

Revised: January 17, 2022

**TOWNSHIP COMMITTEE
CRANFORD, NEW JERSEY
OFFICIAL MEETING AGENDA
January 17, 2023
8:00 p.m.**

CALL TO ORDER

THIS MEETING IS IN COMPLIANCE WITH THE "OPEN PUBLIC MEETINGS ACT" AS ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED BY E-MAILING THE ANNUAL SCHEDULE OF MEETINGS TO THE WESTFIELD LEADER, THE UNION COUNTY LOCAL SOURCE, THE STAR LEDGER, AND TAP INTO CRANFORD, BY POSTING SUCH ANNUAL MEETING SCHEDULE ON A BULLETIN BOARD IN THE MUNICIPAL BUILDING RESERVED FOR SUCH ANNOUNCEMENTS AND THE FILING OF SAID NOTICE WITH THE TOWNSHIP CLERK OF CRANFORD. FORMAL ACTION WILL BE TAKEN AT THIS MEETING.

ROLL CALL

MAYOR BRIAN ANDREWS
DEPUTY MAYOR JASON GAREIS
COMMISSIONER TERRENCE CURRAN
COMMISSIONER KATHLEEN MILLER PRUNTY
COMMISSIONER GINA BLACK

INVOCATION

FLAG SALUTE

**MAYORAL PROCLAMATIONS/
ANNOUNCEMENTS**

- Commemoration of Martin Luther King, Jr. Day – January 16, 2023
- Barbara Bilger – Outstanding accomplishment and dedication to the Township and residents of Cranford

MAYORAL REMARKS

COMMISSIONER REPORTS

- Finance
- Engineering & Public Works
- Public Safety
- Public Affairs

PROFESSIONAL COMMENTS

PUBLIC COMMENTS

Pursuant to the Code of the Township of Cranford, Article I, Section 32-4, persons addressing the Township Committee shall be allowed a maximum of five (5) minutes for their presentations.

MINUTE APPROVAL

Special Workshop Meeting of December 22, 2022
Official Meeting of September 13, 2022

PAYMENT OF BILLS

**FIRE DEPARTMENT
ANNOUNCEMENTS**

Resolution No. 2023-95: Authorizing the advancement of Arthur Anderson to the rank of Battalion Chief within the Cranford Fire Department effective February 1, 2023

Resolution No. 2023-96: Authorizing the advancement of Doug Petschow to the rank of Lieutenant within the Cranford Fire Department effective February 1, 2023

Resolution No. 2023-97: Authorizing the appointment of Andrew DiFrancesco as a Probationary Firefighter within the Cranford Fire Department effective February 1, 2023

RESOLUTIONS – by Consent Agenda (Items 1 through 8)

1. Resolution No. 2023-98: Authorizing an award of contract for the provision of a Comprehensive Parking Study to Enovate Consulting, LLC
2. Resolution No. 2023-99: Authorizing an award of contract for the purchase of Mobile Data Terminals (MDT's) for the Fire Department to Computer Systems & Methods
3. Resolution No. 2023-100: Authorizing the Cranford Police Department to participate in the Defense Logistics Agency Law Enforcement Support Office 1033 Program
4. Resolution No. 2023-101: Authorizing the Township Clerk to 1) advertise for the sale of a vehicles no longer needed and 2) advertise for the sale of unclaimed vehicles at a public auction to be held on February 4, 2023
5. Resolution No. 2023-102: Authorizing the establishment of a Change Fund for the Cranford Recreation Center at 375 Centennial Avenue
6. Resolution No. 2023-103: Authorizing Budget Transfers
7. Resolution No. 2023-104: Authorizing Tax Refunds
8. Resolution No. 2023-105: Authorizing the Tax Collector's Department to expunge the 2022 Real Estate taxes for disabled veterans
9. Resolution No. 2023-106: **Removed from Agenda**

COMMISSIONER COMMENTS

ADJOURN

**TOWNSHIP OF CRANFORD
CRANFORD, NEW JERSEY**

RESOLUTION NO. 2023-95

BE IT RESOLVED by the Township Committee of the Township of Cranford at a meeting held January 17, 2023 that Arthur Anderson be, and hereby is, promoted to the rank of Battalion Chief within the Cranford Fire Department, effective February 1, 2023.

