

Revised: October 13, 2020

**TOWNSHIP OF CRANFORD
SUNSHINE NOTICE
TOWNSHIP COMMITTEE MEETING
October 13, 2020**

The Township Committee of the Township of Cranford will conduct the October 13th Workshop Meeting in person. For members of the public who wish to attend the Township Committee Meetings, please enter the Township Building at the Police Dispatch entrance.

Revised: October 13, 2020

**TOWNSHIP COMMITTEE
CRANFORD, NEW JERSEY
WORKSHOP MEETING AGENDA
October 13, 2020
6:30 PM**

THIS MEETING IS IN COMPLIANCE WITH THE "OPEN PUBLIC MEETINGS ACT" AS ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED BY MAILING THE ANNUAL SCHEDULE OF MEETINGS TO THE WESTFIELD LEADER, THE UNION COUNTY LOCAL SOURCE, THE STAR LEDGER, AND TAP INTO CRANFORD, BY POSTING SUCH ANNUAL MEETING SCHEDULE ON A BULLETIN BOARD IN THE TOWN HALL RESERVED FOR SUCH ANNOUNCEMENTS AND THE FILING OF SAID NOTICE WITH THE TOWNSHIP CLERK OF CRANFORD. FORMAL ACTION MAY BE TAKEN AT THIS MEETING.

ROLL CALL

MAYOR PATRICK GIBLIN
DEPUTY MAYOR KATHLEEN PRUNTY
COMMISSIONER THOMAS H. HANNEN, JR.
COMMISSIONER JEAN-ALBERT MAISONNEUVE
COMMISSIONER MARY O'CONNOR

PUBLIC COMMENTS

Pursuant to the Code of the Township of Cranford, Article I, Section 32-4, persons addressing the Township Committee shall be allowed a maximum of five (5) minutes for their presentations.

CLOSED SESSION

Resolution No. 2020-97.22

BE IT RESOLVED that the Township Committee will go into closed session to discuss the following, the minutes of which will be released at some time in the future at the discretion of the Township Committee:

Legal Matters

- Legal Update
- Affordable Housing -750 Walnut Avenue

Personnel

- Tax Assessor Department

Contractual Matters

- Human Resources

Minute review

- Closed Session Minutes of September 21st and September 22, 2020

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DISCUSSION

- A. Downtown Management Corporation- Next Steps
- B. 375 Centennial Avenue
- C. Bond Ordinance Cancellation to Surplus – 1991 to 2012
- D. First Aid Squad
- E. Parking Permit Administration Proposal to a Third-Party Vendor
- F. COVID-19 Public Health Crisis Effect on Municipal Budget
- G. Department of Public Works Salary Overpayment
- H. Department of Public Works – Working Out of Title
- I. Rahway River Mayors Council
- J. Review Official Meeting Agenda
- K. Minute Approval – Closed Session Minutes of September 21st and September 22, 2020

TOWNSHIP ADMINISTRATOR REPORTS

COMMISSIONER REPORTS

PUBLIC COMMENTS

Pursuant to the Code of the Township of Cranford, Article I, Section 32-4, persons addressing the Township Committee shall be allowed a maximum of five (5) minutes for their presentations.

ADJOURNMENT

F.

