

**TOWNSHIP OF CRANFORD**  
**REORGANIZATION MEETING MINUTES**  
**JANUARY 5, 2023**  
**6:09 p.m.**

The Minutes of the **Reorganization Meeting** of the Township Committee of the Township of Cranford, County of Union, State of New Jersey on **January 5, 2023** at 6:00 p.m. in Council Chambers.

**THIS MEETING IS IN COMPLIANCE WITH THE "OPEN PUBLIC MEETINGS ACT" AS ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED BY E-MAILING AND/OR FAXING A NOTICE OF THIS MEETING TO THE WESTFIELD LEADER, UNION COUNTY LOCAL SOURCE, THE STAR LEDGER, AND TAP INTO CRANFORD, BY POSTING OF SUCH NOTICE ON A BULLETIN BOARD IN THE MUNICIPAL BUILDING RESERVED FOR SUCH ANNOUNCEMENTS AND THE FILING OF SAID NOTICE WITH THE TOWNSHIP CLERK OF CRANFORD. FORMAL ACTION WILL BE TAKEN AT THIS MEETING.**

**Present:**       **Gina Black**  
                      **Brian Andrews**  
                      **Terrence Curran**  
                      **Jason Gareis**  
                      **Kathleen Miller Prunty**

**Absent:**         **None**

The Organization Meeting of the Township Committee of the Township of Cranford, County of Union, New Jersey, held on January 5, 2023 at 6:09 p.m. and was called to order by Township Clerk Patricia Donahue.

The invocation was led by Reverend Hyun Hui Kim, Cranford United Methodist Church, followed by the Flag Salute led by the Police and Fire Honorary Color Guard

**Oath of Office – Terrence Curran**

Union County Commissioner Bette Jane Kowalski, administered the Oath of Office to Terrence Curran as a member of the Township Committee for a three (3) year term ending December 31, 2025.

**Certificate of Election**

Union County Commissioner Bette Jane Kowalski presented a Certificate of Election to Terrence Curran.

**Commissioner Terrence Curran's Statement**

I am truly honored to have the privilege to serve Cranford as a Township Commissioner and I am truly grateful to the voters who put their faith in me. I will, as my Oath stated, perform all duties to the best of my ability.

I am blessed to have a strong and supportive family. I am thankful to my wife Kathy, son, John, and daughter, Jessica for their support and patience both during the campaign and in the weeks, months, and years ahead. I know this will not be an easy journey and I am lucky to have their backing.

I would like to thank my running mate, Kathleen Miller Prunty, for the countless hours and hundreds of miles spent walking the neighborhoods of Cranford in the heat of the summer, the colder days of the fall, in the rain and even a couple days of lightning. Luckily, we did not have to deal with snow. Her tireless efforts on the behalf of Cranford's residents and her willingness to have many tough conversations with voters are a great example of what a public servant should be.

I would also like to thank many of my fellow veterans who supported me during the campaign. I am deeply honored by their willingness to put their trust in me and will continue to work to earn their trust.

Cranford faces serious challenges, and I am fortunate to have 4 serious, responsible, and dedicated Commissioners to work with as we set out to address them. I know we may not agree on all issues, but I am confident we can foster a great working relationship to address the needs of Cranford.

I am proud to have an outstanding group of professional township employees who are responsible for the daily interactions with residents and the functioning of the government. I know their efforts are vital to keeping the Township functioning smoothly and I look forward to working together.

Finally, I would like to thank all the volunteers who serve on Township Boards and Committees as well as the many other great organizations throughout town such as the Jaycees, PTAs, Churches, and civic organizations. Their efforts, expertise, and sincere desire to make Cranford a better place to live is what

makes Cranford a very special place to live. As we work to overcome obstacles and make improvements, I hope that we can all work together in the best interests of our Town.

#### **Oath of Office – Kathleen Miller Prunty**

Assemblywoman and Deputy New Jersey Assembly Speaker Linda Carter, administered the Oath of Office to Kathleen Miller Prunty as a member of the Township Committee for a three (3) year term ending December 31, 2025.

#### **Certificate of Election**

Assemblywoman and Deputy New Jersey Assembly Speaker Linda Carter presented a Certificate of Election to Kathleen Miller Prunty.

#### **Commissioner Kathleen Miller Prunty's**

(As transcribed) \*

Thank you, Dr. Reverend HyunHui Kim, State Senate President Nicholas Scutari, Deputy New Jersey Assembly Speaker Linda Carter, and Union County Commissioner Bette Jane Kowalski. We appreciate that you took time out of your busy schedules to celebrate with us tonight. I would also like to give a special thank you to the residents who voiced their opinions in the best way possible, by voting. Everyone should vote. Whether you voted by mail, early voting, or by voting on Election Day, you made your voice heard and that matters. I am once again privileged, overwhelmed, and honored to serve the residents of Cranford once again.

Thank you to my family and friends who are here tonight and have supported me with love and respect and laughter through the years. And Brendan, Conor, Terence, Amanda, my granddaughters Quinn and Parker, you are always my inspiration to do more, and to do it better. Thank you.

#### **Election of Chair for 2023**

Township Clerk Patricia Donahue called for nominations for the position of Chair of the Township Committee for 2023. Commissioner Miller Prunty placed the name of Brian Andrews as Chair. No other names were placed in nomination. Township Clerk Patricia Donahue closed the nominations.

Brian Andrews was elected to serve as Chair of the Township Committee for the year 2023 by roll call vote as indicated:

#### Recorded vote:

Aye: Commissioners Andrews, Curran, Gareis, Miller Prunty and Black

Nay: None

Abstained: None

Absent: None

#### **MAYOR COMMENTS**

#### **Mayor Brian Andrews**

(As transcribed) \*

I want to, on behalf of this body, greatly thank the elected officials that have joined us this evening from around the county. Senate President Scutari, of course who has been a real champion in the Senate for many years on issues ranging from social justice to education to the judiciary. Assemblywoman Carter, who you are going to get to know much better and is just dynamite energy, committed to making the State a better place to live for all of us. Our County Commissioners, Bette Jane Kowalski and Lourdes Leon, Mayors from Garwood, Bloomfield and Westfield. Mayor Brindle who I look forward to working with very closely on our neighborhood issues in the years ahead. And former Cranford Mayors Patrick Giblin and Barbara Bilger are with us tonight - so thank you for joining us.

#### **Union County Commissioner Bette Jane Kowalski Statement**

(As transcribed) \*

Good evening everyone - it's a great pleasure for me to be here for this outstanding team of Cranford leaders and to join with our other elected officials and all of the people here who are so active in our community. Of course, swearing in Dr. Terrence Curran is a very easy thing and an honor. He is a veteran, a former police officer who's been active in the community since the first day that he and his family moved here. Congratulations Terrence. I know that my colleague Commissioner Lourdes Leon joins me in all of these sentiments and thank you Lourdes for being here.

And of course, to the two (2) long standing members of the State Legislature, we are honored to welcome you

Senate President Nick Scutari, who has been in the Senate for as long as I have been a County Commissioner. He has been the Senate President for a year and already has received accolades for his leadership as the Senate President and for his judgement and for bringing people together to get things done. It's truly a privilege to have Senator Scutari here.

And of course, our next speaker, our Assemblywoman and Deputy Speaker of the State Assembly, Linda Carter - who I served with as a Freeholder. I can vouch for her integrity and dedication and I look forward to the day when you and the Senate President will be representing us in the State Legislature. Cranford has many things to look forward to - with these leaders in the Township Committee and of course, bringing back Kathleen Miller Prunty who has been such an amazing Mayor and Commissioner and brings so much knowledge and expertise to the job. All our Commissioners are doing the most that can be done for Cranford. Thanks to all of you and happy 2023.

**Assemblywoman and Deputy Speaker of the State Assembly Linda Carter**

**(As transcribed) \***

Good evening, Cranford, let me take an opportunity to say thank you to Kathleen Miller Prunty for allowing me to administer your Oath of Office tonight. It was truly a privilege. Congratulations Commissioner Curran and all of the Commissioners for this evening and for working collectively together for your citizens here in the Township of Cranford. They look for that collaboration and partnership and truly working together to make sure that Cranford continues to move forward together. We face a lot of challenges, things happen throughout the year but I know that this team is going to work collectively together to make sure that Cranford stays together, stays on the map and stays moving forward in the State of New Jersey. On behalf of Assemblyman Jim Kennedy and myself representing Legislative District 22 in the Assembly and soon to also include Cranford, I bring greetings to all. I am no stranger to Cranford and like B. J. said, I had the opportunity to serve with her when I served as a Freeholder for Union County. It truly has been a joy in working collectively as we look at the issues as we face as we move forward in making sure that we are bringing the resources needed here to town. I look forward to that. But most importantly, I truly have a wonderful team and great partners. To be able to work with the Senate President and work side by side with him and to be able to see the work that he has done and over the last year as Senate President, he truly is remarkable. I would like to introduce my running mate, who is a friend, Senate President Nick Scutari.

**Senate President Nick Scutari**

**(As transcribed) \***

Happy New Year to Cranford and everyone watching on television. Wishing you all the best for a prosperous 2023. First, I want to congratulate the electorate of Cranford for doing an outstanding job in electing these two (2) dynamic community servants and re-electing Kathleen Miller Prunty. You had a great term as mayor and have served this community well for many years so congratulations to you and welcome back. I am very happy for you. And to Dr. Terrence Curran, congratulations on your election as well. I know that you are going to do a wonderful job. And congratulations to Brian Andrews who will be the mayor and to Jason Gareis who will be the Deputy Mayor.

If you look at Brian Andrews resume - it's just amazing that he is willing to give up some time and do this for the community. You have a great group of people here and I am so honored that they allowed me to come here today to administer some oaths of office. Jason Gareis - who I have known for many years - who's a really talented attorney and a wonderful human being, I am very happy to see you taking the helm of leadership as well. I am really honored that I had the opportunity to come here and speak a few words and I have always said that less is more in political speeches but this is really about public service. The bipartisanship that is exhibited in Cranford and I can tell you that having been the beneficiary. I became Senate President this year, which is a surprise to me, as much as anybody else but it's been an amazing learning experience and has been a great journey so far. Working together across the aisle to me is a great example of the things that we can accomplish together.

We have had almost exclusive bipartisanship on almost every bill that we have passed this year. We have worked on the other side of the aisle to come together on ideas that work for everyone and that's a popular way to do government. We are not going to always agree on every issue but working together, seeing what's going on in Washington D.C. comparatively, I can tell you that Trenton does not work that way, specifically in the Senate, we work well together. I encourage the spirit of cooperation on this governing body going forward. Obviously, people have differences of opinion even within our own party but holding true to your beliefs and making sure what is best for your community is the best way to go.

I am looking forward to hopefully representing Cranford next year, I really wanted Cranford in that process and I was honored to be able to get it. So, you are getting me, hopefully. God willing as of next November and January if we are able to come back - myself and Linda Carter and Jim Kennedy. I think

there is a lot that we can offer to Cranford, things that the State can do. If you do not recall - I encouraged the Governor to come here to sign the State budget this past summer as a testament to how important Cranford was to us and coming up on next year, we are working hard to obtain funding for important issues and continue to be able to try to do that as long as we have it. We have had a very beneficial time in the State of New Jersey and the progress that we have made in the past few years and continue to do that. But with that, I just want say thank you so much for allowing me to come here today. When someone calls you and asks you to swear them in, you have to drop everything. In fact, I cancelled a trip to San Diego. I wanted to come back here as a show of respect and thank you for allowing me to come here and say a few words and to swear you in.

New Jersey State Senate President Nicholas Scutari administered the Oath of Office to Brian Andrews as Chair of the Township Committee for the year 2023.

## **MAYOR COMMENTS**

### **Mayor Brian Andrews Statement\*** **(As transcribed) \***

Good evening, everyone and thank you for being here. I would like to start by thanking my family who are with us tonight. My wife, Jill, who has been a true partner in everything and has been doing more than her fair share to let me do things like this up here. Our two wonderful kids who are with us tonight who inspire me everyday and I try to make proud and try to work to make a better town for them. My parents who have been role models and constant supporters; my sister Lauren who is here tonight with my brother-in-law Tom; and my other sister is watching at home in Connecticut with her family. Thank you, State Senate President Nicholas Scutari and the other officials here for joining us and for being public servants. This is at times a tough role and it is appreciated. And thank you, friends for being here - it really means a lot seeing you.

This is the first time we have done this in three (3) years and it has been a real three years. We have had a number of challenges thrown at us and we've come out stronger. In 2020, we had COVID-19 disrupting our lives, our community, our world and Cranford was very fortunate at that time - Mayor Patrick Giblin who gave a master class in how to adapt, how to do public communication, how to show empathy, how to be there for a community and I think we owe him a significant debt of gratitude and I'd like to show that with a round of applause.

In 2021, Hurricane Ida hit Cranford particularly hard and we were fortunate to have Mayor Kathleen Miller Prunty at the helm who led this team - not just responding to the immediate aftermath disaster which was very vast but also, setting us on a path of how to get ready for the next storm. I would like to show another round of applause for Mayor Kathleen Miller Prunty.

We are at the start of a new year and it feels a bit like a new opportunity. We are a little less reactive to events at the moment and I know this team is incredibly excited to get going. I would like to briefly highlight four (4) areas of focus. Number one, improve the quality of life for our residents. I first became involved in Cranford government with pedestrian safety issues and I think there is nothing more important in this town and it takes time and it takes effort. One of my first efforts was to add a safer crosswalk at Dreyer Farms and Nomahegan. This process took four years and it was finally completed at the end of the year thanks to this group. And thank you for the support we received from the County, the Cranford Police Department, the Engineering team, and our Pedestrian and Cyclist Safety Committee and many others. But we need to do more. We want to make sure that we have a vibrant and dynamic downtown, Centennial Village and commercial areas that we can meet and gather. We want to make sure that this year we open 375 Centennial Avenue Recreational Facility as well as invest in the facilities that we currently have. In regards to 375 Centennial Avenue, many hands have been involved in this -- starting with Patrick Giblin. I would like to recognize Commissioner Black who really dug in last year. We are so close to getting this facility open and I think we are going to have a great opening.

The second priority is to invest in our infrastructure. For too long, we have underinvested in our roads and in flood mitigation. I give Kathleen Miller Prunty (credit) for adding a lot of diligence to street paving and road repair issues that we just haven't had before. We have been making progress and we have to keep it up. We also have to continue our flood mitigation strategy. We have been doing everything we can - Army Corp of Engineers, regional solutions and home buy-outs in flood prone areas. We have been doing drainage projects and greater maintenance but I still think its not enough. Early this year, we are going to be rebuilding the Dike. We have also been doing a lot on home elevations and on that I want to recognize my friend, Deputy Mayo Gareis, who himself lives in an elevated home. He knows how important it is. Families in this town have been waiting far too long to have their homes elevated and the Deputy Mayor stepped into that process last year and it has made a meaningful difference in some lives. We are finally seeing progress and we just need to keep it up.

The third priority is to improve our local government. A little later tonight we are going to be voting to reform our Township Committee Meetings in a way that we hope will add transparency, greater accountability for elected officials and make it more accessible to the public. We also want to improve our communications with the public and get more information out to you all. We also want to continue to attract and attain the high-quality government professionals that keep us safe, that serve our residents and that do so many wonderful events and programs that benefit our residents and our businesses. A number of them are here tonight, apologies if I miss anyone but I would like to thank our Township Clerk Patricia Donahue, this meeting would not be possible without her and her team, Deputy Clerk Ashley Kurbanoglu and Patricia Kozlowski. I also want to thank Township Attorney Ryan Cooper who does a tremendous amount for this town, our Police Chief Ryan Greco who is also acting as Administrator, Fire Chief Dan Czeh, Chief Financial Officer Lavona Patterson, Director of Downtown Management Caren Demyen, Department of Public Works Superintendent Erik Hastrup, Construction Code Official Frank Genova, Township Consulting Engineer Jacqueline Dirmann and the Honor Guard who are here this evening. These are the people that do the real work of serving this community and I would like to give them a round of applause.

And fourth and final priority, is living our values. We want Cranford to remain a community that is inviting and welcoming to all types of families and all types of residents. We want to be good stewards of our environment and leave a better town for future generations. That is one of the reasons why I am so inspired by one of our new Commissioners, Terrence Curran, who has laid out a bold plan to add one thousand (1,000) trees in town to replace those that have been taken down over the last decade "plus". I think that will be very meaningful. We are a community with a big heart. Later tonight we are going to be appointing a diverse group of residents to a number of boards and committees. We thank them for their service. Beyond these government boards, we have so many people who volunteer here and make our town better every single day through organizations like the Jaycees, the VFW, the Newcomers, CFEE, etc. - people who consistently just do the right thing. I read that there is a resident here in Cranford, Natalia Knapp, who is hosting in her home, six (6) refugees from Ukraine who had nowhere to go. That's the kind of story of who Cranford is. It is very inspiring. The Township Committee's goal is to put partisan politics aside. We want to focus on the good of the town and our aim is to be a Township Committee that is worthy of this great community. I am incredibly honored to have this opportunity. I am thankful for you all here tonight and for your support. Thank you.

### **Election of Vice Chair for 2023**

Township Clerk Patricia Donahue called for nominations for Vice Chair of the Township Committee for 2023. Commissioner Terrence Curran placed the name of Jason Gareis as Vice Chair for the year 2023. No other names were placed in nomination. Township Clerk Patricia Donahue closed the nominations.

Jason Gareis was elected to serve as Vice Chair of the Township Committee for the year 2023, by roll call vote as indicated:

#### Recorded vote:

Aye: Mayor Andrews, Commissioners Curran, Gareis, Miller Prunty and Black

Nay: None

Abstained: None

Absent: None

New Jersey State Senate President administered the Oath of Office to Jason Gareis as Vice-Chair of the Township Committee for the year 2023.

### **DEPUTY MAYOR COMMENTS**

#### **Deputy Mayor Gareis**

#### **(As transcribed)**

Thank you, Senate President Scutari, for swearing me in. I'd like to thank my mom, my wife Lauerin and my son Sebastian who are all here tonight. Thank you to Assemblywoman Carter, County Commissioners Kowalski and Leon and Reverend HyunHui Kim. Thank you to members of the Police and Fire Department. I have served as the Commissioner of Public Safety for the last two (2) years and this year will be year three (3). I believe we have two (2) of the finest departments in the state - the Police Department under Chief Greco along with his command staff and officers and the Fire Department under Chief Czeh and his command staff and firefighters. Thank you to Chief Greco and Chief Czeh for keeping the residents of Cranford safe each and every day. I'd also like to congratulate Commissioner Miller Prunty and Commissioner Curran for their elections in November. They both worked tirelessly to run a good campaign and connect with the residents of Cranford. Finally, I'd like to congratulate our new Mayor and my running mate from 2020 - Brian Andrews. We've come a long way from sitting on the porch and discussing the candidate forums. I'm happy to have a front row seat to your first year as mayor and I'm confident that you will serve all the residents of Cranford very well. And as a wise man once said, we're not stopping now.