Certified to be a true copy of a resolution adopted by the Township Committee of the Township of Cranford at a meeting held January 17, 2023.



Patricia Donahue, RMC
Township Clerk

Dated: _____

**TOWNSHIP OF CRANFORD
CRANFORD, NEW JERSEY**

RESOLUTION NO. 2023-96

BE IT RESOLVED by the Township Committee of the Township of Cranford at a meeting held January 17, 2023 that Douglas Kurt Petschow be, and hereby is, promoted to the rank of Lieutenant within the Cranford Fire Department, effective February 1, 2023.

Certified to be a true copy of a resolution adopted by the Township Committee of the Township of Cranford at a meeting held January 17, 2023.



Patricia Donahue, RMC
Township Clerk

Dated: _____

**TOWNSHIP OF CRANFORD
CRANFORD, NEW JERSEY**

RESOLUTION NO. 2023-97

BE IT RESOLVED by the Township Committee of the Township of Cranford at a meeting held January 17, 2023 that Andrew DiFrancesco be, and hereby is, appointed as a Probationary Firefighter within the Cranford Fire Department, effective February 1, 2023.

Certified to be a true copy of a resolution adopted by the Township Committee of the Township of Cranford at a meeting held January 17, 2023.

NOTARIFIED

Patricia Donahue, RMC
Township Clerk

Dated: _____

**TOWNSHIP OF CRANFORD
CRANFORD, NEW JERSEY**

RESOLUTION NO. 2023-98

WHEREAS, the Township advertised for Request for Proposals for a Comprehensive Parking Study through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, on November 15, 2022, two (2) proposals were received for the Comprehensive Parking Study; and

WHEREAS, **Enovate Consulting, LLC**, 2 North Avenue West, Cranford, New Jersey, 07016 is the low qualifying bidder with a submitted proposal of \$49,982.87; and

WHEREAS, the Director of Finance has certified to the availability of funds which is on file in the office of the Township Clerk; and that said contract amount shall be charged to Account No. C-04-20-006-000-206; and

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranford, that the proposal for the Comprehensive Parking Study, be and is hereby awarded to **Enovate Consulting, LLC**, as more particularly set forth in the Successful Bidder's bid proposal dated November 15, 2022, and hereby is, awarded the contract for the Comprehensive Parking Study; and

BE IT FURTHER RESOLVED that the Township Committee of the Township of Cranford, authorizes and directs legally authorized representatives of the Township of Cranford to enter into a contract with **Enovate Consulting, LLC**, 2 North Avenue West, Cranford, New Jersey, 07016, for the Comprehensive Parking Study, in the form approved by the Township Attorney.

Certified to be a true copy of a resolution adopted by the Township Committee of the Township of Cranford at a meeting held January 17, 2023.

NOT YET APPROVED

Patricia Donahue, RMC
Township Clerk

Dated: _____

**TOWNSHIP OF CRANFORD
CRANFORD, NEW JERSEY**

RESOLUTION NO. 2023-99

WHEREAS, Local Public Contracts Law 40A:11-6.1; “Award of Contracts” requires that every contract awarded by the contracting agent for the provision or performance of any goods or services, the cost of which in the aggregate may exceed the bid threshold, shall be awarded only by resolution of the governing body; and

WHEREAS, The Township of Cranford is authorized by law to purchase goods and services from approved vendors who have been awarded by and have existing contracts with the State of New Jersey and/or authorized Cooperative Purchasing Programs; and

WHEREAS, the Chief Financial Officer has certified to the availability of funds which are on file in the Office of the Township Clerk and that said contract amount shall be charged to Account No. C-04-22-012-000-209; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Cranford that Computer Systems & Methods, 111 Wood Avenue South, 6th Floor, Iselin, New Jersey, 08830 be, and hereby is, awarded a contract for the replacement of Mobile Data Terminals (MDTs) for the Fire Department at a total price of \$54,977.70, under the State of New Jersey Contract No. NASPO – Panasonic: NJ - 89980.