Account No	Description	September 30, 2018	September 30, 2019	September 30, 2020	Comments
x-01-08-103-601	Licenses: Alcoholic Beverage	25,704.00	25,506.00	25,704.00	
x-01-08-104-605	Licenses: Clerk	2,121.10	6,606.50	1,250.00	
x-01-08-104-615	Licenses: Marriage	213.00	189.00	210.00	
x-01-08-104-625	Licenses: Food	11,956.25	11,776.25	11,606.25	
x-01-08-104-630	Licenses: Temporary	2,170.00	2,085.00	805.00	
x-01-08-105-605	Fees and Permits: Assessor	470.00	520.00	330.00	
x-01-08-105-610	Fees and Permits: Bd of Health	307.50	558.75	723.75	
x-01-08-105-615	Fees and Permits: Engineering	18,350.00	6,045.00	7,016.40	
x-01-08-105-620	Fees and Permits: Fire	10,733.00	12,561.00	3,926.00	
x-01-08-105-625	Fees and Permits: Planning	117,065.64	3,644.74	61,589.81	
x-01-08-105-630	Fees and Permits: Police	19,043.43	16,089.00	10,160.00	
x-01-08-105-635	Fees and Permits: Recreation	7,455.00	10,725.00	1,440.00	
x-01-08-105-640	Fees and Permits: Tax Search	10.00	-	-	
x-01-08-105-645	Fees and Permits: Zoning	40,192.49	29,653.76	20,778.85	
x-01-08-105-650	Fees and Permits: Burial Permits	-	-	10.00	
x-01-08-105-655	Fees and Permits: Death Certificates	4,680.00	4,215.00	3,320.00	
x-01-08-105-660	Fees and Permits: Birth Certificates	150.00	100.00	10.00	
x-01-08-105-670	Fees and Permits: Marriage Certificates	1,480.00	1,745.00	1,910.00	
x-01-08-105-675	Fees and Permits: Domestic Partnership Cert.	-	-	20.00	
x-01-08-105-680	Fees and Permits: Electronic Death Cert.	3,880.00	3,670.00	3,550.00	
x-01-08-105-685	Fees and Permits: Animal	45.00	45.00	45.00	
x-01-08-105-690	Fees And Permits: Pool	168.75	225.00	150.00	
x-01-08-105-695	Fees and Permits: Reinspection Fee	1,400.00	1,300.00	400.00	
x-01-08-105-700	ELECTRONIC SMOKING DEVICE	1,000.00	1,200.00	800.00	
x-01-08-105-710	BODY ART LICENSES	300.00	300.00	300.00	
x-01-08-110-601	Fines: Municipal Court	267,983.16	326,839.20	191,318.69	
x-01-08-111-601	Parking Meters/ Coins	337,739.76	331,926.26	150,145.14	
x-01-08-112-601	Interest & Costs on Taxes	173,203.32	130,105.02	150,647.66	
x-01-08-113-601	Interest on Investments	191,926.80	236,101.05	87,501.39	
x-01-08-114-601	Parking Permits	136,754.82	120,366.57	96,456.12	
x-01-08-120-605/6	Ambulance Service	235,872.73	251,599.45	244,966.41	
x-01-08-120-610	Cable TV Franchise Fees	368,501.05	352,768.71	344,850.98	
x-01-08-120-615	Cell Tower Lease	29,153.85	30,127.25	27,537.92	
x-01-08-120-619	Bulky Fees Anticipated		20,400.00	20,040.00	2018: Bulk Waste Permits \$35,640 (MRNA)
x-01-08-120-620	Conservation Center	146,590.00	145,345.00	129,890.00	
x-01-08-120-621	Developer Contribution	123,629.00	121,441.50	119,254.00	
x-01-08-120-623	Capital Fund Surplus	110,000.00	200,000.00	200,000.00	
x-01-08-120-624	Cranford Lincoln PILOT - 800 LINCOLN	50,261.00	51,453.00	51,993.00	
x-01-08-120-630	NJ Housing Finance PILOT	148,440.00	148,331.00	152,758.00	
x-01-08-120-635	Library Cost Allocation	30,000.00	30,000.00	30,000.00	

Account No	Description	September 30, 2018	September 30, 2019	September 30, 2020	Comments
x-01-08-120-650	Uniform Fire Safety Act	67,311.68	63,879.53	26,093.88	
x-01-08-160-601	Uniform Construction Code	888,382.00	1,537,404.50	804,764.10	(Paid Garwood: \$12,213 in 2018; \$3,883.50 in 2019 and \$154,773.90 in 2020)
x-01-08-200-202	Energy Receipts Tax	2,205,104.50	2,205,104.50	2,205,104.50	
x-01-08-200-203	Hotel Tax	105,822.21	100,863.87	72,296.90	
Total of Surplus, Local Revenue and State Aid		5,885,571.04	6,542,816.41	5,261,673.75	
x-01-04-020-005/6	Sewer Receivable - Current + Prior Years	2,310,441.99	1,922,637.68	2,207,001.05	
x-01-08-499-101	Prior Year Taxes Receivable	799,735.03	562,142.91	591,540.00	
x-01-08-600-100	Current Taxes Receivable	16,009,427.13	16,068,064.25	17,425,393.40	
Total of Sewer Rents and Taxes		19,119,604.15	18,552,844.84	20,223,934.45	
Granted Total		25,005,175.19	25,095,661.25	25,485,608.20	
Detail of Current Taxes Receivable (Net)					
	Current Taxes Receivable	78,208,360.91	79,412,281.25	81,382,429.57	
	Less: School BOE (Jan-Sept)	(44,357,215.00)	(45,027,477.00)	(45,766,203.00)	
	Less: SID (Q1-Q3)	(131,848.60)	(131,427.00)	(130,723.90)	
	Less: County Taxes (Q1-Q3)	(17,709,870.18)	(18,185,313.00)	(18,060,109.27)	
		16,009,427.13	16,068,064.25	17,425,393.40	

Account No	Description	September 30, 2018	September 30, 2019	September 30, 2020	Comments
x-26-08-102-601	Surplus	75,839.05	46,111.00	-	
x-26-08-103-601	Membership Fees	1,154,146.80	1,135,536.35	470,568.15	
x-26-08-104-601	Other Pool Fees	268,139.33	259,644.09	26,880.09	
x-26-08-105-601	Kids Klub	170,314.00	164,651.51	1.00	
x-26-08-113-601	Interest On Investments	7,153.17	8,804.39	1,385.42	
x-26-08-549-601	Dedicated Deficit (General Budget)	-	-	77,258.00	
Total		1,675,592.35	1,614,747.34	576,092.66	
		Detail of Pool Revenue 2020:			
			Dedicated Deficit	77,258.00	
			Total cash receipts	517,753.17	
			Memberships refunded	(9,653.92)	
			Other Pool Fees refunded	(3,596.59)	
			Kids Klub refunded	(5,668.00)	
				576,092.66	