**FIVE MINUTE RECESS**

**Mayoral Appointments of Township Commissioners**

Finance	Terrence Curran
Public Safety	Jason Gareis
Public Affairs	Gina Black
Public Works/Eng.	Brian Andrews

**Mayoral Appointments to the Planning Board**

Juan Carlos Nordelo as a Class II member for a one (1) year term ending December 31, 2023

Mary Hurley Kellett as a Class IV member for a four (4) year term ending December 31, 2026

Donna Pedde as a Class IV member for a four (4) year term ending December 31, 2026

David Leber as an Alternate No. 1 member for a two (2) year term ending December 31, 2024

As the Mayor's designee and Class I member for the balance of Planning Board Application PB-22-002 (750 Walnut Avenue), Commissioner Kathleen Miller Prunty

**Mayoral Appointments to the Environmental Commission**

Dave Coughlin as a member for a three (3) year term ending December 31, 2025

Ben Cohen as an Alternate No. 1 member for a three (3) year term ending December 31, 2025

Patricia Pavlak as an Alternate No. 2 member for a three (3) year term ending December 31, 2025

Daniel Aschenbach, Michael Bond, Anny Darby, Nelson Dittmar, Dana Friedman, Jane Glass, Kevin Harrison, Marya (Tina) Helmstetter, Donald Jones, Lauren King, Barbara Krause, Ronald Margulis, Kevin O'Brien, Tim O'Brien, Ana Pinto, Jeffrey Pistol, Mary Sudiak, Michael Venditti, Patricia Vogler and Christian Wurzberger for a one (1) year term ending December 31, 2023

Terrence Curran as Commissioner/Liaison

**Mayoral Appointments to Historic Preservation Advisory Board**

Stephen Price as Chair for a one (1) year term ending December 31, 2023

Steve Saltzman as Vice-Chair for a one (1) year term ending December 31, 2023

Kinney Clark as a Class A member for a three (3) term ending December 31, 2025

William King, Christopher McDonough and Nancy Price as Associate Members for a one (1) year term ending December 31, 2023

Gina Black as Commissioner/Liaison

**Mayoral Appointments to Emergency Management Council**

Police Chief Ryan Greco, Deputy Coordinator; Police Captain Guy Patterson, Deputy Coordinator; Mayor Brian Andrews; Township Administrator; Commissioner of Public Safety Deputy Mayor Jason Gareis; Superintendent of Schools Dr. Scott Rubin; Public Works Superintendent Erik Hastrup; Fire Battalion Chief Matt Lubin; Construction Code Official Frank Genova; Downtown Management Corporation (DMC) Director Caren Demyen; TV35 Representative Edward Davenport; Citizen Representative Dr. Margaret (Peg) Pipchick; Consultant Juan Carlos Nordello; Consultant Ron Marotta and Community Representative Shaun Rees, for a one (1) year term ending December 31, 2023

**Mayoral Appointment as Board of Education Liaison for 2023**

Mayor Brian Andrews

**Mayoral Appointments to the Library Board**

Kate Rappa as a member for a five (5) year term ending December 31, 2027

Brian Andrews as Mayor/Liaison

**RESOLUTIONS-by Roll Call Vote**

On motion of Commissioner Miller Prunty, seconded by Deputy Mayor Gareis and passed, the following resolution was adopted by roll call vote:

**Resolution No. 2023-01:**

**WHEREAS**, at a meeting held on January 1, 2015, the Township Committee adopted Resolution No. 2015-07, promulgating municipal rules of procedure entitled “Bylaws of the Township Committee of the Township of Cranford”; and

**WHEREAS**, from time to time the Township Committee has discussed amending the Bylaws, particularly the Bylaws’ format for Official Meetings, to better communicate to the public the subject of the formal action to be taken; and

**WHEREAS**, the Township Committee has determined that the Official Meeting’s format should be revised to provide for Commissioner Reports prior to taking formal action and to provide for public comment before taking formal action on any resolutions; and

**WHEREAS**, the Township Committee has determined to amend the Bylaws of the Township Committee of the Township of Cranford, Article II Procedures, 2.3 Order of Business accordingly.

**NOW, THEREFORE, BE IT RESOLVED** that said Bylaws of the Township Committee of the Township of Cranford be, and hereby are amended, as set forth in the attached, by the Township Committee of the Township of Cranford effective this 5<sup>th</sup> day of January 2023.

Commissioner Black

Briefly elaborated on Resolution No. 2023-01 and explained why she was opposed to it.

Deputy Mayor Gareis

Explained why he would be voting in favor of Resolution No. 2023-01

Mayor Brian Andrews

Mayor Andrews elaborated on Resolution No. 2023-01 and explained why he was in favor of it.

Recorded vote:

Aye: Mayor Andrews, Deputy Mayor Gareis, Commissioners Curran and Miller Prunty

Nay: Commissioner Black

Abstained: None

Absent: None

On motion of Deputy Mayor Gareis, seconded by Mayor Andrews and passed, the following resolution was adopted by roll call vote:

**Resolution No. 2023-02:**

**WHEREAS**, there exists a need for the Township of Cranford to engage an expert to provide Township Attorney legal services; and

**WHEREAS**, the Township of Cranford advertised for a Request for Proposals (RFP’s) for the Provision of Various 2023 Professional Services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS**, **Ryan J. Cooper, Esq.** is the principal/sole owner of **n**, Cranford, New Jersey; and

**WHEREAS**, the Township of Cranford has deemed that the background, experience and qualifications of the respondent herein satisfy the criteria set forth in the RFP; and

**WHEREAS**, the Chief Financial Officer and the Director of Finance has certified to the availability of funds upon adoption of the 2023 Municipal Budget which will be on file in the office of the Township Clerk.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Cranford, New Jersey, as follows:

1. **Ryan J. Cooper, Esq. of Cooper, LLC, Counselors at Law**, 108 N. Union Ave., Suite 4, Cranford, New Jersey, 07016 be and hereby, is appointed as Township Attorney for a one (1) year term ending December 31, 2023; and
2. **Ryan J. Cooper, Esq.**, be and hereby, is awarded a contract to provide all regular and routine activities of a municipal attorney, including and without limitation attendance at all Township Committee Meetings, preparation of ordinances and resolutions, as needed, consultations and conferences, legal research, rendering of legal advice and

preparation of bid specifications and contracts at a fixed cost of \$66,000 during his one-year term as Township Attorney; and

3. The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with **Ryan J. Cooper, Esq., Cooper, LLC Counselors at Law** and;
4. This contract is awarded pursuant to the “fair and open” process (N.J.S.A.19: 44A-20.5 et seq.); and

**BE IT FURTHER RESOLVED** that said contract amount shall be charged to Account No. 3-01-20-155-100-214.

Commissioner Black

Elaborated on Resolution No. 2023-02 and explained why she was opposed to it.

Commissioner Miller Prunty

Provided comments regarding Ryan Cooper Esq.

Deputy Mayor Gareis

Stated that he would vote in favor of Ryan Cooper Esq.’s appointment to Township Attorney

Recorded vote:

Aye: Mayor Andrews, Deputy Mayor Gareis, Commissioners Curran and Miller Prunty

Nay: Commissioner Black

Abstained: None

Absent: None

**RESOLUTIONS – By Consent Agenda**

On motion of Commissioner Black, seconded by Commissioner Curran and passed, the following resolutions were adopted by consent agenda:

**Resolution No. 2023 -03:**

**WHEREAS**, there exists a need for the Township of Cranford to engage an expert to provide Labor Attorney services; and

**WHEREAS**, the Township of Cranford advertised for a Request for Proposals (RFP’s) for the Provision of Various 2023 Professional Services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS**, the Township of Cranford has deemed that the background, experience, and qualifications of the respondent herein satisfies the criteria set forth in the RFP; and

**WHEREAS**, the Chief Financial Officer and the Director of Finance has certified to the availability of funds upon adoption of the 2023 municipal budget which will be on file in the office of the Township Clerk.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Cranford, New Jersey, as follows:

1. **PRB Attorneys at Law, LLC**, One Gateway Center, Suite 2600, Newark, New Jersey, 07102 be and hereby is awarded a contract to provide Labor Attorney legal services at a cost not to exceed \$15,000.00 for a one-year term ending December 31, 2023; and
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with **PRB Attorneys at Law, LLC**; and
3. This contract is awarded pursuant to the “fair and open” process (N.J.S.A.19:44A-20.5 et seq.).

**BE IT FURTHER RESOLVED** that said contract amount shall be charged to Account No. 3-01-20-155-100-214.

**Resolution No. 2023 -04:**

**WHEREAS**, there exists a need for the Township of Cranford to engage an expert to provide Labor Attorney services; and

**WHEREAS**, the Township of Cranford advertised for a Request for Proposals (RFP’s) for the Provision of Various 2023 Professional Services through a fair and open process in accordance with N.J.S.A.



19:44A-20.4 et seq.; and

**WHEREAS**, the Township of Cranford has deemed that the background, experience, and qualifications of the respondent herein satisfies the criteria set forth in the RFP; and

**WHEREAS**, the Chief Financial Officer and the Director of Finance has certified to the availability of funds upon adoption of the 2023 municipal budget which will be on file in the office of the Township Clerk.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Cranford, New Jersey, as follows:

1. **Rainone Coughlin Minchello, LLC**, 555 U.S. Highway One South, Suite 440, Iselin, New Jersey, 08830 be and hereby is awarded a contract to provide Labor Attorney legal services at a cost not to exceed \$15,000.00 for a one-year term ending December 31, 2023; and
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with **Rainone Coughlin Minchello, LLC**; and
3. This contract is awarded pursuant to the “fair and open” process (N.J.S.A.19:44A-20.5 et seq.).

**BE IT FURTHER RESOLVED** that said contract amount shall be charged to Account No. 3-01-20-155-100-214.

**Resolution No. 2023 -05:**

**STATEWIDE INSURANCE FUND**

**RESOLUTION APPOINTING RISK MANAGEMENT CONSULTANT**

**WHEREAS**, The Township of Cranford (hereinafter “Local Unit”) has joined the Statewide Insurance Fund (hereinafter “Fund”), a joint insurance fund as defined in N.J.S.A. 40A: 10-36 *et seq.*; and

**WHEREAS**, the Bylaws require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the “Fund”; and

**WHEREAS**, the Local Unit has complied with relevant law with regard to the appointment of a Risk Management Consultant; and

**WHEREAS**, the “Fund” has requested its members to appoint individuals or entities to that position;

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of the Township of Cranford, in the County of Union, and State of New Jersey, as follows:

1. The Township Committee of the Township of Cranford hereby appoints **Meeker Sharkey & Hurley, 21 Commerce Drive, Suite 302, Cranford, New Jersey, 07016**, as its Risk Management Consultant; and
2. The Mayor, Township Clerk and Risk Management Consultant are hereby authorized to execute the Risk Management Consultant’s Agreement for the year 2023 in the form attached hereto.

TOWNSHIP OF CRANFORD

ATTEST:

\_\_\_\_\_  
Patricia Donahue  
Township Clerk

\_\_\_\_\_  
Brian Andrews  
Mayor

**Certification**

I, Patricia Donahue, Township Clerk of the Township of Cranford, County of Union, hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the governing body on January 5, 2023.

**Resolution No. 2023 -06:**

**WHEREAS**, there exists a need for the Township of Cranford to engage an expert to provide General Litigation Counsel for the Township of Cranford; and

**WHEREAS**, the Township of Cranford advertised for a Request for Proposals (RFP’s) for the Provision of Various 2023 Professional Services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS**, the Township of Cranford has deemed that the background, experience, and qualifications of the respondent satisfies the criteria set forth in the RFP; and

**WHEREAS**, the Chief Financial Officer and the Director of Finance have certified to the availability of

funds upon adoption of the 2023 municipal budget which will be on file in the office of the Township Clerk.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Cranford, New Jersey, as follows:

1. **Riker Danzig LLP**, Headquarters Plaza, One Speedwell Avenue, Morristown, New Jersey, 07962, be and hereby, is awarded a contract to provide professional legal services, including and without limitation, litigation, tax appeal and legal work in connection with any pending litigation; real estate matters, attendance at meetings other than meetings of the Township Committee (Federal, State, County and other local government entities); legal work in connection with any rehabilitation or redevelopment plans and redevelopment agreements; codification of ordinances and major revisions of chapters of the Municipal Code of the Township of Cranford; and such other legal services as the Township Committee may direct at a cost not to exceed \$75,000.00 for a one-year term ending December 31, 2023; and
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with **Riker Danzig LLP**; and
3. This contract is awarded pursuant to the “fair and open” process (N.J.S.A.19:44A-20.5 et seq.).

**BE IT FURTHER RESOLVED** that said contract amount shall be charged to Account No. 3-01-20-155-100-214.

**Resolution No. 2023 -07:**

**WHEREAS**, there exists a need for the Township of Cranford to engage an expert to provide General Litigation Counsel for the Township of Cranford; and

**WHEREAS**, the Township of Cranford advertised for a Request for Proposals (RFP’s) for the Provision of Various 2023 Professional Services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS**, the Township of Cranford has deemed that the background, experience, and qualifications of the respondent satisfies the criteria set forth in the RFP; and

**WHEREAS**, the Chief Financial Officer and the Director of Finance has certified to the availability of funds upon adoption of the 2023 Municipal Budget which will be on file in the office of the Township Clerk.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Cranford, New Jersey, as follows:

1. **Ryan J. Cooper, Esq. of Cooper, LLC, Counselors at Law**, 108 N. Union Avenue, Suite 4, Cranford, New Jersey, 07016, be and hereby, is awarded a contract to provide professional legal services, including and without limitation, litigation, tax appeal and legal work in connection with any pending litigation; real estate matters, attendance at meetings other than meetings of the Township Committee (Federal, State, County and other local government entities); legal work in connection with any rehabilitation or redevelopment plans and redevelopment agreements; codification of ordinances and major revisions of chapters of the Municipal Code of the Township of Cranford; and such other legal services as the Township Committee at a cost, not to exceed \$100,000.00 for a one-year term ending December 31, 2023; and
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with **Ryan J. Cooper, Esq., of Cooper, LLC, Counselors at Law**; and
3. This contract is awarded pursuant to the “fair and open” process (N.J.S.A.19:44A-20.5 et seq.).

**BE IT FURTHER RESOLVED** that said contract amount shall be charged to Account No. 3-01-20-155-100-214.

**Resolution No. 2023 -08:**

**WHEREAS**, there exists a need for the Township of Cranford to engage an expert to provide General Litigation Counsel for the Township of Cranford; and

**WHEREAS**, the Township of Cranford advertised for a Request for Proposals (RFP’s) for the Provision of Various 2023 Professional Services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS**, the Township of Cranford has deemed that the background, experience, and qualifications of the respondent satisfies the criteria set forth in the RFP; and

**WHEREAS**, the Chief Financial Officer and the Director of Finance have certified to the availability of funds upon adoption of the 2023 municipal budget which will be on file in the office of the Township Clerk.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Cranford, New Jersey, as follows:

1. **Jardim, Meisner & Susser, P.C.**, 30B Vreeland Road, Suite 100, Florham Park, New Jersey, 07932, be and hereby, is awarded a contract to provide professional legal services, including and without limitation, litigation, tax appeal and legal work in connection with any pending litigation; real estate matters, attendance at meetings other than meetings of the Township Committee (Federal, State, County and other local government entities); legal work in connection with any rehabilitation or redevelopment plans and redevelopment agreements; codification of ordinances and major revisions of chapters of the Municipal Code of the Township of Cranford; and such other legal services as the Township Committee may direct at a cost not to exceed \$20,000.00 for a one-year term ending December 31, 2023; and
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with **Jardim, Meisner & Susser, P.C.**; and
3. This contract is awarded pursuant to the “fair and open” process (N.J.S.A.19:44A-20.5 et seq.).

**BE IT FURTHER RESOLVED** that said contract amount shall be charged to Account No. 3-01-20-155-100-214.

**Resolution No. 2023 -09:**

**WHEREAS**, there exists a need for the Township of Cranford to engage an expert to provide Municipal Prosecutor legal services; and

**WHEREAS**, the Township of Cranford advertised for a Request for Proposals (RFP’s) for the Provision of Various 2023 Professional Services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS**, the Township of Cranford has deemed that the background, experience and qualifications of the respondent herein satisfy the criteria set forth in the RFP; and

**WHEREAS**, the Chief Financial Officer and the Director of Finance has certified to the availability of funds upon adoption of the 2023 municipal budget which will be on file in the office of the Township Clerk.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Cranford, New Jersey, as follows:

1. **Norman W. Albert, Esq.**, 23 North Avenue East, Cranford, New Jersey, 07016 be and hereby, is appointed as Municipal Prosecutor for a one-month term ending January 31, 2023; and
2. **Norman W. Albert, Esq.** is awarded a contract to provide all regular and routine activities of a prosecutor at a cost not to exceed \$4,250.00 during his term as Municipal Prosecutor; and
3. The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with **Norman W. Albert, Esq.**; and
4. This contract is awarded pursuant to the “fair and open” process (N.J.S. A. 19:44A-20.5 et seq.).

**BE IT FURTHER RESOLVED** that said contract amount shall be charged to Account No. 3-01-20-155-100-214.

**Resolution No. 2023 -10:**

**BE IT RESOLVED** by the Township Committee of the Township of Cranford, New Jersey, that **Mark S. Rothman, Esq., of Robbins and Robbins LLP**, 568 Amboy Avenue, Woodbridge, New Jersey, 07095, be and hereby is appointed as Alternate Prosecutor for an one (1) year term ending December 31, 2023.

**Resolution No. 2023 -11:**

**WHEREAS**, there exists a need for the Township of Cranford to engage an expert to provide Public Defender legal services; and

**WHEREAS**, the Township of Cranford advertised for a Request for Proposals (RFP’s) for the Provision of Various 2023 Professional Services through a fair and open process in accordance with N.J.S.A.