Certified to be a true copy of a resolution adopted by the Township Committee of the Township of Cranford at a meeting held January 17, 2023.

NOT YET APPROVED

Patricia Donahue, RMC
Township Clerk

Dated: _____

**TOWNSHIP OF CRANFORD
CRANFORD, NEW JERSEY
RESOLUTION NO. 2023-100**

**RESOLUTION AUTHORIZING THE TOWNSHIP OF CRANFORD POLICE
DEPARTMENT TO PARTICIPATE IN THE DEFENSE LOGISTICS AGENCY, LAW
ENFORCEMENT SUPPORT OFFICE, 1033 PROGRAM TO ENABLE THE POLICE
DEPARTMENT TO REQUEST AND ACQUIRE EXCESS DEPARTMENT OF DEFENSE
EQUIPMENT**

WHEREAS, the United States Congress authorized the Defense Logistics Agency (DLA) Law Enforcement Support Office (LESO) 1033 Program to make use of excess Department of Defense personal property by making that personal property available to municipal, county and State Law Enforcement Agencies (LEAs); and

WHEREAS, DLA rules mandate that all equipment acquired through the 1033 Program remain under the control of the requesting LEA; and

WHEREAS, participation in the 1033 Program allows municipal and county LEAs to obtain property they might not otherwise be able to afford in order to enhance community preparedness, response, and resiliency; and

WHEREAS, although property is provided through the 1033 Program at no cost to municipal and county LEAs, these entities are responsible for the costs associated with delivery, maintenance, fueling, and upkeep of the property, and for specialized training on the operation of any acquired property; and

WHEREAS, N.J.S.A. 40A:5-30.2 requires that the Governing Body of the municipality or county approve, by a majority of the full membership, both enrollment in, and the acquisition of any property through, the 1033 Program.

NOW THEREFOR BE IT RESOLVED, by the Township Committee of the Township of Cranford that the Cranford Police Department is hereby authorized to enroll in the 1033 Program for no more than a one (1)-year period, with authorization to participate terminating in December 31st of the current calendar year.

NOW THEREFOR BE IT FURTHER RESOLVED, that the Cranford Police Department is hereby authorized to acquire items of non-controlled property designated "DEMIL A", which may include office supplies, office furniture, computers, electronic equipment, generators, field packs, non-military vehicles, clothing, traffic and transit signal systems, exercise equipment, farming and moving equipment, storage devices and containers, tools, medical and first aid equipment and supplies, beds and sleeping mats, wet and cold weather equipment and supplies, respirators, binoculars and any other supplies or equipment of non-military nature identified by the LEA, if it shall become available in the period of time for which

this resolution authorizes, based on the needs of the Cranford Police Department without restriction.

BE IT FURTHER RESOLVED, that the Cranford Police Department is hereby authorized to acquire the following “DEMIL B through Q” property, if it shall become available in the period of time for which this resolution authorizes.

BE IT FURTHER RESOLVED, that the “DEMIL B through Q” controlled 3-page property list, redacted is hereby approved and hereto attached to this resolution.

BE IT FURTHER RESOLVED, that the Cranford Police Department shall develop and implement a full training plan and policy for the maintenance and use of the acquired property.

BE IT FURTHER RESOLVED, that the Cranford Police Department shall provide a quarterly accounting of all property obtained through the 1033 Program which shall be available to the public upon request.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately and shall be valid to authorize requests to acquire “DEMIL A” PROPERTY AND “DEMIL B through Q” property that may be made available through the 1033 Program during the period of time which this resolution authorizes; with Program participation and all property request authorization terminating on December 31st of the current calendar year.

