

MINUTES - PLANNING BOARD REORGANIZATION

January 6, 2021

WORKSHOP PORTION

A public meeting of the Cranford Planning Board was called to order by Ms. Murray on January 6, 2021 at 7:36 p.m. via **Google Meet**. Ms. Lenahan announced in accordance with the terms and conditions of the Open Public Meetings Act, the Westfield Leader and the Star Ledger have been notified and the agenda posted in the municipal building as required. Formal action may be taken.

ROLL CALL:

Members Present:

Ms. Murray
Ms. Pedde
Ms. Didzbalis
Commissioner Gareis
Ms. Kellett
Mr. Nordelo
Mayor Miller Prunty
Ms. Rappa
Mr. Taylor

Members Absent:

None

Alternates Present:

Ms. Sen
Mr. Walton

Alternates Absent:

None

Also present:

Jonathan Drill, Esquire, (2020 Legal Counsel), Jason Bottcher Zoning Officer, Kathy Lenahan, Board Administrator

1. SWEARING IN OF NEW MEMBERS

Kathleen Miller Prunty, Mayor/Class I member for a one-year term ending December 31, 2021 was sworn in by Jonathan Drill, Esquire.

Jason Gareis, Commissioner/Class III member for a one-year term ending December 31, 2021 was sworn in by Jonathan Drill, Esquire.

Juan Carlos Nordelo, Class II member for a one-year term ending December 31, 2021 was sworn in by Jonathan Drill, Esquire.

Kathleen Rappa, Class IV member for a three-year term ending December 31, 2023 was sworn in by Jonathan Drill, Esquire.

Kathleen Murray, Class IV member filling an unexpired term ending December 31, 2021 was sworn in by Jonathan Drill, Esquire.

Diana Sen, Alternate No. 1 member for a two-year term ending December 31, 2022 was sworn in by Jonathan Drill Esquire.

2. ELECTION OF OFFICERS

Kathleen Murray was nominated as Chair by Mayor Miller Prunty, seconded by Ms. Didzbalis and passed on roll call vote.

Affirmative: Ms. Murray, Ms. Pedde, Ms. Didzbalis, Commissioner Gareis, Ms. Kellett, Mr. Nordelo, Mayor Miller Prunty, Ms. Rappa, Mr. Taylor

Opposed: None

Molly Hurley Kellett was nominated as Vice-Chair by Ms. Murray, seconded by Mayor Miller Prunty and passed on roll call vote.

Affirmative: Ms. Murray, Ms. Pedde, Ms. Didzbalis, Commissioner Gareis, Ms. Kellett, Mr. Nordelo, Mayor Miller Prunty, Ms. Rappa, Mr. Taylor

Opposed: None

A Chair Pro Tem was not appointed.

3. APPOINTMENT OF BOARD ATTORNEY

Jonathan Drill, Esq. was nominated as Planning Board Attorney by Ms. Murray, seconded by Ms. Pedde and passed on roll call vote.

Affirmative: Ms. Murray, Ms. Pedde, Ms. Didzbalis, Commissioner Gareis, Ms. Kellett, Mr. Nordelo, Mayor Miller Prunty, Ms. Rappa, Mr. Taylor

Opposed: None

4. APPOINTMENT OF ADMINISTRATOR

Kathy Lenahan was nominated as Board Administrator by Ms. Murray, seconded by Ms. Pedde and passed on roll call vote.

Affirmative: Ms. Murray, Ms. Pedde, Ms. Didzbalis, Commissioner Gareis, Ms. Kellett, Mr. Nordelo, Mayor Miller Prunty, Ms. Rappa, Mr. Taylor

Opposed: None

5. APPOINTMENT OF BOARD ENGINEER

A motion to appoint Maser Consulting Inc. (to be known as Colliers Engineering & Design, Inc.) as Board Engineer was made by Ms. Murray, seconded by Ms. Kellett and passed on roll call vote.