19:44A-20.4 et seq.; and

**WHEREAS**, the Township of Cranford has deemed that the background, experience and qualifications of the respondent satisfy the criteria set forth in the RFP; and

**WHEREAS**, the Chief Financial Officer and the Director of Finance has certified to the availability of funds upon adoption of the 2023 Municipal Budget which will be on file in the office of the Township Clerk.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Cranford, New Jersey, as follows:

1. **Jared B. Weiss, Esq., of the Law Offices of Jared B. Weiss, L.L.C.**, 535 Boulevard, Kenilworth, New Jersey, 07033, be and hereby is appointed as Public Defender for a one-year term ending December 31, 2023; and
2. **Jared Weiss, Esq.**, be and hereby, is awarded a contract to provide all regular and routine activities of a public defender at a cost not to exceed \$9,000.00 during his term as Public Defender; and
3. The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with **Jared B. Weiss, Esq.**; and
4. This contract is awarded pursuant to the “fair and open” process (N.J.S.A.19:44A-20.5 et seq.);

**BE IT FURTHER RESOLVED** that said contract amount shall be charged to Account No. T-15-00-000-103-000.

**Resolution No. 2023 -12:**

**WHEREAS**, there exists a need for the Township of Cranford to engage an expert to provide Environmental Attorney legal services; and

**WHEREAS**, the Township of Cranford advertised for a Request for Proposals (RFP’s) for the Provision of Various 2023 Professional Services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS**, the Township of Cranford has deemed that the background, experience and qualifications of the following respondent herein satisfy the criteria set forth in the RFP; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Cranford, New Jersey that Environmental Attorney legal services during calendar year 2023 be provided by the following firm:

1. **Wanda Chin Monahan, Esq., of The Law Offices of Wanda Chin Monahan, LLC**, 50 Cardinal Drive, Suite 102, Westfield, New Jersey, 07090

**Resolution No. 2023 -13:**

**WHEREAS**, there exists a need for the Township of Cranford to engage an expert to provide Redevelopment Attorney legal services; and

**WHEREAS**, the Township of Cranford advertised for a Request for Proposals (RFP’s) for the Provision of Various 2023 Professional Services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS**, the Township of Cranford has deemed that the background, experience, and qualifications of the respondent herein satisfies the criteria set forth in the RFP; and

**WHEREAS**, the Chief Financial Officer and the Director of Finance has certified to the availability of funds upon adoption of the 2023 Municipal Budget which will be on file in the office of the Township Clerk.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Cranford, New Jersey, as follows:

1. **Carlin, Ward, Ash & Heiart, LLC**, 25B Vreeland Road, P.O. Box 751, Florham Park, New Jersey, 07932, be and hereby is awarded a contract to provide Redevelopment Attorney legal services at a cost not to exceed \$20,000.00 for a one-year term ending December 31, 2023; and
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with **Carlin, Ward, Ash & Heiart, LLC**, and
3. This contract is awarded pursuant to the “fair and open” process (N.J.S.A.19:44A-20.5 et seq.).

**BE IT FURTHER RESOLVED** that said contract amount shall be charged to Account No. 3-01-20-155-100-214.

**Resolution No. 2023 -14:**

**WHEREAS**, there exists a need for the Township of Cranford to engage an expert to provide Affordable Housing Counsel legal services; and

**WHEREAS**, the Township of Cranford advertised for a Request for Proposals (RFP's) for the Provision of Various 2023 Professional Services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS**, the Township of Cranford has deemed that the background, experience and qualifications of the respondent herein satisfy the criteria set forth in the RFP; and

**WHEREAS**, the Chief Financial Officer and the Director of Finance has certified to the availability of funds upon adoption of the 2023 Municipal Budget which will be on file in the office of the Township Clerk.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Cranford, New Jersey, as follows:

1. **Jeffery R. Surenian, Esq., of Surenian, Edwards & Nolan LLC**, 311 Broadway, Suite A, Point Pleasant Beach, New Jersey, 08742, be and hereby, is awarded a contract to provide Affordable Housing Counsel legal services at a cost not to exceed \$25,000.00 for a one-year term ending December 31, 2023; and
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with **Jeffery R. Surenian, Esq., of Surenian, Edwards & Nolan LLC** and;
3. This contract is awarded pursuant to the "fair and open" process (N.J.S.A.19: 44A-20.5 et seq.); and

**BE IT FURTHER RESOLVED** that said contract amount shall be charged to Account No. 3-01-20-155-100-214.

**Resolution No. 2023 -15:**

**WHEREAS**, there exists a need for the Township of Cranford to engage an expert to provide Tax Appeal Attorney legal services; and

**WHEREAS**, the Township of Cranford advertised for a Request for Proposals (RFP's) for the Provision of Various 2023 Professional Services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS**, the Township of Cranford has deemed that the background, experience, and qualifications of the respondent satisfies the criteria set forth in the RFP; and

**WHEREAS**, the Chief Financial Officer and the Director of Finance has certified to the availability of funds upon adoption of the 2023 Municipal Budget which will be on file in the office of the Township Clerk.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Cranford, New Jersey, as follows:

1. **Renaud DeAppolonio, LLC**, 190 North Avenue East, Cranford, New Jersey, 07016 be and hereby, is awarded a contract to provide Tax Appeal Attorney legal services at a cost not to exceed \$50,000.00 for a one-year term ending December 31, 2023; and
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with **Renaud DeAppolonio, LLC**; and
3. This contract is awarded pursuant to the "fair and open" process (N.J.S.A.19:44A-20.5 et seq.).

**BE IT FURTHER RESOLVED** that said contract amount shall be charged to Account No. 3-01-20-155-100-214.

**Resolution No. 2023 -16:**

**WHEREAS**, there exists a need to engage an expert to provide Appraisal Services for the Township of Cranford; and

**WHEREAS**, the Township of Cranford advertised for a Request for Proposals (RFP's) for the Provision of Various 2023 Professional Services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS**, the Township of Cranford has deemed that the background, experience and qualifications of the following respondents satisfy the criteria set forth in the RFP.

**WHEREAS**, the Chief Financial Officer and the Director of Finance has certified to the availability of funds upon adoption of the 2023 Municipal Budget which will be on file in the office of the Township Clerk.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Cranford, New Jersey, as follows:

1. **Appraisal Associates, Inc.**, 524 South Avenue East, Cranford, New Jersey, 07016 be and hereby, is awarded a contract to provide Appraisal Services at a cost not to exceed \$20,000.00 for a one-year term ending December 31, 2023; and
2. The Mayor and Township Clerk are hereby authorized and directed to execute a contract with **Appraisal Associates, Inc.**; and
3. This contract is awarded pursuant to the “fair and open” process (N.J.S.A.19:44A-20.5 et seq.).

**BE IT FURTHER RESOLVED** that said contract amount shall be charged to Account No. 3-01-20-150-100-214.

**Resolution No. 20223-17:**

**WHEREAS**, there exists a need for the Township of Cranford to engage an expert to provide Engineering Services; and

**WHEREAS**, the Township of Cranford advertised for a Request for Proposals (RFP’s) for the Provision of Various 2023 Professional Services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS**, the Township of Cranford has deemed that the background, experience and qualifications of the respondent herein satisfy the criteria set forth in the RFP; and

**WHEREAS**, the Chief Financial Officer and the Director of Finance has certified to the availability of funds upon adoption of the 2023 Municipal Budget which will be on file in the office of the Township Clerk.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Cranford, New Jersey, as follows:

1. **Colliers Engineering & Design, Inc.**, 400 Valley Road, Suite 304, Mount Arlington, New Jersey, 07856, be and hereby is awarded a contract to provide Engineering Services at a fee not to exceed \$150,000.00 for a one-year term ending December 31, 2023; and
2. The Mayor and Township Clerk are hereby authorized and directed to execute a contract with **Colliers Engineering & Design, Inc.**; and
3. This contract is awarded pursuant to the “fair and open” process (N.J.S.A. 19:44A-20.5 et seq.) and;

**BE IT FURTHER RESOLVED** that said contract amount shall be charged to Account No. 3-01-20-165-100-214.

**Resolution No. 2023 -18:**

**WHEREAS**, there exists a need for the Township of Cranford to engage an expert to provide Engineering Services; and

**WHEREAS**, the Township of Cranford advertised for a Request for Proposals (RFP’s) for the Provision of Various 2023 Professional Services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS**, the Township of Cranford has deemed that the background, experience and qualifications of the respondent herein satisfy the criteria set forth in the RFP; and

**WHEREAS**, the Chief Financial Officer and the Director of Finance has certified to the availability of funds upon adoption of the 2023 Municipal Budget which will be on file in the office of the Township Clerk.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Cranford, New Jersey, as follows:

1. **Mott MacDonald**, 412 Mt. Kemble Avenue, Suite G22, Morristown, New Jersey, 07960, be and hereby is awarded a contract to provide Engineering Services at a fee not to exceed \$10,000.00 for a one-year term ending December 31, 2023; and
2. The Mayor and Township Clerk are hereby authorized and directed to execute a contract

with **Mott MacDonald**; and

3. This contract is awarded pursuant to the “fair and open” process (N.J.S.A. 19:44A-20.5 et seq.) and;

**BE IT FURTHER RESOLVED** that said contract amount shall be charged to Account No. 3-01-20-100-100-214.

**Resolution No. 2023 -19:**

**WHEREAS**, there exists a need to engage experts to provide Engineering Services for the Township of Cranford; and

**WHEREAS**, the Township of Cranford advertised for a Request for Proposals (RFP’s) for the Provision of Various 2023 Professional Services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS**, the Township of Cranford has deemed that the background, experience and qualifications of the following respondents satisfy the criteria set forth in the RFP; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Cranford, New Jersey that Engineering Services during 2023 be provided by the following firms:

- **Neglia Group**, 34 Park Avenue, P.O. Box 426, Lyndhurst, New Jersey, 07071
- **Matrix New World Engineering, Land Surveying and Landscape Architecture, PC**, 26 Columbia Turnpike, 2nd Floor, Florham Park, New Jersey, 07932
- **Remington & Vernick Engineers**, One Harmon Plaza, Suite 600, Secaucus, New Jersey, 07094

**Resolution No. 2023 -20:**

**WHEREAS**, there exists a need for the Township of Cranford to engage an expert to provide Planning Services for the Township; and

**WHEREAS**, the Township of Cranford advertised for a Request for Proposals (RFP’s) for the Provision of Various 2023 Professional Services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS**, the Township of Cranford has deemed that the background, experience and qualifications of the respondent herein satisfy the criteria set forth in the RFP; and

**WHEREAS**, the Chief Financial Officer and the Director of Finance has certified to the availability of funds upon adoption of the 2023 Municipal Budget which will be on file in the office of the Township Clerk.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Cranford, New Jersey, as follows:

1. **Topology NJ, LLC**, 60 Union Street, First Floor, Newark, New Jersey, 07105, be and hereby is awarded a contract to provide Planning Services for the Township at a fee not to exceed \$60,000.00 for a one-year term ending December 31, 2023; and
2. The Mayor and Township Clerk are hereby authorized and directed to execute a contract with **Topology NJ, LLC**; and
3. This contract is awarded pursuant to the “fair and open” process (N.J.S.A. 19:44A-20.5 et seq.) and;

**BE IT FURTHER RESOLVED** that said contract amount shall be charged to Account No. 3-01-20-100-100-216.

**Resolution No. 2023 -21:**

**WHEREAS**, there exists a need for the Township of Cranford to engage an expert to provide Auditing/Consulting Services; and

**WHEREAS**, the Township of Cranford advertised for a Request for Proposals (RFP’s) for the Provision of Various 2023 Professional Services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS**, N.J.S.A. 40A:5-4 et seq. requires a registered municipal accountant to perform an annual audit of annual books, accounts and financial transactions of the Township of Cranford; and

**WHEREAS**, the Township of Cranford has deemed that the background, experience and qualifications of the respondent herein satisfy the criteria set forth in the RFP; and

**WHEREAS**, the Chief Financial Officer and the Director of Finance has certified to the availability of funds upon adoption of the 2023 Municipal Budget which will be on file in the office of the Township Clerk.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Cranford, New Jersey, as follows:

1. **Warren M. Korecky, Partner, for the firm of Suplee, Clooney & Company**, 308 East Broad Street, Westfield, New Jersey, 07090, be and hereby are appointed Auditors for the Township of Cranford to perform the annual audits for year 2023 at a fee not to exceed \$45,800.00; and
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with **Suplee, Clooney & Company**; and
3. This contract is awarded pursuant to the “fair and open” process (N.J.S.A. 19:44A-20.5 et seq.).

**BE IT FURTHER RESOLVED** that said contract amount shall be charged to Account No. 3-01-20-135-100-214.

**Resolution No. 2023 -22:**

**WHEREAS**, there exists a need for the Township of Cranford to engage an expert to provide Bond Counsel services; and

**WHEREAS**, the Township of Cranford advertised for a Request for Proposals (RFP’s) for the Provision of Various 2022 Professional Services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS**, the Township of Cranford has deemed that the background, experience and qualifications of the respondent herein satisfy the criteria set forth in the RFP; and

**WHEREAS**, the Township requires specialized legal services in connection with the authorization and the issuance of bonds or notes of the Township of Cranford (the “Township”) in the County of Union, State of New Jersey, including the review of such procedures and the rendering of approving legal opinions acceptable to the financial community; and

**WHEREAS**, **Rogut McCarthy LLC** has submitted a proposal dated October 27, 2022, indicating it would provide the above services based on the fees set forth in the firm’s cost proposal; and

**NOW THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Cranford, New Jersey as follows:

1. **Steve Rogut, Esq.**, for the firm of **Rogut McCarthy LLC**, 37 Alden Street, Cranford, New Jersey, 07016, be and hereby, is appointed Bond Counsel for the Township of Cranford for said services in calendar year 2023; and
2. The Mayor and Township Clerk of the Township of Cranford be, and hereby are authorized and directed to execute a contract with **Rogut McCarthy LLC**; and
3. This contract is awarded pursuant to the “fair and open” process (N.J.S.A. 19:44A-20.5 et seq.)

**Resolution No. 2023 -23:**

**BE IT RESOLVED** by the Township Committee of the Township of Cranford, that **Michael R. Shulman** of Michael R. Shulman, Attorney at Law, LLC, 551 Summit Avenue, Jersey City, New Jersey, 07306 be and hereby is appointed as Alternate Public Defender for a one (1) year term ending December 31, 2023.

**Resolution No. 2023 -24:**

**WHEREAS**, there exists a need for the Township of Cranford to engage an expert to provide Affordable Housing Administrative Agent services for the Township; and

**WHEREAS**, the Township of Cranford advertised for a Request for Proposals (RFP’s) for the Provision of Various 2023 Professional Services through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS**, the Township of Cranford has deemed that the background, experience and qualifications of the respondent herein satisfy the criteria set forth in the RFP; and

**WHEREAS**, the Chief Financial Officer and the Director of Finance has certified to the availability of funds upon adoption of the 2023 Municipal Budget which will be on file in the office of the Township Clerk.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Cranford, New Jersey, as follows:

1. **CGP&H, Community Grants, Planning & Housing**, 1249 South River Road, Suite



301, Cranbury, New Jersey, 08512, be and hereby is awarded a contract to provide Affordable Housing Administrative Agent services for the Township at a fee not to exceed \$11,500.00 for a one-year term ending December 31, 2023; and

- 2. The Mayor and Township Clerk are hereby authorized and directed to execute a contract with **CGP&H, Community Grants, Planning & Housing**; and
- 3. This contract is awarded pursuant to the “fair and open” process (N.J.S.A. 19:44A-20.5 et seq.) and;

**BE IT FURTHER RESOLVED** that said contract amount shall be charged to Account No. 3-01-20-100-100-214.

**Resolution No. 2023 -25:**

**AUTHORIZING RENEWAL OF THE TOWNSHIP’S PARTICIPATION IN THE STATEWIDE INSURANCE FUND**

WHEREAS, a number of local units have joined together to form the Statewide Insurance Fund (“FUND”), a joint insurance fund, as permitted by N.J.S.A. 40A:10-36, *et seq.*; and WHEREAS, the Township of Cranford has complied with relevant law with regard to the acquisition of insurance; and

WHEREAS, the statutes and regulations governing the creation and operation of joint insurance funds contain elaborate restrictions and safeguards concerning the safe and efficient administration of such funds; and

WHEREAS, the Township of Cranford has determined that membership in the FUND is in the best interest of the Township of Cranford

WHEREAS, the Township of Cranford agrees to be a member of the FUND for a period of three (3) years, effective from **January 1, 2023** terminating on **January 1, 2026** at 12:01 a.m. standard time; and WHEREAS, the Township of Cranford has never defaulted on claims, if self-insured, and has not been canceled for non-payment of insurance premiums for two (2) years prior to the date of this Resolution. NOW, THEREFORE, BE IT RESOLVED that the Township of Cranford does hereby agree to join the Statewide Insurance Fund; and

BE IT FURTHER RESOLVED that to the extent required by law, the Township of Cranford shall provide notice of the Indemnity and Trust Agreement to the Office of the State Comptroller; and BE IT FURTHER RESOLVED that the Township of Cranford will be afforded the following coverage(s):

- Workers’ Compensation & Employer’s Liability \_\_\_\_\_
- Comprehensive General Liability \_\_\_\_\_
- Automobile Liability and Physical Damage \_\_\_\_\_
- Public Officials and Employment Practices Liability \_\_\_\_\_
- Property \_\_\_\_\_
- Inland Marine Boiler and Machinery \_\_\_\_\_
- Crime-Faithful Performance and Fidelity \_\_\_\_\_
- Pollution Liability \_\_\_\_\_
- Cyber Liability \_\_\_\_\_
- Non Owned Aircraft \_\_\_\_\_

BE IT FURTHER RESOLVED that the Township of Cranford’s Fund Commissioner is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying the membership in the FUND as required by the FUND’s Bylaws and to deliver same to the Administrator of the FUND with the express reservation that said documents shall become effective only upon the Township of Cranford’s admissions to the FUND following approval of the FUND by the New Jersey Department of Banking and Insurance.