Certified to be a true copy of a resolution adopted by the Township Committee of the Township of Cranford at a meeting held January 17, 2023.

NOT YET APPROVED

Patricia Donahue, RMC

Township Clerk

Dated: _____

	A	B	C	D	E	F	G	H
ARMORED SECURITY VEHICLE			1					
ARMORED SECURITY VEHICLE			1					
ARMORED SECURITY VEHICLE								
ARMORED SECURITY VEHICLE								
ARMORED SECURITY VEHICLE								
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ARMORED SECURITY VEHICLE								
ARMORED SECURITY VEHICLE	1	1						5
ARMORED SECURITY VEHICLE								
ARMORED SECURITY VEHICLE			1					
AUTOMOBILE, SEDAN			1	1				
AUTOMOBILE, WAGON			1					
BATON, KINETIC ENERGY			1	5				
BODY SHIELD		1						
BREACH SYSTEM				1				1
BREACHING RAM	1							
BREACHING SYSTEM	1							
CAPABILITIES SET NON-LETHAL								
CAR, ARMORED				1				1
CAR, ARMORED, MINE DISPOSAL			7					
CAR, ARMORED, MINE DISPOSAL				2				
CARRIER, AMBULANCE			1					
CARRIER, CARGO			3					
CARRIER, COMMAND POST			1					
CARTRIDGE, 12 GAGE SHOTGUN								2
CARTRIDGE, 12 GAGE SHOTGUN, NON-LETHAL				1				11
CARTRIDGE, 40 MILLIMETER			1		1			1
CHARGE, DIVERSIONARY								1
CLUB, SELF-PROTECTION								
COMMUN. EQUIP. SOMS-B						1		7
CUTTER HEAD, HYDRAULIC BREACHING AND EXTRICATION TOOL	1							
DEMOLITION BLASTING PRACTICE								
DEMOLITION BLASTING PRACTICE								1
DEMOLITION BLASTING PRACTICE								1
DEMOLITION BLASTING PRACTICE								2
DOOR OPENER, HYDRAULIC BREACHING AND EXTRICATION TOOL	1			2				
DRONE, TARGET								1
DRONES			1					
FACESHIELD, MILITARY, RIOT CONTROL	1							

	A	B	C	D	E	F	G	H
FACESHIELD, RIOT CONTROL								3
FACESHIELD, RIOT CONTROL	1							
FORCED ENTRY AND RESCUE EQUIPMENT, AIRCRAFT CRASH	1							
GLIDERS			1					
GOGGLES, PROTECTION, RIOT CONTROL	5							
GROUND SENSOR SURVEILLANCE VEHICLE							1	
GROUND SENSOR SURVEILLANCE VEHICLE							2	
GROUND SENSOR SURVEILLANCE VEHICLE			1					
GUN, PORTABLE RIOT CONTROL				1				
HATBOX, RIOT CROWD	2							
HELMET, POLICE			1					
HELMET, POLICE								
HELMET, POLICE			1					
HELMET, POLICE			3					
HELMET, POLICE		2						
HELMET, POLICE		1						
HELMET, POLICE	1							
HELMET, SAFETY	1							
KIT, MECHANICAL BREA	2							
KIT, RIOT PROTECTION	1							
LIGHT ARMORED VEHICLE			17	26				
LANE CLEARING VEHICLE				1				
LANE CLEARING VEHICLE			3	2		1		
LANE CLEARING VEHICLE			63	3				
MISCELLANEOUS WEAPONS - LOGSA LSN		1						
MODIFICATION KIT, GUN, WEAPON				1				
MUNITION, CROWD CONTROL MODULAR, NON-LETHAL							2	
No Item Name Available			1					
NON-BALLISTIC BODY SHIELD	1							1
NON-LETHAL WEAPONS CAPABILITIES SET		2						
ONLY COMPLETE COMBAT/ASSAULT/TACTICAL WHEELED VEHICLES				1				
PROTECTIVE SHIELD, T	1							
RAM, BATTERING	1							1
RAM, DOOR, MINI	1							
RIOT CONTROL SHIELD	1							
SECURITY VEHICLE			1					

