote accessibility by person with disabilities.

Resolution No. 2018-189:

BE IT RESOLVED by the Township Committee of the Township of Cranford on the 24th day of April 2018 that the following checks will be refunded by the Tax Collector to the lien holder according to statutory requirements:

Redemption of Certificate# 17-00031

Block 501 Lot 1 – 501 High Street
Trystone Capital Assets, LLC.

Refund: \$310.11
(8-01-55-000-010-029)

P.O. Box 1030
Brick, NJ 08723

Premium: \$400.00
(T-15-00-000-106-000)

Redemption of Certificate# 17-00043

Block 611 Lot 14 – 22 Ramapo Road
Trystone Capital Assets, LLC.
P.O. Box 1030
Brick, NJ 08723

Refund: \$296.42
(8-01-55-000-010-029)
Premium: \$1,000.00
(T-15-00-000-106-000)

Resolution No. 2018-190:

BE IT RESOLVED by the Township Committee of the Township of Cranford that the salary for Karyn King, Senior Account Clerk within the Finance Dept., be and hereby is set at \$47,777 effective January 22, 2018.

Resolution No. 2018-191:

BOND ORDINANCE TO AUTHORIZE THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS AND THE ACQUISITION OF NEW ADDITIONAL OR REPLACEMENT EQUIPMENT AND MACHINERY, NEW COMMUNICATION AND SIGNAL SYSTEMS EQUIPMENT, NEW INFORMATION TECHNOLOGY EQUIPMENT AND A NEW FIRE ENGINE AND NEW AUTOMOTIVE VEHICLES, INCLUDING ORIGINAL APPARATUS AND EQUIPMENT, IN, BY AND FOR THE TOWNSHIP OF CRANFORD, IN THE COUNTY OF UNION, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$4,565,500 TO PAY THE COST THEREOF, TO APPROPRIATE VARIOUS GRANTS, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS

Heretofore introduced, does now pass on first reading, and that said ordinance be further considered for final passage at a meeting to be held on the 22nd day of May, 2018, at 7:30 p.m. or as soon thereafter as the matter can be reached, at the regular meeting place of the Township Committee, and that at such time and place all persons interested be given an opportunity to be heard concerning said ordinance, and that the Township Clerk is hereby authorized and directed to publish said ordinance according to law with a notice of introduction and passage on first reading and of the time and place when and where said ordinance will be further considered for final passage.

Recorded vote:

Aye: Mayor Hannen, Deputy Mayor Dooley, Commissioners Giblin and O'Connor

Nay: None

Abstained: None

Absent: Commissioner Maisonneuve

PUBLIC COMMENTS

Mayor Hannen opened the public comments portion of the meeting and asked if there were any questions or comments.

John Pritchard, 42-44 West Holly Street, Is in favor of educating the public about the Holocaust and to prevent it from happening again. Feels residents should always remember those who served our country and those who were lost during war. Sang a song in support of the military, and urged the Township Committee to request that legislators reactivate Muhlenberg Hospital and other hospitals in the area due to their proximity to Ground Zero.

Hearing no further comments, Mayor Hannen closed the public comment portion of the meeting.

PROFESSIONAL COMMENTS - None

COMMISSIONER REPORTS/COMMENTS

Commissioner Mary O'Connor

- Congratulated the Boy Scouts of Troop No. 75 that achieved Eagle Scout status. The Township Committee is proud of their accomplishments and values the example of community service that is being set for others. Thanked them for their efforts on behalf of the community;
- Announced that the next meeting of the Women's group Conversations will be held at the Cranford Community Center and provided information for those interested in attending;
- Discussed events to be held during Cranford Family Weekend. Encouraged all residents to attend;
- Assured residents that the Township Committee is still addressing the reduction in garbage pickup to once a week and revisiting the town wide bulk pickup;
- Announced that Annual Spring Street Fair is approaching and encouraged residents to attend;
- Announced that she will be holding office hours Tuesday, May 1, 2018 between the hours of 6:30 PM and 8:00 PM;
- Commented on the Holocaust proclamation that was presented tonight. Feels it is time for the people to stand up against violence and set the example that everyone deserves respect, kindness and love. Discussed the Remembrance Ceremony.

Commissioner Patrick Giblin

- Thanked the Boy Scout Troop No. 75 for leading the flag salute this evening;
- Congratulated the Boy Scouts of Troop No. 75 that achieved Eagle Scout status. Thanked them for their community service and for showing tremendous leadership to the community;
- Thanked all the volunteers that showed up for the Rahway River Cleanup event. Thanked Michael Scotti of the Rahway River Cleanup Committee and his staff. A lot was accomplished and encouraged everyone to recycle plastic bottles;
- Discussed the Affordable Housing Obligation. Thanked Township Attorney Cooper for renegotiating the proposed number of units at the 310 Centennial Avenue property;
- Announced that the Cranford Wrestling Team will be sponsoring a Food Truck Festival. Explained that this is a fundraiser to benefit the Wrestling Team and provided information for anyone interested in attending;
- Discussed a post on his Facebook page regarding a mother who lost both of her sons in the same night to an opioid overdose. Discussed efforts of the mother to help protect others from this epidemic. Mentioned that the Cranford Police Department participates in the initiative “National Operation Take Back” this weekend. Encouraged residents to participate in this effort.

Deputy Mayor Ann Dooley

- Congratulated the Boy Scouts of Troop No. 75 who achieved Eagle Scout status;
- Thanked the Department of Public Works, the Cranford Police Department, Fire Department and Office of Emergency Management Coordinator Lubin for their efforts with the April 16th storm;
- Discussed a new program to recycle Styrofoam that will start in May. There will be an expert present at the next Township Committee Official meeting to educate the residents on the program. Explained that this will not be curbside pickup and the importance of keeping the material out of the river. Encouraged residents to stay tuned for particulars regarding the program;
- Thanked everyone who participated in the “Get Fit Cranford” event, especially Ashley Legg for heading the event. Also thanked Cranford Community Connection and all the volunteers and Mayor Hannen for being Simon in the Simon Says event.

Mayor Thomas H. Hannen, Jr.

- Congratulated the Boy Scouts of Troop No. 75 that achieved Eagle Scout status;
- Discussed the Holocaust Remembrance Ceremony. Mentioned that it was brought to his attention that New Jersey is only one of nine states that makes the study of the Holocaust part of the educational curriculum for its students. Feels many people do not realize the significance of this tragedy, Thanked the Cranford school system and St. Michael’s School for their presentations that evening;
- Thanked everyone involved in the Mayor’s wellness campaign.

On motion of Commissioner O’Connor, seconded by Commissioner Giblin and passed, the Township Committee adjourned at 8:17 PM.

Respectfully submitted,

Patricia Donahue, RMC
Township Clerk

Date: April 24, 2018