Name of Member Entity:

Township of Cranford

By: \_\_\_\_\_  
Brian Andrews

ATTEST:

Title: \_\_\_\_\_

\_\_\_\_\_  
Clerk

This Resolution agreed to the \_\_\_ of January 5, 2023, by a vote of:  
5 (five) Affirmative 0 (zero) Abstain 0 (zero) Negative 0(zero) Absent

**STATEWIDE INSURANCE FUND  
INDEMNITY AND TRUST AGREEMENT**

THIS AGREEMENT made this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_, in the County of Morris, State of New Jersey, by and between the Statewide Insurance Fund (hereinafter "FUND"), and \_\_\_\_\_ in the County of \_\_\_\_\_

\_\_\_\_\_ a duly constituted local unit of government (hereinafter "LOCAL UNIT");

WHEREAS, two or more local units have collectively formed a joint insurance fund as such an entity is authorized and described in N.J.S.A. 40A:10-36 et seq.; and

WHEREAS, the LOCAL UNIT has agreed to become a member of the FUND in accordance with and to the extent provided for in the Bylaws of the FUND and in consideration of such obligations and benefits to be shared by the membership of the FUND; and

WHEREAS, the LOCAL UNIT has complied with relevant law with regard to the acquisition of insurance;

NOW, THEREFORE, it is agreed as follows:

1. The LOCAL UNIT, upon entering the FUND, agrees to be bound by and to accept and comply with each and every provision of the FUND's Bylaws, Risk Management Program, as it applies to the LOCAL UNIT and the applicable statutes and administrative regulations pertaining to joint insurance funds.
2. The LOCAL UNIT agrees to participate in the FUND with respect to the coverage listed in the LOCAL UNIT's "Resolution to Join" in accordance with the FUND's Bylaws and Risk Management Program.
3. The LOCAL UNIT agrees to become a member of the FUND until January 1, 2026, at 12:01 a. m. eastern standard time. The commencement date shall be the effective date as established by the FUND's Bylaws and policies.
4. The LOCAL UNIT certifies that it has not been canceled for non-payment of insurance premiums for a period of at least two (2) years prior to the date hereof, or, if self-insured, that it has never defaulted on any claims.
5. In consideration of membership in the FUND, the LOCAL UNIT agrees that it shall jointly and severally assume and discharge the liability of each and every member of the FUND in accordance with statute and regulation, and by execution hereof the full faith and credit of the LOCAL UNIT is pledged to the punctual payment of any sums which shall become due to the FUND in accordance with the Bylaws thereof, this Agreement or any applicable statute or regulation.
6. If the FUND, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the LOCAL UNIT agrees to reimburse the FUND for all such reasonable expenses, fees and costs on demand.
7. The LOCAL UNIT and the FUND agree that the FUND shall hold in trust all monies paid by the LOCAL UNIT to the FUND and those monies will be used in accordance with all applicable statutes, the FUND's Bylaws and the Risk Management Program.
8. If required by the Commissioner of Insurance or applicable statutes or regulations, the FUND shall establish separate trust fund accounts in accordance with N.J.S.A. 40A:10-36, et seq. and any other statutes or regulations that may be applicable. Said trust accounts shall be used solely for the payment of claims made against members of the FUND, excess insurance premiums and/or the administration of the FUND, or for such other purposes as now or hereunder permitted by statute or regulation.
9. Each LOCAL UNIT which shall become a member of the FUND shall be obligated to execute an agreement similar in form to this Agreement.
10. To the extent required by law, the LOCAL UNIT shall provide notice of this Agreement to the Office of the State Comptroller.

Name of Member Entity:

\_\_\_\_\_

ATTEST:

By: \_\_\_\_\_

\_\_\_\_\_

Print Name

Title: \_\_\_\_\_

\_\_\_\_\_  
Clerk

STATEWIDE INSURANCE FUND

By: \_\_\_\_\_

Chairman

ATTEST: \_\_\_\_\_

Secretary

Dated: \_\_\_\_\_

**Resolution No. 2029-26:**

**RESOLUTION APPOINTING FUND COMMISSIONER AND ALTERNATE FUND COMMISSIONER TO THE STATEWIDE INSURANCE FUND**

**WHEREAS**, the Township of Cranford (hereinafter “Local Unit”) is a member of the Statewide Insurance Fund (hereinafter “Fund”), a joint insurance fund as defined in N.J.S.A. 40A:10-36 et seq.; and **WHEREAS**, the Fund’s Bylaws require participating members to appoint a Fund Commissioner; and **NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Cranford that Interim Administrator Ryan Greco is hereby appointed as the Fund Commissioner for the Township of Cranford for the Fund Year 2023; and

**BE IT FURTHER RESOLVED** that Lavona Patterson is hereby appointed as the Alternate Fund Commissioner for the Township of Cranford for the Fund Year 2023; and

**BE IT FURTHER RESOLVED** that the Township of Cranford’s Fund Commissioner is authorized and directed to execute all such documents as required by the Fund.

TOWNSHIP OF CRANFORD

ATTEST:

\_\_\_\_\_  
Patricia Donahue  
Township Clerk

By: \_\_\_\_\_  
Brian Andrews  
Mayor

This Resolution agreed to the \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_, by a vote of:

(5) five \_\_\_\_\_ Affirmative (0) zero \_\_\_\_\_ Abstain (0) zero \_\_\_\_\_ Negative (0) zero \_\_\_\_\_ Absent

**Resolution No. 2023-27:**

**BE IT RESOLVED** by the Township Committee of the Township of Cranford that Commissioner Kathleen Miller Prunty be and hereby is designated as Liaison for Senior Citizen Issues.

**Resolution No. 2023-28:**

**BE IT RESOLVED** by the Township Committee of the Township of Cranford that Terrence Curran be and hereby is designated as Commissioner/Liaison for the Chamber of Commerce.

**Resolution No. 2023-29:**

**BE IT RESOLVED** by the Township Committee of the Township of Cranford at a meeting held January 5, 2023 that the Call Department of the Cranford Fire Department consists of the following members:

- Lieutenant Ronald Marotta
- Firefighter Jake Anderson
- Firefighter Karolyn Buckridee

- Firefighter Andrew DiFrancesco
- Firefighter Travis Literate
- Firefighter Paul Richardson
- Firefighter Samuel Scher
- Firefighter Ian Spurr
- Firefighter Chapin Taggart
- Firefighter Michael DiFabio
- Firefighter Nicholas Pingor
- Firefighter Thomas Scanio
- Firefighter Patrick Kalnins
- Firefighter Sean Daly

**Resolution No. 2023-30:**

**RESOLUTION APPOINTING EMERGENCY MANAGEMENT COORDINATOR AND DEPUTY COORDINATORS**

**WHEREAS**, pursuant to N.J.S.A. App.A:9-40.1, each municipality is required to have a municipal emergency management coordinator for a statutory three-year term, and;

**WHEREAS**, the qualifications, authority, and scope of responsibilities of municipal emergency management coordinators are outlined in New Jersey Office of Emergency Management Directive NJOEM-7 (2022), and;

**WHEREAS**, The Mayor desires to appoint a municipal emergency management coordinator and deputy emergency management coordinators;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Cranford that at a meeting held on January 5, 2023, that Fire Battalion Chief Matthew Lubin is hereby appointed to the position of Emergency Management Coordinator for the Township of Cranford for a three (3) year term, effective January 1, 2023 through to and including December 31, 2025, and;

**BE IT FURTHER RESOLVED** that Police Chief Ryan J. Greco and Police Captain Guy Patterson are hereby appointed as Deputy Emergency Management Coordinators for a one (1) year term, effective January 1, 2023 through to and including December 31, 2023.

**BE IT FURTHER RESOLVED** that the Emergency Management Coordinator shall forward a copy of this resolution to the Union County Office of Emergency Management.

**Resolution No. 2023-31:**

**BE IT RESOLVED** by the Township Committee of the Township of Cranford at a meeting held on January 5, 2023 that Karyn Kinane be and hereby is appointed as Tax Collector for a four (4) year term, effective January 1, 2023 and ending on December 31, 2026; and

**BE IT FURTHER RESOLVED** that a copy of this resolution be forwarded to the New Jersey Division of Local Government Services in the Department of Community Affairs.

**Resolution No. 2023-32:**

**WHEREAS**, alcohol and drug abuse effects many lives especially our youth; and

**WHEREAS**, the best way to combat the problem of alcohol and drug abuse is through prevention and educational programs; and

**WHEREAS**, the Cranford Prevention and Wellness Committee (formerly known as the Municipal Alliance) is dedicated to a comprehensive and coordinated effort to reduce and prevent alcohol and drug abuse in Cranford to make our town safe for all our citizens – especially our young people, and will include in its Safe Homes Project such dedicated efforts; and

**WHEREAS**, the first prevention strategy involving the Safe Homes Project is “Zero Tolerance” meaning no alcohol use by underage youth will be tolerated and underage drinkers will be held accountable for their actions.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Cranford, this 5<sup>th</sup> day of January, 2023, that the Township Committee supports “Zero Tolerance” and urges all individuals, parent groups, Parent Teacher Associations (PTA’s), civic groups, schools, religious institutions, law enforcement, businesses, and all organizations to also support “Zero Tolerance” regarding alcohol and drug use.

**Resolution No. 2023-33:**

**BE IT RESOLVED** by the Township Committee of the Township of Cranford, at a meeting held January 5, 2023 that the Union County Local Source, the Westfield Leader and the Star Ledger be and hereby are designated as the three (3) newspapers to which notices and other matters are to be provided under the Open Public Meetings Act (N.J.S.A.10:4-6 to 10:21) of the State of New Jersey, otherwise known as “The Sunshine Law”; and

**BE IT FURTHER RESOLVED** that TAPinto Cranford, be and hereby is designated as the electronic news source for which notices and other matters are to be provided under the Open Public Meetings Act.

**Resolution No. 2023-34:**

**WHEREAS**, in accordance with N.J.A.C. 17:27-3.5, all public agencies that award contracts to goods and services vendors and/or construction contractors must designate an individual to serve as its Public Agency Compliance Officer; and

**WHEREAS**, the Public Agency Compliance Officer shall act as a liaison between the New Jersey Division of Contract Compliance and Equal Employment Opportunity in Public Contracts and service providers, act as the municipality's point of contact for all matters concerning the implementation and administration of the statute, and for administering contracting procedures pertaining to equal employment opportunity.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Cranford that the Township Clerk be, and hereby is, appointed as Public Agency Compliance Officer for the Township of Cranford for the year 2023; and

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be forwarded to the State of New Jersey's Division of Contract Compliance and Equal Employment Opportunity in Public Contracts.

**Resolution No. 2023-35:**

**WHEREAS**, application has been made to the Cranford Police Department by Sisbarro Towing & Recovery, LLC and C.E.S. Towing & Recovery as to inclusion on the official Towing operators list for the Township of Cranford for the year 2023; and

**WHEREAS**, the Cranford Chief of Police has conducted a review and has recommended approval of said applications.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Cranford on this 5<sup>th</sup> day of January 2023, that Sisbarro Towing & Recovery, LLC, 1970 US Highway 22 East, Union, New Jersey, 07083, and C.E.S. Towing & Recovery, 340 Cox Street, Roselle, New Jersey, 07203, hereby are designated as the official Towing Operators for the Township of Cranford for the year 2023.

**Resolution No. 2023-36:**

**WHEREAS**, N.J.S.A. Appendix A: 9-33, et seq., of the New Jersey Statutes permits the Township of Cranford to establish and maintain an auxiliary police organization to assist and augment the regular police force during disasters and other emergency conditions; and

**WHEREAS**, in recognition of the many years of dedicated service by members of the Cranford Auxiliary Police Department; and

**WHEREAS**, the Township of Cranford desires to formally recognize and formalize the Cranford Auxiliary Police Department in the best interests of the citizens of Cranford; and

**WHEREAS**, the Cranford Auxiliary Police Department is subject to all laws, regulations, memoranda, and Executive Orders issued by competent authority through the New Jersey Office of Emergency Management and the Local Emergency Management Coordinator during declared states of emergency; and

**WHEREAS**, the Cranford Auxiliary Police Department will be under the immediate control of the Chief of Police during their assigned training missions in accordance with all laws, regulations, memoranda, and Executive Orders issued by competent authority.

**NOW, THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Cranford that the Cranford Auxiliary Police Department is formally established with the powers and duties set forth in N.J.S.A. App. A: 9-33 et seq. of New Jersey Statutes as revised and the rules, regulation, memoranda, and Executive Orders promulgated by or through the New Jersey Office of Emergency Management, the Local Emergency Management Coordinator and the Chief of Police.

**Resolution No. 2023-37:**

**RESOLUTION APPROVING THE USE OF THE UNION COUNTY PRINT SHOP FOR  
PRINTING SERVICES THE TOWNSHIP OF CRANFORD REQUIRES PURSUANT TO  
N.J.S.A. 40A: 11-5 (2)**

**WHEREAS**, the annual amount of expenditures for printing services is in excess of the bid threshold and public advertising for bids for a contract for such services is an exception to the Local Public Contracts Law if "it is to be made or entered into with the United States of America, county or municipality of any board, body, officer, agency or authority therefore and any other state or subdivision thereof" pursuant to N.J.S.A. 40A:11-5 (2); and

**WHEREAS**, the County of Union, Office of Intergovernmental Relations, is authorized to coordinate and facilitate the use of its print shop by municipalities in the County of Union which may be interested; and

**WHEREAS**, Township departments and offices desire to utilize the County of Union's Print Shop for various multi-part forms, licenses, program brochures, fliers, and event programs, handbooks, signs and cards, business cards, stationery and envelopes; and

**WHEREAS**, the 2023 budget will provide departmental appropriations for printing; and printing costs the Township incurs will be charged accordingly.

**NOW THEREFORE BE IT RESOLVED** that the Township Committee of the Township of Cranford hereby approves the use of the Union County Print Shop by various Township departments and offices for 2023.

**BE IT FURTHER RESOLVED** that the Township Clerk is hereby authorized and directed to forward a certified copy of this resolution to the Union County Manager and the Union County Coordinator of Community Relations.

**Resolution No. 2023-38:**

**WHEREAS**, N.J.S.A. 40A: 4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2023 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

**WHEREAS**, the date of this resolution is within the first thirty (30) days of the fiscal year; and

**WHEREAS**, the total appropriations in the 2023 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistance, is the sum of \$38,004,900.40; and

**WHEREAS**, 26.25% of the total appropriations in the 2023 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistance in said budget is the sum of \$9,976,286.36.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Cranford that the attached appropriations be made and a certified copy of this resolution be transmitted to the Chief Financial Officer for her records.

**Resolution No. 2023-39:**

**WHEREAS**, N.J.S.A. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2023 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

**WHEREAS**, the date of this resolution is within the first thirty (30) days of the fiscal year; and

**WHEREAS**, the total appropriations in the 2023 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistance, is the sum of \$1,640,316.00; and

**WHEREAS**, 26.25% of the total appropriations in the 2023 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistance in said budget is the sum of \$430,582.95.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Cranford that the following appropriations be made and a certified copy of this resolution be transmitted to the Chief Financial Officer for her records:

Appropriations – Swimming Pool Utility

Salaries and Wages	\$252,722.93
Miscellaneous Other Expenses	<u>\$177,860.02</u>
	<u>\$430,582.95</u>

**Resolution No. 2023-40:**

**WHEREAS**, N.J.S.40A: 4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2023 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

**WHEREAS**, the date of this resolution is within the first thirty (30) days of the fiscal year; and

**WHEREAS**, the total appropriations in the 2023 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistance, is the sum of \$178,824.99; and

**WHEREAS**, 26.25% of the total appropriations in the 2023 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistance in said budget is the sum of \$46,862.81.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Cranford that the following appropriations be made and a certified copy of this resolution be transmitted to the Chief Financial Officer for her records:

Appropriations – Special Improvement District (SID)

Salaries and Wages	\$22,511.48
Miscellaneous Other Expenses	<u>\$24,351.33</u>
	<u>\$46,862.91</u>

**Resolution No. 2023-41:**

**WHEREAS**, N.J.S.A. 40A:5-17 allows for the cancellation of property tax refunds or delinquent amounts in the amount of less than \$10.00; and

**WHEREAS**, the Mayor and Township Committee of the Township of Cranford, in the County of Union, State of New Jersey, may authorize the Tax Collector of the Township of Cranford to process without further action on their part, any cancellation of property tax refunds or delinquencies of less than \$10.00.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Township Committee of the Township of Cranford, County of Union, State of New Jersey, that the Tax Collector of the Township of Cranford is hereby authorized to cancel said tax amounts as deemed necessary; and

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be forwarded to the Tax Collector and Township Auditor.

**Resolution No. 2023-42:**

**WHEREAS**, the Mayor and Township Committee of the Township of Cranford, in the County of Union, State of New Jersey, may authorize the Tax Collector of the Township of Cranford to process without further action on their part, any cancellation of sewer refunds or delinquencies of less than \$10.00.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Township Committee of the Township of Cranford, County of Union, State of New Jersey, that the Tax Collector of the Township of Cranford is hereby authorized to cancel said sewer amounts as deemed necessary; and

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be forwarded to the Tax Collector and Township Auditor.

**Resolution No. 2023-43:**

**WHEREAS**, the Township of Cranford has established a schedule of municipal charges for extraordinary services performed by the Township on private property; and

**WHEREAS**, the Township has billed the property owner in an attempt to collect these charges.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Cranford that the Tax Collector is hereby authorized to advertise these unpaid charges in the notice of tax sale, and as per New Jersey State Statute, convert the unpaid charges to municipal liens to be sold at the annual tax sale as a municipal lien against the property enforceable in accordance with N.J.S.A. 54:5 et. seq.

**Resolution No. 2023-44:**

**A RESOLUTION TO AUTHORIZE THE SALE OF TAX SALE CERTIFICATES AND  
CONVERT OUTSTANDING SEWER CHARGES TO TAX LIENS**

**WHEREAS**, the Township Committee of the Township of Cranford is aware that properties within the Township are delinquent on their property taxes; and

**WHEREAS**, the Township Committee of the Township of Cranford is further aware that properties within the Township are delinquent on their sewer charges; and

**WHEREAS**, N.J.S.A. 54:5-1 et seq., "The Tax Sale Law," permits a municipal official, pursuant to a resolution approved by the governing body, to hold a public auction for the sale of Tax Sale Certificates; and

**WHEREAS**, N.J.S.A. 40A:26A-1 et seq., the "Municipal and County Sewerage Act," permits a municipal official, pursuant to a resolution approved by the governing body, to hold a public auction in the same manner as is provided for the sale of Tax Sale Certificates pursuant to N.J.S.A. 54:5-1 et seq.;

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Cranford hereby authorizes the Township Tax Collector or her designee to hold a public auction for the sale of outstanding property debt and to convert all outstanding sewer charges into liens against properties with outstanding sewer charges and sell those liens at public auction prior to the end of Calendar Year 2023.

**CERTIFICATION**

I, Patricia Donahue, Municipal Clerk of the Township of Cranford, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee of the Township of Cranford at its meeting held on the January 5, 2023.