	A	B	C	D	E	F	G	Q
SHIELD, PERSONAL PROTECTIVE				1				3
SHIELD, SELF-PROTECTION								6
SHOP EQUIPMENT, CONTACT MAINTENANCE	1		2					
SHOP SET, CONTACT MAINTENANCE, TRUCK MOUNTED (ENGINEER)	1							
SHOP SET, CONTACT MAINTENANCE, TRUCK MOUNTED (ORDNANCE)	1							
SIGHT, THERMAL				1				
SLEDGE HAMMER	1							
TOOL, BREAKER, HINGE	1							
TRAINING KIT, DEMOLITION		1						
TRUCK TRACTOR			4			5		7
TRUCK, AMBULANCE			9					
TRUCK, ARMORED			3					
TRUCK, BOLSTER						2		1
TRUCK, BOMB SERVICE			2			2		
TRUCK, CARGO		3	28			17		30
TRUCK, CARRYALL			22					1
TRUCK, COMMAND RECONNAISSANCE			2					
TRUCK, DUMP			2			6		7
TRUCK, MAINTENANCE						3		
TRUCK, MATERIALS HANDLING-CONTAINER HOISTING			1					
TRUCK, PALLETIZED LOADING			8					2
TRUCK, PANEL			2					
TRUCK, STAKE								2
TRUCK, TANK			5			13		8
TRUCK, UTILITY			84					4
TRUCK, VAN		1				14		1
TRUCK, WRECKER		1	2			3		2
TRUCKS AND TRUCK TRACTORS, DEMIL C			1					1
UNMANNED AIRCRAFT			1					
UNMANNED VEHICLE			1					
UP ARMORED NTVS			1					
UTILITY VEHICLE, OFF ROAD		1	2			1	1	1

**TOWNSHIP OF CRANFORD
CRANFORD, NEW JERSEY**

RESOLUTION NO. 2023-101

BE IT RESOLVED, by the Township Committee of the Township of Cranford at a meeting held January 17, 2023, that the Township Clerk be, and hereby is, authorized to advertise for sale at public auction, certain unclaimed vehicles which have come into the possession of the Cranford Police Department as well as Township-owned vehicles.

BE IT FURTHER RESOLVED, that the Public Auction will be held at the Cranford Department of Public Works (DPW) yard located at 364 E. North Avenue, Cranford, New Jersey, 07016, on February 4, 2023 at 9:00 a.m.

MAKE YEAR SERIAL NO.

Toyota	Prius	2004	JTDKB20U440054182
BMW	320	2016	WBA8E5G5XGNT40219
Toyota	Corolla	1999	2T1BR12E1XC242910
Toyota	Camry	1998	JT2BG22K3W0238683
Mercedes	E-300	2019	WDDZF4KB5KA532844
NISSAN	PATHFINDER	2001	JN8DR09Y61W596007
JAGUAR	S-TYPE	2006	SAJWA01A46FN70010
T-3	T-3 motion	2006	4073001E1THBA00570
T-3	T-3 Mobility	2013	T2-010-207

Certified to be a true copy of a resolution adopted by the Township Committee of the Township of Cranford at a meeting held January 17, 2023.

Patricia Donahue, RMC
Township Clerk

Dated: _____

**TOWNSHIP OF CRANFORD
CRANFORD, NEW JERSEY**

RESOLUTION NO. 2023-102

WHEREAS, it is desirous to establish a Change Fund for the Cranford Recreation Center at 375 Centennial Avenue in the Township of Cranford.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, that the Recreation Department, be and hereby is, authorized and permitted to establish a Change Fund in the amount of \$100.00 (one hundred dollars).