Affirmative: Ms. Murray, Ms. Pedde, Ms. Didzbalis, Commissioner Gareis, Ms. Kellett, Mr. Nordelo, Mayor Miller Prunty, Ms. Rappa, Mr. Taylor

Opposed: None

A motion to go into closed session to discuss the retention of planners was made by Ms. Didzbalis, seconded by Ms. Kellett and passed on roll call vote.

Affirmative: Ms. Murray, Ms. Pedde, Ms. Didzbalis, Commissioner Gareis, Ms. Kellett, Mr. Nordelo, Mayor Miller Prunty, Ms. Rappa, Mr. Taylor

Opposed: None

A motion to come out of closed session was made by Ms. Pedde, seconded by Ms. Rappa was passed on roll call vote.

Affirmative: Ms. Murray, Ms. Pedde, Ms. Didzbalis, Commissioner Gareis, Ms. Kellett, Mr. Nordelo, Mayor Miller Prunty, Ms. Rappa, Mr. Taylor

Opposed: None

6. APPOINTMENT OF PLANNING CONSULTANT

A motion to appoint Maser Consulting, (Colliers Engineering & Design, Inc.) as primary planner and Topology as secondary planner as needed on applications as commensurate with their area of expertise, with the Board having discretion to appoint either planner based on the type of application coming before the Board, was made by Ms. Kellett, seconded by Ms. Pedde and passed on roll call vote.

Affirmative: Ms. Murray, Ms. Pedde, Ms. Didzbalis, Commissioner Gareis, Ms. Kellett,
Mr. Nordelo, Mayor Miller Prunty, Ms. Rappa, Mr. Taylor

Opposed: None

7. ADOPTION OF THE ANNUAL BOARD SCHEDULE

A motion to adopt the Annual Board Schedule was made by Ms. Didzbalis, seconded by Mr. Nordelo and passed on roll call vote.

Affirmative: Ms. Murray, Ms. Pedde, Ms. Didzbalis, Commissioner Gareis, Ms. Kellett,
Mr. Nordelo, Mayor Miller Prunty, Ms. Rappa, Mr. Taylor

Opposed: None

8. DESIGNATION OF OFFICIAL NEWSPAPER

A motion to designate the Westfield Leader and Star Ledger as the Board's official newspapers was made by Ms. Murray, seconded by Ms. Pedde and passed on roll call vote.

Affirmative: Ms. Murray, Ms. Pedde, Ms. Didzbalis, Commissioner Gareis, Ms. Kellett,
Mr. Nordelo, Mayor Miller Prunty, Ms. Rappa, Mr. Taylor

Opposed: None

9. ADOPTION OF THE 2021 RULES AND REGULATIONS

A motion to adopt the Planning Board Rules and Regulations was made by Ms. Murray, seconded by Ms. Kellett and passed on roll call vote.

Affirmative: Ms. Murray, Ms. Pedde, Ms. Didzbalis, Commissioner Gareis, Ms. Kellett,
Mr. Nordelo, Mayor Miller Prunty, Ms. Rappa, Mr. Taylor

Opposed: None

10. COMMUNICATIONS

None

11. RESOLUTIONS OF MEMORIALIZATION

None

12. MINUTES

A motion to approve the minutes of December 2, 2020 was made by Ms. Murray, seconded by Ms. Didzbalis and passed on roll call vote.

Affirmative: Ms. Murray, Ms. Pedde, Ms. Didzbalis, Mayor Miller Prunty, Ms. Rappa, Mr. Taylor, Mr. Walton

Opposed: None

13. OLD/NEW BUSINESS:

Ms. Murray stated at the next meeting on January 20th, there will be a discussion in closed session on the draft Topology Report regarding Chestnut Street and South Avenue as an Area in Need of Rehabilitation. Also, Mr. Bottcher will review the new legislation on the Marijuana bill also in closed session.

Mr. Drill stated there will be two separate closed sessions where he will be providing attorney client privileged legal advice to the Board on the above mentioned subjects.

Ms. Lenahan stated she will forward information to new members for mandatory training on Land Use and Stormwater Management.

14. PUBLIC PORTION

None

There being no further business, a motion to adjourn the meeting was regularly made, seconded and passed. The meeting concluded at 8:39 p.m.

Kathleen Murray, Chair