**Resolution No. 2023-45:**

**MAINTAINING BID THRESHOLD THROUGH ESTABLISHED QUALIFIED PURCHASING AGENT  
PURSUANT TO N.J.S.A. 40A:11-3A AND N.J.A.C. 5:34-5 ET. SEQ.**

**WHEREAS**, N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

**WHEREAS**, the Local Public Contracts Law ("LPCL") provides local contracting units to maintain a bid threshold up to \$44,000.00 when a Qualified Purchasing Agent is appointed; and

**WHEREAS**, appointed Qualified Purchasing Agents are also granted through LPCL with the authorization to negotiate and award such contracts below the bid threshold; and

**WHEREAS**, Michael Robinson possesses the designation of Qualified Purchasing Agent as issued by the Director of the New Jersey Division of Local Government Services in accordance with N.J.A.C. 5:34-5

et. seq.; and

**WHEREAS**, the Township of Cranford desires to take advantage of an increased bid threshold;  
**NOW THEREFORE BE IT RESOLVED**, that the Township Committee of the Township of Cranford, Union County, State of New Jersey hereby maintains its established bid threshold of \$44,000.00; and  
**BE IT FURTHER RESOLVED**, that the Township Committee of the Township of Cranford, Union County, State of New Jersey hereby appoints Michael Robinson as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 40A:11-2(30).

**Resolution No. 2023-46:**

**WHEREAS**, on January 11, 2016, Governor Christie signed S1940/A2893 into law, which exempts Boards of Education and local government payments to entities under Board of Public Utility (BPU) jurisdiction from certain certification requirements; and  
**WHEREAS**, the law states that towns are not required to go through the voucher process in order to pay their regulated utility bills and are permitted to pay regulated utility bills when they are received; and

**WHEREAS**, the Township will not seek claimant’s certification and declaration signatures each time a purchase order is generated for payments to be issued to the following (but not limited to):

PSEG	Tioga Solar Union County
NJ American Water	Verizon
Elizabethtown Gas	Comcast
Jersey Central Power & Light (JCPL)	AT&T
Windstream (Paetec)	Compass Energy (Constellation)
UGI Energy Services	MP2 Energy, LLC

**WHEREAS**, the Township reserves the right to augment this list, through entering into agreements with other utility companies throughout the year, where the same law will apply;  
**NOW THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Cranford that the aforementioned utility service providers will be recognized under S1940/A2893.

**Resolution No. 2023-47:**

**WHEREAS**, the Township of Cranford provides health insurance coverage to its full-time employees; and

**WHEREAS**, the annual municipal financial outlay to provide such health insurance coverage is very costly to the Township, with premiums becoming increasingly more expensive; and  
**WHEREAS**, a Cranford Township employee may have other health insurance coverage through his/her spouse or civil union partner or otherwise; and

**WHEREAS**, pursuant to law, a local municipal employer is permitted to request a waiver by its employees of Township-provided health insurance coverage; and

**WHEREAS**, a municipality is permitted to allow its employees entitled to receive health insurance coverage to receive an incentive for waiving such coverage; and

**WHEREAS**, the Township of Cranford is desirous of authorizing such incentive;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Cranford, Union County, State of New Jersey, that for calendar year 2023, the Township will offer an incentive, in the prorated annual amount set forth below, to all employees who execute (or have executed) a form waiving all health insurance coverage for this year according to the following schedule, provided that the employee qualified for and was entitled to such coverage during the 2023 calendar year:

- Employee Coverage - 25 percent or \$5,000, whichever is less, of the amount saved by the Township, because of the employee’s waiver of health insurance coverage.
- Employee and Child(ren) – 25 percent or \$5,000, whichever is less, of the amount saved by the Township, because of the employee’s waiver of health insurance coverage.
- Employee & Spouse/ Civil Union Partner - 25 percent or \$5,000, whichever is less, of the amount saved by the Township, because of the employee’s waiver of health insurance coverage.
- Family - 25 percent or \$5,000, whichever is less, of the amount saved by the Township, because of the employee’s waiver of health insurance coverage; and



**BE IT FURTHER RESOLVED** that the coverage waiver incentive amount shall be prorated based upon the date on which the waiver form is executed by each individual Township employee; and  
**BE IT FURTHER RESOLVED** that the dollar amount of the incentive to be paid to each such participating employee shall be distributed to the employee at the conclusion of calendar 2023; and  
**BE IT FURTHER RESOLVED** that any employee waiving health insurance coverage hereunder shall have the option to reinstate Township health insurance coverage in accordance with the requirements of the Township’s Health Insurer and Plan(s) then in effect.

**Resolution No. 2023-48:**

**BE IT RESOLVED** by the Township Committee of the Township of Cranford at a meeting held January 5, 2023 that the Treasurer be, and hereby is, authorized to utilize Investors Bank, a division of Citizen Bank, NA and TD Bank as depositories; and  
**BE IT FURTHER RESOLVED** that the Treasurer be, and hereby is, authorized to utilize any other banking institution as a depository which can provide a Government Unit Deposit Protection Act Certificate issued by the State of New Jersey, Department of Banking.

**Resolution No. 2023-49:**

**BE IT RESOLVED** by the Township Committee of the Township of Cranford that the funds of the Township of Cranford deposited in the Investors Bank, 105 North Avenue West, Cranford, New Jersey 07016 and TD Bank, 465 South Avenue, Cranford, New Jersey 07016, be subject to withdrawal upon checks signed by any two of the following officers:

Brian Andrews  
 Lavona Patterson

**BE IT FURTHER RESOLVED**, that checks drawn upon the payroll account shall require only the facsimile signature of Lavona Patterson.

**Resolution No. 2023 -50:**

**WHEREAS**, it is required for the Township of Cranford to adopt and have on file a detailed Cash Management Plan regarding investments of Township funds.  
**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Cranford that the following Cash Management Plan is hereby adopted and it is to be kept on file in the offices of the Township Treasurer and Township Clerk:

**I. STATEMENT OF PURPOSE**

This Cash Management Plan (the "Plan") is prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to set forth the basis for the deposits ("Deposits") and investment ("Permitted Investments") of certain public funds of the Township of Cranford, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to ensure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to ensure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

**II. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN**

The Plan is intended to cover the deposit and/or investment of the following funds and accounts of the Township of Cranford.

1. Current Funds	6. General Capital Fund
2. Trust Assessment Fund	7. Swim Pool Operating Fund
3. Trust Fund	8. Swim Pool Capital Fund
4. SID/DMC Fund	9. COAH
5. Dog Trust Fund	10. CDBG Block Grant

### III. DESIGNATION OF OFFICIALS OF THE TOWNSHIP OF CRANFORD AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN

The Chief Financial Officer of the Township of Cranford [and the Treasurer] (the "Designated Official") is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan.

### IV. DESIGNATION OF DEPOSITORIES

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan, including any Certificates of Deposit which are not otherwise invested in Permitted Investments as provided for in this Plan:

All New Jersey Banks that provide a certificate of eligibility. Depositories for 2023 are Investors Bank, a division of Citizen Bank, NA and TD Bank.

A "Certificate of Eligibility" is the certification issued by the New Jersey Department of Banking, Division of Banking, that a public depository is eligible to act as a depository for public funds and qualifies as a participant in the New Jersey Governmental Unit Depository Protection Act (GUPA). The Township of Cranford shall designate said depositories by resolution of the governing body each year in accordance with N.J.S.A. 40A:5-15.1.

### V. AUTHORIZED INVESTMENTS

A. Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
- (2) Government money market mutual funds;
- (3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of the purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
- (4) Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located;
- (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units;
- (6) Local government investment pools;
- (7) Deposits with the State of New Jersey Cash Management Fund established pursuant to section I of P.L. 1977, c. 281 (C.52:18A-90.4); or
- (8) Agreements for the repurchase of fully collateralized securities if:
  - (a) the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a;
  - (b) the custody of collateral is transferred to a third party;
  - (c) the maturity of the agreement is not more than 30 days ;
  - (d) the underlying securities are purchased through a public depository as defined in section I of P.L. 1970, c.236 (C.17:9-41); and
  - (e) a master repurchase agreement providing for the custody and security of collateral is executed.

For purposes of the above language, the terms "government money market mutual fund" and "local government investment pool" shall have the following definitions:

Government Money Market Mutual Fund. An investment company or investment trust:

- (a) which is registered with the Securities and Exchange Commission under the "Investment Company Act of 1940," 15 U.S.C. sec. 80a-1 et seq., and operated in accordance with 17 C.F.R. sec. 270.2a-7.
- (b) the portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and
- (c) which has:
  - (i) attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or
  - (ii) retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the "Investment Advisors Act of 1940," 15 U.S.C. sec. 80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

Local Government Investment Pool. An investment pool:

- (a) which is managed in accordance with 17 C.F.R. sec. 270.2a-7;
- (b) which is rated in the highest category by a nationally recognized statistical rating organization;
- (c) which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;
- (d) which is in compliance with rules adopted pursuant to the "Administrative Procedure Act," P.L. 1968, C.410 (c.52:14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments;
- (e) which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and
- (f) which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a national or State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967 c.9 (C.49.3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

## **VI. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGMENT OF RECEIPT OF PLAN**

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Township of Cranford, then such instrument or security shall be covered by a custodial agreement--with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such

investments in the name of the Township of Cranford to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any Permitted Investments that involve securities shall be executed by a "delivery versus payment" method to ensure that such Permitted Investments are either received by the Township of Cranford or by a third party custodian prior to or upon the release of the Township's funds.

To assure that all parties with whom the Township of Cranford deals either by way of Deposits or Permitted Investments are aware of the authority and the limits set forth in this Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official(s).

## VII. REPORTING REQUIREMENTS

The Designated Official(s) referred to in Section III hereof shall submit to the governing body of the Township of Cranford a monthly written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- A. The name of any institution holding funds of the Township of Cranford as a Deposit or a Permitted Investment.
- B. The amount of securities or Deposits purchased or sold during the immediately preceding month.
- C. The class or type of securities purchased or Deposits made.
- D. The book value of such Deposits or Permitted Investments.
- E. The earned income on such Deposits or Permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.
- F. The fees incurred to undertake such Deposits or Permitted Investments.
- G. The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.
- H. All other information which may be deemed reasonable from time to time by the governing body of the Township of Cranford.

## VIII. TERM OF PLAN

Attached to this Plan is a resolution of the governing body of the Township of Cranford approving this Plan for such period of time. The Plan may be amended from time to time. To the extent that any amendment is adopted by the Township Committee of the Township of Cranford, the Designated Official is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

### **Resolution No. 2023-51:**

**WHEREAS**, pursuant to N.J.S.A. 54-67, taxes are due and payable on the first day of February, May, August, and November of each year, and become delinquent if not paid on or before said days; **NOW, THEREFORE, BE IT RESOLVED** that a grace period of ten (10) days is hereby established; within which any installment of taxes or assessments may be received after the due date therefore without an additional charge of interest. The interest on delinquent installment of Taxes or Assessments shall be charged at the rate of eight (8) per cent (%) per annum on the first \$1,500 and eighteen (18) per cent (%) per annum on any amount in excess of \$1,500 to be calculated from the date that Tax was payable until the date of actual payment. Calculations are to be made in accordance with Chapter 75 of the Laws of 1991; and,

**BE IT FURTHER RESOLVED** that a penalty of six (6) per cent (%) will be imposed to any taxpayer with a delinquency in excess of \$10,000 who fails to pay that delinquency prior to the end of the calendar year. A delinquency consists of any Tax, Assessment or Interest amount due.

### **Resolution No. 2023-52:**

**BE IT RESOLVED** by the Township Committee of the Township of Cranford, that the Chief Financial Officer, Lavona Patterson, or official designees, Assistant to Chief Financial Officer, Jaimie Haynes, and Purchasing Agent, Michael Robinson, are hereby 1) authorized to process electronic on-line internal

transfers of funds up to \$10,000,000, and are 2) authorized to process or approve outgoing wire transfers up to \$10,000,000.

**Resolution No. 2023 -53:**

**BE IT RESOLVED** by the Township Committee of the Township of Cranford, at a meeting held January 5, 2023, that Karyn Kinane, Tax Collector, be, and hereby is, designated as Municipal Lien Searcher for a one (1) year term ending December 31, 2023.

**Resolution No. 2023-54:**

**RESOLUTION AUTHORIZING PAYMENT OF BILLS THROUGH ELECTRONIC FUND TRANSFERS**

**WHEREAS**, it is necessary to provide authorization to pay bills through electronic fund transfers in between the Township of Cranford Township Committee’s scheduled meetings to comply with payment deadlines;

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Cranford, in the County of Union, that the Chief Financial Officer Lavona Patterson, be and is hereby authorized to pay the following bills through electronic fund transfers between the Township Committee's scheduled meetings in order to comply with deadlines:

- State of New Jersey Pension and Health Benefits Payments
- Debt Service Payments
- Union County Tax Payments
- Payroll
- Rahway Valley Sewerage Authority (RVSA)
- County of Union – PILOT’s
- EML Payments to Pathward from “Downtown Cranford”

**BE IT FURTHER RESOLVED**, that a summary of each month's manual disbursements will be provided to the Mayor and members of the Township Committee.

**Resolution No. 2023-55:**

**BE IT RESOLVED**, by the Township Committee of the Township of Cranford at a meeting held January 5, 2023 that Karyn Kinane, be, and hereby is, appointed as Swimming Pool Utility (SPU) Collector for a one (1) year term ending December 31, 2023.

**Resolution No. 2023-56:**

**WHEREAS**, Local Public Contract Law 40A:11-6.1, “Award of Contracts” requires that every contract awarded by the contracting agent for the provision or performance of any goods or services, the cost of which in the aggregate may exceed the bid threshold, shall be awarded only by resolution of the governing body;

**WHEREAS**, The Township of Cranford is authorized by law to purchase goods and services from approved vendors who have been awarded by and have existing contracts with the State of New Jersey and/or authorized Cooperative Purchasing Programs; and

**WHEREAS**, the following vendors have been awarded state contracts and/or authorized cooperative purchasing program agreements and the Township Committee of the Township of Cranford hereby authorizes the purchase of goods and/or services through the following vendors listed herewith, that in the aggregate may exceed the bid threshold for the calendar year 2023:

<b>State Contracts</b>				
<b>Vendor</b>	<b>State Contract Numbers</b>			
A&K Equipment	88273			
American Asphalt	18-Fleet-00638			
Atlantic Tactical	17-Fleet-00732			
AT&T Mobility	22-Tele-05861			
Axon Enterprise, Inc.	17-Fleet-00738			
Ben Shaffer Recreation Inc.	16-Fleet-00135			
Beyer Bros	40801	83470	19-Fleet-00922	
Beyer Ford	40813	20-Fleet-01388	19-Fleet-00913	89263
	88727			
Business Information Systems	21-Tele-01333			

Campbell Freightliner, LLC	89264	40814		
Canon	40462			
CDW	20-Tele-01511			
Central Jersey Supply Co.	43037			
Cleveland Auto & Tire Co.	19-Fleet-00708	20-Fleet-00948		
Constellation New Energy Inc.	19-PROS1-00673	40091		
David Weber Oil	20-Fleet-01343			
Dell	20-Tele-01510	19-Tele-00656		
Demco	17-Food-00246			
<b>State Contracts</b>				
<b>Vendor</b>	<b>State Contract Numbers</b>			
DFFLM LLC T/A Ditschman Flemington Ford	20-Fleet-01380	19-Fleet-00916		
Draeger	21-Food-01688	20-Tele-00933	17-Fleet-00827	17-Fleet-00784
Eagle Point Gun Shop	17-Fleet-00721			
East Coast Emergency Lighting	17-Fleet-00761			
ESI Equipment, Inc	17-Fleet-00820			
Gall's	20-Food-00904	19-Food-00801		
Garden State Highway Products	21-Food-01583	20-Fleet-01159	19-Fleet-01137	16-Food-00154
Gentilini Chevrolet LLC	21-Fleet-01663	21-Fleet-01485		
Gentilini Ford	40797	20-Fleet-01393	19-Fleet-00920	
Gold Type Business Machines	83904	17-Fleet-00716		
Grainger	19-Fleet-00677	19-Fleet-00566		
Hertrich Fleet	17-Fleet-00210	18-Fleet-00444	19-Fleet-00953	20-Fleet-01387
	20-Fleet-01187	21-Fleet-01483		
Home Depot USA	18-Fleet-00234			
Johnny on the Spot	20-GNSV1-01315			
Lawmen Supply Company	17-Fleet-00740			
Lawson	85850	43023		
Lenovo	21-Tele-01428			
Limbach	88689			
Modern Group	20-GNSV2-01164	17-Fleet-00203		
Morton Salt	20-Fleet-01519			
Motorola	83909			
National Fuel Oil	19-Food-01100	19-Fleet-00974	17-Food-00400	
On-Site Fleet Services	40817	89273		
Picerno Giordano	16-Fleet-00126			
Pitney Bowes	41258			
Rich Tree	18-DPP-00645			
Russell Reid Waste Hauling & Disposal Service Co. Inc.	20-GNSV2-01429			
Samuels/Buy-Wise	85992			
Sanitation Truck Repair Co.	89290			
<b>State Contracts</b>				

Vendor	State Contract Numbers			
SHI	21-Tele-01360			
Signal Control	19-Food-01028			
Skylands	17-Fleet-00810			
Sisbarro Towing	40845			
Some's Uniform	86388	88210		
Storr Tractor Company	43038			
Tele-Measurements	81123	17-Food-00256		
Traffic Safety Services	20-Fleet-01319			
Trius	21-Fleet-01453	85856	21-Fleet-03611	19-Fleet-00982
Turn Out Fire & Safety	16-Food-00113	17-Fleet-00752	17-Fleet-00813	
UGI Energy Services	19-Pros1-00688			
United Parcel Service	17-GNSV2-0009			
United Rentals North America Inc.	19-GNSV2-00853			
Verizon Wireless	22-TELE-05441			
Waste Management	40379			
WB Mason	18-Food-00424	0000003	19-Food-01329	
Winner Ford	40805	20-Fleet-01189	88215	88726
	20-Fleet-01392	81165	17-Fleet-00212	
Wireless Electronics	20-Tele-00910			
Witmer	17-Fleet-00767			