Certified to be a true copy of a resolution adopted by the Township Committee of the Township of Cranford at a meeting held January 17, 2023.



Patricia Donahue, RMC
Township Clerk

Dated: _____

**TOWNSHIP OF CRANFORD
CRANFORD, NEW JERSEY**

RESOLUTION NO. 2023-103

WHEREAS, N.J.S.A. 40A: 4-59 provides for appropriation transfers during the first three (3) months of the year, when it has been determined it is necessary to expand for any of the purposes specified in the budget an amount in excess of the sum appropriated, therefore, and where it has been further determined that there is an excess in any appropriation over and above the amount deemed to be necessary to fulfill the purpose of such appropriation, the Governing Body may, by Resolution setting forth the facts, adopted by not less than two-thirds vote of the full membership thereof, transfer the amount of such excess to those appropriations deemed to be insufficient.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Cranford, in the County of Union and State of New Jersey, that the Chief Financial Officer, be and the same, is hereby authorized to make transfers among the 2022 budget appropriations in accordance with the following schedule of transfers.

Account	From	To
Pool: Salaries and Wages (ARP) 2-26-00-100-105-111	46,556.33	
Pool: Social Security O/E (ARP) 2-26-00-230-100-290		46,556.33
Admin: O/S Professional Services 2-01-20-100-100-215	\$20,000.00	
Legal 2-01-20-155-100-200		20,000.00
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Certified to be a true copy of a resolution adopted by the Township Committee of the Township of Cranford at a meeting held January 17, 2023.

~~NOT YET APPROVED~~

Patricia Donahue, RMC
Township Clerk

Dated: _____

**TOWNSHIP OF CRANFORD
CRANFORD, NEW JERSEY**

RESOLUTION NO. 2023-104

BE IT RESOLVED, by the Township Committee of the Township of Cranford on the 17th day of January 2023 that the Tax Collector has been authorized to refund tax overpayments for the reason noted:

100% Disabled Veteran-Resident Tax Overpayment

Block 244 Lot 12
Snyder, Arthur
429 Manor Avenue
Cranford, N.J. 07016

Refund \$2,084.85
(3-01-55-000-010-025)

100% Disabled Veteran-Resident Tax Overpayment

Block 517 Lot 2
Raffield, Gale & Thomas
454 Lincoln Avenue East
Cranford, N.J. 07016

Refund \$ 502.59
(3-01-55-000-010-025)

Mortgage Company paid wrong acct

Block 265 Lot 1 Qualifier C0G05
Tencza, Eileen M.
66 Lawn Terrace
Cranford, NJ 07016

Refund \$ 116.85
(3-01-55-000-010-025)

Certified to be a true copy of a resolution adopted by the Township Committee of the Township of Cranford at a meeting held January 17, 2023.

NOT YET APPROVED

Patricia Donahue, RMC
Township Clerk

Dated: _____

**TOWNSHIP OF CRANFORD
CRANFORD, NEW JERSEY**

RESOLUTION NO. 2023-105

BE IT RESOLVED by the Township Committee of the Township of Cranford on the 17th day of January 2023 that the Tax Collector, be and hereby, is authorized to expunge the following 2022 real estate taxes for reasons noted:

100% Disabled Veteran-As of Nov 23, 2022

Block 244 Lot 12
Snyder, Arthur
429 Manor Avenue
Cranford, N.J. 07016

Expunged: \$2,084.85

100% Disabled Veteran-As of Dec 19, 2022

Block 517 Lot 2
Raffield, Gale & Thomas
454 Lincoln Avenue East
Cranford, N.J. 07016

Expunged: \$ 502.59

Certified to be a true copy of a resolution adopted by the Township Committee of the Township of Cranford at a meeting held January 17, 2023.

NOT YET APPROVED

Patricia Donahue, RMC
Township Clerk

Dated: _____

ITEM REMOVED FROM AGENDA

Item #9. Resolution No. 2023-106: *Item Removed
from Agenda*