

The Minutes of the **Special Workshop Meeting** of the Township Committee of the Township of Cranford, County of Union, State of New Jersey on **December 22, 2022** at 7:00 p.m.in Room 108.

THIS MEETING IS IN COMPLIANCE WITH THE “OPEN PUBLIC MEETINGS ACT” AS ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED BY E-MAILING THE ANNUAL SCHEDULE OF MEETINGS TO THE WESTFIELD LEADER, THE UNION COUNTY LOCAL SOURCE, THE STAR LEDGER, AND TAP INTO CRANFORD, BY POSTING SUCH ANNUAL MEETING SCHEDULE ON A BULLETIN BOARD IN THE MUNICIPAL BUILDING RESERVED FOR SUCH ANNOUNCEMENTS AND THE FILING OF SAID NOTICE WITH THE TOWNSHIP CLERK OF CRANFORD. FORMAL ACTION MAY BE TAKEN AT THIS MEETING.

Present: Mayor Kathleen Prunty  
Deputy Mayor Jason Gareis  
Commissioner Brian Andrews  
Commissioner Gina Black  
Commissioner Mary O’Connor\*

Absent: None

\*Commissioner O’Connor was present virtually via videoteleconference.

Township Attorney Ryan Cooper, Interim Administrator Police Chief Ryan Greco, Chief Financial Officer (CFO) Lavona Patterson and Township Clerk Patricia Donahue were present. Commissioner-Elect Terrence Curran was present.

### **Public Comments**

Mayor Miller Prunty opened the public comments portion of the meeting and asked if there were any questions or comments. Hearing no comments, Mayor Miller Prunty closed the public comments portion of the meeting.

### **Closed Session**

On motion of Commissioner Andrews, seconded by Commissioner Gareis and passed, the following resolution was adopted by roll call vote:

### **Resolution No. 2022-98.26**

**BE IT RESOLVED** that the Township Committee will go into closed session to discuss the following, the minutes of which will be released at some time in the future at the discretion of the Township Committee:

#### **Legal**

- Legal Update – Interim Administrator Agreement

#### **Personnel**

- Employee Salary Reviews

**Recorded Vote:**

Aye: Mayor Miller Prunty, Deputy Mayor Gareis, Commissioners Andrews, Black & O'Connor  
Nay: None  
Abstained: None  
Absent: None

On motion of Deputy Mayor Gareis, seconded by Commissioner Andrews and passed, the Township Committee returned to open session at 8:54 p.m.

### **2023 Reorganization Agenda**

Township Clerk Patricia Donahue requested that the names of the people who would be swearing in Commissioner Brian Andrews as Mayor, Deputy Mayor Gareis for another Deputy Mayor term, Terrence Currran as Commissioner and Kathleen Miller Prunty as Commissioner be forwarded to her.

### **2023 Agenda Format**

Referencing a handout provided to each Commissioner, Commissioner Andrews suggested that the Official Meeting format in 2023 be revised, including to add Commissioner Reports to the Official Meeting Agenda. Mayor Miller Prunty stated that this change would allow more information and would answer questions that members of the public may have. Commissioner Black stated that she agreed with adding Commissioner reports. Commissioner O'Connor stated that she thought this was a good idea and inquired if the Bylaws had to be updated.

### **Payment of Bills**

On motion of Commissioner O'Connor, seconded by Commissioner Andrews and passed, the Bill List dated December 22, 2022, totaling \$ 223,635.22 was approved for payment by indicated vote of the Township Committee and is on file in the Office of the Township Clerk:

#### **Recorded Vote:**

Aye: Mayor Miller Prunty, Deputy Mayor Gareis, Commissioners Andrews, Black & O'Connor  
Nay: None  
Abstained: None  
Absent: None

### **RESOLUTIONS – By Roll Call Vote**

On motion of Commissioner O'Connor, seconded by Deputy Mayor Gareis and passed, the following resolution was adopted by **roll call vote**:

#### **Resolution No. 2022-440:**

**WHEREAS**, at a meeting held October 25, 2022, the Township Committee of Township of Cranford adopted Ordinance No. 2022-21, which established ranges with minimum and maximum salaries for certain job titles within the Township of Cranford; and

**WHEREAS**, pursuant to Ordinance No. 2022-21, the Township Committee reserves the right and discretion to make salary adjustments at any time as it deems it to be in the public interest and in the interests of good management; and

**WHEREAS**, the Township Committee is appreciative of the hard work of all of its Township employees and is desirous of retaining dependable and experienced employees; and

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee hereby approves the salary increases for the following employees in the following job titles effective January 1, 2023:

Name	Title	Salary
Ryan Greco	Chief of Police	\$189,049.49
Dan Czeh	Chief of Fire	\$182,332.37
Lavona Patterson	Chief Financial Officer	\$162,173.96
Frank Genova	Construction Code Official/Building Subcode	\$ 131,250.05
Erik Hastrup	Public Works Superintendent	\$ 120,796.04
Stephen Robertazzi	Recreation and Parks Director	\$ 134,875.17
Bryan Flynn	Tax Assessor	\$ 85,696.04
Patricia Donahue	Township Clerk	\$ 99,750.05
Caren Demyen	Director – Downtown Management Corp	\$ 100,170.05
Kathleen Nemeth	Zoning Officer	\$ 78,750.05
Karyn Kinane	Tax Collector	\$ 76,000.10
Ashley Kurbanoglu	Deputy Municipal Clerk	\$ 59,978.29
Tamikia Rowe	Deputy Tax Collector	\$ 52,500.05
Lorraine Powell	Municipal Court Administrator	\$ 83,394.74
Alyssa Hay	Municipal Court Clerk	\$ 43,680.04
Jenna Rozman	Facility Manager – Pool	\$ 60,320.04
Monika Koscova- Jencik	Registered Environmental Health Specialist	\$ 80,604.93
Michael Robinson	Purchasing Agent/Financial Specialist	\$ 89,387.25
Wendy Adorno	Payroll/Financial Specialist	\$ 67,600.04
Jaimie Haynes	Assistant CFO	\$ 78,183.05
Ashley Osieja	Assistant to the Township Administrator	\$ 58,800.05
Carol Cole	Executive Secretary	\$ 71,478.35
Cathy Scotti	Executive Secretary	\$ 76,445.74
Marilyn Beltran	Communications Officer	\$ 38,613.83
Chapin Taggart	Communications Officer	\$ 46,320.46
Liam Powell	Communications Officer	\$ 49,637.46

Maria Teresa Almeida	Communications Officer	\$ 38,242.53
Sandanna Jones	Communications Officer	\$ 51,046.18
Michael Davis	Communications Officer	\$ 50,630.20
Robert Merrill	Communications Officer	\$ 51,046.18
Thomas Priolo	Communications Officer	\$ 38,242.53
Ed Davenport	TV 35 Station Manager	\$ 47,250.05
Suzanne Welsh	Constituent Services Coordinator	\$ 60,764.89
Karen Bruns	Administrative Assistant /Technical Assistant	\$ 47,250.05
Martha Banks	Technical Assistant Supervisor	\$ 56,700.05
Ruth Nicholas	Assistant Zoning Officer	\$ 57,750.05
Richard Tunison	Building Inspector	\$ 80,349.81
Beth Ann Marotta	Deputy Court Administrator	\$ 56,619.70
Paul Kobliska	Electrical Sub-Code Official/Electrical Inspector	\$ 101,371.26
Arthur Kennedy	Parking Enforcement Officer	\$ 43,525.94
Christian Jessen	Plumbing Sub-Code Official/Plumbing Inspector	\$ 68,711.69
John Cleary	Property Maintenance Officer	\$ 22,960.12
Laurent LaFontant	General Maintenance Person II	\$ 41,487.78
William Babkowski	General Maintenance Person III	\$ 48,214.37
Janet Spricigo	Records Clerk (FT)	\$ 48,440.84
Kathy Lenahan	Land Use Administrator	\$ 82,340.74
Carol Kaminski	Program Coordinator	\$ 52,000.04
Lori-Ann Donnelly	Fitness Center Manager	\$ 40,800.02
	<u>Position Title</u>	<u>Per Hour</u>
Betty Andre	Office Assistant-Health Department	\$23.15
Regan Holmes	Office Assistant-Health Department	\$17
Deborah Sullivan	Office Assistant-Building Department	\$21.05
Michelle Stavrou	Office Assistant-Downtown Management/Social Media Coordinator	\$27.08
Patricia Kozlowski	Clerk/Receptionist	\$24
Patricia Kosty	Records Clerk	\$18.76
Christine Hoffmann	TV 35 Assistant	\$23.15

**NOW, THEREFORE, BE IT FURTHER RESOLVED** that said increases will take effect on January 1, 2023.

Certified to be a true copy of a resolution adopted by the Township Committee of the Township of Cranford at a meeting held on December 22, 2022\*

\*Resolution updated on 12/28/2022 for Township Committee-authorized (at the Township Committee Special Workshop Meeting on December 22, 2022) salary increases

Recorded Vote:

Aye: Mayor Miller Prunty, Deputy Mayor Gareis, Commissioners Andrews, Black & O'Connor

Nay: None

Abstained: None

Absent: None

On motion of Commissioner Black, seconded by Commissioner Andrews and passed, the following resolution was adopted by **roll call vote**:

**Resolution No. 2022-441:**

**NOW BE IT RESOLVED** by the Township Committee of the Township of Cranford that the Township shall pay a stipend of \$2,000/week for the role of Acting/Interim Administrator; and

**BE IT FURTHER RESOLVED** that the Township pay such stipend in the next regular payroll to Chief Financial Officer Lavona Patterson for services in April 2022, and to Chief of Police Ryan Greco for such services effective December 13, 2022.

Recorded Vote:

Aye: Mayor Miller Prunty, Deputy Mayor Gareis, Commissioners Andrews, Black & O'Connor

Nay: None

Abstained: None

Absent: None

**Interim Township Administrator Report**

Interim Administrator Police Chief Ryan Greco provide an update on the recycling schedule changes noting the residents had been notified by both the Nixel service and brochures delivered to their mailboxes.

**Public Comments**

Mayor Miller Prunty opened the public comments portion of the meeting and asked if there were any questions or comments. Hearing no comments, Mayor Miller Prunty closed the public comments portion of the meeting.

On motion of Commissioner O'Connor, seconded by Commissioner Black and passed, the Township Committee adjourned at 9:06 p.m.

Respectfully submitted,

Patricia Donahue  
Township Clerk

Dated: December 22, 2022