Cooperative Purchasing		
Vendor	Cooperative Purchasing Program	Contract #
A & K Equipment Inc.	Somerset County	CC-0043-22
Atlantic Tactical	Somerset County	JCC-0014-22
Beyer Bros Corp	Somerset County	CC-0129-21
		CC-0012-22
Buy Wise Auto	Somerset County	CC-0113-22
Campbell Freightliner	Somerset County	CC-0129-21
Continental Hardware	Somerset County	CC-0112-22
Gall's	Somerset County	CC-0004-22
Garden State Highway Products	Somerset County	CC-0099-22
Cooperative Purchasing		
Vendor	Cooperative Purchasing Program	Contract #
National Fuel Oil, Inc.	Somerset County	CC-0036-21
National Fuel Oil, Inc.	Somerset County	CC-0045-22
Pumping Services	Somerset County	CC-0028-22
Rich Tree Service	Somerset County	CC-0081-21
Some's Uniforms	Somerset County	CC-0004-22
Trius	Somerset County	CC-0043-20
W.B. Mason	Somerset County	CC-0001-22
Hertrich Fleet	Cranford Co-Op	47 - CPCPS
Koch 33 Ford	Cranford Co-Op	47 - CPCPS
Gentilini Ford	Cranford Co-Op	47 - CPCPS
Continental Hardware	Union County	UCCP-24-2022

Johnston Communications	Union County	UCCP 23-2021
Johnston Communications	Union County	UCCP 8-2022
Weldon	Union County	UCCP-22-2020
Morton Salt	Union County	UCCP 21-2022
Demco	Keystone Purchasing	KPN-202112-018
National Business Furniture	Keystone Purchasing	KPN-A-202112-01D
CDW	Keystone Purchasing	KPN-A-202112-04
Field Turf	Keystone Purchasing	KPN-201801-01
Apple, Inc.	ESCNJ	ESCNJ 18/19-67
Ben Shaffer Recreation Inc.	ESCNJ	ESCNJ 20/21-02
Ben Shaffer Recreation Inc.	ESCNJ	ESCNJ 21/22-10
Beyer Bros Corp	ESCNJ	ESCNJ 20/21-09
BIS Digital	ESCNJ	ESCNJ 21/22-19
BIS Digital	ESCNJ	ESCNJ 20/21-29
CDW	ESCNJ	ESCNJ/AEPA-22G
Cintas	ESCNJ	ESCNJ 21/22-35
Classic Floors	ESCNJ	ESCNJ 18/19-62
Field Turf	ESCNJ	ESCNJ AEPA-20A
Field Turf	ESCNJ	ESCNJ 18/19-55
Foley	ESCNJ	ESCNJ 18/19-25
Foley	ESCNJ	ESCNJ 21/22-11
Home Depot	ESCNJ	ESCNJ 21/22-18
Home Depot	ESCNJ	ESCNJ 22/23-15
Home Depot	ESCNJ	ESCNJ 20/21-08
Home Depot	ESCNJ	ESCNJ 21/22-39
Jesco, Inc.	ESCNJ	ESCNJ 18/19-25
Main Line	ESCNJ	ESCNJ 21/22-39
Modern Group	ESCNJ	ESCNJ 18/19-25
Sherwin Williams	ESCNJ	ESCNJ 19/20-14
	<b>Cooperative Purchasing</b>	
<b>Vendor</b>	<b>Cooperative Purchasing Program</b>	<b>Contract #</b>
Storr Tractor Company, Inc.	ESCNJ	ESCNJ 18/19-25
Timothy P. Bryan Electric Co.	ESCNJ	ESCNJ 18/19-40
Trius	ESCNJ	ESCNJ 18/19-25
V.E. Ralph & Sons	ESCNJ	ESCNJ 20/21-44
W.B. Mason	ESCNJ	ESCNJ 21/22-18
W.B. Mason	ESCNJ	ESCNJ 22/23-20
W.B. Mason	ESCNJ	ESCNJ 21/22-22
W.B. Mason	ESCNJ	ESCNJ 20/21-26
W.B. Mason	ESCNJ	ESCNJ 22/23-08
Amazon Services	US Communities GPA	R-TC-17006
ATON Computing	Passaic County	RFP-19-016
Amazon Services	OMNIA Partners	MA3457
Cintas	OMNIA Partners	R-BB-19002
Home Depot	OMNIA Partners	16154
Home Depot	OMNIA Partners	170009
SHI	OMNIA Partners	2018 011-02
TAPCO	OMNIA Partners	2020-200
CDW	Sourcewell (Formerly NJPA)	081419-CDW
Field Turf	Sourcewell (Formerly NJPA)	031022-FTU
Field Turf	Sourcewell (Formerly NJPA)	031622-FTU
Gall's	Sourcewell (Formerly NJPA)	011221-GAL
Grainger	Sourcewell (Formerly NJPA)	101320-WWG
Grainger	Sourcewell (Formerly NJPA)	080922-WWG



Grainger	Sourcewell (Formerly NJPA)	032620-WWG
Grainger	Sourcewell (Formerly NJPA)	040220-WWG
Grainger	Sourcewell (Formerly NJPA)	090122-WWG
Grainger	Sourcewell (Formerly NJPA)	091422-WWG
Modern Group	Sourcewell (Formerly NJPA)	062117-BAN
Motorola	Sourcewell (Formerly NJPA)	042021-MOT
Motorola	Sourcewell (Formerly NJPA)	051321-MOT
Motorola	Sourcewell (Formerly NJPA)	010720-WCH
National Auto Fleet	Sourcewell (Formerly NJPA)	091521-NAF
Rain Drop	Sourcewell (Formerly NJPA)	010521-RDP
Sherwin Williams	Sourcewell (Formerly NJPA)	121219-SHW
SHI	Sourcewell (Formerly NJPA)	081419-SHI
UPS	Sourcewell (Formerly NJPA)	090121-UPS
Continental Hardware	Morris County Cooperative	#10
JEN Electric	Morris County Cooperative	# 37
Main Pool	Morris County Cooperative	# 17
Morton Salt	Morris County Cooperative	# 3
Sherwin Williams	Morris County Cooperative	#27

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Cranford authorizes purchases from the aforementioned vendors that in the aggregate may exceed the bid threshold for the calendar year 2023.

**Resolution No. 2023-57:**

**WHEREAS**, N.J.A.C. 5:30-9A.6 and 5:31-4.1 allows for greater flexibility for local units when implementing the claimant certification requirement as set forth in N.J.S.A. 40A:5-16(a); and **WHEREAS**, the local units are now given discretion to require a claimant certification as it deems necessary and appropriate; and

**WHEREAS**, the Township will not seek claimant's certification and declaration signatures each time a purchase order is generated for payments to be issued to the following (but not limited to):

- Amazon Services LLC
- Apple Inc.
- Dropbox, Inc.
- Animoto Inc.

**WHEREAS**, the Chief Financial Officer recommends the adoption of this Claimant Signature Policy; **NOW THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Cranford that, effective immediately, Claimant Certification be waived on the Township's Purchase Orders for the above vendors.

**Resolution No. 2023-58:**

**WHEREAS**, N.J.S.A. 54:5-19.1 authorizes electronic tax sales pursuant to rules and regulations promulgated by the Director of the New Jersey Division of Government Services, and

**WHEREAS**, an electronic tax sale is innovative and provides a greater pool of potential lien buyers, thus creating the environment for a more complete tax sale process, and

**WHEREAS**, the municipality of the Township of Cranford wishes to participate in an electronic tax sale; **NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Cranford, County of Union, State of New Jersey, that the Tax Collector is hereby authorized to participate in an electronic tax sale and submit same to the Director of the New Jersey Division of Local Government Services if necessary.

**Resolution No. 2023-59:**

**BE IT RESOLVED**, by the Township Committee of the Township of Cranford at a meeting held January 5, 2023 that the following be, and hereby are, appointed to the Building, Grounds & Real Property Committee for the year 2023 – Mayor Brian Andrews (Chair), Commissioner Terrence Curran (Liaison), Township Administrator, Township Attorney Ryan Cooper, Esq., Tax Assessor Bryan Flynn, Zoning Officer Kathleen Nemeth and Township Consulting Engineer.

**Resolution No. 2023-60:**

**BE IT RESOLVED**, by the Township Committee of the Township of Cranford at a meeting held January 5, 2023 that the following persons be, and hereby are, appointed to the Cable TV Advisory Committee for the year 2023 – Station Manager Edward Davenport (Chair), DMC Director Caren Demyen, Christine

Hoffman, Andis Kalnins, Police Captain Matthew Nazzarro, Michael Plick, DMC/Centennial Village Committee representative Michelle Stavrou, Donna Vaupel, Bernie Wagenblast, Chris Winn, Ron Zech and Deputy Mayor/Liaison Jason Gareis.

**Resolution No. 2023-61:**

**BE IT RESOLVED**, by the Township Committee of the Township of Cranford at a meeting held January 5, 2023 that the following persons be, and hereby are, appointed to the Cannabis Legislation Working Group for the year 2023 – Municipal Prosecutor, Zoning Officer Kathleen Nemeth, Rosanna Byrum, DMC representative Dennis Concha, Pete Dickson (Chair), Deputy Mayor Jason Gareis, Charles Kellett, Police Captain Matthew Nazzarro, Mary O'Connor, Sarah Oliver (Zoning Board), Kurt Petschow (Board of Education), Kate Rappa (Planning Board), Dr. Scott Rubin (School Superintendent), Toby Singhbaba and Brad Young (Cranford Prevention and Wellness).

**Resolution No. 2023-62:**

**BE IT RESOLVED**, by the Township Committee of the Township of Cranford at a meeting held January 5, 2023 that the following persons be, and hereby are, appointed to the Centennial Village Committee for the year 2023 – Julie Amitie, Jodi Bigden, Jackie Carr, Brooke Filosa, Patrick Forker, Melissa Hoffman, Andi Howard-Rein, Eric Kiamie, Scott Marino, Maritza Matlosz, Patricia Madeiros, Kendall O'Brien, Chiara Siliato (Chair), Michelle Stavrou, Stephen Streicher, Jennifer Smokowski, Rebecca Tantillo, Justin VanDyk, Suzanne Welsh, Stacie Wolfe, Commissioner Gina Black and Commissioner/Liaison Terrence Curran.

**Resolution No. 2023-63:**

**BE IT RESOLVED**, by the Township Committee of the Township of Cranford at a meeting held January 5, 2023 that the following persons be, and hereby are, appointed to the Cranford Business Park Improvement Committee for the year 2023 – Erin Braxton, Peter Ceccini, Joseph Colangelo, Anthony Durante, Douglas Petschow, Rita Ruiz, Tax Assessor Bryan Flynn, Zoning Officer Kathleen Nemeth, Township Attorney Ryan Cooper, Township Administrator and Commissioner/Liaison Kathleen Miller Prunty.

**Resolution No. 2023-64:**

**BE IT RESOLVED**, by the Township Committee of the Township of Cranford at a meeting held January 5, 2023 that the following persons be, and hereby are, appointed to the Cranford Community Connection for the year 2023 – Chris Acosta, Brooke Filosa, Deputy Mayor/Liaison Jason Gareis, Randy Geis, Christine Goyette, Chris Lenza, Nikki Mulcahy, Wayne Orshak, Inga Reibarkh, Chrissa Stulpin, Police Department Liaison Patrol Officer Ali Muhammad and Kevin Trocciola.

**Resolution No. 2023-65:**

**BE IT RESOLVED**, by the Township Committee of the Township of Cranford at a meeting held January 5, 2023 that Eileen Martines and Robert Pipchick be and hereby are, appointed to the Cranford Housing Board, Inc. for a three (3) year term ending December 31, 2025.

**Resolution No. 2023-66:**

**BE IT RESOLVED**, by the Township Committee of the Township of Cranford, at a meeting held January 5, 2023 that the following persons be, and hereby are, appointed to the Cranford Prevention and Wellness Committee (formerly known as the Municipal Alliance) for the year 2023 – Beth Balaban, Courtney Baginski, Terry Darling, Program Coordinator Eva Piassek, Linda Leifer, Genevieve Leonard, Police Captain Matthew Nazzarro, Loryn O'Brien, Paula O'Hara, Anthony Rossetti, Dr. Scott Rubin, Recreation and Parks Director Stephen Robertazzi, Connie Salerno, Cranford High School SAC representative, Susan Wilson, Police Chief Ryan Greco, Sanjeevanee Vidwans, Brad Young, Commissioner/Liaison Gina Black and Mayor Brian Andrews.

**Resolution No. 2023-67:**

**BE IT RESOLVED**, by the Township Committee of the Township of Cranford, at a meeting held January 5, 2023 that Eva Piassek be, and hereby is, appointed as the Cranford Prevention and Wellness Committee Program Coordinator and Substance Abuse Coordinator for a one (1) year term expiring December 31, 2023.

**Resolution No. 2023-68:**

**BE IT RESOLVED**, by the Township Committee of the Township of Cranford at a meeting held January 5, 2023 that the following persons be, and hereby are, appointed to the Cranford West Committee for the year 2023 – James Bausch, Michael Bond, Molly Dennis, Brett Dreyer, John Forsman, Randy Geis, Barry Horbal, Patrick Kaskiw, Patricia Madeiros, Craig Miklencic (Chair), Frank Rinaldi, Christine Saliceti, Trevor Shaw, Joseph Troiano, Recreation and Parks Director Stephen Robertazzi and Commissioner/Liaison Gina Black.

**Resolution No. 2023-69:**

**BE IT RESOLVED** by the Township Committee of the Township of Cranford, at a meeting held January 5, 2023 DMC Director Caren Demyen, Construction Code Official Frank Genova, Zoning Officer Kathleen Nemeth and the Township's Consulting Engineer be appointed as members of the Development Review Committee for the year 2023.

**Resolution No. 2023-70:**

**BE IT RESOLVED** by the Township Committee of the Township of Cranford, at a meeting held January 5, 2023 that Commissioner Kathleen Miller Prunty be, and hereby is, appointed as Commissioner/Liaison (1) to the Downtown District Management Corporation for a one (1) year term ending December 31, 2023

**Resolution No. 2023-71:**

**BE IT RESOLVED** by the Township Committee of the Township of Cranford, at a meeting held January 5, 2023, that Paul Gallo be, and hereby is, appointed as a Resident (2) member to the Downtown District Management Corporation for a three (3) year term ending December 31, 2025.

**Resolution No. 2023-72:**

**BE IT RESOLVED** by the Township Committee of the Township of Cranford, at a meeting held January 5, 2023, that Steve Oliveira be, and hereby is, appointed as an Owner (3) member to the Downtown District Management Corporation for a three (3) year term ending December 31, 2025; and Dennis Concha be, and hereby is, appointed as a Proprietor/Business Employee (4) member for a three (3) year term ending December 31, 2025.

**Resolution No. 2023-73:**

**BE IT RESOLVED** by the Township Committee of the Township of Cranford, at a meeting held January 5, 2023 that Kristen Mider be, and hereby is, appointed as Chair to the Downtown District Management Corporation for a one-year term ending December 31, 2023.

**Resolution No. 2023-74:**

**BE IT RESOLVED**, by the Township Committee of the Township of Cranford, at a meeting held January 5, 2023, that the following persons be, and hereby are, appointed to the Cranford Flood Prevention and Mitigation Advisory Committee:

A) Stormwater Infrastructure Planning Working Group - Chair Ann Dooley, Dave Coughlin, Deputy Mayor/Liaison Jason Gareis, Joe McMahon, Jay Stevens, Patricia Vogler, Greg Woodruff, Township Consulting Engineer John Ruschke, Township Consulting Engineer Jacqueline Dirmann, Department of Public Works Superintendent Erik Hastrup and Zoning Officer Kathleen Nemeth; and B) State-Regional Planning Working Group - Dana Freidman, Patrick Giblin, Steve Jandoli, Chris Kolibas, Zachary McCue, Kathleen Murray, Kathleen Miller Prunty, Township Consulting Engineer John Ruschke and Township Consulting Engineer Jacqueline Dirmann.

**Resolution No. 2023-75:**

**BE IT RESOLVED**, by the Township Committee of the Township of Cranford, at a meeting held January 5, 2023, that the following persons be, and hereby are, appointed to the Green Team/Clean Cranford Committee – Donna Bacich (Co-chair), Robert Berns, Carol Berns, Michael Callahan, Rick Cippolletti, Ben Cohen, David Coughlin (Co-chair), Casey Cullen-Wood, Commissioner/Liaison Terrence Curran, Molly Dennis, Nuno Dias, Christina Ferretti, Jillian Guarini, Kent Lucas, Sue Lucas, Zachary McCue, Commissioner/Liaison Kathleen Miller Prunty, David Pringle, Elizabeth Stapleton, Kira Trocciola, Junior Associate Madeleine Weinroch-Khristov, Health Department representative Monika Koscova-Jencik, Department of Public Works Superintendent Erik Hastrup and Township Consulting Engineer.

**Resolution No. 2023-76A:**

**BE IT RESOLVED**, by the Township Committee of the Township of Cranford at a meeting held January 5, 2023 that Ann Dooley is hereby appointed as Chair of the Grievance Committee for a one (1) year term ending December 31, 2023.

**Resolution No. 2023-76B:**

**BE IT RESOLVED**, by the Township Committee of the Township of Cranford at a meeting held January 5, 2023 that John Mallon is hereby appointed to the Grievance Committee for a three (3) year term ending December 31, 2025.

**Resolution No. 2023-77:**

**BE IT RESOLVED**, by the Township Committee of the Township of Cranford, at a meeting held January 5, 2023, that Mary O'Connor be appointed as an Alternate member of the Grievance Committee for a one (1) year term ending December 31, 2023;

**BE IT FURHTER RESOLVED**, by the Township Committee of the Township of Cranford, at a meeting held January 5, 2023, that Ed O'Malley be appointed as an Alternate member of the Grievance Committee for a one (1) year term ending December 31, 2023.

**Resolution No. 2023-78:**

**BE IT RESOLVED**, by the Township Committee of the Township of Cranford at a meeting held January 5, 2023 that the following be, and hereby are, appointed to the Memorial Day Committee for the year 2023 – Gerald Dobbins, Mark Dingelstedt, Russell Graham (Garwood representative), Mike Gregory, Howie Lubinger, Elizabeth Mathieu, Heinz Ricken, Chris Sands, Mark Schwartz, Donald Sweeney, Commissioner/Liaison Jason Gareis and Recreation and Parks Director Stephen Robertazzi.

**Resolution No. 2023-79:**

**BE IT RESOLVED**, by the Township Committee of the Township of Cranford at a meeting held January 5, 2023 that the following persons be, and hereby are, appointed to the Pedestrian and Bicycle Safety Committee for the year 2023 – Chrissy App, Richard Cippoletti, Ben Cohen, Elissa Comer, Heather Davis, Anthony Durante (Chair), Patti Folinusz, Amy Imhoff, John Mallon, Daniel Rogers, Bernie Wagenblast, Roy Walton, Susan Wilson, DMC Director Caren Demyen, Police Detective/Sergeant Russell Luedecker, Police Detective James Knight, Police Chief Ryan Greco and Commissioner/Liaison Kathleen Miller Prunty.

**Resolution No. 2023-80:**

**BE IT RESOLVED** by the Township Committee of the Township of Cranford, at a meeting held January 5, 2023 that Jason Gareis be and hereby is appointed as Official Township Representative to the Planning Board, Deputy Mayor, Class III, for a one (1) year term ending December 31, 2023.

**Resolution No. 2023-81:**

**BE IT RESOLVED** by the Township Committee of the Township of Cranford, at a meeting held January 5, 2023 that Gina Black be, and hereby is, appointed as Commissioner/Liaison to the Rahway Valley Sewerage Authority for a one (1) year term ending December 31, 2023.

**Resolution No. 2023-82:**

**BE IT RESOLVED** by the Township Committee of the Township of Cranford, at a meeting held January 5, 2023, that Commissioner Kathleen Miller Prunty be, and hereby is, appointed as Liaison, and Mayor Brian Andrews be, and hereby is, appointed as Alternate Liaison to the Raritan Valley Rail Coalition for one (1) year terms ending December 31, 2023.

**Resolution No. 2023-83:**

**BE IT RESOLVED**, by the Township Committee of the Township of Cranford at a meeting held January 5, 2023 that the following persons be, and hereby are, appointed to the Records Management Committee for the year 2023 – Tax Assessor Bryan Flynn, Library Representative Lise Sulley, Finance Department Representative Michael Robinson, Ashley Kurbanoglu (Chair), Office of Planning and Zoning representative Ruth Nicholas, Recreation and Parks Department and Swim Pool Utility representative Lori Donnelly, Health Department representative Monika Koscova-Jencik, Police Captain Matt Nazzaro, Administration representative Ashley Osieja, Township Clerk Patricia Donahue, Fire Department representative Cathy Scotti, Department of Public Works representative Erik Hastrup, Tax Collector Office representative Karyn Kinane and Construction Code Office representative Martha Banks.

**Resolution No. 2023-84:**

**BE IT RESOLVED**, by the Township Committee of the Township of Cranford, at a meeting held January 5, 2023 that the following persons be, and hereby are, appointed to the Recreation and Parks Advisory Board for the year 2023 - Cranford West Committee liaison Craig Miklencic, Rosanna Byrum, Michelle Cook, Diane Cruz, Marita Dow, Nicole Dreyer, Patrick Giblin, a Board of Education representative, Christopher Kolibas, Ryan Kulik, Shannon McGuire, Nikki Mulcahy, Debra Nicholls, Carolyn Capone Pugliese (Chair), Mark Schwartz, Wally Shackell (Senior representative), Kira Trocciola, Tim Wall, Madeleine Weinroch-Khristov, Commissioner/Liaison Gina Black and Recreation and Parks Director Stephen Robertazzi.

**Resolution No. 2023-85:**

**BE IT RESOLVED**, by the Township Committee of the Township of Cranford at a meeting held January 5, 2023 that Chris Drew be, and hereby is, appointed to the Senior Citizen & Disabled Tenancy Act Appeals Board for the year 2023.

**Resolution No. 2023-86:**

**BE IT RESOLVED**, by the Township Committee of the Township of Cranford at a meeting held January 5, 2023 that the following be, and hereby are, appointed to the Swim Pool Utility Advisory Board for the year

2023 – Cameron Andre, Frank DiCarlo, Dennis Geier, Ellen Heaney Springer, Christopher Kolibas, Nancy Millar, Teresa Montani, Luke Paine (Chair), Rich Pizzutta, Commissioner/Liaison Terrence Curran and Commissioner Kathleen Miller Prunty and Recreation and Parks Director Stephen Robertazzi.

**Resolution No. 2023 87:**

**BE IT RESOLVED** by the Township Committee of the Township of Cranford, at a meeting held January 5, 2023 that Recreation and Parks Director Stephen Robertazzi and the Township's Consulting Engineer be, and hereby are, appointed as delegates to the Union County Community Development Revenue Sharing Block Grant Committee for a one (1) year term ending December 31, 2023; and

**BE IT FURTHER RESOLVED** that, Mayor Brian Andrews be, and hereby is, appointed as Alternate No. 1 and Deputy Mayor Jason Gareis be, and hereby is appointed as Alternate No. 2 to the Union County Community Development Revenue Sharing Block Grant Committee, for one (1) year terms ending December 31, 2023.

**Resolution No. 2023-88:**

**BE IT RESOLVED** by the Township Committee of the Township of Cranford, at a meeting held January 5, 2023 that the following be and hereby are appointed to Union County District Solid Waste Advisory Board – Commissioner Gina Black as Commissioner/Liaison, Dana Friedman as Alternate Representative, the Township Consulting Engineer and Township Sanitarian representative Monika Koscova-Jencik, for a one (1) year term ending December 31, 2023.

**Resolution No. 2023-89:**

**BE IT RESOLVED** by the Township Committee of the Township of Cranford, at a meeting held January 5, 2023 that the following be designated as representatives to the Union County League of Municipalities for a one (1) year term ending December 31, 2023:

- Brian Andrews – Mayor/Representative
- Jason Gareis – Deputy Mayor/Alternate Representative

**Resolution No. 2023-90:**

**BE IT RESOLVED** by the Township Committee of the Township of Cranford, at a meeting held January 5, 2023 that Ben Cohen be, and hereby is, appointed as Township delegate to the Union County Transportation Advisory Board for a one (1) year term ending December 31, 2023; and

**BE IT FURTHER RESOLVED** that Geoff Cleveland be and hereby is, appointed as alternate delegate to the Union County Transportation Advisory Board for a one (1) year terms ending December 31, 2023.

**Resolution No. 2023-91:**

**BE IT RESOLVED** by the Township Committee of the Township of Cranford, at a meeting held January 5, 2023, that Daniel Aschenbach be, and hereby is, appointed to the Zoning Board of Adjustment for a four (4) year term ending December 31, 2026.

**Resolution No. 2023-92:**

**BE IT RESOLVED**, by the Township Committee of the Township of Cranford, at a meeting held January 5, 2023 that the resignation of Steve Cukierski as an Alternate No. 2 Zoning Board representative be and hereby is accepted, effective December 31, 2022; and

**BE IT FURTHER RESOLVED** by the Township Committee of the Township of Cranford, at a meeting held January 5, 2023, that Steve Cukierski be, and hereby is, appointed to the Zoning Board of Adjustment for a four (4) year term ending December 31, 2026.

**Resolution No. 2023-93:**

**BE IT RESOLVED** by the Township Committee of the Township of Cranford, at a meeting held January 5, 2023 that Sarah Oliver be and hereby is, appointed as an Alternate No. 1 Representative for a two (2) year term ending December 31, 2024; and Nicholas Giuditta, be and hereby is, appointed to the Zoning Board of Adjustment for a two (2) year unexpired term ending December 31, 2023 as an Alternate No. 2 Representative.

**Recorded vote:**

Aye: Mayor Brian Andrews, Deputy Mayor Gareis, Commissioners Miller Prunty, Curran and Black

Nay: None

Abstained: None

Absent: None

**PUBLIC COMMENTS**

Mayor Andrews opened the public comments portion of the meeting and asked if there were any questions or comments.

William Thilly, 22 Bloomingdale Road – Mr. Thilly extended his congratulations. He then requested clarification regarding Resolution No. 2023-01 pertaining to the Township Committee Bylaws, specifically regarding the change that was made to the public comments section of the Township Committee Official Meetings . A brief discussion ensued.

Hearing no further comments, Mayor Andrews closed the public comment portion of the meeting.

## **PROFESSIONAL COMMENTS**

### **Township Clerk Patricia Donahue**

- Thanked the many people who assisted the Clerk’s Office in preparing for the Reorganization Meeting.

### **Township Attorney Ryan J. Cooper, Esq.**

- Thanked the Township Committee for appointing him to the role of Township Attorney;
- Congratulated Commissioner Miller Prunty on her re-election;
- Congratulated Commissioner Curran on his election to the Township Committee;
- Thanked Township Clerk Patricia Donahue for putting together the Reorganization Meeting;
- Congratulated Mayor Andrews on his appointment;
- Congratulated Deputy Mayor Gareis on his re-appointment;
- Wished everyone a Happy New Year.

### **Interim Township Administrator Ryan Greco**

- Acknowledged the Clerk’s Office and Ashley Osieja for their hard work in putting together the Reorganization Meeting;
- Wished everyone a Happy and Healthy New Year.

## **COMMISSIONER COMMENTS**

### **Commissioner Gina Black Statement**

Good evening and Happy New Year everyone.

Reverend Kim, welcome to Cranford and thank you for your words of wisdom that help to get us off on the right foot for the upcoming year.

Thanks to Patty and her team for giving up their holiday break to prepare for this meeting. I know you hear it all the time but it’s so important to recognize and appreciate the amount of work that goes into organizing this first meeting of the new year.

Next, I would like to congratulate Terrence Curran and Kathleen Miller Prunty on their election and reelection to the Township Committee. Congratulations to Brian Andrews and Jason Garies on their appointments to Chair and Vice Chair of the 2023 Committee. I hope to have a new year of productive discussion on the many issues that we continually face.

I’d also like to acknowledge the many public employees that make Cranford such a desirable place to live and do business. Police, Fire, DPW, Finance and Tax, Courts, Downtown Management, Building, Zoning, Engineering, Health, Recreation and Parks, TV 35, Administration and the Clerk’s Office.

I also would like to thank Jamie Cryan, our former township administrator, for his service to Cranford these past 5 years. He contributed much and was dedicated to serving Cranford and its residents. I am very sorry to see him go but recognize that he has more work to do elsewhere, and I wish him all the best.

As a town, we don’t only rely on the staff and officials to make things happen. We are lucky to have many volunteers who dedicate their time and effort to our community, only a small fraction of which are recognized here tonight. I came across this quote recently and I love it -- “Volunteering is the ultimate exercise in democracy. You vote in elections once a year, but when you volunteer, you vote every day about the kind of community you want to live in.” (Marjorie Moore) This is a powerful statement and to me this speaks to the reason why we, in Cranford, can be grateful to be a part of a wonderful community despite all of the political nonsense that goes on around us.

As we look forward to 2023, I continue to be committed to a platform that includes responsible growth, support of public safety and engagement of our residents and business owners. I believe these to be common sense principles and I will continue to work with them in mind.  
Best wishes to everyone for a happy and healthy 2023.

### **Commissioner Terrence Curran**

(As transcribed) \*

Thank you, Mayor Andrews, and thank you Commissioner Black. Again, thank you to everyone in attendance tonight and thank you to all of the voters and residents of Cranford. There is a lot of work to do in the coming year and I think that some of the changes that we've made are good changes and we will evaluate them throughout the year and if further changes need to be made, that can happen.

To comment on the changes to the public comment section of the agenda, it is not meant to limit public speaking but to actually engage more speakers and give everyone their fair share of time. In addition to the time members of the public have during the public comments portion of the Official Township Committee Meetings, they also have time to speak at the Workshop Meetings, final reading of Ordinances, public forums, stop social media, and Committees and Boards. There is no lack of opportunity for public comment and if the need arises to have further public comment, that discussion can be held and the request could be made available.

Thank you again, and I am looking forward to a great year.

#### Commissioner Kathleen Miller Prunty Statement

Thank you to everyone who joined us this evening or are watching at home. The annual Reorganization is a special meeting. Elected officials vote on leadership positions and we appoint hundreds of residents to twenty-four (24) Boards and Committees. I thank each of you for sharing your time, talent and ideas to make Cranford an even better place to live.

It was an honor to have Dr. HyunHui Kim, new pastor of United Methodist Church, give the Invocation and inspires us all to act with dignity and show respect for all.

Thank you, Senate President Nick Scutari for administering the oaths to my colleagues Brian Andrews and Jason Gareis; Union County Commissioner Bette Jane Kowalski for swearing in our new Commissioner and my running mate Terrence Curran. Thank you, Deputy Speaker of the New Jersey Assembly Linda Carter for administering the oath of office for my second term. We appreciate that you took time from your busy schedules to join us this evening.

Special thanks go to residents who voiced their opinion in the best way. You voted. You took the time to mail your ballot, vote early or vote on Election Day. I am truly honored to be re-elected and will continue to serve this community. I love every resident whether you voted for me or not.

As elected officials, sometimes we have to change course and respond to immediate events or challenges that do not have quick or easy solutions like protecting the public and employees during a pandemic, dealing with catastrophic flooding and the impact of development. We are still dealing with these particular issues and others but it hasn't prevented us from making progress in other areas or continuing to explore ideas to strengthen Cranford.

In the past three (3) years, almost one hundred (100) roads have been paved or had major road drainage improvements completed or scheduled for the coming months; we approved flood mitigation projects that will be done this year, received \$1.8 million for the South Side Stormwater Project and are looking into additional projects. As Mayor, I held neighborhood meetings and provided regular updates for residents during these projects so residents knew what to expect.

This year, I will continue this work as the Commissioner for Public Works and Engineering and liaison to the Flood Control Planning groups.

I am particularly proud of starting the Township Newsletter in the early days of the pandemic and continuing that publication twice a month to provide residents with updates from Township meetings and other official news. Expanding and improving our communications, including the Township website, remains a priority.

In the coming months, I will share more about specific goals, projects and ideas like pedestrian safety, downtown investment and sustainable, green initiatives but tonight I want to talk about something quite basic. It's the foundation for getting anything done – respect and cooperation.

I have lived in Cranford for forty-three (43) years. I have been a community volunteer and worked for the Township for twenty-one (21) years before being elected in 2019. I know this is a terrific town with no shortage of residents willing to step up to help a neighbor, a business, schools, churches, teams or provide exciting events for our enjoyment.

It was a tremendous experience to talk with residents while campaigning last year with Commissioner

Curran. I also had the best time hitting the streets with Terrence. He is someone who truly believes in public service and we are fortunate to have him sitting on this dais.

Terrence and I walked almost two hundred (200) miles and knocked on thousands of doors and with a single exception we had excellent, respectful conversations. We answered questions, heard concerns and heard several good ideas. It was proof that we can hold different opinions and it doesn't mean one side is right and the other wrong; that one opinion means you care about the town and the other means you don't.

It means we have different opinions. But that shouldn't be a deterrent to working together and debating with respect and civility. That's how I intend to approach governing, especially controversial topics.

We could not accomplish very much without our outstanding professional staff. Cranford is fortunate to have talented and dedicated employees who are the backbone of this government.

And, we rely on the ideas and energy of the volunteers on our Boards and Committees. Thank you all.

As Mayor, I had the opportunity to work on countless projects but it was always a special privilege to meet and work with young people, especially many young girls in our community. Their energy, enthusiasm and curiosity are infectious. You haven't been tested until you field questions from a room of third graders. I look forward to supporting and encouraging young people in their efforts for years to come.

I have also been inspired by those in our community dedicated to making sure Cranford is welcoming to all. Our Downtown Management Corporation, Library, Police and Fire Department, Board of Education, Equity and Inclusivity Initiative and Cranford Unity Project organize and participate in numerous activities to celebrate the contributions of and support Black history, LBGTO, Asian, Hispanic, Jewish, Muslim and Indian communities. These efforts have enlightened us and made Cranford better.

I am proud to stand with these residents and our employees to spread the message and to support those who face bigotry, racism, anti-semitism and chauvinism every day. There are wonderful decals around town that proclaim "Everyone is Welcome Here".

I am dedicated to making sure that everyone really is welcome here and knows they are a valued member of the Cranford community. We will be a more interesting, inviting and exciting town when we embrace new faces, new voices and new ideas.

I wish all a wonderful year and encourage you to enjoy all that Cranford has to offer.

Deputy Mayor Jason Gareis

(As transcribed) \*

First off, I would like to thank Patricia Donahue and her staff, this meeting would not happen without your dedication especially at one of the busiest times of the year. To my fellow Commissioners, I would like to start 2023 off with a bit of a challenge and that challenge is, that we not take our foot off the gas. That we continue to work on ambitious paving agendas, that we continue to work with Commissioner Curran and the Environmental Commission to plant as many new trees as possible throughout our town, to continue to work with the Cranford Police Department and the Pedestrian Safety Committee to identify areas where pedestrian safety can be improved, and finally, to continue to move forward on flood mitigation throughout our town.

We started in earnest last year, through funding the improvements of dikes along Riverside Drive. There is a major drainage improvement scheduled for the area of Edgar Avenue and Kensington Avenue and what we need to accomplish this year is an aggressive plan to dredge as much of the river as possible which I think is long overdue. Mayor Andrews discussed home elevation, we do have two (2) homes where construction should be starting within a few weeks and we will have a third home that we hope will get started this year. We have two (2) other grants that are in the works. We have fourteen (14) additional homes that are in consideration for the NJOEM grant. We had thirty-nine (39) additional homes that applied and thirty-two (32) homes had advanced to the next round. As I have said many times, I think that home elevation is an important step in the process and until there is an upstream solution in Trenton or Washington D.C., elevation is the way to protect your family and your property if you live in a flood zone. I speak from experience. I look forward to working with the committees and groups that I have been assigned to liaison with this year including TV35, Cranford Community Connection, the Memorial Day Committee, the Stormwater Infrastructure Subcommittee (which has done fantastic work in their first year, last year), and the Cannabis Legislative Working Group. I look forward to a busy and productive 2023. Let us all keep our foot on the gas. Happy New Year everyone.



Mayor Andrews thanked both 1) his colleagues and 2) everyone who participated during the evening. Mayor Andrews encouraged engagement. He expressed “Happy New Year” wishes.

On motion of Commissioner Curran, seconded by Commissioner Miller Prunty and passed, the Township Committee adjourned at 8:03 p.m.

Respectfully submitted,

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Patricia Donahue, RMC  
Municipal Clerk

Dated: January 5, 2023

\*As Transcribed – These remarks were written after viewing the “on demand” TV 35 video recordings. They are not a “word for word” narration of the speaker remarks.

**BYLAWS OF THE TOWNSHIP COMMITTEE  
OF THE TOWNSHIP OF CRANFORD**

**ARTICLE I  
GENERAL PROVISIONS**

1.1 Meetings

- A. Meetings of the Township Committee shall be held in accordance with §6- 1, et seq., of the Code of the Township of Cranford, and in compliance with the Open Public Meetings Act, NJSA 10:4-6 et. seq.
- B. All binding actions of the Township Committee shall be taken at regular meetings, including workshop and official meetings, special meetings, or emergency meetings
- C. Notice of all meetings shall be in accordance with the Open Public Meetings Act, and shall be given by the Township Clerk.
- D. Workshop meetings shall be held for the purpose of examining issues. Official action may be taken at workshop meetings.
- E. Where permitted by the Open Public Meetings Act, special meetings may be scheduled at regular meetings, upon consent of the Township Committee as determined by the Township Clerk, and, if a matter is of such urgency and importance that a delay would be likely to result in substantial harm to the public interest, for the sole purpose of discussing and acting on such matter as determined by the Mayor or the Township Administrator.

1.2 Attendance

Members of the Township Committee are expected to attend all scheduled meetings and shall make every effort to attend all special and emergency meetings.

1.3 Duties of the Presiding Officer

- A. The Chairman of the Township Committee shall also be known as the Mayor. The Mayor shall possess the powers and perform the following duties:
  - 1. Preserve order and decorum and have general direction of the business of the Township Committee.
  - 2. Announce the business before the body in the order in which it is to be acted upon.
  - 3. Recognize the speakers entitled to the floor and guide and direct the proceedings of the body.
  - 4. Call for public input on agenda items.
  - 5. Decide all points of order, subject to appeal by a member of Township Committee.

6. Put to vote all questions which are regularly moved or otherwise arise in the course of the proceedings.
- B. In the absence of the Mayor, upon his/her inability to act, or upon the request of the Mayor, the Deputy Mayor shall preside and shall have all the powers and authority of the Mayor.

1.4 Adopted Rules

- A. Any matter not covered by these rules shall be governed by the decision of the presiding officer applying Robert's Rules of Order, Newly Revised Edition.
- B. Amendment of Rules. These rules or any part thereof may be amended, repealed, altered or rescinded by a vote of a majority of the Township Committee, after notice of intended proposal. Such notice shall be presented by resolution at a regular meeting of the Township Committee.
- C. Suspension of Rules. Except for statutory, or ordinance provisions, these rules, or any part thereof, may be temporarily suspended by a majority vote of Committee members present. When the suspension of a rule is requested, and no objection is offered, the presiding officer shall announce the rule suspended, and the Township Committee may proceed accordingly.
- D. Violation of Rules. Violation of these rules does not invalidate action of the Township Committee.

**ARTICLE II  
PROCEDURES**

2.1 Preparation and Distribution of Agendas

- A. The Township Administrator, through the Township Clerk, shall prepare the agenda for all Township Committee meetings. The Mayor shall approve all agendas.
  1. The Township Clerk may place matters not requiring public hearings and for which unanimous consent is anticipated on the consent agenda. Any matter shall be removed from the consent agenda and shall be voted on separately at the request of any member of the Township Committee.
  2. The Township Clerk shall assure that scheduled public hearings have been duly noticed in accordance with the Open Public Meetings Act or other applicable law.
  3. A Commissioner may present any item of business to the Township Administrator, who shall schedule same as an agenda item at a workshop meeting.
- B. All material to be presented to the Township Committee shall be submitted to the Township Clerk not later than 4 P.M. on the Monday of the week prior to the meeting.
- C. The agenda, along with related material, shall be available to each member of the Township Committee by 4 P.M. on the Thursday in advance of the meeting, except for special meetings. Special meeting agendas and materials shall be made available by 4 P.M. on the day before the special meeting.
- E. The agenda shall be posted in the lobby of Township Hall at least 48 hours in advance of any meeting.

2.2 Minutes

- A. Minutes shall include at a minimum the date, time and place of the meeting, the names of members in attendance and those absent, the substance of the proposals considered and a record of any decisions and votes taken that show how each member voted.
- B. Approval of the minutes shall be placed on the agenda. Unless a reading of the minutes is requested by a member, the minutes of previous meetings may be corrected and approved without reading.
- C. Previously approved minutes may be corrected whenever an error is noticed, although the time to reconsider the vote has elapsed. Corrections require approval by vote of the Township Committee.

2.3 Order of Business

The order of business for meetings of the Township Committee shall be as follows; provided, however that the presiding officer may, during a meeting, rearrange items on the agenda to conduct the business before the Township committee more efficiently.

- A. Official Meetings:
  - 1. Call to order
  - 2. Roll Call
  - 3. Invocation
  - 4. Flag Salute
  - 5. Mayoral Proclamations/Announcements
  - 6. Mayoral Remarks
  - 7. Commissioner Reports
    - Finance;
    - Engineering & Public Works;
    - Public Safety;
    - Public Affairs.
  - 8. Professional Comments
  - 9. Public Comments
  - 10. Minute Approval
  - 11. Payment of Bills
  - 12. Ordinances
    - a. Second Readings and public hearings
    - b. First readings
  - 13. Resolutions:
    - a. by Consent Agenda;
    - b. by Roll Call Vote.
  - 14. Commissioner Comments
  - 15. Adjourn
- B. Workshop Meetings:
  - 1. Call to Order
  - 2. Roll call
  - 3. Closed session
  - 4. Discussion
  - 5. Public Comments
  - 6. Closed session
  - 7. Adjournment

2.4 Ordinances and Resolutions

- A. Ordinances. An ordinance ranks highest in authority of all actions of the Township Committee. If duly enacted, an ordinance has the force of law within the municipality.
  - 1. Ordinances shall be adopted in accordance with N.J.S.A. 40:49-1 et seq. and 40A:63-1 et seq.
  - 2. An ordinance is open to amendment on first reading or upon second reading, provided the amendment does not constitute substantive change. Amendments shall be in accordance with Article II, Section 2.9 of these rules.
  - 3. Substantive amendments offered at second reading shall require a new public hearing and adoption of the ordinance to be postponed to a subsequent meeting.
  - 4. A majority of the voting members of the Township Committee in attendance shall be required to vote in the affirmative to pass any ordinance, except where otherwise provided by law.
- B. Resolutions. A resolution is a formal legislative act which is generally either a statement of policy or an action of a special or temporary character, or an action authorized by law to be taken by resolution.
  - 1. Township Committee action shall be taken by resolution when required by law and in those instances where a formal expression of policy is desired.
  - 2. Resolutions shall be adopted in accordance with N.J.S.A. 40A:63-1, et seq., and shall remain in effect until rescinded or replaced by a subsequent resolution on the same subject.
  - 3. A resolution may be passed by a majority of a quorum.
- C. Withdrawal of Ordinances and Resolutions  
An ordinance or resolution which has been introduced is in the possession of the Township Committee and may be withdrawn only with the consent of the Township Committee.

2.5 Motions

- A. Presentation of Motions
  - 1. A main motion presents an ordinance, resolution, or other proposition for the passage, adoption, approval, or rejection. The question is usually stated in the positive form, "to pass", "to adopt", "to approve" "to confirm", "to concur."
  - 2. A main motion must be seconded before debate can take place and only one main motion may be on the floor at a time. A Commissioner may give brief explanatory comments before stating the motion, but must refrain from debate until the motion has been seconded. In the absence of a second, the motion fails. Main motions are debatable, amendable, and can be reconsidered after adoption.
  - 3. Motions become the official recorded statement of an action taken by the Township Committee. A motion should therefore be worded in a concise, unambiguous, and complete form appropriate to such a purpose.
- B. Withdrawal and Modification of Motions. Until a motion is seconded and stated, the mover may withdraw or modify the motion without consent. When a motion is seconded, and stated, it is in the possession of the

Township Committee and can, therefore be withdrawn or modified only by consent of the body.

## 2.6 Postponement of Action

- A. Postponement (to a definite time). The motion to postpone defers action on a pending question to some definite, day, or meeting. When a question has been postponed to a certain time, it becomes an order of the day for that time. When the time to which a question has been postponed arrives and the question is taken up, it can be postponed again if the additional delay will not interfere with the proper handling of the postponed question. The motion to postpone is debatable, amendable, and may be reconsidered.
- B. To Table (postpone to a definite or indefinite time). Any measure before the Township Committee may be tabled. The motion to table is not debatable, not amendable, and cannot be reconsidered.
- C. To Remove from the Table. (resume consideration) The purpose is to bring before the Township Committee for action a question that has previously been laid on the table. The motion to remove from the table is not debatable, not amendable and cannot be reconsidered.

## 2.7 Reconsideration of Action.

The purpose is to permit the Township Committee to reconsider a vote on previous action. The reconsideration of a negative vote on final action is as proper as reconsideration of a favorable vote.

### A. Right of Reconsideration

The motion to reconsider may be made at the same meeting or a subsequent meeting. However, certain rules apply as appropriate under the circumstances.

- 1. The motion must be made by a member who voted on the prevailing side.
- 2. The motion to reconsider is inappropriate after the action taken has gone into effect or after it is too late for any reason, to reverse the action taken, as when an election or appointment has been made.
- 3. The determination of reconsideration is dependent on the passage or failure of the motion for reconsideration.
- 4. Should the motion for reconsideration pass, the item is immediately before the Township Committee to be acted upon or scheduled for hearing at a subsequent meeting.
- 5. Should the motion for reconsideration fail, the item remains as adopted.
- 6. The motion to reconsider or notice of intent to reconsider must be made not later than the next regular meeting. A member of the Township Committee may indicate notice of intent to propose reconsideration either orally or in writing.

### B. Effect of Reconsideration.

The effect of making the motion to reconsider is to suspend all action on the subject of the motion until the reconsideration is acted upon.

### C. Reconsideration at a subsequent meeting.

- 1. When notice is required for a question, the Township Committee shall comply with all rules requiring public notice.
- 2. If reconsideration will be taken up at a subsequent meeting, notice of

intent will be placed on the agenda. The determination of reconsideration is dependent on the passage or failure of the motion for reconsideration.

- D. Debate of Motion. Debate on the motion to reconsider will be limited to the merits of the reconsideration and not the merits of the question to be reconsidered.
  - E. Vote. The passage of the motion to reconsider requires a majority vote, even if the measure to be reconsidered requires a greater vote.
- 2.8 Appeal a decision of the presiding officer. A ruling of the presiding officer may be appealed. An appeal must be made promptly before any debate or other business has intervened. When an appeal is taken, the presiding officer should clearly state the decision being appealed and may state his/her reasons for his/her decision. If there is no debate, or when debate is concluded, the presiding officer may put the question to the Township Committee. A majority vote of those present sustains a decision of the presiding officer.
- 2.9 Amendments
- A. Every amendment proposed must be relevant to the subject of the proposition.
  - B. A proposed amendment takes precedence over the original motion out of which it arises and must be voted upon before the original motion.
  - C. After an amendment is adopted, the question as amended must be put to a vote.
  - D. Rejection of an amendment leaves the pending question worded as it was before the amendment was offered.
  - E. Form of amendments
    - 1. Amendments should be offered in a concise, unambiguous and in a complete form of a motion.
    - 2. In form, amendments may be divided into the following types:
      - a. To add (that is to place at the end)
      - b. To insert
      - c. To strike out
      - d. To strike out and insert
  - F. Decision on amendments
    - 1. An amendment, once adopted, may not thereafter at the same meeting be changed or modified, except upon reconsideration of the vote by which it was adopted.
    - 2. When a proposed amendment has been defeated, the same amendment may not be proposed again without first reconsidering the vote by which the amendment lost.
  - G. The presiding officer may require amendments to be submitted in writing.
  - H. Withdrawing Amendments and Accepting Modification
    - 1. Amendments may be withdrawn before being seconded and stated by the presiding officer. After it is seconded and stated it is in the possession of the Township Committee and may be withdrawn only with the consent of the Township Committee.
    - 2. A member may modify an amendment before it is seconded and stated by the presiding officer. After it is seconded and stated, it is in the possession of the Township Committee and can be modified

only with the consent of the body. The presiding officer may put the question of modification without waiting for a motion, if there is no objection.

### **ARTICLE III RULES OF ORDER**

- 3.1 Rules of Debate. Debate is the essential feature of a legislative body. It is the means by which the opinions of members are exchanged, questions deliberated and conclusions reached on the business before the body.
- A. To permit debate:
    - 1. There must be a debatable question before the body, and one member must have been recognized as entitled to speak.
    - 2. All debate must be addressed to the presiding officer, and not to the members.
    - 3. Debate must be confined to the question before the body.
  - B. Time Limits. The presiding officer may set time limits in debate.
  - C. Call the Question (Previous Question). Debate may be closed immediately by calling the question. The motion for the call for the question may motivate unanimous consent to ending debate. Before such a motion has been seconded, the chair may ask if there is any objection to closing debate. If there is no objection, the presiding officer shall immediately call the question. If one member objects, the presiding officer shall ask if there is a second to the motion. If there is a second to the call, he must immediately take a vote on whether to order the call for the question. The call for the question requires a majority vote before the vote on the question to which applied. The call for the questions is neither amendable nor debatable and cannot be reconsidered.
- 3.2 Rules of Voting
- A. Each Commissioner in attendance has a duty to vote for or against all measures before the Township Committee, unless there is a conflict of interest, for which abstention is recognized. Such conflict of interest disclosure shall be recorded in the minutes.
  - B. A member shall not explain his/her vote during voting, which would be the same as debate at such a time.
  - C. Except for procedural matters, voting shall be by roll call and each Commissioner's vote shall be recorded in the minutes. Roll call votes shall be at random. Actions declared as procedural by the presiding officer may be decided by a show of hands.
- 3.3 Decorum
- A. Members must address all remarks through the presiding officer.
  - B. Members of the Township Committee shall confine their remarks to the question under discussion or debate, avoiding personal attacks on fellow members, staff members or members of the public. No member of the Township Committee shall engage in private discourse or commit any other act tending to distract the attention of the Township Committee from the business before it.



- C. A member who resorts to persistent irrelevance or persistent repetition may be directed to discontinue his/her speech by the presiding officer.
- D. Point of Order. A Commissioner may call attention to the violation of the rules or a mistake in procedure by rising to a point of order. The presiding officer may permit a full explanation before ruling on the claim and may submit the question to the Township Committee for decision by a majority vote. The presiding officer is not required to decide any point of order not directly presented in the proceedings of the body. Such an assertion does not require a second, is not debatable nor amendable and cannot be reconsidered.
- E. Question of Privilege. Questions of privilege do not relate to pending business, but have to do with special matters of immediate and overriding importance which, without debate, should be allowed to interrupt the consideration of anything else. The presiding officer makes a ruling as to whether it is admitted as a question of privilege and whether it requires consideration before the pending business is resumed.

#### 3.4 Public Hearing Procedures

- A. Notice of all public hearings shall be given by the Municipal Clerk as required by law. Notice of public hearings shall state the subject, the time and place of the public hearing.
- B. A meeting of the Township Committee is called to order and business, if any, is considered until the public hearing comes on the agenda.
- C. Recognition of each person desiring to be heard shall be determined by the presiding officer.
- D. The presiding officer may change the order of speakers so that testimony is heard in the most logical groupings, e.g., proponents, opponents, adjacent owners, vested interests, etc.
- F. Interested persons shall have the opportunity to submit data, views or arguments orally or in writing.
- G. The presiding officer may establish reasonable speaker time limits and otherwise control presentations to avoid repetition or the introduction of incompetent evidence. Additional time may be granted if appropriate and necessary to secure a full and fair presentation of factual or opinion testimony or of legal argument.
- H. After the Township Committee has completed the public hearing, the presiding officer closes the public hearing and entertains a motion. Following the motion and its second, discussion occurs among the body. The presiding officer calls the question.

#### 3.5 Citizen Comments at Public Meetings

Citizen comments shall be accepted at appropriate times as determined by the presiding officer at public meetings in accordance with the Open Public Meetings Act. After first securing permission from the presiding officer, any person may address the Township Committee.

- A. Manner of addressing Township Committee; time limit.
  - 1. Each person recognized by the presiding officer and granted leave to address the Township Committee shall: (i) step up to the microphone; (ii) provide the Township Clerk with his/her name and address for the record.
  - 2. Unless further time is granted by the presiding officer, all public comments shall be limited to a single address not exceeding five minutes.
  - 3. All remarks shall be addressed to the Township Committee as a body and not to any individual member thereof. No question shall be asked a Township Committee member except through the presiding officer.
  - 4. To provide an opportunity for all members who wish to address the Township Committee, the Township Committee shall receive all questions from all public comments first. After all members of the public have stated their comments, the Mayor, at his/her discretion, shall respond to questions or recognize a Commissioner who wishes to respond to the same.
  - 5. No person, other than the Township Committee and the person having the floor, shall be permitted to enter into any discussion, either directly or through a member of the Township Committee, without the permission of the presiding officer.
  - 6. Once the public portion is closed, no person from the audience shall address the Township Committee.
- B. Decorum generally. Any person making personal, impertinent, slanderous, obscene, profane, inflammatory, irrelevant or immaterial remarks, or who shall become boisterous while in the Township Committee chambers, or shall incite violence or fighting, whether or not addressing the Township Committee, shall be declared by the presiding officer to be out of order. Any person who refuses to obey an order of the presiding officer in relation to preserving order and decorum shall be barred from further attendance at the meeting in question, unless permission to remain is granted by a majority vote of the Township Committee. No heckling or verbal outbursts in support or opposition to a speaker or his/her remarks shall be permitted.

**ARTICLE IV  
GENERAL PROCEDURES**

4.1 Commissioners' Responsibilities

- A. Initiation of Proposals for Action
  - 1. Requests for initiation of legislation or action shall be directed through the

Township Administrator. The Township Administrator shall make all such requests known to the Mayor.

2. The Mayor shall approve of all agendas prepared in accordance with Article II and shall determine at which meeting any proposal for action shall be taken up.
  3. The Township Committee, by majority vote, may determine to take up any matter at any regularly scheduled meeting for which annual notice has been given.
- B. In addition to other duties, responsibilities and rights, Township Committee members shall:
1. In all public statements, make clear that they speak only for themselves unless authorized by a majority of the Committee to speak for the Township Committee as a whole.
  2. Refrain from negotiating contracts on behalf of the Township, without authority from a majority of the Township Committee. Otherwise, only the Township Administrator or designee can negotiate a contract on behalf of the Township.
  3. Refrain from acting individually in directing and supervising officers and employees of the township.

The Mayor shall designate Commissioner assignments to departments.

- C. Each designated Commissioner shall, acting through the Township Administrator, be the liaison between the assigned Departments and the Township Committee.
- D. Each designated Commissioner shall determine if and when a conflict of interest exists pursuant to State of New Jersey law and regulations. If a conflict of interest exists, the Commissioner shall disclose the conflict of interest to the Township Commissioners and Township Attorney. The Commissioner shall remove him or herself from any discussion or debate in public or private session and shall abstain from voting on any matter relating to the subject matter which raised the conflict of interest.

ADOPTED: